



AGENDA PACKET

P.O. BOX 8, SILVERADO, CALIFORNIA 92676

Advocating Open Space Preservation and Public Trails

**REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, SEPTEMBER 28, 2010 AT 7:00PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Robert Hunt – President
Brett Peterson – Vice-President
Marty Weel – Treasurer
Tricia Evans – Secretary
Mark Levy – Director

STAFF

Aimee Bryer – SCC Director
Elizabeth Martyn – General Counsel
Bev Mileham – Admin. Assistant
Phil McWilliams – Grants Admin.
Steve Reighart – Caretaker
Meghan Warner – Bookkeeper

AGENDA

(A: Action Item) This document is available in PDF format at <http://www.smrpd.org>

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC AND BOARD INPUT

Receive Public written or oral information/reports only; this is to enable Public input to the Board on any Park District relevant subject and is not a forum for discussion, though Directors may ask for clarification of points. Board input is limited to requests to add urgent items to this Agenda. Time limit is 5 minutes per person.

V. CONSENT CALENDAR

A1: Approve and file the Minutes of the August 24, 2010 Regular Board Meeting, and Correspondence.

Note: Directors may remove any item from Consent Calendar to be considered separately.

VI. PAYMENT OF DISTRICT BILLS

A2: Transmittal 09-10A for Directors' compensation for Board Meeting of August 24, 2010, \$200.00 total

A3: Transmittal 09-10B, District Bills, \$6,508.75 total

A4: Transmittal 09-10C, Utility Bills and Reimbursements, \$5,656.51 total

A4: Transmittal 09-10D, Utility Bills and Reimbursements, \$713.90 total

VII. CHILDREN'S CENTER DIRECTOR'S REPORT

VIII. GRANTS ADMINISTRATOR'S REPORT

IX. OTHER DISTRICT BUSINESS

- (A) **A6:** Proposed Budget for FY2010-2011 – Accept public input prior to Board discussion and approval of a Proposed Budget to be submitted at a Public Hearing on October 26, 2010 for adoption as the Final Budget.
- (B) **A7:** Per discussion with Counsel regarding the final phase of SMRPD’s fee litigation with CCRC Farms, modify the contract with Shute Mihaly & Weinberger LLP to extend the cost cap by an additional \$5,000 in order to cover final pleadings before the California 4th District Appellate Court.
- (C) **DIRECTOR’S COMMENTS: Pursuant to Government Code §54954.2**
members of the Board of Directors or Staff may ask questions for clarification, make brief announcements, make brief reports on their activities. The Board or a Board member may provide a reference to Staff or other resources for factual information, request Staff to report back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.
(1) Director Evans (2) Director Hunt (3) Director Levy
(4) Director Peterson (5) Director Weel

X. COMMITTEES

NOTE: There will be no discussion of Committee issues unless agendaized below, or added to the Agenda by majority vote of the Board in Section III to address issues that require immediate attention for reasons to be explained in the motion to add. Other comments can be made under Director Comments.

STANDING COMMITTEES AND REPRESENTATIVES:

- (A) **RECREATION** (Evans, Peterson)
- (B) **FINANCE** (Hunt, Weel)
- (C) **PERSONNEL** (Evans, Levy)
- (D) **OPEN SPACE AND TRAILS** (Hunt, Levy)
- (E) **FACILITIES MAINTENANCE AND SAFETY** (Weel, Peterson)

AD HOC COMMITTEES & REPRESENTATIVES:

- (F) **ISDOC REPRESENTATIVE** (Evans)
- (G) **SILVERADO CHILDREN’S CENTER** (Evans, Weel)
Children’s Center Advisory Committee (Evans, Weel, Bryer) (Public Members: Dawn Lynch, Julia Jones-Tester, Nancy Moore)

XI. ADJOURNMENT

The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00 PM on October 26, 2010.

Materials related to an item on this agenda submitted after distribution of the agenda packet are either available for public inspection at the Silverado Library, or posted on the SMRPD website at <http://www.smrpd.org/agenda-minutes.html>. Materials prepared by SMRPD will be available at the meeting, those provided by others after the meeting.



**REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, AUGUST 24, 2010 AT 7:00PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Robert Hunt - President
Marty Weel - Director
Brett Peterson - Treasurer
Mark Levy - Secretary
Tricia Evans - Director

STAFF

Aimee Bryer - SCC Director
Elizabeth Martyn - General Counsel
Bev Mileham - Admin. Assistant
Phil McWilliams - Grants Admin.
Steve Reighart - Caretaker
Meghan Warner - Bookkeeper

MINUTES

(A: Action Item) This Agenda is available in PDF format at <http://www.smrpd.org>

CALL TO ORDER

The meeting was called to order at 7:03 PM by Director Peterson, who acted as chairperson.

ROLL CALL

Directors Evans, Peterson, Levy and Weel, Grants Admin. McWilliams, Silverado Children's Center Director Bryer, Caretaker Reighart, and Admin. Assist. Mileham

PUBLIC ATTENDANCE

Chay Peterson, Scott Breeden

PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS

Director Levy added to the Agenda a report on his meeting with OC Roads.

CONSENT CALENDAR

1st ACTION: Director Peterson moved to accept and file the Minutes of the Regular Board meeting of July 27, 2010 and correspondence. Director Levy seconded. Unanimously approved.

PAYMENT OF DISTRICT BILLS

2nd ACTION: Director Peterson moved to approve payment of Transmittal 08-10A for Directors compensation for the Board Meeting of July 27, 2010, \$150 total. Director Levy seconded. Unanimously approved.

3rd ACTION: Director Levy moved to approve payment of Transmittal 08-10B, District Bills for \$4,674.48 total. Director Weel seconded. Unanimously approved.

4th ACTION: Director Peterson moved to approve payment of Transmittal 08-10C, Utility Bills and Reimbursements, \$10,247.45 total. Director Weel seconded. Unanimously approved.

CHILDREN'S CENTER DIRECTOR'S REPORT

Director Bryer gave the Board financials to review. There are 24 students guaranteed to start in September, others are signed up but the contracts haven't been completed as yet.

Ms Bryer and the Board discussed a 20% tuition increase for the Fall session at the Children's Center necessitated by a continuing negative cash flow.

5th ACTION: Director Levy made a motion to authorize Director Aimee Bryer to raise the tuition rates at the Silverado Children's Center to 20%, starting Sept 1. Director Evans seconded. Director Peterson abstained because of a conflict of interest. Unanimously approved.

Ms Bryer is working on Grants with the help of Phil McWilliams, the funds will be used to prepare a room for a new Learning Center in the planning stage.

GRANTS ADMINISTRATOR'S REPORT

Phil McWilliams said the Solar Project documentation is complete. The District should be receiving \$5,200 and \$12,700 reimbursements from two grants.

CARETAKER'S REPORT

Steve Reighart changed the meters at the Silverado Community Center. He will make an asphalt ramp that will be used for concerts at the Silverado Community Center.

OTHER DISTRICT BUSINESS

The Board unanimously agreed to accept the FY 2010-2011 Preliminary Budget to be presented at a Public Hearing at the September 28, 2010 Regular Board Meeting for public comment and subsequent consideration for adoption by the Board.

DIRECTORS COMMENTS

Director Evans reported that SMRPD will host a class on home gardening as part of its Rec Program on several dates in October. She is working on plans for a Community Folk Music Picnic at the Modjeska Home, and will run a community information booth at the Silverado Country Fair on September 25th and 26th. Steve Reighart is checking into purchasing tables for concerts in the park in Silverado.

Director Levy had a meeting with OC Roads, they discussed the Measure M funding that is available that could be used for the Adopt-A-Roadway program. With the Board's approval he would like to form a coalition of partners to work on this project.

ADJOURNMENT

The Meeting was adjourned at 8:15 PM. The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00PM on Tuesday September 28, 2010

		2010 - 2011 BUDGET	
Income			
9990	Fund Balance-Unrestricted		7,113
6210	Property Taxes-Current Secured		29,281
6220	Property Taxes-Curr Unsecured		1,272
6230	Property Taxes-Prior Secured		
6240	Property Taxes-Prior Unsecured		36
6280	Property Tax-Curr Supplemental		290
6290	Other Taxes		49,616
6300	Property Taxes-Prior Supplemental		110
6530	Forfeitures & Penalties		
6540	Penalties & Costs on Delq Tax		29
6610	Interest		455
6620	Rents and Concessions		2,025
6690	State-Homeowners Pr Tax Relief		276
6920	Grant Revenue		
6970	State - Other		
7340	Election Services		
7670	Miscellaneous Revenue		
7680	6-mo Expired Checks		
7960	Donations/Gifts		1,000
6000	Recreation Income (BoFA Account)		120
60001	Yoga Fees		7,723
60004	Workshops		
60005	Trips		
60008	Dance Conditioning		
Total Income			99,346
Expense			
0100	Director Fees	\$	2,600
0702	Telephone and Telegraph		866
1100	Insurance		5,000
1300	Maintenance - Equipment		
1400	Maint/Purch-Build, Equip & Imp		
14001	Landscaping		8,350
14002	Repairs (Minor)		4,620
14003	Construction & Renovations		-
14004	Janitorial		4,676
1600	Memberships		1,440
1700	Miscellaneous		
17001	Enterprise Fund		-
1800	Office Expense		1,500
1803	Postage		556
1806	Printing Costs - Outside Vendors		1,408
1900	Professional/Specialized Svcs		276
19001	Audit Services		8,475
19002	Legal Services		20,000
19003	Grant Writing Services		
19004	Grant Management		4,363
19005	Administrative		4,820
19006	Bookkeeping		3,250
19007	Instructor Fees		9,217
19008	Caretaker		3,005
1912	Investment Administrative Fees		42
2000	Publications and Legal Notices		466
2400	Special Departmental Expense		
2700	Trans. & Travel - Meet & Conf		
2800	Utilities		
28001	Electricity		7,632
28002	Waste Disposal		2,522
28003	Portable Toilets/Septic		
28004	Propane		
28005	Water		4,262
3700	Taxes & Assessments		
4000	Capital Expenditures		
4200	Building & Improvements		
5000	Recreation Expenses		
50001	Hikes		
50002	Casino Trips		
50003	Book Club		
Total Expense		\$	99,346
NET INCOME (LOSS)		\$	-

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 09/24/10
REPORT 09-10A**

Sil-Mod Rec. and Parks Dist. PO Box 8 Silverado, CA 92676	THE COUNTY AUDITOR IS AUTHORIZED TO DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728
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PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
VC-3280 Robert Hunt 28371 Modjeska Canyon Road Modjeska, CA 92676	8/24/10	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-4543 Martin Weel 28614 Modjeska Canyon Road Modjeska, CA 92676	8/24/10	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-2824 Mark Levy 17452 Olive Hill Road Modjeska Canyon, CA 92676	8/24/10	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-4415 Brett Peterson P.O. Box 613 Silverado, CA 92676	8/24/10	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-735 Tricia Evans P.O. Box 464 Silverado, CA 92676	8/24/10	V700	0100	900	\$ 50.00		
					\$ 50.00		

The claims listed above totaling **\$250.00** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 9/24/10
REPORT 09-10B**

Sil-Mod Rec. and Parks Dist. THE COUNTY AUDITOR IS AUTHORIZED TO
P.O.Box 8 DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728
Silverado, CA 92676

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
VC-2027 COOKSMITH LANDSCAPING 630 N. TUSTIN AVE #1518 ORANGE, CA 92867	INVOICE #8491	V700	1400	900	\$340.00		
	INVOICE #8478	V700	1400	900	\$235.00		
	INVOICE #CS7880	V700	1400	900	\$280.00		
	INVOICE #CS7881	V700	1400	900	\$122.50		
						\$977.50	
VC-2760 MEGHAN WARNER P.O. BOX 177 SILVERADO, CA 92676	INVOICE #10-119	V700	1900	900	\$250.00		
						\$250.00	
VC-4740 HOME DEPOT P.O. BOX 6031 THE LAKES, NV 88901-6031	INVOICE DATED:09/05/10	V700	1400	900	\$246.25		
						\$246.25	
VC- RICK HALE, CPA 17502 IRVINE BLVD #F TUSTIN, CA 92780	INVOICE DATED: 08/31/10	V700	1900	900	\$4,450.00		
						\$4,450.00	
VC-6773 LEWIS, BRISBOIS BISGAARD & SMITH 221 N. FIGUEROA ST, SUITE 1200 LOS ANGELES, CA 90012	INVOICE #819596	V700	1900	900	\$200.00		
						\$200.00	
VC- STEVE REIGHART 27641 SILVERADO CANYON ROAD SILVERADO, CA 92676	INVOICE #2078	V700	1900	900	\$290.00		
	INVOICE #2079	V700	1900	900	\$95.00		
					\$385.00		
					\$0.00		

The claims listed above totaling **\$6,508.75** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 9/24/10
REPORT 09-10C**

Sil-Mod Rec. and Parks Dist. THE COUNTY AUDITOR IS AUTHORIZED TO
P.O.Box 8 DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728
Silverado, CA 92676

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEP V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY	SC
						DOC NUMBER	
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1782 PAID TO: JANI-KING INVOICE #LAX09100531 INVOICE #LAX09100522	V700	1400	900	\$210.00		
		V700	1400	900	\$214.62		
					\$424.62		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1783 PAID TO: WASTE MANAGEMENT INVOICE #0055624-2884-6	V700	2800	900	\$173.60		
					\$173.60		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1784 PAID TO: IRWD METER #55418830 08/25/10 METER #51441202 08/25/10 METER #56569388 08/24/10	V700	2800	900	\$12.54		
		V700	2800	900	\$124.43		
		V700	2800	900	\$135.14		
					\$272.11		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1779 PAID TO: SHUTE, MIHALY & WEINBERGER, LLP INVOICE #230945	V700	1900	900	\$3,308.88		
					\$3,308.88		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF DEBITS PAID TO: AT&T 714-649-2850 09/10/10 714-649-2428 09/10/10	V700	702	900	\$39.56		
		V700	702	900	\$29.77		
					\$69.33		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1787 PAID TO: RPW SERVICES, INC. INVOICE #82797	V700	1400	900	\$125.00		
					\$125.00		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1785 PAID TO: SCE INVOICE DATED: 09/14/10 (MODJESKA COMM CTR)	V700	2800	900	\$545.84		
					\$545.84		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1786 PAID TO: SCE INVOICE DATED: 09/16/10 (SILVERADO COMM CTR)	V700	2800	900	\$579.16		
					\$579.16		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1778 PAID TO: SCE INVOICE DATED: 08/18/10	V700	2800	900	\$157.97		
					\$157.97		

The claims listed above totaling **\$5,656.51** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____



SC

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