



P.O. BOX 8, SILVERADO, CA 92676

**REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY MARCH 27, 2007 AT 7:00PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Robert Hunt - President
Deborah Johnson – Vice-President
Brett Peterson – Treasurer
Mark Levy – Secretary
Tricia Evans – Director

STAFF

Aimee Bryer – SCC Director
Elizabeth Martyn – General Counsel
Bev Mileham – Admin. Assistant
Phil McWilliams – Grants Admin.
Steve Reighart – Caretaker
Meghan Warner – Bookkeeper

AGENDA

(A: Action Item) This Agenda is available in PDF format at <http://www.smrpd.org>

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS

Receive written or oral information/reports only; the Board cannot answer questions at this time. Oral comments limited to three minutes per person. The Board cannot discuss non-agendized items.

IV. A1: CONSENT CALENDAR

(A) Minutes of February 27, 2007 Regular Board Meeting; February 12 and March 12, 2007 Open Space & Trails Committee; February 26, 2007 Safety Committee.

(B) Correspondence

Note: Directors may remove any item from Consent Calendar to be considered separately.

V. PAYMENT OF DISTRICT BILLS

A2: Transmittal 03-07A for Directors' compensation for the Regular Board meeting of February 27, 2007 to Directors Hunt, Peterson, Evans, Johnson & Levy, \$250.00 total

A3: Transmittal 03-07B, District Bills, \$7,453.53 total

A4: Transmittal 03-07C, Utility Bills, \$565.56 total

A5: Transmittal 03-07D, Reimbursement to Grants Administrator for Silverado Renovation Project finishing expenses (termite and HVAC work) \$1,374.36 total

VI. CHILDREN'S CENTER DIRECTOR'S REPORT

VII. GRANTS ADMINISTRATOR'S REPORT

(A) **A6:** Selection of new bid for landscaping services

(B) **A7:** Selection of bid for janitorial services

VIII. CARETAKER'S REPORT

- (A) **A8:** Amend community center rental agreement to protect facilities and contents
- (B) **A9:** Approve purchase of new area rugs for community center(s) and authorize mandatory annual testing of back-flow devices in parks

IX. OTHER DISTRICT BUSINESS

- (A) Discuss proper procedures for purchasing, and the need for Board approval for all purchases except emergency repairs not exceeding \$300 that the Caretaker is authorized to make.
- (B) Discussion of obtaining discount priced climbing structure(s) for park(s) as offered by Silverado resident Louie Anderson.
- (C) **A10:** Consider promotional donation of \$100 credit for Rec Program Yoga classes.
- (D) **A11:** Consider \$250 donation to Steve Ambriz memorial golf tournament that benefits the Orange Library Children's Reading Room, and \$400 for Director participation in the event.
- (E) **A12:** Approval of \$230 paid to hauling service to remove large non-working items from the Silverado Community Center on March 21, 2007.
- (F) **A13:** Authorize purchase of new copy machine, TPL Easement Handbook, and two replacement park welcome signs.

X. COMMITTEES

NOTE: There will be no discussion of Committee issues unless specifically agendized here, or added to the Agenda by majority vote of the Board in Section III of this Agenda to address issues that require immediate attention for reasons to be explained in the motion to add. This Committee listing shall not be used as a mechanism to discuss non-agendized topics.

STANDING COMMITTEES:

- (A) RECREATION (Evans, Peterson)
- (B) FINANCE (Hunt, Johnson)
- (C) PERSONNEL (Evans, Johnson)
- (D) OPEN SPACE AND TRAILS (Hunt, Levy)(Community Members: Scott Breeden, Mary Schreiber, Dana Judd, Greg Bates)
 - (1) Report on OS&TC meeting of March 12, 2007
 - (2) Report on Adopt a Highway program for the District.
 - (3) **A14:** Board prioritization of parcels to recommend to Green Vision/Measure M group for Open Space acquisition.
- (E) FACILITIES AND SAFETY (Johnson, Peterson)
 - (1) Report on meeting

AD HOC COMMITTEES:

- (F) CHILDREN'S CENTER (Evans, Johnson)

XI. CLOSED SESSION PURSUANT TO GOVT. CODE §54957 – Public Employee Evaluation –

Title of Position: Silverado Children's Center Director

XII. RETURN TO OPEN SESSION

- (A) **A15:** Consider revision of contract of Silverado Children's Center Director for salary adjustment.

XIII. ADJOURNMENT

The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00PM on Tuesday April 24, 2007.