



*SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."*

P.O. Box 8, Silverado California 92676 • [www.smrpd.org](http://www.smrpd.org)

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
JANUARY 27, 2015 AT 7:00 PM  
AT THE SILVERADO COMMUNITY CENTER  
27641 SILVERADO CANYON ROAD, Silverado, Calif. 92676**

DIRECTORS		STAFF	
John Olson	President	Laurie Briggs	SCC Director
Kevin Topp	Vice President	Bev Mileham	Adm. Asst.
Chay Peterson	Secretary	Steve Reighart	Caretaker
Phil McWilliams	Treasurer	Meghan Warner	Bookkeeper
Deborah Johnson	Director		

**MINUTES**

**(A: Action Item)** This document is available in PDF format at <http://www.smrpd.org>

**CALL TO ORDER**

The meeting was called to order at 7:03 PM by Director Olson, who acted as chair person.

**ROLL CALL**

Directors, John Olson, Deborah Johnson, Kevin Topp, Chay Peterson, Phil McWilliams. Caretaker Steve Reighart, and Admin. Assist. Bev Mileham were present.

**PUBLIC ATTENDANCE**

Wendy Hayter, Fran Williams, Melody McWilliams, Mark Levy, Mary E Miranda, Pat Hunt, Bob Hunt, Pam Schnable, Scott Breeden, Diggy Breiling, Jim Sill, Linda May, Alice Phillips, Judy Bruno, Jenny Scott, Mark Baldrige, Laura Wasson, Keith Roberts, Carolyn Hayden, Melissa Maddy-Jacobs, Melissa Clemons, signed in.

**CONSENT CALENDAR**

**1ST ACTION:** Director Olson made a motion to eliminate the Directors monthly compensation. Director Topp seconded. All Directors voted Aye.

**2ND ACTION:** Director Johnson moved to approve all the items on the Consent Calendar. Which included Transmittals 1-15B, 1-15C, 1-15D. Director McWilliams seconded. All Directors voted Aye. Transmittal 1-15A for Directors compensation payments was eliminated.

**3RD ACTION:** Director Olson made a motion to approve the Minutes of the regular Meeting on Dec. 23, 2014, and the Minutes for two Special Meetings on January 13, 2015. Director McWilliams seconded. All Directors voted Aye.

**MONTHLY FINANCIALS AND 2014 AUDIT REPORT**

Director McWilliams said the 2014 - 2015 Budget will be ready for the next Board meeting.

**4TH ACTION:** Director McWilliams made a motion to approve the 2014 Monthly Financial Report and Auditor report. Director Olson seconded. All Directors voted Aye.

**OTHER DISTRICT BUSINESS**

A. Director Olson read a proposed alcohol restriction Policy, given by Capri, to the public for discussion.

**5TH ACTION:** Director Olson made a motion to approve the alcohol restriction policy at the Silverado Community Center. Wording as follows: Wine and beer are permitted at weddings and private

parties where food is served. The User must be over the age of 21, and is responsible to insure that wine and beer are not served to anyone under the age of 21, or to anyone who is inebriated. Consumption of wine and beer is confined to the actual District property rented, and may not be consumed in the Park unless the Park is itself rented, nor can it be consumed in the parking lot. A user who plans to serve alcohol must present a certificate of insurance at the time of rental stating SMRPD will be held harmless from any claims arising from the event and providing SMRPD is an additional insured under the user's insurance policy with a minimum \$1,000,000 in coverage. No hard alcohol is allowed, and no alcohol may be sold. Any vendor seeking to sell wine or beer must make specific application to the Board for approval.

**Director McWilliams seconded. All Directors voted Aye**

**B.** Christmas in the Canyons (CITC) discussion. Director Olson reported that CITC funds have not yet been turned in. And there is concern about fictitious names being used by previous CITC organizers. The Board is seeking counsel for advice on how to handle the situation.

**C.** SMRPD website discussion and expenditures.

Director McWilliams presented an invoice to get the website up and running.

**6TH ACTION : Director Olson made a motion to approve the \$250 invoice to pay for SMRPD website. Director McWilliams seconded. All Directors voted Aye**

**D.** Adopt A Roadway discussion.

Linda May brought her concerns about new proposed signage along Santiago Canyon Road to be used as individual sponsorship markers for trash cleanup. A meeting with County supervisors March 3rd is planned so that residents can share their concern of the use of too many signs cluttering Santiago Road. Others feel without the sign accountability, the road upkeep will fall short.

**E. 7TH ACTION : Director Olson made a motion to purchase an HP photo copier for up to \$300.**

**Director McWilliams seconded. All Directors voted Aye.**

**F. 8TH ACTION: Director Johnson made a motion that she be reimbursed for an LED light bulb purchase of \$98.75. Director Olson seconded. All Directors voted Aye.**

#### **SILVERADO CHILDRENS CENTER**

Diggy Breiling and Canolyn Hayden presented a Silverado Children's Center (SCC) plan to the Board, that focuses on Education, Operations, Marketing, Fundraising and Finance.

Director Topp who is acting as the Boards oversight chairman, reported that SCC is still falling short by not having enough children. The children represent only 1% of the canyon population, and the location of SCC is inconvenient. Director Johnson gave current enrollment numbers which have been growing but are still too low. Financial support is still needed from SMRPD.

After hearing about the new Business plan Director McWilliams made a proposal (attached) to give SCC a chance and protect SMRPD from any financial risk. The proposal is to allow SCC to continue operations but not require any more funding from SMRPD. If any funds are needed, SCC doors will permanently close. The Board wants to honor the efforts of the hard working parents of SCC.

**9TH ACTION: Director McWilliams made a motion as follows: From January 2015 forward, the District will close the Silverado Children's Center if at any time the Enterprise is unable to meet its fiscal obligations using existing income, donations, or SCC account savings. Closure will be done in accordance with proper and reasonable procedures and timeframes for notifying parents and personnel, providing for the welfare of animals, etc. These closure proceedings will begin immediately following any payment made by the SMRPD to the SCC in accordance with its legal responsibilities to the Enterprise.**

**All monies for deposit must be submitted weekly on the Monday following the week received. All staff timecards must be submitted bi-weekly on the Monday following the end of a pay period. These documents will be collected by the Treasurer at the SCC during regularly scheduled business hours. In the case of a Monday holiday, the documents will be collected on the following regularly scheduled business day. Timely submission of these documents is of vital importance in maintaining current records for the necessary measurements relating to this proposal. A late submission at any time will result in an immediate call for a special SMRPD board meeting and vote to begin closing proceedings. Director Peterson seconded. All Directors voted Aye.**

**THE BOARD WENT INTO CLOSED SESSION. There was nothing to report.**

**ADJOURNMENT: 11:00pm. The next Meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00PM on Tuesday February 24, 2015.**