

AGENDA PACKET



P.O. BOX 8, SILVERADO, CALIFORNIA 92676

Advocating Open Space Preservation and Public Trails

**REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, AUGUST 24, 2010 AT 7:00PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Robert Hunt – President
Brett Peterson – Vice-President
Marty Weel – Treasurer
Tricia Evans – Secretary
Mark Levy – Director

STAFF

Aimee Bryer – SCC Director
Elizabeth Martyn – General Counsel
Bev Mileham – Admin. Assistant
Phil McWilliams – Grants Admin.
Steve Reighart – Caretaker
Meghan Warner – Bookkeeper

AGENDA

(A: Action Item) This document is available in PDF format at <http://www.smrpd.org>

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC AND BOARD INPUT

Receive Public written or oral information/reports only; this is to enable Public input to the Board on any Park District relevant subject and is not a forum for discussion, though Directors may ask for clarification of points. Board input is limited to requests to add urgent items to this Agenda. Time limit is 5 minutes per person.

V. CONSENT CALENDAR

A1: Approve and file the Minutes of the July 27, 2010 Regular Board Meeting, and Correspondence.

Note: Directors may remove any item from Consent Calendar to be considered separately.

VI. PAYMENT OF DISTRICT BILLS

A2: Transmittal 08-10A for Directors' compensation for Board Meeting of July 27, 2010, \$150.00 total

A3: Transmittal 08-10B, District Bills, \$4,674.48 total

A4: Transmittal 08-10C, Utility Bills and Reimbursements, \$10,247.45 total

VII. CHILDREN'S CENTER DIRECTOR'S REPORT

A5: Discuss and act on a 10% to 20% increase in tuition rates necessitated by continuing negative cash-flow.

VIII. GRANTS ADMINISTRATOR'S REPORT

IX. OTHER DISTRICT BUSINESS

- (A) **A6:** Present preliminary budget for Board's approval or modification in preparation for SMRPD FY2010-2011 Final Budget Hearing on September 28, 2010. Public comment will be accepted prior to the vote on this matter.
- (B) **DIRECTOR'S COMMENTS: Pursuant to Government Code §54954.2** members of the Board of Directors or Staff may ask questions for clarification, make brief announcements, make brief reports on their activities. The Board or a Board member may provide a reference to Staff or other resources for factual information, request Staff to report back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.
 - (1) Director Evans (2) Director Hunt (3) Director Levy
 - (4) Director Peterson (5) Director Weel

X. COMMITTEES

NOTE: There will be no discussion of Committee issues unless agendaized below, or added to the Agenda by majority vote of the Board in Section III to address issues that require immediate attention for reasons to be explained in the motion to add. Other comments can be made under Director Comments.

STANDING COMMITTEES AND REPRESENTATIVES:

- (A) **RECREATION** (Evans, Peterson)
- (B) **FINANCE** (Hunt, Weel)
- (C) **PERSONNEL** (Evans, Levy)
- (D) **OPEN SPACE AND TRAILS** (Hunt, Levy)
- (E) **FACILITIES MAINTENANCE AND SAFETY** (Weel, Peterson)

AD HOC COMMITTEES & REPRESENTATIVES:

- (F) **ISDOC REPRESENTATIVE** (Evans)
- (G) **SILVERADO CHILDREN'S CENTER** (Evans, Weel)
Children's Center Advisory Committee (Evans, Weel, Bryer) (Public Members: Dawn Lynch, Julia Jones-Tester, Nancy Moore)

XI. ADJOURNMENT

The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00 PM on September 28, 2010.

Materials related to an item on this agenda submitted after distribution of the agenda packet are either available for public inspection at the Silverado Library, or posted on the SMRPD website at <http://www.smrpd.org/agenda-minutes.html>. Materials prepared by SMRPD will be available at the meeting, those provided by others after the meeting.



**REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, JULY 27, 2010 AT 7:00PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Robert Hunt - President
Marty Weel - Director
Brett Peterson - Treasurer
Mark Levy - Secretary
Tricia Evans - Director

STAFF

Aimee Bryer - SCC Director
Elizabeth Martyn - General Counsel
Bev Mileham - Admin. Assistant
Phil McWilliams - Grants Admin.
Steve Reighart - Caretaker
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MINUTES

(A: Action Item) This Agenda is available in PDF format at <http://www.smrpd.org>

CALL TO ORDER

The meeting was called to order at 7:00 PM by Director Hunt, who acted as chairperson.

ROLL CALL

Directors Hunt, Evans, Peterson, Grants Admin. McWilliams, Silverado Children's Center
Director Bryer, Caretaker Reighart, and Admin. Assist. Mileham

PUBLIC ATTENDANCE

Chay Peterson, Scott Breeden

PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS

No comments

CONSENT CALENDAR

1st ACTION: Director Hunt moved to accept and file the Minutes of the Regular Board meeting of June 22, 2010 and correspondence. Director Peterson seconded. Unanimously approved.

PAYMENT OF DISTRICT BILLS

2nd ACTION: Director Hunt moved to approve payment of Transmittal 07-10A for Directors compensation for the Board Meeting of June 22, 2010, \$250 total. Director Peterson seconded. Unanimously approved.

3rd ACTION: Director Evans moved to approve payment of Transmittal 07-10B, District Bills for \$2,202.82 total. Director Peterson seconded. Unanimously approved.

4th ACTION: Director Peterson moved to approve payment of Transmittal 07-10C, Utility Bills and Reimbursements, \$2,486.79 total. Director Evans seconded. Unanimously approved.

CHILDREN'S CENTER DIRECTOR'S REPORT

Director Bryer gave the Board financials to review. Ms Bryer is seeking a Grant with the Children's Family Commission of Orange County, and working on making good use of the facility by opening it up to home-schoolers. A raise in tuition is needed to remain in operation. Parents have been warned of possible closure.

GRANTS ADMINISTRATOR'S REPORT

Phil McWilliams is working on the Solar Project paperwork for the reimbursement.

OTHER DISTRICT BUSINESS

5th ACTION: Director Hunt made a motion to authorize a check of \$125 per month per facility for RPW Services Inc. to perform gopher control at the Silverado and Modjeska Parks with a cap of 4 months. Director Peterson seconded. Unanimously approved. The parks will be closed during the fumigation process.

RESOLUTION 072710-1: To act on the Letter of Engagement from Richard L. Hale to perform SMRPD'S FY2009-2010 Audit for a fee of \$8,450.

6th ACTION: Director Hunt made a motion to approve a Roll Call vote to act on the Resolution. Director Evans seconded. Unanimously approved
Admin. Assistant Mileham conducted the vote: Director Evans - Aye, Director Hunt - Aye, Director Peterson – Aye. Adopted by unanimous vote.

7th ACTION: Director Hunt moved that District reimburse a purchase of a set of tires by Director Bryer or Chay Peterson for the District's van, amount not to exceed \$750. Director Evans seconded. Unanimously approved.

Director Evans made a request that the following items be obtained for events at Silverado Park: A ramp for vehicle entry onto the basket-ball area; lights in back of the lawn; more tables. She will obtain prices and report at the next board meeting.

DIRECTORS COMMENTS

Director Evans, said the SMRPD website needs up dating. Scott Breeden volunteered to help with this along with Director Hunt.

ADJOURNMENT

The Meeting was adjourned AT 8:40 PM. The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00PM on Tuesday August 24, 2010

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 08/18/10
REPORT 08-10A**

Sil-Mod Rec. and Parks Dist. PO Box 8 Silverado, CA 92676	THE COUNTY AUDITOR IS AUTHORIZED TO DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728
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PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
VC-3280 Robert Hunt 28371 Modjeska Canyon Road Modjeska, CA 92676	7/27/10	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-4543 Martin Weel 28614 Modjeska Canyon Road Modjeska, CA 92676		V700	0100	900	\$ -		
					\$ -		
VC-2824 Mark Levy 17452 Olive Hill Road Modjeska Canyon, CA 92676		V700	0100	900	\$ -		
					\$ -		
VC-4415 Brett Peterson P.O. Box 613 Silverado, CA 92676	7/27/10	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-735 Tricia Evans P.O. Box 464 Silverado, CA 92676	7/27/10	V700	0100	900	\$ 50.00		
					\$ 50.00		
		\$150.00					

The claims listed above totaling **\$150.00** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 8/18/10
REPORT 08-10B**

Sil-Mod Rec. and Parks Dist. THE COUNTY AUDITOR IS AUTHORIZED TO
P.O.Box 8 DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728
Silverado, CA 92676

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
VC-2027 COOKSMITH LANDSCAPING 630 N. TUSTIN AVE #1518 ORANGE, CA 92867	INVOICE #8386 INVOICE #8373	V700 V700	1400 1400	900 900	\$340.00 \$235.00		
					\$575.00		
VC-2760 MEGHAN WARNER P.O. BOX 177 SILVERADO, CA 92676	INVOICE #10-102	V700	1900	900	\$350.00		
					\$350.00		
VC-4740 HOME DEPOT P.O. BOX 6031 THE LAKES, NV 88901-6031	INVOICE DATED:08/05/10	V700	1400	900	\$56.98		
					\$56.98		
VC-4497 PHIL McWILLIAMS 28331 MODJESKA CANYON ROAD MODJESKA, CA 92676	INVOICE DATED: JUNE 2010	V700	1900	900	\$437.50		
					\$437.50		
VC- LEWIS, BRISBOIS BISGAARD & SMITH 221 N. FIGUEROA ST, SUITE 1200 LOS ANGELES, CA 90012	INVOICE #812481	V700	1900	900	\$100.00		
					\$100.00		
VC- CAPRI 6341 AUBURN BLVD, SUITE A CITRUS HEIGHTS, CA 95621	2010-2011 DUES - 1ST HALF	V700	1600	900	\$2,612.50		
					\$2,612.50		
VC- STEVE REIGHART 27641 SILVERADO CANYON ROAD SILVERADO, CA 92676	INVOICE #2075 INVOICE #2076 INVOICE #2077	V700 V700 V700	1900 1900 1900	900 900 900	\$157.50 \$65.00 \$320.00		
					\$542.50		

The claims listed above totaling **\$4,674.48** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 8/18/10
REPORT 08-10C**

Sil-Mod Rec. and Parks Dist. THE COUNTY AUDITOR IS AUTHORIZED TO
P.O.Box 8 DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728
Silverado, CA 92676

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEP V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY	
						DOC NUMBER	SC
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1770 PAID TO: JANI-KING INVOICE #LAX08100533 INVOICE #LAX08100524	V700	1400	900	\$210.00		
		V700	1400	900	\$214.62		
					\$424.62		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1771 PAID TO: WASTE MANAGEMENT INVOICE #0055448-2884-0	V700	2800	900	\$170.60		
					\$170.60		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1772 PAID TO: IRWD METER #55418830 07/24/10 METER #51441202 07/24/10 METER #56569388 07/24/10	V700	2800	900	\$11.06		
		V700	2800	900	\$113.72		
		V700	2800	900	\$129.02		
					\$253.80		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1774 PAID TO: SHUTE, MIHALY & WEINBERGER, LLP INVOICE #230751	V700	1900	900	\$8,000.37		
					\$8,000.37		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF DEBITS PAID TO: AT&T 714-649-2850 08/10/10 714-649-2428 08/10/10	V700	702	900	\$40.05		
		V700	702	900	\$29.74		
					\$69.79		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1773 PAID TO: RPW SERVICES, INC. INVOICE #81832	V700	1400	900	\$125.00		
					\$125.00		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1776 PAID TO: SIGNS BY KERSH INVOICE DATED: 07/28/10	V700	1400	900	\$976.58		
					\$976.58		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1775 PAID TO: CLEAN PRODUCTS ACCOUNT #2784	V700	1400	900	\$226.69		
					\$226.69		

The claims listed above totaling **\$10,247.45** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____