



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

**REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, SEPTEMBER 24, 2013 AT 7:00PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Greg Bates – President
Tom Smisek – Vice-President
Chay Peterson – Secretary
Ron Shepston – Treasurer
Lisa Collins – Director

STAFF

Aimee Bryer – SCC Director
Elizabeth Martyn – General Counsel
Bev Mileham – Admin. Assistant
Steve Reighart – Caretaker
Meghan Warner – Bookkeeper

AGENDA

(A: Action Item) This document is available in PDF format here <http://www.smrpd.org/about/agenda-minutes/>

I. CALL TO ORDER

II. ROLL CALL

Director Shepston will call in from out of town to participate in this meeting

III. PLEDGE OF ALLIGIENCE

IV. PUBLIC AND BOARD INPUT

Receive Public written or oral information/reports; this is to enable Public input to the Board on any Park District relevant subject and is a forum for reasonable courteous discussion of SMRPD-related issues and events. The Chair has the responsibility to determine the length of discussion. Time limit is 3 minutes per person limited to one session per person per issue though the President has responsibility to move the meeting along. Most in-depth discussion on issues is meant to be carried in Standing and ad hoc Committee meetings.

V. CONSENT CALENDAR

A1: Approve and file the Minutes of the August 27, 2013 Regular Meeting and Correspondence.

A2: Transmittal 09-13A, Directors' compensation for Regular Board Meeting on August 27, 2012 \$200.00 total

A3: Transmittal 09-13B, District Bills, \$3996.65 total

A4: Transmittal 09-13C, Utility Bills and Reimbursements, \$2024.27 total

Note: Directors may remove any item from Consent Calendar to be considered separately.

VI. TREASURER'S REPORT
VII. CHILDREN'S CENTER DIRECTOR'S REPORT

(A) Revitalization Project update

VIII. OTHER DISTRICT BUSINESS

- (A) Notice of vacancy, director position of SMRPD, accepting notice from all residents from tonight for 15 days, until October 15, 2013.
- (B) Laura's House Fundraiser Sponsorship
- (C) Sherry Meddick's open records request
- (D) Ethics violations complaints.

IX. COMMITTEES

NOTE: There will be no discussion of Committee issues unless agendaized below or added to the Agenda by majority vote of the Board in Section III to address issues that require immediate attention for reasons to be explained in the motion to add. Other comments can be made under Director Comments.

STANDING COMMITTEES AND REPRESENTATIVES:

- (A) **RECREATION** (Peterson)
- (B) **FINANCE** (Shepston, Bates)
- (C) **PERSONNEL** (Shepston)
- (D) **OPEN SPACE AND TRAILS** (Shepston, Bates)
- (E) **FACILITIES MAINTENANCE AND SAFETY** (Bates, Peterson)

AD HOC COMMITTEES & REPRESENTATIVES:

- (F) **MODJESKA PARK USAGE** ()
- (G) **ISDOC REPRESENTATIVE** (Shepston)
- (H) **PRESERVATION & RESTORATION** (Smisek)
- (I) **COMMUNICATIONS & DISTRICT OUTREACH** (Smisek)
- (J) **SILVERADO CHILDREN'S CENTER** (Peterson)
Children's Center Advisory Committee (Collins, Peterson, Bryer) (Public Members: Dawn Lynch, Julia Jones-Tester, Deborah Johnson, Linda Kearns, Joel Robinson)

X. DIRECTOR'S COMMENTS

Pursuant to Government Code §54954.2 members of the Board of Directors or Staff may ask questions for clarification, make brief announcements, make brief reports on their activities. The Board or a Board member may provide a reference to Staff or other resources for factual information, request Staff to report back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.

- (1) Director Smisek
- (2) Director Bates
- (3) Director Peterson
- (4) Director Shepston

XI. ADJOURNMENT

The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00 PM on October 22, 2013.

Materials related to an item on this agenda submitted after distribution of the agenda packet are either available for public inspection at the Silverado Library, and posted on the SMRPD website at <http://www.smrpd.org/about/agenda-minutes/>. Materials prepared by SMRPD will be available at the meeting, those provided by others after the meeting.

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 09/21/13
REPORT 09-13A**

Sil-Mod Rec. and Parks Dist. PO Box 8 Silverado, CA 92676	THE COUNTY AUDITOR IS AUTHORIZED TO DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728
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PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
Chay Peterson P.O. Box 613 Silverado, CA 92676	8/27/2013	V700	0100	900	\$ 50.00	1099	
					\$ 50.00		
Lisa Collins 17168 Harding Canyon Road Modjeska, CA 92676	8/27/2013	V700	0100	900	\$ 50.00	1099	
					\$ 50.00		
VC- 9989 Ron Shepston P.O. Box 31311 Silverado Canyon Road Silverado, CA 92676		V700	0100	900		1099	
					\$ -		
VC-9990 Greg Bates 28100 Modjeska Canyon Road Modjeska, CA 92676	8/27/2003	V700	0100	900	\$ 50.00	1099	
					\$ 50.00		
VC-1539 Tom Smisek P.O. Box 374 Silverado, CA 92676	8/27/2013	V700	0100	900	\$ 50.00	1099	
					\$ 50.00		

The claims listed above totaling **\$200.00** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 9/21/2013
REPORT 09-13B**

Sil-Mod Rec. and Parks Dist.
P.O.Box 8

**THE COUNTY AUDITOR IS AUTHORIZED TO
DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728**

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
VC-2027 COOKSMITH LANDSCAPING P.O. BOX 5606 ORANGE, CA 92863	INVOICE #92854	V700	1400	900	\$340.00		
	INVOICE #92924	V700	1400	900	\$16.00		
	INVOICE #92841	V700	1400	900	\$235.00		
	INVOICE #92915	V700	1400	900	\$16.00		
					\$607.00		
VC-2760 MEGHAN WARNER P.O. BOX 177 SILVERADO, CA 92676	INVOICE #13-106	V700	1900	900	\$350.00		
					\$350.00	1099	
VC-4740 HOME DEPOT P.O. BOX 9055 DES MOINES, IA 50368	INVOICE DATED: 09/05/13	V700	1400	900	\$177.15		
					\$177.15		
VC-2865 STEVE REIGHART 27641 SILVERADO CANYON ROAD SILVERADO, CA 92676	INVOICE #100028	V700	1900	900	\$2,662.50		
					\$2,662.50	1099	
VC-6773 LEWIS BRISBOIS BISGAARD & SMITH 221 N. FIGUEROA ST #120 LOS ANGELES, CA 90012	INVOICE #1212351	V700	1900	900	\$200.00		
					\$200.00	1099	

The claims listed above totaling **\$3,996.65** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 09/21/13
REPORT 09-13C**

Sil-Mod Rec. and Parks Dist.
P.O.Box 8

THE COUNTY AUDITOR IS AUTHORIZED TO
DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEP V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY	
						DOC NUMBER	SC
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #2101 PAID TO: JANI-KING INVOICE #LAX09130405 INVOICE #LAX09130398				\$224.13		
					\$229.07		
					\$453.20		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #2102 PAID TO: WASTE MANAGEMENT INVOICE #0063179-2884-1				\$214.12		
					\$214.12		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #2103 PAID TO: IRWD METER #55418830 08/23/13 METER #51441202 08/23/13 METER #56569388 08/23/13				\$9.85		
					\$181.98		
					\$114.85		
					\$306.68		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF DEBITS PAID TO: AT&T 714-649-2850 09/10/13 714-649-2428 09/10/13				\$61.87		
					\$63.45		
					\$125.32		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF DEBITS PAID TO: SCE ACCOUNT #2-25-699-8121 08/2013 ACCOUNT #2-32-988-1767 08/2013				\$ 87.66		
					\$ 789.92		
					\$877.58		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #2104 PAID TO: WASTE MANAGEMENT INVOICE #3031206-2884-5				\$47.37		
					\$47.37		

The claims listed above totaling **\$2,024.27** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____



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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

THURSDAY AUGUST 27, 2013 AT 7:00 PM

AT THE SILVERADO COMMUNITY CENTER

27641 SILVERADO CANYON ROAD, SILVERADO 92676

DIRECTORS

Greg Bates - President
Tom Smisek - Vice President
Ron Shepston – Treasurer
Chay Peterson - Secretary
Lisa Collins - Director

STAFF

Aimee Bryer - Scc Director
Elizabeth Martyn - General Counsel
Bev Mileham - Admin. Assistant
Steve Reighart - Caretaker
Meghan Warner - Bookkeeper

MINUTES

Action Item) This document is available in PDF format at <http://www.smrpd.org>

CALL TO ORDER

The meeting was called to order at 7:13PM by Director Bates, who acted as chair person.

ROLL CALL

Directors Greg Bates, Tom Smisek, Chay Peterson, Lisa Collins, Ron Shepston had an excused absence due to work, but will call in to participate in the meeting. Caretaker Steve Reighart, and Admin. Assist. Bev Mileham

PUBLIC ATTENDANCE

Debbie Seltzer, Tim Janca, Jane Bove, Hank Rodgers, Janet Wilson, Marta Abello, Deborah Johnson, John Olson, Jeff Wilson, Judie Bruno, Alicia K Quilbris, Scott Breeden, Dick Ertman, Phil McWilliams, Pat Hunt, Bob Hunt, Pam Schnabel, Joanne Hubble, Zack Dupre, Andrew Tonkovich, Larissa Connors, Douglas Scott, Jenny Scott, Sandi Dunn, Brendan Connors, Judy T. Myers, Brett Peterson, Hanna Williams, Elise Williams, Connie Nelson, Michelle Mainville, Ben Melville signed in.

PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS

Judy Bruno asked to have a toilet seat fixed.

Yoga instructor (name?) asked to hold free classes two days a week, will meet and talk with Director Collins to discuss.

Steve Kerrigan asked for more budget accounting info for the Children's Center at board meetings.

CONSENT CALENDAR

1st ACTION: Director Smisek made a motion to approve the Consent Calendar with the July 23 Minutes, correspondence, and Transmittals 08-13A, 08-13B and 08-13C. Director Collins seconded, with changes to Julys Minutes. Director Collins said that the Brown Act was not violated according to Govt. code 6254A stated on page 9 of 25. Directors Bates, Smisek and Collins approved, Director Peterson opposed.

Director Bates talked to SMRPD's attorney that said Directors discussions are to be made public. The Directors will us Drop Box that is located on SMRPD's website, to display any discussions that are taking place. The public is welcome to visit this site anytime, and share any ideas they may have.

TREASURERS REPORT

For current district bank account info go to SMRPD's Drop Box.

CHILDRENS CENTER DIRECTORS REPORT

After many years of heading up the Children's Center (CC) as Director, Aimee Bryer announced she and family will be moving. No interim Director has been chosen yet but an Ad Hoc committee will be working on the search. Deborah Johnson said the Advisory Committee has been unaware of some issues, and asked to be better informed in the future. Bookkeeper Meghan Warner sad CC is not able to completely support itself and offered two suggestions. CC closes its doors, or SMRPD supplement \$10,000 a year in financial aide. Ms. Warner wrote a letter of support saying she felt that saving the center is vital to the community. The Board agreed and will be more involved in solving it's problems. Special Board Mtg's will be planned. The public was asked to help brainstorm and even volunteer to help with ideas to save the CC.

Director Bryer gave a special thanks to several people, Lindsay and her husband for their donations and repairing stairs at CC. To Doug Scott who came to CC faithfully every week to help out where needed. Director Peterson for helping with the recent sleepover fundraiser and for all her help in past years. And to Jenny Scott for all her help at the center. Director Bryer's wish is that the center remain open for the children and said she will always be available to answer any questions or help that is needed.

OTHER DISTRICT BUSINESS

(A) Steve Reighart said that SCE has been over charging the district. He is working on seeking a refund from the company.

(B) Nothing to report on the dog park this month.

(C) Director Collins is working on Facility and Instructor agreements and will report at the Special meeting.

(D) Director Bates proposed continuing to put new flyers in the Sentry until the end of Dec.

2nd ACTION Director Collins made a motion to approve the budget for putting flyers in the Sentry until Dec. Director Smisek seconded. Unanimously approved.

(E) Ad for Silmod phone book.

3rd ACTION Director Smisek made a motion to purchase a quarter page ad for the Children's center. Director Collins seconded. Unanimously approved.

(F) Bookkeeper Meghan Warner is helping with accounting needed with the Silverado Concert Series.

STANDING COMMITTEES

Director Peterson said she is on the recreation committee and is not be included, she would like to being involved with decisions and agreements being made.

DIRECTORS COMMENTS

Director Smisek said Christmas in the Canyons planning will begin next month.

ADJOURN 9:15PM. Next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00PM on Tues. Sept. 24th 2013

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