



P.O. BOX 8, SILVERADO, CA 92676

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
TUESDAY MAY 23, 2006 AT 7:00 PM  
AT THE SILVERADO COMMUNITY CENTER  
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

**DIRECTORS**

**Robert Hunt - President  
Deborah Johnson – Vice-President  
Brett Peterson – Treasurer  
Mark Levy – Secretary  
Tricia Evans – Director**

**STAFF**

**Aimee Bryer – SCC Director  
Elizabeth Martyn – General Counsel  
Bev Mileham – Admin. Assistant  
Phil McWilliams – Grants Admin.  
Steve Reighart – Caretaker  
Meghan Warner – Bookkeeper**

**MINUTES**

**(A: Action Item)**

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**CALL TO ORDER**

The meeting was called to order at 7:10 PM by President Hunt, who acted as chairperson.

**ROLL CALL**

Directors Hunt, Levy, Johnson, and Evans present. All Staff present except Counsel.

**PUBLIC ATTENDANCE**

Scott Breeden, John Whitfeld, Sheryl Fuller, Judy T. Myers and Mary Schreiber

**PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEM**

Sheryl Fuller of Modjeska, who teaches dance and wishes to be included in the Parks and Recreation program, gave the Board her resume. She asked about insurance coverage. Director Hunt asked Phil McWilliams to call CAPRI to find out if any extra coverage is needed.

**1ST ACTION:** Director Hunt made a motion to add to the Agenda a discussion about cracks on the basketball court at the Silverado Community Center. Director Johnson seconded. Unanimously approved.

**2ND ACTION:** Director Johnson made a motion to add to the Agenda a discussion of a Registrar of Voters form received, that asks about payment for candidates statements. Director Evans seconded. Unanimously approved.

**CONSENT CALENDAR**

Director Johnson reminded the Board that their Ethics Training requirement must be completed by the end of the year.

**3RD ACTION:** Director Johnson made a motion to approve the Consent Calendar. Director Evans seconded. Unanimously approved.

### **PAYMENT OF DISTRICT BILLS**

**4TH ACTION:** Director Hunt made a motion to approve payment of transmittal 05-06A for \$150.00 total for Directors compensation for the Regular Board Meeting of April 25, 2006 to:

Director Levy	\$50.00
Director Hunt	\$50.00
Director Evans	\$50.00

Director Evans seconded. Unanimously approved.

**5TH ACTION:** Director Hunt made a motion to approve payment of transmittal 05-06B for \$6,251.42 total to:

SCE	\$555.44	Inv. Dated 5-11-06
Katzmaier Newell Kerr	\$1,023.14	Inv #107109-7019 (Architect)
AT&T	\$40.96	714-649-2850/649-2428
Elizabeth L. Martyn	\$3,100.00	Invoice # 10025: 7-1 thru 12-31-2005
McCormick Kidman & Behrens	\$530.00	Statement #12141 (Legal Counsel)
Home Depot	\$68.25	Inv. Dated 5-5-06
Meghan Warner	\$250.00	Invoice #06-57 (Bookkeeper)
K.J. Snyder	\$575.00	Invoice #31188, #31154
Ware Disposal	\$108.63	Invoice #65100974

Director Levy seconded. Unanimously approved.

Director Hunt noted that the statement from Elizabeth Martyn for \$3,100.00 is for legal work during the entire last half of 2005, and not previously billed.

**6TH ACTION:** Director Hunt made a motion to approve payment of transmittal 05-06C, B of A Reimbursements for \$4,169.20 total to:

SMRPD	\$3,7131.00	Check #1389, CAPRI Premium
SMRPD	\$127.70	Steve Reighart, Checks # 1388, #1390
SMRPD	\$310.50	SCWD, Check #1391

Director Johnson seconded. Unanimously approved.

Director Hunt noted that the CAPRI premium was overpaid and will advise them to apply the overage to the second-half premium coming due later this year.

### **CARETAKER REPORT**

The Silverado renovation project will begin by the middle of June. The Caretaker will contact individuals that use the building on a regular basis to inform them that it will be closed until the project is completed in mid-August.

The copy machine glass has been ordered.

The Silverado bathroom has a fascia board that needs repair. Director Johnson will schedule a Safety Committee meeting where repair needs will be discussed further.

A large event was held at the Silverado Center and the building was not cleaned properly.

Director Hunt noted that a cleaning deposit should be collected for all public events as outlined in the rental contract.

### **SILVERADO CHILDREN'S CENTER**

Director Bryer gave the Children's Center financial report to the Board for review. Positive cash flow for April was over \$3,000, continuing the profitable operation of the last several months. Enrollments changed little since the last report.

The Center will host an Open House on June 8, in combination with a spaghetti dinner fundraiser. The Board was invited to attend. SCC is a finalist in the Ameriquest Grant competition, and a grant aims video will be shown at the Open House. A Family Festival fundraiser will be held at the Modjeska Home on Oct. 28.

There was a discussion of the need for higher visibility. Phil McWilliams will check into some type of banner or sign to add to the existing SCC sign on Santiago Canyon Road. The Summer Program begins June 19.

## **GRANTS ADMINISTRATORS REPORT**

Comments given prior to and after Action 7.

## **OTHER DISTRICT BUSINESS**

Grants Administrator and Project Manager Phil McWilliams gave the Board a plan holders list (contractors who had purchased a set of plans). Vargas Structures was the low bidder at \$179,400. Director Johnson expressed concern that the quality of the materials must conform to the Plans and Specifications. The Project Manager will monitor this closely.

**7TH ACTION:** Director Hunt made a motion to authorize execution of the Silverado Renovation Project public works contract with Vargas Structures, conditional on receiving Payment and Performance Bonds and all additional items required by the Bid Documents. Once those documents are received and verified, the Bid Bond cashier's check will be immediately returned, the Contract executed, and a Notice to Proceed issued. Director Johnson seconded. Unanimously approved.

Director Evans is going to compose a post card to inform the community about the project.

Director Levy discussed the possibility of purchasing identifying nametags and/or apparel for use at public functions. Director Evans will check into magnetic nametags. Bev Mileham will check into t-shirts and caps with the SMRPD logo. Next discussed the purchase of banner signs with the District name to go on top of the two marquee signs. Director Hunt will work on this. Mary Schreiber recommended a company that could make the signs.

Director Levy suggested locating vending machines at the Maple Springs building, which would require USFS approval. Director Johnson said to wait until renovation project is complete. Sam Stoughton has a vending machine business and could be helpful. Also considered having Vargas put machines outside of Silverado Community Center.

Repair of the basketball court asphalt per the CAPRI recommendation was discussed. Caretaker will get estimates for the job. Talked about possible other uses for the courts such as volleyball and tennis.

The Board discussed paying for Candidate Statements for the November elections, a cost of several hundred dollars. It was noted that contested elections are rare and that there have been no Candidate Statements for a decade or more.

**8TH ACTION:** Director Hunt moved to decline paying for Candidate Statements. Director Evans seconded. Unanimously approved.

The Board entered into Closed Session at 9:50 PM, pursuant to Govt. Code Section 54957-Public Employee Evaluation, Silverado Children's Center Director.

The Board returned to Open Session at 10:15PM

Directors discussed a pay increase and contract amendment for Silverado Children's Center Director Aimee Bryer. Board members commended Director Bryer on the excellent job she has done to help turn the financial situation around at the Center. Operation for the first five months of 2006 has been with an average positive cash flow of more than \$3,000 per month. A pay increase was discussed and the Chair requested a motion.

**9TH ACTION:** Director Johnson moved that Aimee Bryer's pay be increased to \$21.00/hr and that a new contract be executed to confirm the pay rate and employment status. Director Levy seconded. Unanimously approved.

#### **ADJOURNMENT**

The meeting was adjourned at 10:30PM. The next Regular Meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road, at 7:00PM on Tuesday June 27, 2006.