

SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

**REGULAR MEETING OF THE BOARD OF DIRECTORS
MONDAY, DECEMBER 23, 2013 AT 7:00PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Greg Bates – President
Tom Smisek – Vice-President
Chay Peterson–Secretary
Ron Shepston – Treasurer
Linda Kearns – Director

STAFF

Lindy Epstein – Interim SCC Director
Elizabeth Martyn – General Counsel
Bev Mileham – Admin. Assistant
Steve Reighart – Caretaker
Meghan Warner – Bookkeeper

AGENDA

(A: Action Item) This document is available in PDF format here <http://www.smrpd.org/about/agenda-minutes/>

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC AND BOARD INPUT

Receive Public written or oral information/reports; this is to enable Public input to the Board on any Park District relevant subject and is a forum for reasonable courteous discussion of SMRPD-related issues and events. The Chair has the responsibility to determine the length of discussion. Time limit is 3 minutes per person limited to one session per person per issue though the President has responsibility to move the meeting along. Most in-depth discussion on issues is meant to be carried in Standing and ad hoc Committee meetings.

V. CONSENT CALENDAR

A1: Transmittal 12-13A, Directors' compensation for Regular Board Meeting on November 26, 2012 \$250.0 total

A2: Transmittal 12-13B, District Bills, \$1,999.75 total

A3: Transmittal 12-13C, Utility Bills and Reimbursements, \$1,516.77 total

Note: Directors may remove any item from Consent Calendar to be considered separately.

VI. TREASURER'S REPORT

VII. CHILDREN'S CENTER DIRECTOR'S REPORT

VIII. OTHER DISTRICT BUSINESS

- (A) Christmas In The Canyons Report – Tom
- (B) Silverado Children’s Center Plan Committee - Greg
- (C) Special Meeting date for the Policy Committee – Greg
- (D) Skate Park Ordinance, second reading - Chay

IX. COMMITTEES

NOTE: There will be no discussion of Committee issues unless agendized below or added to the Agenda by majority vote of the Board in Section III to address issues that require immediate attention for reasons to be explained in the motion to add. Other comments can be made under Director Comments.

STANDING COMMITTEES AND REPRESENTATIVES:

- (A) **RECREATION** (Peterson)
- (B) **FINANCE** (Shepston, Bates)
- (C) **PERSONNEL** (Shepston)
- (D) **OPEN SPACE AND TRAILS** (Shepston, Bates)
- (E) **FACILITIES MAINTENANCE AND SAFETY** (Bates, Peterson)

AD HOC COMMITTEES & REPRESENTATIVES:

- (F) **MODJESKA PARK USAGE** ()
- (G) **ISDOC REPRESENTATIVE** (Shepston)
- (H) **PRESERVATION & RESTORATION** (Smisek)
- (I) **COMMUNICATIONS & DISTRICT OUTREACH** (Smisek)
- (J) **SILVERADO CHILDREN’S CENTER** (Peterson)
Children’s Center Advisory Committee (Peterson) (Public Members: Dawn Lynch, Julia Jones-Tester, Deborah Johnson, Linda Kearns, Joel Robinson)

X. DIRECTOR’S COMMENTS

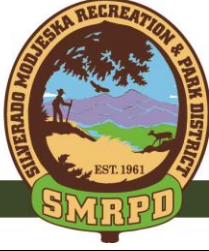
Pursuant to Government Code §54954.2 members of the Board of Directors or Staff may ask questions for clarification, make brief announcements, make brief reports on their activities. The Board or a Board member may provide a reference to Staff or other resources for factual information, request Staff to report back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.

- (1) Director Smisek
- (2) Director Bates
- (3) Director Peterson
- (4) Director Shepston
- (5) Director Kearns

XI. ADJOURNMENT

The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00 PM on Tuesday January 28, 2014.

Materials related to an item on this agenda submitted after distribution of the agenda packet are either available for public inspection at the Silverado Library, and posted on the SMRPD website at <http://www.smrpd.org/about/agenda-minutes/>. Materials prepared by SMRPD will be available at the meeting, those provided by others after the meeting.



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SUMMARIZED TREASURER'S REPORT
(As of 11-30-13 unless otherwise noted)
Monday, December 23, 2013

Deposits

SMRPD Bank Of America	505.00
SMRPD County of Orange	2,122.25
Christmas In The Canyons	-
Silverado Children's Center	16,513.95
Silverado Children's Center Savings	0.02
TOTAL DEPOSITS	19,141.22

Expenditures/Withdrawals

SMRPD Bank Of America	7,418.89
SMRPD County of Orange	8,845.68
Christmas In The Canyons	971.05
Silverado Children's Center	20,139.99
Silverado Children's Center Savings	-
TOTAL EXPENDITURES	37,375.61

Account Balances

	Beg	Ending
SMRPD Bank Of America	97,010.34	90,096.45
SMRPD County of Orange	228,179.42	221,455.99
Christmas In The Canyons	2,940.25	1,969.20
Silverado Children's Center	4,697.59	1,071.55
Silverado Children's Center Savings	1,005.81	1,005.83
TOTAL BALANCE		315,599.02

Prepared by: _____
Ron Shepston, Treasurer

1. Amounts for the county could change as adjusting entries are posted by the county.
2. Refer to official financial records as prepared by SMRPD bookkeeper, Meaghan Warner for details

	<u>Jul 13</u>	<u>Aug 13</u>	<u>Sep 13</u>	<u>Oct 13</u>
Income				
6210 · Property Taxes -Current Secured	486.04	0.00	0.00	0.00
6220 · Property Taxes-Curr Unsecured	0.00	0.00	628.59	0.00
6280 · Property Tax-Curr Supplemental	28.82	99.62	18.13	86.68
6290 · Other Taxes	3,321.19	-1,007.91	0.00	0.00
6300 · Property Taxes-Prior Supplement	8.99	0.00	0.00	0.00
6540 · Penalties & Costs on Delinq Tax	4.41	0.00	0.00	0.00
6610 · Interest	0.00	80.66	71.46	70.36
6620 · Rents and Concessions	720.22	45.00	290.00	0.00
7680 · 6-mo Expired Checks	0.00	0.00	0.00	50.00
Total Income	<u>4,569.67</u>	<u>-782.63</u>	<u>1,008.18</u>	<u>207.04</u>
Expense				
0100 · Salaries & Wages	200.00	200.00	200.00	150.00
0702 · Telephone & Telegraph - Other	234.71	231.73	245.46	234.94
1100 · Insurance	3,140.50	0.00	0.00	0.00
1400 · Maintenance - Bldgs & Improvs	1,352.78	1,310.83	1,340.76	-85,325.08
1600 · Memberships	500.00	0.00	0.00	0.00
1700 · Miscellaneous Expense	0.00	111.00	3,025.00	3,700.00
1800 · Office Expense	203.50	98.91	19.00	19.00
1803 · Postage	46.00	0.00	0.00	0.00
1806 · Printing Costs - Outside Vendor	199.80	0.00	0.00	0.00
1900 · Professional/Specialized Srvcs	1,950.61	910.00	3,214.07	1,400.00
1912 · Investment Administrative Fees	0.00	17.73	17.28	16.34
2000 · Publications and Legal Notices	0.00	0.00	100.00	353.00
2800 · Utilities	1,243.36	1,388.09	1,540.75	1,119.34
50000 · Recreation Program Expense	0.00	550.00	610.04	200.00
8000 · Christmas In The Canyon Expense	0.00	0.00	0.00	0.00
99999 · County Reimburseable Expenses	350.25	-1,178.84	166.39	-333.59
Total Expense	<u>9,421.51</u>	<u>3,639.45</u>	<u>10,478.75</u>	<u>-78,466.05</u>
Net Income	<u><u>-4,851.84</u></u>	<u><u>-4,422.08</u></u>	<u><u>-9,470.57</u></u>	<u><u>78,673.09</u></u>

<u>Nov 13</u>	<u>TOTAL</u>
1,979.41	2,465.45
0.00	628.59
21.47	254.72
0.00	2,313.28
0.00	8.99
0.00	4.41
66.05	288.53
45.00	1,100.22
0.00	50.00
<u>2,111.93</u>	<u>7,114.19</u>
200.00	950.00
239.38	1,186.22
0.00	3,140.50
2,163.36	-79,157.35
0.00	500.00
2,400.00	9,236.00
27.90	368.31
0.00	46.00
156.60	356.40
8,461.20	15,935.88
16.46	67.81
0.00	453.00
892.61	6,184.15
-260.00	1,100.04
971.05	971.05
1,468.20	472.41
<u>16,736.76</u>	<u>-38,189.58</u>
<u>-14,624.83</u>	<u>45,303.77</u>

Trans #	Type	Date	Num
1,490	Check	11/15/2013	
1,491	Check	11/23/2013	
1,492	Check	11/23/2013	
1,493	Check	11/23/2013	
1,494	Check	11/23/2013	
1,495	Bill	11/01/2013	LAX11130408
1,496	Bill	11/01/2013	LAX11130401
1,497	Bill	11/01/2013	0063715-2884-2
1,498	Bill	11/01/2013	14943
1,499	Bill	11/01/2013	440427
1,500	Bill	11/01/2013	
1,501	Bill	11/01/2013	
1,502	Bill	11/01/2013	
1,503	Bill Pmt -Check	11/23/2013	2116

1,504	Bill Pmt -Check	11/23/2013	2117
1,505	Bill Pmt -Check	11/23/2013	2118
1,506	Bill Pmt -Check	11/23/2013	2119
1,507	Bill Pmt -Check	11/23/2013	2120
1,508	Check	11/23/2013	2121
1,509	Check	11/23/2013	2122
1,510	Check	11/23/2013	2123
1,513	General Journal	11/23/2013	11-13A
1,514	General Journal	11/23/2013	11-13B
1,515	General Journal	11/23/2013	11-13C

1,521	Deposit	11/26/2013	
1,522	Check	11/24/2013	2124
1,523	Check	11/30/2013	
1,525	Check	11/20/2013	1013
1,526	Check	11/20/2013	1014
1,527	Check	11/26/2013	1015
1,548	General Journal	11/08/2013	
1,549	General Journal	11/12/2013	
1,550	General Journal	11/12/2013	
1,551	General Journal	11/06/2013	
1,552	General Journal	11/06/2013	

TOTAL

Name	Memo	Account
	Transfer to SCC	8020 · BofA Rec Checking Account
	Transfer to SCC	17001 · Enterprise Fund
AT&T	714-649-2850 11/10/13	8020 · BofA Rec Checking Account
AT&T	714-649-2850 11/10/13	99999 · County Reimbursable Expenses
AT&T	714-649-2428 11/10/13	8020 · BofA Rec Checking Account
AT&T	714-649-2428 11/10/13	99999 · County Reimbursable Expenses
Southern California Edison	Modjeska	8020 · BofA Rec Checking Account
Southern California Edison	Modjeska	99999 · County Reimbursable Expenses
Southern California Edison	Silverado	8020 · BofA Rec Checking Account
Southern California Edison	Silverado	99999 · County Reimbursable Expenses
Jani-King		9010 · Accounts Payable
Jani-King		99999 · County Reimbursable Expenses
Jani-King		9010 · Accounts Payable
Jani-King		99999 · County Reimbursable Expenses
Waste Management of OC		9010 · Accounts Payable
Waste Management of OC		99999 · County Reimbursable Expenses
Resources Printng & Graphics		9010 · Accounts Payable
Resources Printng & Graphics	SMRPD Evacuation Plan	1806 · Printing Costs - Outside Vendor
Clean Products		9010 · Accounts Payable
Clean Products		14002 · Repairs & Renovations (Minor)
Irvine Ranch Water District		9010 · Accounts Payable
Irvine Ranch Water District	Meter #55418830	99999 · County Reimbursable Expenses
Irvine Ranch Water District		9010 · Accounts Payable
Irvine Ranch Water District	Meter #51441202	99999 · County Reimbursable Expenses
Irvine Ranch Water District		9010 · Accounts Payable
Irvine Ranch Water District	Meter #56569388	99999 · County Reimbursable Expenses
Jani-King		8020 · BofA Rec Checking Account
Jani-King		9010 · Accounts Payable

Waste Management of OC		8020 · BofA Rec Checking Account
Waste Management of OC		9010 · Accounts Payable
Irvine Ranch Water District		8020 · BofA Rec Checking Account
Irvine Ranch Water District		9010 · Accounts Payable
Clean Products		8020 · BofA Rec Checking Account
Clean Products		9010 · Accounts Payable
Resources Printng & Graphics		8020 · BofA Rec Checking Account
Resources Printng & Graphics		9010 · Accounts Payable
Cox Communications	Account #001-7601-017265207	8020 · BofA Rec Checking Account
Cox Communications	Account #001-7601-017265207	0702 · Telephone & Telegraph - Other
Mileham, Beverly	Reimbursement	8020 · BofA Rec Checking Account
Mileham, Beverly	Copy Paper	1800 · Office Expense
Mileham, Beverly	02/19/13 - 11/10/13 Administrative Duties	8020 · BofA Rec Checking Account
Mileham, Beverly	02/19/13 - 11/10/13 Administrative Duties	19005 · Secretarial
	Transmittal #11-13A	8010 · County Checking Account
Peterson, Chay	10/26/13 Meeting	0100 · Salaries & Wages
Bates, Greg	10/26/13 Meeting	0100 · Salaries & Wages
Smisek, Tom	10/26/13 Meeting	0100 · Salaries & Wages
Shepston, Ron	10/26/13 Meeting	0100 · Salaries & Wages
	Transmittal #11-13B	8010 · County Checking Account
Cooksmith Landscaping	Invoice #93165	14001 · Landscaping
Cooksmith Landscaping	Invoice #93235	14001 · Landscaping
Cooksmith Landscaping	Invoice #93152	14001 · Landscaping
Cooksmith Landscaping	Invoice #93227	14001 · Landscaping
Warner, Meghan	Invoice #13-132	19006 · Bookkeeping
Home Depot	Invoice Dated: 11/05/13	14002 · Repairs & Renovations (Minor)
Reighart, Steve	Invoice #100030	19008 · Caretaker
Lewis, Brisbois, Bisgaard & Smith	Invoice #1242866	19002 · Legal Services
May, Linda	Invoice #2013-11-01	19004 · Grant Management
	Transmittal #11-13C	8010 · County Checking Account
Jani-King	Invoice #LAX11130408	14004 · Janitorial
Jani-King	Invoice #LAX11130401	14004 · Janitorial
Waste Management of OC	Invoice #0063715	28002 · Waste Disposal
Irvine Ranch Water District	Meter #55418830 10/2013	28005 · Water

Irvine Ranch Water District	Meter #51441202 10/2013	28005 · Water
Irvine Ranch Water District	Meter #56569388 10/2013	28005 · Water
AT&T	714-649-2850 11/10/13	0702 · Telephone & Telegraph - Other
AT&T	714-649-2428 11/10/13	0702 · Telephone & Telegraph - Other
Southern California Edison	Modjeska10/2013	28001 · Electricity
Southern California Edison	Silverado 10/2013	28001 · Electricity
	Deposit	8020 · BofA Rec Checking Account
	Daffodil Bulbs	50000 · Recreation Program Expense
Mileham, Beverly	Daffodil Bulbs	50000 · Recreation Program Expense
Stein, Rebecca	Daffodil Bulbs	50000 · Recreation Program Expense
Buckley, Leonard	Daffodil Bulbs	50000 · Recreation Program Expense
	AA Rental - 10/2013, 11/2013, 12/2013	6620 · Rents and Concessions
Naturalist for You	11/2013 Invoice	8020 · BofA Rec Checking Account
Naturalist for You	11/2013 Invoice	50001 · Hikes/Van Tours
		8020 · BofA Rec Checking Account
		1800 · Office Expense
Smisek, Tom	Reimbursement: Paint Supplies	8030 · Christmas In The Canyon Account
Smisek, Tom	Reimbursement: Paint Supplies	8005 · Signs & Misc Materials
Smisek, Tom	Reimbursement: Posters	8030 · Christmas In The Canyon Account
Smisek, Tom	Reimbursement: Posters	8005 · Signs & Misc Materials
Smisek, Tom	Reimbursement: Newspaper Printing	8030 · Christmas In The Canyon Account
Smisek, Tom	Reimbursement: Newspaper Printing	8002 · Printing
	SUPPL TAX PAID 1985+ #4	8010 · County Checking Account
	SUPPL TAX PAID 1985+ #4	6280 · Property Tax-Curr Supplemental
	SECURED COLL PAID #1	8010 · County Checking Account
	SECURED COLL PAID #1	6210 · Property Taxes -Current Secured
	SECURED COLL PAID #1	1900 · Professional/Specialized Srvcs
	10/2013 COMMINGLED INT	8010 · County Checking Account
	10/2013 COMMINGLED INT	8250 · Interest Receivable
	10/2013 COMMINGLED EXP	8010 · County Checking Account
	10/2013 COMMINGLED EXP	1912 · Investment Administrative Fees
	10/2013 ACCRUE COMM INT	8250 · Interest Receivable

10/2013 ACCRUE COMM INT

6610 · Interest

<u>Debit</u>	<u>Credit</u>
	2,400.00
<u>2,400.00</u>	
2,400.00	2,400.00
	68.54
<u>68.54</u>	
68.54	68.54
	50.49
<u>50.49</u>	
50.49	50.49
	74.19
<u>74.19</u>	
74.19	74.19
	326.59
<u>326.59</u>	
326.59	326.59
	227.49
<u>227.49</u>	
227.49	227.49
	229.07
<u>229.07</u>	
229.07	229.07
	214.12
<u>214.12</u>	
214.12	214.12
	156.60
<u>156.60</u>	
156.60	156.60
	215.84
<u>215.84</u>	
215.84	215.84
	9.85
<u>9.85</u>	
9.85	9.85
	167.32
<u>167.32</u>	
167.32	167.32
	100.54
<u>100.54</u>	
100.54	100.54
	456.56
<u>456.56</u>	
456.56	456.56

	214.12
<u>214.12</u>	<u>214.12</u>
214.12	214.12
	277.71
<u>277.71</u>	<u>277.71</u>
277.71	277.71
	215.84
<u>215.84</u>	<u>215.84</u>
215.84	215.84
	156.60
<u>156.60</u>	<u>156.60</u>
156.60	156.60
	120.35
<u>120.35</u>	<u>120.35</u>
120.35	120.35
	24.90
<u>24.90</u>	<u>24.90</u>
24.90	24.90
	2,830.00
<u>2,830.00</u>	<u>2,830.00</u>
2,830.00	2,830.00
	200.00
50.00	
50.00	
50.00	
<u>50.00</u>	<u>200.00</u>
200.00	200.00
	7,117.21
340.00	
8.00	
235.00	
8.00	
250.00	
899.96	
1,316.25	
860.00	
<u>3,200.00</u>	<u>7,117.21</u>
7,117.21	7,117.21
	1,468.20
227.49	
229.07	
214.12	
9.85	

167.32	
100.54	
68.54	
50.49	
74.19	
326.59	
<hr/>	<hr/>
1,468.20	1,468.20
505.00	
	402.00
	34.00
	12.00
	12.00
	45.00
<hr/>	<hr/>
505.00	505.00
	200.00
200.00	
<hr/>	<hr/>
200.00	200.00
	3.00
3.00	
<hr/>	<hr/>
3.00	3.00
	85.77
85.77	
<hr/>	<hr/>
85.77	85.77
	131.51
131.51	
<hr/>	<hr/>
131.51	131.51
	753.77
753.77	
<hr/>	<hr/>
753.77	753.77
21.47	
<hr/>	<hr/>
21.47	21.47
1,974.46	
	1,979.41
4.95	
<hr/>	<hr/>
1,979.41	1,979.41
66.05	
<hr/>	<hr/>
66.05	66.05
	16.46
16.46	
<hr/>	<hr/>
16.46	16.46
66.05	

	66.05
<u>66.05</u>	<u>66.05</u>
<u>21,150.62</u>	<u>21,150.62</u>

		<u>Jul 13</u>	<u>Aug 13</u>
Ordinary Income/Expense			
	Income		
	4037 - Earthquake Kit Income	0.00	0.00
	4010 - Donations	1,000.00	50.00
	4030 - Fundraiser Income	473.89	105.22
	4035 - Fieldtrip Income	220.00	244.00
	4036 - Transportation Income	143.85	-86.23
	4040 - Grants	0.00	0.00
	4070 - NSF Fees	35.00	0.00
	4080 - Registration Fees	110.67	150.00
	4090 - Tuition	8,408.72	9,497.63
	Total Income	<u>10,392.13</u>	<u>9,960.62</u>
	Expense		
	6040 - Bad Debt/Uncollectable	0.00	0.00
	6050 - Bank Service Charges	119.00	19.00
	6090 - Dues & Subscriptions	0.00	0.00
	6200 - Insurance Expense	634.08	1,268.16
	6250 - License(s)	770.00	0.00
	6550 - Office Expense	0.00	119.32
	6640 - Legal & Prof Fees	440.00	180.00
	6790 - Salaries & Wages	7,674.23	8,809.91
	6800 - Payroll Expenses	809.93	921.38
	6815 - Penalties & Interest	0.00	0.00
	6900 - Repairs & Mtce	0.00	63.27
	6940 - Utilities	238.54	559.95
	6950 - Special Department Expense	0.00	73.52
	6960 - Taxes	0.00	0.00
	6970 - Telephone	0.00	426.12
	Total Expense	<u>10,685.78</u>	<u>12,440.63</u>
	Net Ordinary Income	-293.65	-2,480.01
	Other Income/Expense		
	Other Income		
	7010 - Interest Income	0.00	0.00
	Total Other Income	<u>0.00</u>	<u>0.00</u>
	Net Other Income	<u>0.00</u>	<u>0.00</u>
	Net Income	<u>-293.65</u>	<u>-2,480.01</u>

<u>Sep 13</u>	<u>Oct 13</u>	<u>Nov 13</u>	<u>TOTAL</u>
0.00	0.00	100.00	100.00
5,715.07	0.00	0.00	6,765.07
4.71	593.65	9.27	1,186.74
5.00	0.00	0.00	469.00
293.64	-124.44	345.01	571.83
1,000.00	0.00	0.00	1,000.00
0.00	0.00	0.00	35.00
616.89	325.68	109.81	1,313.05
<u>6,391.97</u>	<u>7,294.76</u>	<u>7,528.11</u>	<u>39,121.19</u>
14,027.28	8,089.65	8,092.20	50,561.88
0.00	0.00	357.20	357.20
19.00	19.00	3.00	179.00
0.00	463.32	0.00	463.32
634.08	634.08	634.08	3,804.48
0.00	0.00	0.00	770.00
140.65	31.00	395.44	686.41
340.00	360.00	3,840.00	5,160.00
7,324.86	5,860.03	4,902.05	34,571.08
765.43	773.84	664.83	3,935.41
0.00	0.00	500.00	500.00
108.60	871.89	488.27	1,532.03
498.95	385.98	347.46	2,030.88
33.03	59.26	96.74	262.55
0.00	0.00	84.00	84.00
<u>240.04</u>	<u>340.07</u>	<u>122.95</u>	<u>1,129.18</u>
<u>10,104.64</u>	<u>9,798.47</u>	<u>12,436.02</u>	<u>55,465.54</u>
3,922.64	-1,708.82	-4,343.82	-4,903.66
0.01	0.02	0.02	0.05
<u>0.01</u>	<u>0.02</u>	<u>0.02</u>	<u>0.05</u>
<u>0.01</u>	<u>0.02</u>	<u>0.02</u>	<u>0.05</u>
<u><u>3,922.65</u></u>	<u><u>-1,708.80</u></u>	<u><u>-4,343.80</u></u>	<u><u>-4,903.61</u></u>

Trans #	Type	Date	Num
40,507	Invoice	11/01/2013	13-279
40,508	Invoice	11/01/2013	13-280
40,509	Invoice	11/01/2013	13-281
40,510	Invoice	11/01/2013	13-282
40,511	Invoice	11/01/2013	13-283
40,512	Invoice	11/01/2013	13-284
40,513	Invoice	11/01/2013	13-285
40,514	Invoice	11/01/2013	13-286
40,515	Invoice	11/01/2013	13-287
40,516	Invoice	11/01/2013	13-288
40,517	Invoice	11/01/2013	13-289
40,518	Invoice	11/01/2013	13-290
40,519	Invoice	11/01/2013	13-291

40,520	Invoice	11/01/2013	13-292
40,521	Invoice	11/01/2013	13-293
40,522	Invoice	11/01/2013	13-294
40,523	Invoice	11/01/2013	13-295
40,524	Invoice	11/01/2013	13-296
40,525	Invoice	11/01/2013	13-297
40,526	Invoice	11/01/2013	13-298
40,528	Invoice	11/01/2013	13-300
40,529	Invoice	11/01/2013	13-301
40,530	Invoice	11/01/2013	13-302
40,531	Invoice	11/01/2013	13-303

40,532	Invoice	11/01/2013	13-304
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40,534	Bill	11/01/2013	
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40,535	Bill	11/01/2013	
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40,537	Bill Pmt -Check	11/01/2013	6924
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40,538	Bill Pmt -Check	11/01/2013	6925
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40,539	Bill Pmt -Check	11/01/2013	6926
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40,540	Bill Pmt -Check	11/01/2013	6927
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40,541	Paycheck	11/01/2013	6918
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40,542	Paycheck	11/01/2013	6919
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40,543	Paycheck	11/01/2013	6920
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40,544	Paycheck	11/01/2013	6921
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40,545	Paycheck	11/01/2013	6922
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40,546	Paycheck	11/01/2013	6923
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40,547	Check	11/01/2013	6928
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40,548	Check	11/01/2013	6929
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40,554	Payment	11/04/2013	2093
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40,558	Deposit	11/04/2013	
40,559	General Journal	11/01/2013	
40,560	General Journal	11/01/2013	
40,561	General Journal	11/01/2013	
40,562	General Journal	11/01/2013	
40,563	General Journal	11/01/2013	
40,564	General Journal	11/01/2013	
40,565	General Journal	11/01/2013	
40,567	Check	11/18/2013	eft
40,570	Bill	11/01/2013	0063727-2884-7
40,571	Bill Pmt -Check	11/15/2013	6930
40,572	Bill Pmt -Check	11/15/2013	6931
40,573	Bill Pmt -Check	11/15/2013	6932

40,574	Payment	11/06/2013	1122
40,575	Payment	11/06/2013	3293
40,576	Payment	11/06/2013	644
40,577	Payment	11/06/2013	5786
40,578	Payment	11/06/2013	
40,579	Deposit	11/06/2013	
40,580	Liability Check	11/15/2013	EFT0510
40,581	Liability Check	11/15/2013	EFT6056
40,582	Check	11/15/2013	6933
40,583	Paycheck	11/15/2013	6934

40,584	Paycheck	11/15/2013	6935
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40,585	Paycheck	11/15/2013	6936
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40,586	Paycheck	11/15/2013	6937
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40,587	Paycheck	11/15/2013	6938
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40,588	Payment	11/14/2013	3153
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40,589	Payment	11/14/2013	1335
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40,590	Payment	11/14/2013	1123
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40,591	Payment	11/14/2013	1201
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40,592	Payment	11/14/2013	1515
40,593	Payment	11/14/2013	1109
40,594	Payment	11/14/2013	
40,595	Deposit	11/14/2013	
40,596	Check	11/14/2013	6939
40,597	Check	11/15/2013	6940
40,598	Bill	11/16/2013	13-134
40,599	Bill Pmt -Check	11/16/2013	6941
40,600	Transfer	11/15/2013	
40,604	Payment	11/15/2013	2094
40,608	Payment	11/14/2013	1080
40,609	Payment	11/14/2013	247
40,610	Payment	11/14/2013	1512

40,616	Check	11/23/2013	6942
40,617	Bill	11/21/2013	
40,618	Bill Pmt -Check	11/23/2013	6943
40,619	Check	11/23/2013	6944
40,620	Check	11/23/2013	6945
40,648	Payment	11/20/2013	9132264
40,649	Payment	11/20/2013	9132265
40,650	Payment	11/20/2013	9132266
40,651	Payment	11/20/2013	9132264
40,652	Payment	11/20/2013	9132265
40,653	Payment	11/20/2013	9132266
40,654	Deposit	11/20/2013	

40,655	Bill	11/30/2013	13-144
40,664	Invoice	11/25/2013	13-330
40,665	Invoice	11/25/2013	13-331
40,666	Payment	11/25/2013	5670
40,667	Payment	11/25/2013	104
40,668	Payment	11/25/2013	1303
40,669	Payment	11/25/2013	
40,670	Payment	11/25/2013	1125
40,671	Deposit	11/25/2013	
40,678	Bill	11/14/2013	88696916
40,697	Bill	11/26/2013	

40,698	Bill	11/30/2013	SP0273
40,708	Check	11/30/2013	
40,709	Deposit	11/27/2013	
40,710	Check	11/01/2013	
40,722	Deposit	11/30/2013	

TOTAL

Name

Andersen, Stefan S.

Andersen, Stefan S.

Andersen, Stefan S.

Andersen, Stefan S.

Ballistrea, Joseph

Ballistrea, Joseph

Ballistrea, Joseph

Breiling, Diggy

Breiling, Diggy

Brown, Jana

Brown, Jana

Clemons, Melissa

Clemons, Melissa

Doherty, Melissa & Paul

Doherty, Melissa & Paul

Duarte, Christiana

Duarte, Christiana

Felkner, Alison

Felkner, Alison

Jones-Tester, Julia

Jones-Tester, Julia

Jones-Tester, Julia

Jones-Tester, Julia

Lenk, Marcella

Lenk, Marcella

Maddy, Melissa

Maddy, Melissa

Maddy, Melissa

Maddy, Melissa

Martin, Sussanne

Martin, Sussanne
Martin, Sussanne

Mendoza, Isabel
Mendoza, Isabel

Moye, Shonda
Moye, Shonda
Moye, Shonda
Moye, Shonda

Nowel, Cathy & Bruce
Nowel, Cathy & Bruce

O'Neil, Marisa
O'Neil, Marisa
O'Neil, Marisa

Ritze, Sheila
Ritze, Sheila

Schmidt, Jennifer
Schmidt, Jennifer

Smith, Daniela
Smith, Daniela
Smith, Daniela
Smith, Daniela

Tafolla, Fernando
Tafolla, Fernando

Toledo, Phoebe
Toledo, Phoebe
Toledo, Phoebe

Tonkovich, Andrew & Alvarez, Lisa
Tonkovich, Andrew & Alvarez, Lisa
Tonkovich, Andrew & Alvarez, Lisa

Williams, Angela & Jason
Williams, Angela & Jason
Williams, Angela & Jason

Williams, Angela & Jason

Wright, Bregita

Wright, Bregita

Wright, Bregita

Dept of Housing & Community Development

Dept of Housing & Community Development

Dept of Housing & Community Development

Dept of Housing & Community Development

Dept of Housing & Community Development

Dept of Housing & Community Development

Lux Cleaning Services

Lux Cleaning Services

Meghan Warner Bookkeeping

Meghan Warner Bookkeeping

Dept of Housing & Community Development

Dept of Housing & Community Development

Angel, Jessica M.

Angel, Jessica M.

Angel, Jessica M.

Angel, Jessica M.

Angel, Jessica M.

Angel, Jessica M.

Angel, Jessica M.

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Angel, Jessica M.

Angel, Jessica M.

Angel, Jessica M.

Angel, Jessica M.

Clinton, McKenna S.

Clinton, McKenna S.

Clinton, McKenna S.

Roberts, Kelly F.

Scott, Griffin D.

Scott, Griffin D.

Scott, Griffin D.

Scott, Griffin D.

Scott, Griffin D.

Scott, Griffin D.

Scott, Griffin D.

Scott, Griffin D.

Scott, Griffin D.

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Scott, Griffin D.

Scott, Griffin D.

Scott, Jenny R.

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Scott, Jenny R.

Scott, Jenny R.

Lang, Janet L.

Lang, Janet L.

Scott, Jenny R.

Scott, Jenny R.

Scott, Jenny R.

Ballistrea, Joseph

Ballistrea, Joseph

Lenk, Marcella
Andersen, Stefan S.
Ballistrea, Joseph
Andersen, Stefan S.
Nowel, Cathy & Bruce

Houghton, Trisha
Houghton, Trisha

Iller, Suraya
Iller, Suraya

McLean, Kristy
McLean, Kristy

Norquist, Kristina
Norquist, Kristina

Quinn, Michelle
Quinn, Michelle

Andersen, Stefan S.
Andersen, Stefan S.

Bulalacao, Julie
Bulalacao, Julie

Edison
Edison

Waste Management
Waste Management

AT&T
AT&T

Orkin Pest Control
Orkin Pest Control

Waste Management
Waste Management

Mendoza, Isabel
Mendoza, Isabel

Nowel, Cathy & Bruce
Nowel, Cathy & Bruce

Ritze, Sheila
Ritze, Sheila

Tonkovich, Andrew & Alvarez, Lisa
Tonkovich, Andrew & Alvarez, Lisa

Moye, Shonda
Moye, Shonda

Moye, Shonda
Mendoza, Isabel
Nowel, Cathy & Bruce
Ritze, Sheila
Tonkovich, Andrew & Alvarez, Lisa

EFTPS
EFTPS
EFTPS
EFTPS
EFTPS
EFTPS

Employment Development Department
Employment Development Department
Employment Development Department

Department of Social Services
Department of Social Services

Angel, Jessica M.
Angel, Jessica M.
Angel, Jessica M.
Angel, Jessica M.
Angel, Jessica M.
Angel, Jessica M.

Angel, Jessica M.
Angel, Jessica M.
Angel, Jessica M.
Angel, Jessica M.
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Angel, Jessica M.

Clinton, McKenna S.
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Clinton, McKenna S.

Lang, Janet L.
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Lang, Janet L.
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Lang, Janet L.
Lang, Janet L.

Roberts, Kelly F.

Roberts, Kelly F.
Roberts, Kelly F.
Roberts, Kelly F.
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Roberts, Kelly F.
Roberts, Kelly F.
Roberts, Kelly F.
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Roberts, Kelly F.
Roberts, Kelly F.
Roberts, Kelly F.
Roberts, Kelly F.

Scott, Jenny R.
Scott, Jenny R.
Scott, Jenny R.
Scott, Jenny R.
Scott, Jenny R.
Scott, Jenny R.
Scott, Jenny R.
Scott, Jenny R.
Scott, Jenny R.
Scott, Jenny R.
Scott, Jenny R.
Scott, Jenny R.
Scott, Jenny R.
Scott, Jenny R.
Scott, Jenny R.

Breiling, Diggy
Breiling, Diggy

Martin, Susanne
Martin, Susanne

Mendoza, Isabel
Mendoza, Isabel

Schmidt, Jennifer
Schmidt, Jennifer

Williams, Angela & Jason
Williams, Angela & Jason

Wright, Bregita
Wright, Bregita

Brown, Jana
Brown, Jana

Brown, Jana
Breiling, Diggy
Martin, Sussanne
Mendoza, Isabel
Schmidt, Jennifer
Williams, Angela & Jason
Wright, Bregita

Jim Fainer
Jim Fainer

Lindy Lane-Epstein
Lindy Lane-Epstein

Meghan Warner Bookkeeping
Meghan Warner Bookkeeping

Meghan Warner Bookkeeping
Meghan Warner Bookkeeping

Ballistrea, Joseph
Ballistrea, Joseph

Toledo, Phoebe
Toledo, Phoebe

Smith, Daniela
Smith, Daniela

Jones-Tester, Julia

Jones-Tester, Julia

Jim Fainer

Jim Fainer

State Compensation Insurance Fund

State Compensation Insurance Fund

State Compensation Insurance Fund

State Compensation Insurance Fund

Clinton, McKenna S.

Clinton, McKenna S.

Scott, Jenny R.

Scott, Jenny R.

Scott, Jenny R.

Scott, Jenny R.

Felkner, Alison

Felkner, Alison

Felkner, Alison

Felkner, Alison

Felkner, Alison

Felkner, Alison

Ballistrea, Joseph

Ballistrea, Joseph

Ballistrea, Joseph

Ballistrea, Joseph

Ballistrea, Joseph

Ballistrea, Joseph

Toledo, Phoebe

Smith, Daniela

Jones-Tester, Julia

Ballistrea, Joseph

Felkner, Alison

Felkner, Alison

Felkner, Alison

Ballistrea, Joseph

Ballistrea, Joseph

Ballistrea, Joseph

Meghan Warner Bookkeeping

Meghan Warner Bookkeeping

Tonkovich, Andrew & Alvarez, Lisa

Tonkovich, Andrew & Alvarez, Lisa

Martin, Sussanne

Martin, Sussanne

Tonkovich, Andrew & Alvarez, Lisa

Tonkovich, Andrew & Alvarez, Lisa

Maddy, Melissa

Maddy, Melissa

Martin, Sussanne

Martin, Sussanne

Martin, Sussanne

Martin, Sussanne

Mendoza, Isabel

Mendoza, Isabel

Tonkovich, Andrew & Alvarez, Lisa

Maddy, Melissa

Martin, Sussanne

Martin, Sussanne

Mendoza, Isabel

Orkin Pest Control

Orkin Pest Control

AT&T

AT&T

Foothill High School ASB
Foothill High School ASB

AT&T
AT&T
AT&T
AT&T

Memo

Account

Pre-School Three-Quarter Day Program 9:00AM - 3:00PM 3 Day Care (M,W & F) / month
Pre-School Three-Quarter Day Program 9:00AM - 3:00PM 3 Day Care (M,W & F) / month
Family Discount

1200 · Accounts Receivable
4090 · Tuition
4090 · Tuition
4090 · Tuition

Chapman Program
Drop-In: (1) FULL DAY

1200 · Accounts Receivable
4090 · Tuition
4090 · Tuition

Pre-School Program

1200 · Accounts Receivable
4090 · Tuition

Chapman Program - Wednesdays

1200 · Accounts Receivable
4090 · Tuition

Drop-In: (1) Day per week

1200 · Accounts Receivable
4090 · Tuition

Pre-School Full Day Program 7:30AM - 3:30PM 3 Day Care / month

1200 · Accounts Receivable
4090 · Tuition

Pre-School Three-Quarter Day Program 9:00AM - 2:00PM 5 Day Care (M-F) / month

1200 · Accounts Receivable
4090 · Tuition

Chapman Program

1200 · Accounts Receivable
4090 · Tuition

Transportation Fee
Drop-In: OCT 2013 - (10) HOURS
Family Discount

1200 · Accounts Receivable
4036 · Transportation Income
4090 · Tuition
4090 · Tuition

Drop-In: (1) 3/4 DAY

1200 · Accounts Receivable
4090 · Tuition

Transportation Fee

1200 · Accounts Receivable
4036 · Transportation Income

After School Care /3-Days: 2PM to 6PM / month

1200 · Accounts Receivable
4090 · Tuition

1200 · Accounts Receivable

Pre-School Three-Quarter Day Program 5 Day Care (M-F) / month	4090 · Tuition
Drop-In: (1) FULL DAY	4090 · Tuition
	1200 · Accounts Receivable
Transportation Fee	4036 · Transportation Income
	1200 · Accounts Receivable
After School Care (M & W) 2PM to 6PM / month	4090 · Tuition
After School Care (M & W) 2PM to 6PM / month	4090 · Tuition
Transportation Fee	4036 · Transportation Income
	1200 · Accounts Receivable
Pre-School Three-Quarter Day Program 9AM - 3:00PM 2 Day Care / month	4090 · Tuition
	1200 · Accounts Receivable
Trabuco Program - (1) Day/week	4090 · Tuition
Transportation Fee	4036 · Transportation Income
	1200 · Accounts Receivable
Pre-School Half-Day Program 9:00AM - 3:00PM 5 Day Care (M-F)	4090 · Tuition
	1200 · Accounts Receivable
Chapman Program	4090 · Tuition
	1200 · Accounts Receivable
Drop-In:	4090 · Tuition
Pre-School Three-Quarter Day Program 9:00AM - 3:00PM 2 Day Care / month	4090 · Tuition
Transportation Fee	4036 · Transportation Income
	1200 · Accounts Receivable
Pre-School Half Day Program 9:00AM - 1:00PM 2 Day Care / month	4090 · Tuition
	1200 · Accounts Receivable
Trabuco Program - 1 Day	4090 · Tuition
Transportation Fee	4036 · Transportation Income
	1200 · Accounts Receivable
Trabuco Program	4090 · Tuition
Transportation Fee	4036 · Transportation Income
	1200 · Accounts Receivable
Drop-In: (1) Day/Week	4090 · Tuition
Drop-In: (1) Day/Week	4090 · Tuition

Family Discount

4090 · Tuition

Drop-In: OCTOBER 2013: (22) Hours

1200 · Accounts Receivable

Family Discount

4090 · Tuition

4090 · Tuition

Serial: 982532/Make: AMSI

2000 · Accounts Payable

Serial: 982532/Make: AMSI

6961 · Trailer Fees/Prop Tax

Serial: 982533/Make: AMSI

2000 · Accounts Payable

Serial: 982533/Make: AMSI

6961 · Trailer Fees/Prop Tax

Serial: 982532/Make: AMSI

1000 · B of A Checking

Serial: 982532/Make: AMSI

2000 · Accounts Payable

1000 · B of A Checking

2000 · Accounts Payable

1000 · B of A Checking

2000 · Accounts Payable

Serial: 982533/Make: AMSI

1000 · B of A Checking

Serial: 982533/Make: AMSI

2000 · Accounts Payable

1000 · B of A Checking

6792 · Regular

6801 · ETT

2105 · ETT

2106 · Federal Withholding

6804 · Social Security

2111 · Social Security - Company

2112 · Social Security - Employee

6803 · Medicare

2109 · Medicare - Company

2110 · Medicare - Employee

2102 · CA Withholding

2103 · CA SDI

6805 · SUI

2113 · SUI

1000 · B of A Checking

6792 · Regular

6801 · ETT

2105 · ETT
2106 · Federal Withholding
6804 · Social Security
2111 · Social Security - Company
2112 · Social Security - Employee
6803 · Medicare
2109 · Medicare - Company
2110 · Medicare - Employee
2102 · CA Withholding
2103 · CA SDI
6805 · SUI
2113 · SUI

1000 · B of A Checking
6792 · Regular
6801 · ETT
2105 · ETT
2106 · Federal Withholding
6804 · Social Security
2111 · Social Security - Company
2112 · Social Security - Employee
6803 · Medicare
2109 · Medicare - Company
2110 · Medicare - Employee
2102 · CA Withholding
2103 · CA SDI
6805 · SUI
2113 · SUI

1000 · B of A Checking
6792 · Regular
6801 · ETT
2105 · ETT
2106 · Federal Withholding
6804 · Social Security
2111 · Social Security - Company
2112 · Social Security - Employee
6803 · Medicare
2109 · Medicare - Company
2110 · Medicare - Employee
2102 · CA Withholding
2103 · CA SDI
6805 · SUI

2113 · SUI

1000 · B of A Checking

6792 · Regular

6801 · ETT

2105 · ETT

2106 · Federal Withholding

6804 · Social Security

2111 · Social Security - Company

2112 · Social Security - Employee

6803 · Medicare

2109 · Medicare - Company

2110 · Medicare - Employee

2102 · CA Withholding

2103 · CA SDI

6805 · SUI

2113 · SUI

1000 · B of A Checking

6792 · Regular

6801 · ETT

2105 · ETT

2106 · Federal Withholding

6804 · Social Security

2111 · Social Security - Company

2112 · Social Security - Employee

6803 · Medicare

2109 · Medicare - Company

2110 · Medicare - Employee

2102 · CA Withholding

2103 · CA SDI

6805 · SUI

2113 · SUI

Reimbursement

Reimbursement

1000 · B of A Checking

6552 · Office Supplies

Reimbursement

Reimbursement

Reimbursement

1000 · B of A Checking

6552 · Office Supplies

6955 · Groceries

1499 · Undeposited Funds

1200 · Accounts Receivable

Deposit	1000 · B of A Checking
Deposit	1499 · Undeposited Funds
Deposit	1499 · Undeposited Funds
Deposit	1499 · Undeposited Funds
(2) Kits	4037 · Earthquake Kit Income
(1) Kit	4037 · Earthquake Kit Income
	6040 · Bad Debt/Uncollectable
	1200 · Accounts Receivable
	6040 · Bad Debt/Uncollectable
	1200 · Accounts Receivable
	6040 · Bad Debt/Uncollectable
	1200 · Accounts Receivable
	6040 · Bad Debt/Uncollectable
	1200 · Accounts Receivable
	6040 · Bad Debt/Uncollectable
	1200 · Accounts Receivable
	6040 · Bad Debt/Uncollectable
	1200 · Accounts Receivable
	6040 · Bad Debt/Uncollectable
	1200 · Accounts Receivable
57-43-485-0104-01 000-8	1000 · B of A Checking
57-43-485-0104-01 000-8	6941 · Gas & Electric
Account #111-2771119-2884-6	2000 · Accounts Payable
Account #111-2771119-2884-6	6943 · Trash
130242553	1000 · B of A Checking
130242553	2000 · Accounts Payable
Account # D-2957145	1000 · B of A Checking
Account # D-2957145	2000 · Accounts Payable
Account #111-2771119-2884-6	1000 · B of A Checking
Account #111-2771119-2884-6	2000 · Accounts Payable

1499 · Undeposited Funds
1200 · Accounts Receivable

1499 · Undeposited Funds
1200 · Accounts Receivable

1499 · Undeposited Funds
1200 · Accounts Receivable

1499 · Undeposited Funds
1200 · Accounts Receivable

1499 · Undeposited Funds
1200 · Accounts Receivable

Deposit

1000 · B of A Checking

Deposit

1499 · Undeposited Funds

Deposit

1499 · Undeposited Funds

Deposit

1499 · Undeposited Funds

Deposit

1499 · Undeposited Funds

Deposit

1499 · Undeposited Funds

33-0050107

1000 · B of A Checking

33-0050107

2106 · Federal Withholding

33-0050107

2111 · Social Security - Company

33-0050107

2112 · Social Security - Employee

33-0050107

2109 · Medicare - Company

33-0050107

2110 · Medicare - Employee

#499-0670-4

1000 · B of A Checking

#499-0670-4

2102 · CA Withholding

#499-0670-4

2103 · CA SDI

Facility # 300610625/INVOICE #0603929

1000 · B of A Checking

Licensing Penalty/Lindy Epstein

6815 · Penalties & Interest

1000 · B of A Checking

6792 · Regular

6801 · ETT

2105 · ETT

2106 · Federal Withholding

6804 · Social Security

2111 · Social Security - Company
2112 · Social Security - Employee
6803 · Medicare
2109 · Medicare - Company
2110 · Medicare - Employee
2102 · CA Withholding
2103 · CA SDI
6805 · SUI
2113 · SUI

1000 · B of A Checking
6792 · Regular
6801 · ETT
2105 · ETT
2106 · Federal Withholding
6804 · Social Security
2111 · Social Security - Company
2112 · Social Security - Employee
6803 · Medicare
2109 · Medicare - Company
2110 · Medicare - Employee
2102 · CA Withholding
2103 · CA SDI
6805 · SUI
2113 · SUI

1000 · B of A Checking
6792 · Regular
6801 · ETT
2105 · ETT
2106 · Federal Withholding
6804 · Social Security
2111 · Social Security - Company
2112 · Social Security - Employee
6803 · Medicare
2109 · Medicare - Company
2110 · Medicare - Employee
2102 · CA Withholding
2103 · CA SDI
6805 · SUI
2113 · SUI

1000 · B of A Checking

6792 · Regular
6801 · ETT
2105 · ETT
2106 · Federal Withholding
6804 · Social Security
2111 · Social Security - Company
2112 · Social Security - Employee
6803 · Medicare
2109 · Medicare - Company
2110 · Medicare - Employee
2102 · CA Withholding
2103 · CA SDI
6805 · SUI
2113 · SUI

1000 · B of A Checking
6792 · Regular
6801 · ETT
2105 · ETT
2106 · Federal Withholding
6804 · Social Security
2111 · Social Security - Company
2112 · Social Security - Employee
6803 · Medicare
2109 · Medicare - Company
2110 · Medicare - Employee
2102 · CA Withholding
2103 · CA SDI
6805 · SUI
2113 · SUI

1499 · Undeposited Funds
1200 · Accounts Receivable

1499 · Undeposited Funds
1200 · Accounts Receivable

1499 · Undeposited Funds
1200 · Accounts Receivable

1499 · Undeposited Funds
1200 · Accounts Receivable

1499 · Undeposited Funds
1200 · Accounts Receivable

1499 · Undeposited Funds
1200 · Accounts Receivable

1499 · Undeposited Funds
1200 · Accounts Receivable

Deposit

1000 · B of A Checking

Deposit

1499 · Undeposited Funds

Deposit

1499 · Undeposited Funds

Deposit

1499 · Undeposited Funds

Deposit

1499 · Undeposited Funds

Deposit

1499 · Undeposited Funds

Deposit

1499 · Undeposited Funds

Deposit

1499 · Undeposited Funds

Computer Repair

1000 · B of A Checking

Computer Repair

6550 · Office Expense

09/21 - 10/25/13 Consulting

1000 · B of A Checking

09/21 - 10/25/13 Consulting

6643 · Outside Services

2000 · Accounts Payable

6644 · Bookkeeping

1000 · B of A Checking

2000 · Accounts Payable

Funds Transfer

2201 · SMRPD

Funds Transfer

1000 · B of A Checking

1499 · Undeposited Funds

1200 · Accounts Receivable

1499 · Undeposited Funds

1200 · Accounts Receivable

1499 · Undeposited Funds

1200 · Accounts Receivable

1499 · Undeposited Funds

	1200 · Accounts Receivable
Computer Repair	1000 · B of A Checking
Computer Repair	6550 · Office Expense
Policy #9045883-13	2000 · Accounts Payable
Policy #9045883-13	6202 · Worker's Comp
Policy #9045883-13	1000 · B of A Checking
Policy #9045883-13	2000 · Accounts Payable
Reimbursement	1000 · B of A Checking
Reimbursement	6955 · Groceries
Reimbursement	1000 · B of A Checking
Reimbursement	6552 · Office Supplies
Reimbursement	6955 · Groceries
Reimbursement	6951 · Animal Supplies
	1499 · Undeposited Funds
	1200 · Accounts Receivable
	1499 · Undeposited Funds
	1200 · Accounts Receivable
	1499 · Undeposited Funds
	1200 · Accounts Receivable
	1499 · Undeposited Funds
	1200 · Accounts Receivable
	1499 · Undeposited Funds
	1200 · Accounts Receivable
Deposit	1000 · B of A Checking
Deposit	1499 · Undeposited Funds
Deposit	1499 · Undeposited Funds
Deposit	1499 · Undeposited Funds
Deposit	1499 · Undeposited Funds
Deposit	1499 · Undeposited Funds

Deposit	1499 · Undeposited Funds
Deposit	1499 · Undeposited Funds
Deposit	1499 · Undeposited Funds
Deposit	1499 · Undeposited Funds
Deposit	1499 · Undeposited Funds
	2000 · Accounts Payable
	6644 · Bookkeeping
	1200 · Accounts Receivable
Earthquake Kit	4037 · Earthquake Kit Income
	1200 · Accounts Receivable
Earthquake Kit	4037 · Earthquake Kit Income
	1499 · Undeposited Funds
	1200 · Accounts Receivable
	1499 · Undeposited Funds
	1200 · Accounts Receivable
	1499 · Undeposited Funds
	1200 · Accounts Receivable
	1499 · Undeposited Funds
	1200 · Accounts Receivable
	1499 · Undeposited Funds
	1200 · Accounts Receivable
Deposit	1000 · B of A Checking
Deposit	1499 · Undeposited Funds
Deposit	1499 · Undeposited Funds
Deposit	1499 · Undeposited Funds
Deposit	1499 · Undeposited Funds
Deposit	1499 · Undeposited Funds
Account # D-2957145	2000 · Accounts Payable
11/2013	6901 · Building/Grounds
130242553	2000 · Accounts Payable
130242553	6551 · Internet Access

2000 · Accounts Payable
6060 · Charitable Donations

1000 · B of A Checking
6050 · Bank Service Charges

Deposit
Electronic Scrip DES:Rebate

1000 · B of A Checking
4030 · Fundraiser Income

714-649-2214
714-649-2214
714-649-2214
Long Distance

1000 · B of A Checking
6970 · Telephone
6551 · Internet Access
6970 · Telephone

Deposit
Deposit

1030 · Bus. Savings-BofA
7010 · Interest Income

Debit	Credit
845.50	
	445.00
	445.00
44.50	
890.00	890.00
220.00	
	175.00
	45.00
220.00	220.00
285.00	
	285.00
285.00	285.00
90.00	
	90.00
90.00	90.00
125.00	
	125.00
125.00	125.00
485.00	
	485.00
485.00	485.00
607.75	
	607.75
607.75	607.75
175.00	
	175.00
175.00	175.00
122.00	
	50.00
	80.00
8.00	
130.00	130.00
80.00	
	80.00
80.00	80.00
25.00	
	25.00
25.00	25.00
240.00	
	240.00
240.00	240.00
600.00	

	555.00
	45.00
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600.00	600.00
50.00	
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50.00	50.00
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350.00	350.00
90.00	
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	50.00
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90.00	90.00
680.00	
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285.00	285.00
140.00	
	90.00
	50.00
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140.00	140.00
450.00	
	400.00
	50.00
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450.00	450.00
332.50	
	175.00
	175.00

17.50	
<u>350.00</u>	<u>350.00</u>
158.00	
	176.00
18.00	
<u>176.00</u>	<u>176.00</u>
	42.00
42.00	
<u>42.00</u>	<u>42.00</u>
	42.00
42.00	
<u>42.00</u>	<u>42.00</u>
	42.00
42.00	
<u>42.00</u>	<u>42.00</u>
	425.00
425.00	
<u>425.00</u>	<u>425.00</u>
	80.00
80.00	
<u>80.00</u>	<u>80.00</u>
	42.00
42.00	
<u>42.00</u>	<u>42.00</u>
	358.53
410.00	
0.00	
0.00	
	16.00
25.42	
	25.42
	25.42
5.95	
	5.95
	5.95
0.00	
	4.10
25.42	
<u>25.42</u>	<u>25.42</u>
466.79	466.79
	327.86
360.00	
0.00	

0.00	
	1.00
22.32	
	22.32
	22.32
5.22	
	5.22
	5.22
0.00	
	3.60
22.32	
	22.32
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409.86	409.86
	782.61
860.00	
0.00	
0.00	
	3.00
53.32	
	53.32
	53.32
12.47	
	12.47
	12.47
0.00	
	8.60
53.32	
	53.32
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979.11	979.11
	279.73
332.50	
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0.00	
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4.82	
	4.82
	4.82
0.00	
	3.33
20.62	

	20.62
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378.56	378.56
	131.55
144.00	
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0.00	
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8.93	
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	8.93
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	2.08
	2.08
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155.01	155.01
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753.30	
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0.00	
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46.71	
	46.71
	46.71
10.92	
	10.92
	10.92
	9.64
	7.53
46.71	
	46.71
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857.64	857.64
	12.95
12.95	
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12.95	12.95
	76.65
57.98	
18.67	
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76.65	76.65
150.00	
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	150.00

150.00	150.00
1,260.50	
	80.00
	970.50
	150.00
	40.00
	20.00
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26.75	
	26.75
<u>26.75</u>	<u>26.75</u>
74.70	
	74.70
<u>74.70</u>	<u>74.70</u>
10.00	
	10.00
<u>10.00</u>	<u>10.00</u>
27.50	
	27.50
<u>27.50</u>	<u>27.50</u>
218.00	
	218.00
<u>218.00</u>	<u>218.00</u>
	0.25
0.25	
<u>0.25</u>	<u>0.25</u>
0.50	
	0.50
<u>0.50</u>	<u>0.50</u>
	172.91
172.91	
<u>172.91</u>	<u>172.91</u>
	174.55
174.55	
<u>174.55</u>	<u>174.55</u>
	30.00
30.00	
<u>30.00</u>	<u>30.00</u>
	63.27
63.27	
<u>63.27</u>	<u>63.27</u>
	174.55
<u>174.55</u>	<u>174.55</u>

174.55	174.55
40.00	
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40.00	40.00
350.00	
<u> </u>	<u>350.00</u>
350.00	350.00
680.00	
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680.00	680.00
450.00	
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450.00	450.00
500.00	
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500.00	500.00
2,020.00	
	500.00
	40.00
	350.00
	680.00
<u> </u>	<u>450.00</u>
2,020.00	2,020.00
	1,115.56
219.00	
363.31	
363.31	
84.97	
84.97	
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1,115.56	1,115.56
	87.34
28.74	
58.60	
<u> </u>	<u> </u>
87.34	87.34
	500.00
<u> </u>	<u> </u>
500.00	500.00
	196.41
215.00	
0.00	
0.00	
0.00	
13.33	

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3.11	
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	3.11
0.00	
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	13.33
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244.77	244.77
	346.78
384.00	
0.00	
0.00	
	4.00
23.81	
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	23.81
5.57	
	5.57
	5.57
0.00	
	3.84
23.81	
	23.81
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437.19	437.19
	488.73
535.00	
0.00	
0.00	
0.00	
33.17	
	33.17
	33.17
7.75	
	7.75
	7.75
0.00	
	5.35
33.17	
	33.17
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609.09	609.09
	204.24

240.00	
0.00	
0.00	
	15.00
14.88	
	14.88
	14.88
3.48	
	3.48
	3.48
0.00	
	2.40
14.88	
	14.88
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273.24	273.24
	570.68
668.25	
0.00	
0.00	
	32.00
41.43	
	41.43
	41.43
9.69	
	9.69
	9.69
	7.76
	6.69
36.25	
	36.25
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755.62	755.62
285.00	
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285.00	285.00
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350.00	
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350.00	350.00

332.50	
<u>332.50</u>	<u>332.50</u>
332.50	332.50
158.00	
<u>158.00</u>	<u>158.00</u>
158.00	158.00
95.00	
<u>95.00</u>	<u>95.00</u>
95.00	95.00
1,275.50	
	95.00
	285.00
	45.00
	10.00
	350.00
	332.50
<u>1,275.50</u>	<u>1,275.50</u>
	158.00
	100.00
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<u>100.00</u>	<u>100.00</u>
	3,600.00
3,600.00	
<u>3,600.00</u>	<u>3,600.00</u>
	160.00
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<u>160.00</u>	<u>160.00</u>
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<u>160.00</u>	<u>160.00</u>
	2,400.00
2,400.00	
<u>2,400.00</u>	<u>2,400.00</u>
	225.00
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<u>225.00</u>	<u>225.00</u>
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140.00	
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<u>140.00</u>	<u>140.00</u>
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<u>500.00</u>	<u>500.00</u>
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255.00	

	<u>255.00</u>
255.00	255.00
	60.00
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60.00	60.00
	634.08
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634.08	634.08
	11.44
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11.44	11.44
	178.19
111.56	
62.33	
4.30	
<u>178.19</u>	<u>178.19</u>
175.00	
	<u>175.00</u>
<u>175.00</u>	<u>175.00</u>
222.50	
	<u>222.50</u>
<u>222.50</u>	<u>222.50</u>
175.00	
	<u>175.00</u>
<u>175.00</u>	<u>175.00</u>
154.16	
	<u>154.16</u>
<u>154.16</u>	<u>154.16</u>
106.66	
	<u>106.66</u>
<u>106.66</u>	<u>106.66</u>
154.16	
	<u>154.16</u>
<u>154.16</u>	<u>154.16</u>
2,107.48	
	140.00
	500.00
	255.00
	225.00
	175.00

	222.50
	175.00
	154.16
	106.66
	154.16
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2,107.48	2,107.48
	120.00
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240.00	
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240.00	240.00
	20.00
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	20.00
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20.00	20.00
	555.00
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	555.00
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555.00	555.00
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100.00	100.00
	935.00
	20.00
	240.00
	20.00
	555.00
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	100.00
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935.00	935.00
	63.27
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63.27	
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63.27	63.27
	30.33
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30.33	
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30.33	30.33

	70.00
<u>70.00</u>	<u>70.00</u>
70.00	70.00
	3.00
<u>3.00</u>	<u>3.00</u>
3.00	3.00
9.27	
<u>9.27</u>	<u>9.27</u>
9.27	9.27
	145.90
116.45	
22.95	
<u>6.50</u>	<u>6.50</u>
145.90	145.90
0.02	
<u>0.02</u>	<u>0.02</u>
<u>0.02</u>	<u>0.02</u>
<u>39,485.15</u>	<u>39,485.15</u>

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 12/20/13
REPORT 12-13A**

Sil-Mod Rec. and Parks Dist. PO Box 8 Silverado, CA 92676	THE COUNTY AUDITOR IS AUTHORIZED TO DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728
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PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
VC-13598 Chay Peterson P.O. Box 613 Silverado, CA 92676	11/26/2013	V700	0100	900	\$ 50.00	1099	
VC-1539 Tom Smisek P.O. Box 374 Silverado, CA 92676	11/26/2013	V700	0100	900	\$ 50.00		
VC- 9989 Ron Shepston P.O. Box 31311 Silverado Canyon Road Silverado, CA 92676	11/26/2013	V700	0100	900	\$ 50.00		
VC-9990 Greg Bates 28100 Modjeska Canyon Road Modjeska, CA 92676	11/26/2013	V700	0100	900	\$ 50.00		
W-9 ATTACHED Linda Kearns 16162 Jackson Ranch Road Silverado, CA 92676	11/26/2013	V700	100	900	\$ 50.00		
					\$ 50.00		

The claims listed above totaling **\$250.00** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

REGULAR MEETING OF THE BOARD OF DIRECTORS

TUESDAY NOVEMBER 26, 2013 AT 7:00 PM

AT THE SILVERADO COMMUNITY CENTER

27641 SILVERADO CANYON ROAD, SILVERADO 92676

DIRECTORS

Greg Bates - President

Tom Smisek -Vice President

Chay Peterson -Secretary

Ron Shepston- Treasurer

Linda Kearns- Director

STAFF

Elizabeth Martyn - General Counsel

Lindy Epstein- Interim SCC Director

Bev Mileham -Admin. Assist

Steve Reighart - Caretaker

Meghan Warner-Bookkeeper

MINUTES

(A: Action Item) This document is available in PDF format at <http://www.smrpd.org>

CALL TO ORDER

The meeting was called to order at 7:13 PM by Director Bates, who acted as chair person.

ROLL CALL

Directors, Greg Bates, Tom Smisek, Chay Peterson, Ron Shepston, Linda Kearns, Caretaker Steve Reighart, and Admin. Assist. Bev Mileham

PUBLIC ATTENDANCE

Joanne Hubble, Scott Breeden, Elisa Schroeder, Alison Salter, Wendy Hayter, Bob Hunt, Michele Agopian, Lori Martin, Jane Bove, Linda Unger, Mary Schreiber, Linda May, Dick Ertman, Debbie Seltzer, signed in.

PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS

Director Shepston and other residents are concerned with some of our local wildlife, appearing to be sick, Director Shepston will contact Vector with questions and advise.

A representative den leader of a local Tiger Cubs club requested the use of Modjeska Com. Ctr. and asked for the fees to be waved. Directors agreed.

College student asked to use Modjeska Com. Ctr. at a special 2 hr. rate. The Directors asked Steve Reighart to schedule it.

CONSENT CALENDAR

1^S ACTION: Director Smisek made a motion to approve the Consent Calendar with the Special Meeting Minutes of October 26th, 2013, correspondence and Transmittals 11-13A, 11-13B and 11-13C. Director Shepston seconded. Unanimously approved.

TREASURERS REPORT

Director Shepston and bookkeeper Meghan have been working on finances, things are looking good, a full summary is on the SMRPD website. The Tax revenue report is being worked on.

CHILDRENS CENTER DIRECTORS REPORT

Director Lindy Lane-Epstein gave the Directors a revitalization project summary to review. Organization, decluttering, cleaning, and safety issues have been addressed. The files are under lock and key.

OTHER DISTRICT BUSINESS

(A) Director Bates discussed writing a State of the District Public communications letter, to distribute information to the community.

(B) Director Kearns is working on a Media Coverage Policy. A committee was formed with Director Linda Kearns, Director Peterson and Linda May volunteering so far.

(C) Decembers Board meeting was changed to December 23, because of the Christmas.

(D) CITC plans going well, volunteers welcome.

(E) The final FEMA report done by Linda May is complete, and has been sent to FEMA. The project went well, with out of pocket money being very minimal.

(F) Director Peterson and Linda May are working together on a recording policy using SMRPD's website for U Tube visuals.

(G) Skateboard equipment was donated to the Silverado Com. Ctr. Director Peterson got an ordinance from General Counsel releasing SMRPD from any liabilities that could occur. The Directors reviewed it before approval.

2nd ACTION; Director Shepston made a motion to wave by reading the title only SMRPD Directors ordains as follows Ordinance No. 11-13-1.

A Roll Call Vote was taken, Directors Smisek, Kearns, Pererson, Bates, and Shepston all said Aye, Unanimous.

The second reading will be at the next Board meeting to be approved.

GUYS IM SORRY, I DON'T UNDERSTAND MY NOTES ON THIS 2nd ACTION AT ALL. CAN YOU PLEASE MAKE CHANGES IF NEEDED? Thankyou

(H) Director Peterson and Linda May formed a committee to work on a Board attendance policy.

COMMITTEE REPORTS

(A) Director Peterson and Steve Reighart will report later on a recreation committee.

(D) Open Space and Trail meetings may start up again, some new things are coming up, waiting on states proposals.

(E) The Safety Minutes and Facilities report was completed and sent to Capri.

Basketball courts in Silverado may need repair or recovering.

DIRECTORS COMMENTS

No Directors comments

ADJOURN 9:00PM. Next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00PM on Mon. Dec 23, 2013.