



P.O. BOX 8, SILVERADO, CA 92676

REGULAR MEETING OF THE BOARD OF DIRECTORS
THURSDAY DECEMBER 16, 2004 AT 7:00 PM
AT THE MODJESKA COMMUNITY CENTER/FIRE HALL 16
28990/28951 MODJESKA CANYON ROAD, MODJESKA 92676

DIRECTORS

Robert Hunt - President
Deborah Johnson – Director
Brett Peterson – Vice-President
Mike Boeck - Treasurer
Mark Levy - Secretary

STAFF

Cathie Fountain – SCC Director
Elizabeth Martyn – General Counsel
Bev Mileham – Admin. Assistant
Phil McWilliams – Grants Admin.
Aaron & Cori Combs – Caretakers
Meghan McCauley – Bookkeeper

MINUTES

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CALL TO ORDER

The meeting was called to order at 7:01 by President Hunt, who acted as Chairperson.

ROLL CALL

All Directors were present. Grants Administrator and Administrative Assistant were present.

MEMBERS OF THE PUBLIC PRESENT

Jim Carter, Joyce Crosthwaite and Kim Koeppen.

PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS

Director Hunt brought the preliminary Audit Analysis to discuss with the Board.

Bank of America account needs to be discussed. Also the Children's center new account will be discussed at the meeting.

Director Boeck would like to add a discussion on next month's Agenda of a proposed road that would run through the Cleveland National Forest.

ANNUAL ELECTION OF BOARD OFFICERS

First Action: Director Hunt made a motion to nominate Director Peterson for Vice President. Director Johnson seconded. Unanimously approved.

Second Action: Director Hunt made a motion to nominate Director Levy for Secretary. Director Johnson seconded. Unanimously approved.

Third Action: Director Levy made a motion to nominate Director Hunt for President. Director Johnson seconded. Unanimously approved.

Fourth Action: Director Levy made a motion to nominate Director Boeck as Treasurer. Director Hunt seconded. Unanimously approved.

Director Johnson and Director Peterson stated that they do not wish to receive the standard Director's Stipend for attending Board Meetings. The Orange County Auditor-Controller's Office will be notified that Directors Hunt, Johnson and Peterson are not to be compensated for attending any District sponsored meetings.

CONSENT CALENDAR

The Board reviewed the Minutes of the November 30, 2004 meeting.

Director Levy commended Director Boeck on a spectacular hike that he led as part of the Districts Recreation Program.

There was a discussion of a letter received by Ginny McVickar with some good ideas that she thought might help the board with the Recreation Program.

There was a discussion about the new Director Packet delivery system.

Fifth Action: Director Levy made a motion to approve the Consent Calendar. Director Peterson seconded. Unanimously approved.

PAYMENT OF DISTRICT BILLS

Sixth Action: Director Boeck made a motion to approve payment of transmittal 12-04A in the amount of \$200.00 total for Directors compensations. For Directors Boeck, Johnson, Levy and Peterson. Director Johnson seconded. Unanimously approved.

Seventh Action: Director Boeck made a motion to approve payment of transmittal 12-04B for \$1,253.79 total to Ware Disposal, \$210.94 Inv.#4C100990 and #4C100991. Beverly Mileham \$761.00 10-4-04 to 12-4-04. Meghan McCauley \$281.25 Inv #04-64. Director Johnson seconded. Unanimously approved.

Eighth Action: Director Boeck made a motion to approve payment of transmittal 12-04C for \$637.05 total to KJ Snyder \$505.00 Inv. #00004127 and #00004153, KC Propane \$132.05 Inv. #36069. Director Johnson seconded. Unanimously approved.

Ninth Action: Director Boeck made a motion to approve payment of transmittal 12-04D for So. Cal. Edison \$628.44 Inv. dated 12-10-04. Director Levy seconded. Unanimously approved.

The Board then reviewed the financials. Director Johnson said she was very concerned about the rise in cost of water usage. Director Hunt will ask the Caretakers to check and see if there are any problems.

Problems with the Edison billings were discussed, and a request they made for a utility deposit of \$1,280 because of late payments. Director Boeck is discussing this issue with Edison.

Tenth Action: Director Hunt made a motion to approve Authorization of payment of up to \$1,500 to Dasse Engineering for structural analysis of the old wing of the Silverado Community Center to confirm its suitability for the Prop 40 funded renovation. Director Boeck seconded. Unanimously approved.

The Board discussed a request for alcohol use permit for a wedding reception in Modjeska Canyon Community Center. Director Hunt suggested making a list of requirements and issues the Board had discussed previously:

- Limiting the number of people at the function.
- A refundable cleaning deposit of \$500.
- Director Peterson will call other districts and ask what their policies and procedures are.
- Security guards, possibly 1 per 40 people.
- Establish a generic policy that can be used for all similar situations.
- The Board meets with every applicant for an alcohol use permit.

Joyce Crosthwaite and Kim Koeppen of LAFCO were at the meeting to discuss the East Orange development, the potential loss of part of our District to the City of Orange and formation/operation of an Open Space or Parks and Open Space District. Joyce Crosthwaite told the Board that the community's involvement and voice is very important. That the community should attend meetings with the Board of Supervisors and make their comments heard. She also suggested a petition from the community to the Commission expressing how they feel and what they DON'T want to happen as well as what they DO want to happen to their surrounding community. She suggested going to the Board of Supervisors and asking them for a loan of a staff person for 3 months to a year.

A few ideas that were discussed:

- Get a clear idea of the wants and feelings of the community
- Get petitions from the community
- Ask how does this fit into LAFCO'S process
- Go to Campbell or Spitzer's office for questions. Director Boeck will visit them and ask for the Staff person needed that will be asked to help with work on the Recreation Program, get ballot work done, work on trails program and preliminary work for the Riviera.
- Go to LAFCO commission meetings
- Director Johnson will provide a two-page summary of information and mail it out to the community. Director Boeck asked Phil McWilliams to draft Grant information to be added to the letter.
- Director Johnson suggested hosting a "We love our Canyon" function at the Silverado Center. Where VIP officials would be invited. Rewards for community volunteers could be given out.

Eleventh Action: Director Johnson made a motion to execute a contract with Katzmaier Newell Kehr for architectural services for renovation projects at the Silverado and Modjeska Community Centers and Parks, not to exceed \$47,000. Director Boeck seconded. Unanimously approved.

Twelfth Action: Director Boeck made a motion to initiate the process for a Public Hearing on January 13, 2005, to consider an increase in tuition at the Silverado Children's Center. Director Johnson seconded. Unanimously approved.

There was a discussion of the financial situation at the Children's Center. A combination of abnormal expenses, marginal to negative profitability, and a tripling of workers compensation fees to almost \$2,000 per month have put the Center in dire financial straits. The Children's Center ad hoc Committee will furnish a financial report and recommendation for tuition increase at the Public Hearing.

ADJOURNMENT

The meeting was adjourned at 10:10PM. The next regular meeting of the Board of Directors will be at the Modjeska Community Center/Fire Hall 16, 28990/28951 Modjeska Canyon Road at 7:00PM on Thursday January 13, 2005.