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P.O. BOX 8, SILVERADO, CA

**RESCHEDULED REGULAR MEETING OF THE BOARD OF DIRECTORS  
THURSDAY NOVEMBER 30, 2004 AT 7:00 PM  
AT THE SILVERADO COMMUNITY CENTER  
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

**DIRECTORS**

**Robert Hunt – President  
Deborah Johnson – Vice-President  
Linda May – Director  
Mike Boeck – Treasurer  
Mark Levy – Secretary**

**STAFF**

**Cathie Fountain – SCC Director  
Elizabeth Martyn – General Counsel  
Bev Mileham – Admin. Assistant  
Phil McWilliams – Grants Admin.  
Aaron & Cori Combs – Caretakers  
Meghan McCauley – Bookkeeper**

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**MINUTES**

The meeting was called to order at 7:05 by President Hunt, who acted as Chairperson.

**ROLL CALL**

Directors Hunt, Boeck, Johnson and Levy were present. All Staff present except General Counsel and the Children's Center Director.

**MEMBERS OF THE PUBLIC PRESENT**

Linda Learned, Mary Lyons

**NEW DIRECTORS**

Directors-Elect Deborah Johnson and Brett Peterson were administered the Oath of Office by President Hunt.

**PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS**

Director Johnson wanted to discuss changing the next Board meeting because of the holidays.

**First Action:** Director Hunt made a motion to add to the Agenda the discussion of changing the date of the next board meeting. Director Boeck seconded. Unanimously approved.

**CONSENT CALENDAR**

**Second Action:** Director Johnson made a motion to accept the Consent Calendar. Director Levy seconded. Unanimously approved.

## TREASURER'S REPORT

Payment of District Bills- Approval of Payment Requests totaling \$2,652.27:

**Third Action:** Director Boeck moved to authorize payment of Transmittal 11-04C for \$100.00 total for Directors' compensation for the Regular Board Meeting of November 11, 2004. Director Johnson seconded, unanimously approved.

Director Boeck	\$50.00
Director Johnson	\$50.00

**Fourth Action:** Director Boeck moved to authorize payment of Transmittal 11-04D for \$1,158.54 total to:

Phil McWilliams	\$240.00	Invoice 10/1-10/31/04 (GRANTS ADMINISTRATOR)
The Home Depot	\$76.20	Invoice of 11/5/04
SCE	\$538.66	Invoice of 11/9/04
Cori Combs	\$303.68	Reimbursements (CARETAKERS)

Director Johnson seconded, unanimously approved.

**Fifth Action:** Director Boeck moved to authorize payment of Transmittal 11-04E for \$1,393.73 total to:

Elizabeth Martyn	\$1,350.00	Invoice 9/1 thru 11/15/04 (GENERAL COUNSEL)
SBC	\$43.73	714-649-2850/714-649-2428

Director Peterson seconded, unanimously approved.

## SILVERADO CHILDREN'S CENTER

The financial statements were reviewed. Director Levy would like to have a special meeting with the Silverado Children's Center Director to explain to the Board their financial situation.

Also discussed was a letter to be sent out to parents asking them to help with fundraisers, and notifying that the tuition rates may have to be adjusted to cover several jumps in the cost of operation, such as a triple increase in workers' comp insurance premiums.

## GRANTS ADMINISTRATOR'S REPORT

Phil McWilliams reported that the details of the SCC/OCC&FC have been resolved and that funding should occur soon.

Mr. McWilliams also passed out summary, detail, and proposals for renovations for the Silverado and Modjeska Community Centers and Parks that will be starting soon, funded by Prop. 40 grant monies. Katzmaier Newell Kehr has been selected as the architect for the project, subject to Board approval of their contract.

## CARETAKERS REPORT

The Safety and Maintenance Report and the Monthly Calendars for Silverado and Modjeska Community Center were submitted to the Board.

Director Hunt asked if there had been any safety incidents, or corrections of previous safety incidents. The Caretakers reported that all the plastic chairs of the type involved in several collapses and falls (with no reported injuries) were finally disposed of, permanently (some had been in storage at Modjeska). In addition, the Caretaker's residence front steps and gate were repaired.

## **OTHER DISTRICT BUSINESS**

The Yoga class was discussed. Members of the audience thanked the Board for listening to their input. The class is not at present meeting its 20-person quota required in order to continue. A few ideas were shared that might help raise more interest in the class. Some ideas were better advertisement, and gift certificates for Christmas. The board asked for help with these ideas and Linda Learned and Mary Lyons volunteered. They also volunteered to help get the brochures out sooner by folding them and putting stamps on them.

**Sixth Action:** Director Hunt made a motion to authorize the Recreation Committee to reduce the percentage of the class fee retained by the District as required in order to keep the class viable until December 30th, 2004. Director Johnson seconded. Unanimously approved.

Discussion of a received written request to permit alcohol at a private function at the Modjeska Community Center. The Board has questions and decided to have Director Hunt get in touch with the party to either have them attend a board meeting or speak to Director Hunt about certain issues such as security guards, parking security, who will control the age of drinkers etc.

Creek Week was discussed by Director Boeck who would like the SMRPD to get involved again this year. The event will be held at Hart Park in March 2005.

**Seventh Action:** Director Boeck made a motion for the SMRPD to participate in the Creek Week event. Director Johnson seconded. Unanimously approved.

**Eighth Action:** Resolution 113004-1 to authorize District Bookkeeper to open an interest-bearing checking account for the District to deposit Grant and other Restricted Funds in a Capital Improvements Reserve Fund. A Roll Call Vote was taken: Director Peterson- Aye, Director Boeck - Aye, Director Levy - Aye, Director Hunt - Aye, Director Johnson - Aye.

**Ninth Action:** Resolution 113004-2 to approve a list of persons authorized to sign for and receive warrants and other documents from the Orange County Auditor-Controller. A Roll Call Vote was taken: Director Peterson - Aye, Director Boeck - Aye, Director Levy - Aye, Director Hunt - Aye, Director Johnson - Aye.

There was a discussion of the preparation of comments for the Santiago Hills and East Orange Planned Communities SEIR 1278 and DEIR 1716. Director Boeck has been preparing comments for the Board to submit. The Board shared their opinions and feelings about the future project. Director Hunt will call District Counsel to set up a review of the comments.

Discussed changing the first meeting of the month to a later date and having only one meeting in December because of holiday travel. Director Hunt will consult with general counsel to confirm that this can be done procedurally. The meeting will tentatively take place on the 16th of December.

## **ADJOURNMENT**

The meeting was adjourned at 9:26PM. The next regular meeting of the Board of Directors will be at the Modjeska Community Center / Fire- Hall 16, 28990/28951 Modjeska Canyon Road at 7:00 PM on Thursday December 16, 2004