



# AGENDA PACKET

P.O. BOX 8, SILVERADO, CALIFORNIA 92676

Advocating Open Space Preservation and Public Trails

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
TUESDAY, FEBRUARY 23, 2010 AT 7:00PM  
AT THE SILVERADO COMMUNITY CENTER  
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

**DIRECTORS**

Robert Hunt – President  
Brett Peterson – Vice-President  
Marty Weel – Treasurer  
Tricia Evans – Secretary  
Mark Levy – Director

**STAFF**

Aimee Bryer – SCC Director  
Elizabeth Martyn – General Counsel  
Bev Mileham – Admin. Assistant  
Phil McWilliams – Grants Admin.  
Steve Reighart – Caretaker  
Meghan Warner – Bookkeeper

## AGENDA

(A: Action Item) This document is available in PDF format at <http://www.smrpd.org>

**I. CALL TO ORDER**

**II. AWARDS CEREMONY**

Certificates and Plaques of Appreciation will be given out to over 80 Community Volunteers who have worked on SMRPD related activities and facilities in the last decade. In addition, members of other agencies who have assisted SMRPD will be recognized, including Supervisor Bill Campbell and O.C. Public Works Managers and Engineers Ignacio Ochoa, Ted Rigoni and Rich Hoisington. This meeting will be preceded by a social hour at the Silverado Community Center from 6:00 PM to 7:00 PM. Soft drinks and food will be served.

**III. ROLL CALL**

**IV. PUBLIC AND BOARD INPUT**

Receive Public written or oral information/reports only; this is to enable Public input to the Board on any Park District relevant subject and is not a forum for discussion, though Directors may ask for clarification of points. Board input is limited to requests to add urgent items to this Agenda. Time limit is 5 minutes per person.

**V. CONSENT CALENDAR**

**A1:** Approve and file the Minutes of the January 26, 2010 Regular Board Meeting, and Correspondence.

**Note:** Directors may remove any item from Consent Calendar to be considered separately.

**VI. PAYMENT OF DISTRICT BILLS**

**A2:** Transmittal 02-10A for Directors' compensation for Board Meeting of January 26, 2010, \$150.00 total

**A3:** Transmittal 02-10B, District Bills, \$1,720.00 total

**A4:** Transmittal 02-10C, Utility Bills and Reimbursements, \$882.45 total

**VII. CHILDREN'S CENTER DIRECTOR'S REPORT**

**VIII. GRANTS ADMINISTRATOR'S REPORT**

**A5:** Present bids for kitchen and restroom work at Silverado Park & Community Center and caulking, exterior repair and painting of Bldg. A. Board to consider and select the most favorable and complete bids.

Report status of work completed and in progress, including Solar Panel grant project, Silverado asphalt repair and re-stripping, and Modjeska drinking fountain installation.

**IX. OTHER DISTRICT BUSINESS**

- (A) Discussion of a potential buyer for the Silverado Ranch/Holtz Ranch property, St. Michael's Abbey.
- (B) Form 700 filings must be completed by April 1, 2010 to avoid receiving notice of a fine for late filing. Discuss joining the county online filing system, a move that requires adoption of a model resolution.
- (C) **DIRECTOR'S COMMENTS: Pursuant to Government Code §54954.2** members of the Board of Directors or Staff may ask questions for clarification, make brief announcements, make brief reports on their activities. The Board or a Board member may provide a reference to Staff or other resources for factual information, request Staff to report back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.
  - (1) Director Evans    (2) Director Hunt    (3) Director Levy
  - (4) Director Peterson    (5) Director Weel

**X. COMMITTEES**

*NOTE: There will be no discussion of Committee issues unless agendaized below, or added to the Agenda by majority vote of the Board in Section III to address issues that require immediate attention for reasons to be explained in the motion to add. Other comments can be made under Director Comments.*

**STANDING COMMITTEES AND REPRESENTATIVES:**

- (A) **RECREATION** (Evans, Peterson)
- (B) **FINANCE** (Hunt, Weel)
- (C) **PERSONNEL** (Evans, Levy)
- (D) **OPEN SPACE AND TRAILS** (Hunt, Levy)
- (E) **FACILITIES MAINTENANCE AND SAFETY** (Weel, Peterson)

**AD HOC COMMITTEES & REPRESENTATIVES:**

- (F) **ISDOC REPRESENTATIVE** (Evans)
- (G) **SILVERADO CHILDREN'S CENTER** (Evans, Weel)  
**Children's Center Advisory Committee** (Evans, Weel, Bryer) (Public Members: Dawn Lynch, Julia Jones-Tester, Nancy Moore)

**XI. ADJOURNMENT**

The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00 PM on February 25, 2010.

Materials related to an item on this agenda submitted after distribution of the agenda packet are either available for public inspection at the Silverado Library, or posted on the SMRPD website at <http://www.smrpd.org/agenda-minutes.html>. Materials prepared by SMRPD will be available at the meeting, those provided by others after the meeting.



Advocating Open Space Preservation and Public Trails

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
TUESDAY, JANUARY 26, 2010 AT 7:00 PM  
AT THE SILVERADO COMMUNITY CENTER  
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

**DIRECTORS**

Robert Hunt - President  
Brett Peterson - Vice-President  
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**MINUTES**

(A: Action Item) This document is available in PDF format at <http://www.smrpd.org>

**CALL TO ORDER**

The meeting was called to order at 7:06 PM by Director Hunt, who acted as chairperson.

**ROLL CALL**

Directors Hunt, Levy, Peterson, and Evans. Grants Administrator McWilliams, Silverado Children's Center Director Bryer, and Admin. Assistant Mileham.

**PUBLIC ATTENDANCE**

Scott Breeden, Mike Colgan, Chay Peterson, Hank Rodgers, Mike Boeck, Mary Schreiber

**PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS – None**

**CONSENT CALENDAR**

**1st Action:** Director Peterson made a motion to approve the Regular Board Meeting Minutes of December 22, 2009, and Correspondence. Director Evans seconded. Unanimously approved.

**PAYMENT OF DISTRICT BILLS**

**2nd ACTION:** Director Evans made a motion to approve Transmittal 01-10A, Directors' compensation for the Board Meeting of December 22, 2009, \$200 total. Director Peterson seconded. Unanimously approved.

**3rd ACTION:** Director Peterson made a motion to approve Transmittal 01-10B, District Bills, \$5,278.64 total. Director Evans seconded. Unanimously approved.

**4th ACTION:** Director Peterson made a motion to approve payment of Transmittal 01-10C, Utility Bills and Reimbursements, \$1,340.69 total. Director Evans seconded. Unanimously approved.

### **CHILDREN'S CENTER DIRECTOR'S REPORT**

Children's Center Director Bryer presented a financial report to the Board. There has been good progress in the backyard project, and a parent workday is planned. An Advisory Committee meeting was held, and Staff will renew CPR training. The annual Chili Fundraiser will be at Irvine Lake on April 18, 2010. Despite a \$1,000 operating loss, the \$12,000 cash available was unchanged from the previous month. Director Bryer was instructed to be sure to submit all contracts for Board approval before entering into any.

### **GRANTS ADMINISTRATOR'S REPORT**

Phil McWilliams reported the new Silverado Bldg. B roof is on, the replaced HVAC units work well, and parking lot is nearing completion. Bids for the Silverado kitchen and restroom work are still being obtained.

### **OTHER DISTRICT BUSINESS**

Fourth Quarter 2009 policy issuance report and check to be mailed to Drivers Alliant. Discussed approving installation of a 3-foot rustic wooden fence around the planter area containing the ore cart to discourage climbing on it.

**5th ACTION:** Director Hunt moved to put a low wooden fence around the planter containing the ore cart, cost not to exceed \$300. Director Peterson seconded. Unanimously approved.

The Board discussed the upcoming Volunteer Appreciation Awards ceremony to be held at the February 23<sup>rd</sup> Regular Board Meeting.

An apparent notice of resignation was received from Director Weel but it needs to be confirmed.

### **DIRECTORS COMMENTS:**

Director Evans is looking for new data for the next Recreation Brochure that will be issued three times a year rather than four.

Director Peterson is looking forward to helping with hikes again.

### **ADJOURNMENT:**

The meeting was adjourned at 7:43 PM. The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00 PM on Tuesday, February 23, 2010.

**LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 02/17/10  
REPORT 02-10A**

Sil-Mod Rec. and Parks Dist. PO Box 8 Silverado, CA 92676	THE COUNTY AUDITOR IS AUTHORIZED TO DRAW THIS CHECK FROM <b>FUND: 728 BUDGET CONTROL: 728</b>
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PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
<b>VC-3280</b> Robert Hunt 28371 Modjeska Canyon Road Modjeska, CA 92676	1/26/10	V700	0100	900	\$ 50.00		
					\$ 50.00		
<b>VC-4543</b> Martin Weel 28614 Modjeska Canyon Road Modjeska, CA 92676					\$ -		
					\$ -		
<b>VC-2824</b> Mark Levy 17452 Olive Hill Road Modjeska Canyon, CA 92676					\$ -		
					\$ -		
<b>VC-4415</b> Brett Peterson P.O. Box 613 Silverado, CA 92676	1/26/10	V700	0100	900	\$ 50.00		
					\$ 50.00		
<b>VC-735</b> Tricia Evans P.O. Box 464 Silverado, CA 92676	1/26/10	V700	0100	900	\$ 50.00		
					\$ 50.00		

The claims listed above totaling **\$150.00** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY \_\_\_\_\_

COUNTERSIGNED BY \_\_\_\_\_

ATTESTED AND/OR COUNTERSIGNED \_\_\_\_\_



