



Advocating Open Space Preservation and Public Trails

**REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, MARCH 24, 2009 AT 7:00PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Robert Hunt - President
Brett Peterson - Vice-President
Marty Weel - Treasurer
Tricia Evans - Secretary
Mark Levy - Director

STAFF

Aimee Bryer - SCC Director
Elizabeth Martyn - General Counsel
Bev Mileham - Admin. Assistant
Phil McWilliams - Grants Admin.
Steve Reighart - Caretaker
Meghan Warner - Bookkeeper

AGENDA

(A: Action Item) This document is available in PDF format at <http://www.smrpd.org>

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC AND BOARD INPUT

Receive Public written or oral information/reports only; this is to enable Public input to the Board on any Park District relevant subject and is not a forum for discussion, though Directors may ask for clarification of points. Board input is limited to requests to add urgent items to this Agenda. Time limit is 5 minutes per person.

IV. CONSENT CALENDAR

A1: Approve and file the February 24, 2009 Board Meeting Minutes and Correspondence.

Note: *Directors may remove any item from Consent Calendar to be considered separately.*

V. PAYMENT OF DISTRICT BILLS

A2: Transmittal 03-09A for Directors' compensation for Board Meeting of February 24, 2009, \$250.00 total

A3: Transmittal 03-09B, District Bills, \$1,251.88 total

A4: Transmittal 03-09C, Utility Bills and Reimbursements, \$1,238.11 total

VI. CARETAKER'S REPORT

VII. CHILDREN'S CENTER DIRECTOR'S REPORT

VIII. GRANTS ADMINISTRATOR'S REPORT

IX. OTHER DISTRICT BUSINESS

- (A) **A5:** Consider request to lower facilities rental amount for 12-step group.
- (B) Report on outcome of Silverado Ranch SEIR #587 CEQA litigation.
- (C) **DIRECTOR'S COMMENTS: PURSUANT TO GOVERNMENT CODE §54954.2** members of the Board of Directors or Staff may ask questions for clarification, make brief announcements, make brief reports on their activities. The Board or a Board member may provide a reference to Staff or other resources for factual information, request Staff to report back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.
 - (1) Director Evans (2) Director Hunt (3) Director Levy
 - (4) Director Peterson (5) Director Weel

X. COMMITTEES

NOTE: There will be no discussion of Committee issues unless agendaized below, or added to the Agenda by majority vote of the Board in Section III to address issues that require immediate attention for reasons to be explained in the motion to add. Other comments can be made under Director Comments.

STANDING COMMITTEES:

- (A) **RECREATION** (Evans, Peterson)
- (B) **FINANCE** (Hunt, Weel)
- (C) **PERSONNEL** (Evans, Levy)
- (D) **OPEN SPACE AND TRAILS** (Hunt, Levy)
 - (1) Report on Adopt-A-Roadway program for Santiago Canyon Road, and Community Garden proposal.
- (E) **FACILITIES AND SAFETY** (Weel, Peterson)

AD HOC COMMITTEES:

- (F) **SILVERADO CHILDREN'S CENTER** (Evans, Weel)
Children's Center Advisory Committee (Evans, Weel, Bryer) (Public Members: Dawn Lynch, Julia Jones-Tester, Nancy Moore)
- (G) **IRC LIAISON COMMITTEE** (Peterson, Hunt) (Community Members: Judy Myers, Laura Bennet, Kristi Colgan, Carla Anderson)

XIII. ADJOURNMENT

The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00PM on April 28, 2009.

Materials related to an item on this agenda submitted after distribution of the agenda packet are either available for public inspection at the Silverado Library, or posted on the SMRPD website at <http://www.smrpd.org/agenda-minutes.html>. Materials prepared by SMRPD will be available at the meeting, those provided by others after the meeting.



Advocating Open Space Preservation and Public Trails

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, FEBRUARY 24, 2009 AT 7:00PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

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MINUTES

(A: Action Item) This document is available in PDF format at <http://www.smrpd.org>

The meeting was called to order at 7:00 PM by Director Hunt who acted as chairperson.

ROLL CALL

Directors Hunt, Peterson, Evans, Levy and Weel, Caretaker Reighart, Children’s Center Director Bryer and Admin. Assistant Mileham were present.

PUBLIC ATTENDANCE

Mike Colgan, Scott Breeden, Lora Meadows

PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS

Silverado resident Lora Meadows, representing a new 12-step group, asked if the facility rental fee could be \$15 instead of \$25 because of lower attendance. Director Hunt said the request will be put on the next Agenda.

CONSENT CALENDAR

Correspondence

Directors were invited to attend the LAFCO Summit Meeting on March 27. Form 700s are due from each Director by April 1st, and there is a potential fine of \$100 per day for late filers.

1ST ACTION: Director Peterson made a motion to accept and file the Minutes of Regular Board meeting of January 24, 2008, and correspondence. Director Evans seconded. Unanimously approved.

PAYMENT OF DISTRICT BILLS

2nd ACTION: Director Levy made a motion to approve Transmittal 02-09A for Directors compensation for the Regular Board meeting of January 27 2009, payable to Directors Peterson, Weel, Hunt, and Evans, \$50.00 each. \$200.00 total. Director Evans seconded. Unanimously approved.

3rd ACTION: Director Peterson made a motion to approve payment of Transmittal 02-09B District Bills, \$2,241.04 total. Director Levy seconded. Unanimously approved.

4th ACTION: Director Evans made a motion to approve payment of Transmittal 02-09C, Utility Bills and reimbursements, \$1,239.45 total. Director Peterson seconded. Unanimously approved.

CARETAKERS REPORT

There was continued discussion of the pine tree at the juncture of the Silverado Community Center buildings. It might be a problem for the septic, sidewalk and the solar panels that are being planned. The Directors said that the Facilities Committee should check into this further and report their findings at the next Board meeting. The Board may solicit community opinion thru email.

CHILDREN'S CENTER DIRECTOR'S REPORT

Children's Center Director Bryer provided the monthly financial report. The sod is going in, sand is being rototilled, and the backyard projects are almost complete. Director Peterson is seeking bids to have fire-sprinkler heads repaired, it could be costly.

Advisory committee is still meeting to come up with ideas to keep the Center going. There are two new students. A Chili Fundraiser is coming up in March, the Jani King contract has been modified then dropped to save money, and two past due tuitions have been collected. Ms. Bryer is also attending meetings with the school Board, speaking on behalf of keeping the Silverado School open since its closure will negatively impact the Children's Center.

DIRECTOR COMMENTS

Director Evans-The dance class is going very well with 18 children. Discussed forming tyke hikes, as well as the usual moonlight hikes, Mesa hikes. Asked for Directors ideas.

Director Peterson-Spoke to CAPRI about the donated skate ramps and we will not be able to use them. He will be checking into this further

Director Weel, will be changing the Technology club meeting day and will report later.

Director Levy, the Adopt-A-Highway group had a meeting with County representatives from OC Roads. Directors Hunt and Levy made a GPS overlay of Santiago road that will help group the reaches for road cleanup by volunteers and professionals.

ADJOURNMENT

The meeting was adjourned at 8:07. The next Regular Meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon road at 7:00PM on Tuesday March 24, 2009.

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 03/18/09
REPORT 03-09A**

Sil-Mod Rec. and Parks Dist. x 8 2676	THE COUNTY AUDITOR IS AUTHORIZED TO DRAW THIS CHECK FROM FUND 728 AGENCY 728
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PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	ORGN	OBJT REV/ BS ACCT	SUB OBJT REV	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
X06505 Robert Hunt 28371 Modjeska Canyon Road Modjeska, CA 92676	2/24/09		0100		\$ 50.00		
					\$ 50.00		
X08196 Martin Weel 28614 Modjeska Canyon Road Modjeska, CA 92676	2/24/09		0100		\$ 50.00		
					\$ 50.00		
X06503 Mark Levy 17452 Olive Hill Road Modjeska Canyon, CA 92676	2/24/09		0100		\$ 50.00		
					\$ 50.00		
X06504 Brett Peterson P.O. Box 613 Silverado, CA 92676	2/24/09		0100		\$ 50.00		
					\$ 50.00		
X06506 Tricia Evans P.O. Box 464 Silverado, CA 92676	2/24/09		0100		\$ 50.00		
					\$ 50.00		

The claims listed above totaling **\$250.00** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED

ATTESTED AND/OR COUNTERSIGNED

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 3/18/09
REPORT 03-09C**

Sil-Mod Rec. and Parks Dist. THE COUNTY AUDITOR IS AUTHORIZED TO
P.O.Box 8 DRAW THIS CHECK FROM FUND 728 AGENCY 728
Silverado, CA 92676

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	ORGN	OBJT REV/ BS ACCT	SUB OBJT REV	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
X06022 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1619 PAID TO: JANI-KING INVOICE #LAX03090680		1400		\$210.00		
					\$210.00		
X06022 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1615 PAID TO: WASTE MANAGEMENT INVOICE #0052297-2515-4		2800		\$154.50		
					\$154.50		
X06022 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1617 PAID TO: IRWD METER #56569388 03/11/09		2800		\$95.66		
					\$95.66		
X06022 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1618 PAID TO: SCE INVOICE DATED: 03/12/08		2800		\$555.25		
					\$555.25		
X06022 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF DEBIT PAID TO: AT&T 714-649-2850 03/10/09		702		\$34.16		
	714-649-2428 03/10/09		702		\$26.62		
					\$60.78		
X06022 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1613 PAID TO: IRWD METER #51441202 02/12/09		2800		\$84.86		
	METER #55418830 02/12/09		2800		\$15.95		
					\$100.81		
X06022 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1616 PAID TO: WASTE MANAGEMENT INVOICE #2223847-2515-6		2800		\$61.11		
					\$61.11		
X06022 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676					\$0.00		

The claims listed above totaling **\$1,238.11** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____

SILVERADO CHILDREN'S CENTER
Monthly Statistics

March, 2009

<i>Total licensed Capacity- 62</i>	Previous Year	Previous Month	Current Month
Total number enrolled As of March 19, 2009	45	40	40
<i>Two's</i>	10	7	7
<i>Preschoolers</i>	8	10	10
<i>Kindergarten After School Care</i>	11	4	4
<i>School-age After School Care</i>	16	19	19
No. of Canyon children enrolled (92676 zip)	27	25	26
Total days/hours of child care provided: 5 days/week 7am-6pm Full days- 2 children 6 hrs/day <i>P/T ¾ days-</i> 13 children enrolled 4 hrs/day <i>P/T ½ days-</i> 26 children enrolled			
<i>New Enrollments this month</i>			0
Withdraw			0
* Two different families have increase hours *			
One tour in March			
<u>FACILITY UPKEEP/REPAIRS:</u> The Children's Center is in need of the following upkeep and repairs to the facility: *Painting Exterior of Building – still in progress *Working on landscape in the front and replanting *Working on School-age backyard –need to install grass and cement. * Need to repair sprinkler heads in Preschool building * Need to put in woodchips under preschool climbing structure * Need to repave parking lot Working with Children Families and Commission on an improvement grant for some of the above cost.			

SILVERADO CHILDREN'S CENTER
Monthly Statistics

<i>Total licensed Capacity- 62</i>	Previous Year	Previous Month	Current Month
<i>Total number of staff:</i>	6	4	4
<i>Full-time (30+ hours)</i>	2	1	1
<i>Part-time (less than 30)</i>	4	3	3
Temporary/contract for summer part-time	0	0	0
<i>Parent Meeting</i> Survey to Parents regarding their plans for next year.			
<i>Staff In-service</i>			
<i>Advisory Committee</i> March 31, 2009 – will discuss possibility for Silverado Children's Center Future.			
<i>FUNDRAISING:</i> <i>Annual Chili Cook-off at Irvine Lake</i> <i>Sunday, March 15, 2009</i> <i>Very Successful – raised around \$3,500</i> <i>Informational booth & Bake Sale at Tucker Wildlife</i> <i>Sanctuary Spring Bird Fair on April 4</i> <i>Greenraising Fundraiser – April 6-24</i>			

NOTES:

Working on new budgets for summer program and next school year; need to approve summer tuition at April's Board meeting

Thanks

-Aimee Bryer