



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • [www.smrpd.org](http://www.smrpd.org)

REGULAR MEETING OF THE BOARD OF DIRECTORS  
TUESDAY, JANUARY 28, 2014 AT 7:00PM  
AT THE SILVERADO CHILDREN'S CENTER  
7525 SANTIAGO CANYON RD, SILVERADO 92676

DIRECTORS

Greg Bates – President  
Tom Smisek – Vice-President  
Chay Peterson – Secretary  
Ron Shepston – Treasurer  
Linda Kearns – Director

STAFF

Lindy Epstein – Interim SCC Director  
Elizabeth Martyn – General Counsel  
Bev Mileham – Admin. Assistant  
Steve Reighart – Caretaker  
Meghan Warner – Bookkeeper

**PLEASE NOTE VENUE CHANGE TO THE SILVERADO CHILDRENS CENTER – so everyone can see the improvements that have occurred.**

**AGENDA**

(A: Action Item) This document is available in PDF format here <http://www.smrpd.org/about/agenda-minutes/>

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. PLEDGE OF ALLEGIANCE**

**IV. PUBLIC AND BOARD INPUT**

Receive Public written or oral information/reports; this is to enable Public input to the Board on any Park District relevant subject and is a forum for reasonable courteous discussion of SMRPD-related issues and events. The Chair has the responsibility to determine the length of discussion. Time limit is 3 minutes per person limited to one session per person per issue though the President has responsibility to move the meeting along. Most in-depth discussion on issues is meant to be carried in Standing and ad hoc Committee meetings.

**V. CONSENT CALENDAR**

**A1:** Transmittal 02-14A, Directors' compensation for Regular Board Meeting on December 23, 2012 \$250.00 total.

**A2:** Transmittal 02-14B, District Bills, **\$5,616.27** total.

**A3:** Transmittal 02-14C, Utility Bills and Reimbursements, **\$1,437.27** total.

**A4:** Approve and file the Minutes of the December 23, 2013 Regular Meeting and Correspondence.

**Note:** Directors may remove any item from Consent Calendar to be considered separately.

**VI. TREASURER'S REPORT**  
**VII. CHILDREN'S CENTER DIRECTOR'S REPORT**

**VIII. OTHER DISTRICT BUSINESS**

- (A) Approval of annual Riviera parking agreement with St. Michaels Abbey.
- (B) Christmas In The Canyons Final Report .
- (C) Marketing Proposal for SCC.
- (D) Authorize caretaker to fix music in the park stage and build a light fixture/canopy frame. (this may cost more than the allowed \$\$ for minor repairs).
- (E) Get removal estimate for non-native tree in Silverado Park. (we have a tree pushing the fence and it no longer closes and the fence is broken).
- (F) Newsletter - including rec and accomplishments from Tom continue to do it.
- (G) Fundraising for the SMRPD Dash meet and greet on SMRPD accomplishments.
- (H) Policies meeting update.
- (I) Sulley miller property potential of SMRPD managing the open space there.
- (J) Potential violations of the Brown Act and curing them and follow up by the Board
- (K) Regulatory and compliance management.

**IX. COMMITTEES**

*NOTE: There will be no discussion of Committee issues unless agendaized below or added to the Agenda by majority vote of the Board in Section III to address issues that require immediate attention for reasons to be explained in the motion to add. Other comments can be made under Director Comments.*

**STANDING COMMITTEES AND REPRESENTATIVES:**

- (A) **RECREATION** (Peterson)
- (B) **FINANCE** (Shepston, Bates)
- (C) **PERSONNEL** (Shepston)
- (D) **OPEN SPACE AND TRAILS** (Shepston, Bates)
- (E) **FACILITIES MAINTENANCE AND SAFETY** (Bates, Peterson)

**AD HOC COMMITTEES & REPRESENTATIVES:**

- (F) **MODJESKA PARK USAGE** ( )
- (G) **ISDOC REPRESENTATIVE** (Shepston)
- (H) **PRESERVATION & RESTORATION** (Smisek)
- (I) **COMMUNICATIONS & DISTRICT OUTREACH** (Smisek)
- (J) **SILVERADO CHILDREN'S CENTER** (Peterson, Kearns)  
**Children's Center Advisory Committee** (Peterson, Kearns) (Public Members:  
Dawn Lynch, Julia Jones-Tester, Deborah Johnson, Joel Robinson, Lisa Collins )

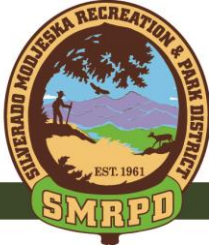
**X. DIRECTOR'S COMMENTS**

Pursuant to Government Code §54954.2 members of the Board of Directors or Staff may ask questions for clarification, make brief announcements, make brief reports on their activities. The Board or a Board member may provide a reference to Staff or other resources for factual information, request Staff to report back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.

**XI. ADJOURNMENT**

The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00 PM on Tuesday February 25, 2014.

Materials related to an item on this agenda submitted after distribution of the agenda packet are either available for public inspection at the Silverado Library, and posted on the SMRPD website at <http://www.smrpd.org/about/agenda-minutes/>. Materials prepared by SMRPD will be available at the meeting, those provided by others after the meeting.



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SUMMARIZED TREASURER'S REPORT  
(As of 12-31-13 unless otherwise noted)  
Tuesday, January 28, 2014

**Deposits**

SMRPD Bank Of America	1,690.68
SMRPD County of Orange	32,428.02
Christmas In The Canyons	4,028.00
Silverado Children's Center	16,513.95
Silverado Children's Center Savings	0.02
<b>TOTAL DEPOSITS</b>	<b>54,660.67</b>

**Expenditures/Withdrawals**

SMRPD Bank Of America	3,957.41
SMRPD County of Orange	3,868.09
Christmas In The Canyons	1,263.29
Silverado Children's Center	15,872.35
Silverado Children's Center Savings	-
<b>TOTAL EXPENDITURES</b>	<b>24,961.14</b>

**Account Balances**

	<b>Beg</b>	<b>Ending</b>
SMRPD Bank Of America	90,096.45	87,829.72
SMRPD County of Orange	221,455.99	250,015.92
Christmas In The Canyons	1,969.20	4,787.91
Silverado Children's Center	1,974.55	2,616.15
Silverado Children's Center Savings	1,005.83	1,005.85
<b>TOTAL BALANCE</b>		<b>346,255.55</b>

Prepared by: \_\_\_\_\_  
Ron Shepston, Treasurer

1. Amounts for the county could change as adjusting entries are posted by the county.
2. Refer to official financial records as prepared by SMRPD bookkeeper, Meaghan Warner for details



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**REGULAR MEETING OF THE BOARD OF DIRECTORS  
MONDAY DECEMBER 23, 2013 AT 7:00 PM  
AT THE SILVERADO COMMUNITY CENTER  
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

**DIRECTORS**

Greg Bates - President  
Tom Smisek - Vice President  
Chay Peterson - Secretary  
Ron Shepston - Treasurer  
Linda Kearns - Director

**STAFF**

Elizabeth Martyn - General Counsel  
Lindy Epstein - Interim SCC Director  
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**MINUTES**

(A: Action Item) This document is available in PDF format at <http://www.smrpd.org>

**CALL TO ORDER**

The meeting was called to order at 7:05PM by Director Bates, who acted as chair person.

**ROLL CALL**

Directors Greg Bates, Tom Smisek, Chay Peterson, Ron Shepston, Linda Kearns. Caretaker Steve Reighart, and Admin. Assist. Bev Mileham

**PUBLIC ATTENDANCE**

Wendy Hayter, Linda Unger, Joel Robinson, Mary Schreiber, Bob Click, signed in.

**PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS**

None to report

**CONSENT CALENDAR**

**1<sup>st</sup> ACTION:** Director Smisek made a motion to approve the Consent Calendar with the Regular Minutes of November 26th, 2013, with corrections. Correspondence and Transmittals 12-13A, 012-13B and 012-13C. Unanimously approved.

**TREASURERS REPORT**

Director Shepston gave the Treasurers Summary report. Total Deposits 19,141.22, total Expenditures 37,375.61, total Balance 315,599.02.

#### **CHILDRENS CENTER DIRECTORS REPORT**

SCC interim Director Lindy reported the Advisory Committee is working on bill collecting, and tuition fees, finances, an upcoming marketing plan, and enhancing the children's center.

#### **OTHER DISTRICT BUSINESS**

( A ) Director Smisek reported the 3rd Annual Christmas in the Canyons was successful with great volunteers. Over \$4000 gross income, a final report will come later.

( B ) Director Bates reported the Silverado Center revitalization is going well, with new siding going up, and lots of cleaning, the center looks great. Volunteers are needed.

( C ) A Special New Policy Meeting date is planned for January.

( D ) A new Skate Park Ordinance was voted on.

**2nd ACTION: Director Peterson made a motion to adopt Ordinance 11-13-01, an Ordinance of the Board of Directors and SMRPD regulating the SMRPD Skate Park.**

**This is the Second Reading, the first being at the Regular Board Meeting on November 26th.**

**Director Shepston seconded. Unanimously approved.**

#### **COMMITTEES**

( A ) An Open Space and Trails committee meeting is being planned.

Hiking tours with Joel Robinson are going well. A new Recreation Brochure is needed, Directors Peterson and Kearns will work on it.

( D ) Director Shepston is working with Dan Fu on Open Space Measure M possibilities for the future.

#### **DIRECTORS COMMENTS**

None to report

**ADJOURN 8:15PM. Next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00PM on Tues. January 28, 2014.**