



P.O. BOX 8, SILVERADO, CA 92676

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
THURSDAY, APRIL 24, 2003**

DIRECTORS

Robert Hunt – President
Deborah Johnson – Vice President
Linda May – Treasurer
Mike Boeck – Secretary
Mark Levy

CHILDREN'S CENTER DIRECTOR

Judy Lockridge
ADMIN. CONSULTANT
Leslie Paskus Amador
CARETAKER
Craig Swart

A regular meeting of the Board of Directors of the Silverado-Modjeska Parks and Recreation District was held on April 24, 2003 at the Silverado Community Center, 27641 Silverado Canyon Rd, Silverado, California. President Hunt, who acted as Chairman, called the meeting to order at 7:15 PM.

Directors and Staff Present

All Directors were present. The Administrative Consultant was present. The Children's Center Director and Caretaker are not required to attend the second meeting of the month.

Members of the Public Present

Dana Judd, Peter Bollinger

Non-Agenda Items Received After Posting of Agenda

Directors – Nothing to add

Staff – Nothing to add

Public – nothing to add

Consent Calendar

Correspondence – Director May presented a file copy of a letter addressed to Stan Soohoo with the City of Orange. Director Boeck presented a bill from Chatten Brown & Assoc. and indicated that he was able to negotiate a sizeable discount on the fee. Director Levy received a letter from CSDA responding to his inquiry regarding legal representation. As members, we may use one hour of complimentary time with their legal counsel. Director Levy will present the letter at the next meeting. This led to a discussion by the board regarding joining two groups, ISDOC and CARPD.

Draft minutes of April 10, 2003 – Director Boeck asked that the minutes be corrected to reflect his arrival at the meeting at 8:15 PM.

Director Johnson made a motion to approve the consent calendar, which was seconded by Director May and passed 5-0.

Treasurer's Report

There are no transmittals to present at this meeting. Director May indicated that we are doing slightly better than forecasted on the budget.

Silverado Children's Center Director's Report

The Children's Center Director is not required to attend the second meeting of the month. Peter Bollinger used this time to give his report on the Parent's group. Content of that report is noted under the appropriate committee. After giving his report the board entered into closed session with Mr. Bollinger at 7:40 PM to discuss the findings of the operational audit. Closed session ended at 8:05 PM. There were no actions or reportable items.

Caretaker's Report

The Caretaker is not required to attend the second meeting of the month.

Other District Business

Community Center Usage Fees – Director Johnson and Administrative Consultant Paskus Amador will work together to present a revision at the next meeting.

Report from Administrative Consultant – Administrative Consultant Paskus Amador indicated that the new playground equipment will ship the week of May 8 and be delivered during the week of May 19. In contacting the Scouts to see if they'd like to perform community service by helping to remove the sand from the playground, the Administrative Consultant found out that both existing troops (Cub Scouts and Boy Scouts) are disbanding. Per the Orange County Scouts Council, a recruitment to start a new Cub troop will begin at the elementary school. The Administrative Consultant had a lengthy conversation with Robert Gietzen, Director of Operations for the Orange County Conservation Corp. They work with at risk youth and obtain contracts to do work for cities and the County. Part of the 2-week training for new hires is actually doing a job under a trained supervisor. Mr. Gietzen felt positive that our sand removal project could fit into his next training session. He also indicated that they work on grants and would like to pursue joint grant opportunities with us if applicable. The Administrative Consultant briefly described the plans for the Riviera to Mr. Gietzen, who thought it would be an ideal project for the Conservation Corp. A call back to Mr. Gietzen is scheduled for late next week. The Administrative Consultant presented 2 quotes on the playground sign, a standard metal sign and a decorative wood sign. The board decided to go with the wood sign. The Administrative Consultant passed out drafts of a help-wanted notice for her own replacement, a notice for recruitment of members of the building trades and a building trades registry (questionnaire). The board provided input and changes will be made and presented at the next meeting. Two potential candidates for the Administrative Consultant position did not work out; however, the Administrative Consultant did have a lengthy conversation with local resident, Bev Mileham, who is interested in the position. An interview is scheduled for next week. The remainder of the report was general housekeeping.

Holtz/Silverado Ranch and Resolution supporting recreational elements of Holtz/Silverado Ranch project – These separate items on the agenda were combined for the purposes of discussion. Director May spoke with Carol Hoffman who said our issues would be easy to resolve. Rewording of the nullification language is not a problem according to Ms. Hoffman. A resolution must be written and say some very specific things before the planning commission meeting in mid-May. Directors Hunt and May will

work together on the resolution and present at the next meeting. Director Hunt apprised everyone that Robert Zemel has replaced Bob Tunstall in Supervisor Campbell's office. *Form ad hoc East Lake Village Committee – Director Boeck to work with The Irvine Company and Director May to work with the City of Orange. Director May will also be the contact for LAFCO.*

Director Johnson made a motion to form an ad hoc East Lake Village Committee represented by Directors Boeck & May which was seconded by Director Levy and passed 5-0.

Expand Trails Committee to Trails and Open Space Acquisition Committee – Director Boeck and Dana Judd to negotiate with The Irvine Company and such other organizations as may be necessary to seek stewardship of some part of The Irvine Company permanent open space dedication.

This report ties in closely with the East Lake Village committee report. Per Director Hunt, we are starting to get feedback from many different sources. After review of the East Lake Village plan, it appears that property taxes are the only thing really on the table. It's expected that homes will run on average, \$500,000. The Park's district could expect reasonable compensation for detachment. In looking at pursuit of open space acquisition, Dana Judd, committee member stressed that the Nature Reserve of Orange County requires an annual evaluation that can be quite costly. This cost could be minimized or eliminated if we could piggyback onto the County's evaluation. Also, fire liability is a concern. If you don't adopt fire prevention measures as required by the OCFA, your liability in the event of a fire becomes very real. These two items have reduced the number of entities interested in a stewardship program with The Nature Conservancy and Irvine Ranch Land Reserve. Dana Smith, CEO of Orange County LAFCO will be coming to Silverado on May 8. The lunch Director's Hunt and Boeck attended resulted in several new contacts. Director May prompted a discussion regarding her concern that The Irvine Company is pushing us to negotiate with the City of Orange and not them. Director Boeck opined that he sees LAFCO as the mediator between the City of Orange and us. Dana Judd suggested that we need to be very clear on what we want and be willing to use legal means if necessary. Director Johnson requested that the Trails and Open Space Acquisition committee draft a response of what would constitute "making us whole" if detachment were to occur. To assist in this endeavor, Director May will contact Ken Scattergood with the County to find out what our tax base is. Director May indicated an interest in seeing the budgets from other Districts that manage open space to review staffing ratios, cost of fuel breaks and other applicable items. Director Boeck stressed that if detachment is done it should not affect any changes to our southern Park's District boundary. Kathy Crowley has requested written information on the history of our District.

Director Boeck made a motion to expand the Trails Committee to Trails and Open Space Acquisition Committee so that Director Boeck and Dana Judd may negotiate with The Irvine Company and such other organizations as may be necessary to seek stewardship of some part of The Irvine Company permanent open space dedication, which was seconded by Director Johnson and passed 5-0. Director Johnson made a motion to extend the meeting to 10:30 PM after a 5-minute break, which was seconded by Director Levy and passed 5-0.

Committee Reports

Recreation (Directors Johnson & Levy) – Director Johnson reiterated the need to begin arranging some of the planned trips. She will work on the focus groups.

Parents of the Silverado Children's Center (ad hoc Directors Levy and May, Sally Murphy, Peter Bollinger) – Peter Bollinger indicated that the last meeting was very productive. They will be instituting a 25% reduction in staffing at the center. The separation is proceeding on schedule. Peter Bollinger indicated that the ad hoc meeting recently held yielded great results and hopes there will be more. He requested of the board that for the next 3-6 months they treat the Children's Center as if it was a separate entity and give them an opportunity to treat this as a test period of performance. Specifically, he requests the board not make any immediate changes, rather, let the parent's group handle decisions of that nature. Director Hunt indicated that he felt that was doable but asked that the group still accept that Director's input be received and considered germane.

Friends of Tucker (ad hoc Directors Levy and May, Jim Sill) – nothing to report though another work party is scheduled for May 3.

Finance (Directors May & Johnson) – nothing to report

Personnel (Directors Levy & May) –nothing for open session

Facilities (Directors Boeck & Hunt, Fran Williams) – Director Hunt provided a list of 3 items he recommends the board address first out of the many projects previously noted.

1. Modjeska Park Repairs – fix the lights, install a new drinking fountain
2. Repair overhead lumber at Silverado Community Center deck
3. Address safety issues at daycare center – swings, cut off protruding bolts and end-caps. Administrative Consultant to call installer and see if he can fix.

Director Johnson provided the Administrative Consultant with the CAPRI recommendations, which weren't in the CAPRI files.

Trails and Open Space Acquisition (sub-committee Director Boeck & Dana Judd) – previously discussed.

East Lake Village (ad hoc Directors Boeck & May) – previously discussed.

Landscaping (sub-committee Director Boeck & Fran Williams) – Director Boeck found another sprinkler broken and is concerned that Snyder & Assoc. isn't checking them on any kind of regular basis.

Legal Compliance (Director Boeck & Hunt) nothing to report

Safety (Director Hunt & Craig Swart) – Director Hunt read his notes from the Safety meeting. A call needs to be place to OCFA to find out what is required for location and signage regarding fire extinguishers.

Closed Session

The board entered into closed session at 10:40 PM, and came out of closed session at 11:20 PM. There were no actions or reportable items.

Adjournment

The meeting adjourned at 11:23PM. The next regular meeting is May 8, 2003, Silverado Community Center, 7:00 PM.