



P.O. BOX 8, SILVERADO, CA 92676

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
TUESDAY, APRIL 13, 2004 AT 7:00 PM  
AT THE SILVERADO COMMUNITY CENTER  
28990 MODJESKA CANYON ROAD, MODJESKA 92676**

**DIRECTORS**

Robert Hunt - President  
Deborah Johnson - Vice-President  
Linda May - Director  
Mike Boeck - Treasurer  
Mark Levy - Secretary

**STAFF**

Cathie Fountain – SCC Director  
Elizabeth Martyn – General Counsel  
Bev Mileham – Admin. Assistant  
Phil McWilliams – Grants Coordinator  
Aaron & Cori Combs – Caretakers

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**MINUTES**

The meeting was called to order at 7 :00 by President Hunt, who acted as Chairperson.

**ROLL CALL**

All Directors were present except Director May, and Director Levy whose absence was excused. All Staff were present except General Counsel.

**MEMBERS OF THE PUBLIC PRESENT**

Brett and Chay Peterson, Judy Myers, Dan Dulac, and Eleanor Reynolds

**PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS**

Judy Myers suggested the Recreation program have more activities for children.

**CONSENT CALENDAR**

**1st Action: Director Johnson made a motion to approve the Consent Calendar. Director Boeck seconded. Unanimously approved.**

**SILVERADO CHILDREN'S CENTER**

Children's Center Director Cathie Fountain passed out the monthly statistics for the Center. Enrollments are up to 58 children, with 5 new enrollments. She has met with Children and Families Commission regarding the grant. She is working with the new bookkeeper to resolve the problems caused by failure to deposit payroll taxes monthly as required, incorrect withholding rates, incorrect worker's comp category, and other ongoing errors that have resulted in cash outlays, including penalties and interest levies that exceed \$11,000 in the past month and continue to mount. The Peterson family has been allowing the Children's Center to borrow their van for field trips. \$500.00 of needed

repairs were done and paid for with bingo money. Brett Peterson has paid \$200.00 for additional work and they are asking if the Board could help with the \$300.00 balance. President Hunt indicated that it could not be discussed at this meeting and would have to be added to the next agenda.

### **DISTRICT FACILITIES**

Aaron and Cori Combs passed out the Safety and Maintenance Reports. The Board discussed the repairs needed at both Silverado and Modjeska Centers and Parks. They were happy to hear of some of the repairs being taken care of by the caretakers. There was discussion of a dogfight at the Silverado Center, involving two unleashed dogs, one of them belonging to the Caretakers. They and the other party are resolving the situation and the fence around the Caretaker's residence has been patched to prevent repeats of the incident.

Director May arrived at 7:35 PM.

### **GRANTS ADMINISTRATOR'S REPORT**

Phil McWilliams discussed the need to prepare renovation proposals for the Prop. 40 grant. The Board decided to hire a building inspector/contractor to identify the needs for rehabilitation of the Silverado and Modjeska Centers.

**2nd Action: Director Johnson made a motion to hire a building inspector/contractor to identify needed structural renovations in the community centers, for a fee not to exceed \$500.00. Director Boeck seconded. Unanimously approved.**

**1st RESOLUTION: #041304-1: Director Johnson made a motion to resolve that the District shall enter into a Contract with the State of California, as required to qualify for release of Proposition 40 Grant Funds. Director Boeck seconded. A Roll Call Vote was taken- Director May-AYE, Director Johnson-AYE, Director Hunt-AYE, Director Boeck- AYE**

### **TREASURER'S REPORT**

#### **Approval of Transmittals**

**3rd Action: Director Johnson made a motion to approve payment of transmittal 0404A in the amount of \$150.00 for Directors fees. Director Boeck seconded. Unanimously approved.**

**4th Action: Director Johnson made a motion to approve payment of transmittal 0404C in the amount of \$3,170.00 to General Counsel Betsy Martyn. Director Boeck seconded. Unanimously approved.**

**5th Action: Director Johnson made a motion to approve payment of transmittal 0404-D in the amount of \$315.00 to K.J. Snyder. Director Boeck seconded. Unanimously approved.**

**6th Action: Director Johnson made a motion to approve payment of transmittal 0404E in the amount of \$254.43 to Ware Disposal, \$208.22 and SBC for \$46.21. Director Boeck seconded. Unanimously approved.**

**7th Action: Director Johnson made a motion to approve payment of transmittal 0404F in the amount of \$495.00 to K.J Snyder for landscaping invoices #3251 (4-1-04), \$180.00 and #3276 (4-1-04), \$315.00. Director Boeck seconded. Unanimously approved.**

**8th Action: Director Johnson made a motion to approve payment of transmittal 0404-G in the amount of \$280.15 to Bennett Design. It was decided to omit two bills for \$700.00 total for Social Services licenses until later discussion. Director Boeck seconded. Unanimously approved.**

The Board reviewed finance reports, noting the high cost of utilities. Director Johnson asked Phil McWilliams to talk to the inspector/contractor about how we could possibly lower these bills.

#### **OTHER DISTRICT BUSINESS**

After interviewing candidates for District Bookkeeper, the *ad hoc* Search Committee (Hunt, Johnson) recommended Eleanor Reynolds, a long-time Silverado resident who is experienced with financial management.

**9th Action: Director Johnson made a motion to hire Eleanor Reynolds as District Financial Assistant/Bookkeeper. Director Boeck seconded. Unanimously approved.**

Status of "Bat Bridge" negotiations with Vulcan - Director Boeck reported that as of April 13 the demolition of the Bat Bridge has been postponed. All parties involved have agreed upon the decision.

The Board discussed the pros and cons of having one vs. two meetings a month. It was decided to stay with two a month and continue the discussion.

Specific authorization of Directors compensation for attending LAFCO MSR Committee meetings as the SMRPD representative was discussed. The Directors thought this could be handled as an individual decision.

**10th Action: Director Johnson made a motion to buy an ad in the directory published by Friends of the Silverado Library. Director May seconded. Unanimously approved**

Director May offered to make a draft design for the ad.

The Board discussed policy for dogs in Modjeska and Silverado Parks.

**11th Action: Director Boeck made a motion to buy and post signs in Modjeska and Silverado Parks stating that dogs in the parks must be on a leash when people other than the owner are present, and asking people to clean up after their dogs. Director Johnson seconded. Unanimously approved.**

The Board discussed policy for event advertising on District property, and the matter was deferred to the Facilities and Safety Committee for discussion and recommendation.

Creek Week is coming up and flyers for the event are being distributed all around the county. There will be a VIP tour and Bruce Day has donated two of his works for a marathon during the event. Some additional display materials are needed for the SMRPD booth.

**12th Action: Director Johnson made a motion to authorize \$200.00 for expenditures and additional display materials for the Creek Week booth. Director Boeck seconded. Unanimously approved.**

**13th Action: Director Hunt made a motion to continue the meeting past 9:30. Director Johnson seconded. Unanimously approved.**

The Board met April 3, 2004 for a special Strategic Planning Workshop, and a report of that meeting was distributed.

**14th Action: Director Johnson made a motion that the Board adopt the Mission Statement "To promote health and well being through programs and activities that protect, preserve and enrich the canyons' unique pastoral way of life and heritage." Director Boeck seconded. Unanimously approved.**

#### **ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 9:52PM. The next regular meeting of the Board of Directors will be at the Modjeska Community Center, 28990 Modjeska Canyon Road at 7:00PM on Tuesday April 27, 2004.