



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
TUESDAY, MAY 28, 2013 AT 7:00PM  
AT THE SILVERADO COMMUNITY CENTER  
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

**DIRECTORS**

Greg Bates – President  
Tom Smisek – Vice-President  
Chay Peterson – Secretary  
Ron Shepston – Treasurer  
Lisa Collins – Director

**STAFF**

Aimee Bryer – SCC Director  
Elizabeth Martyn – General Counsel  
Bev Mileham – Admin. Assistant  
Steve Reighart – Caretaker  
Meghan Warner – Bookkeeper

## **AGENDA**

(A: Action Item) This document is available in PDF format here <http://www.smrpd.org/about/agenda-minutes/>

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. PLEDGE OF ALLIGIENCE**

**IV. PUBLIC AND BOARD INPUT**

Receive Public written or oral information/reports; this is to enable Public input to the Board on any Park District relevant subject and is a forum for reasonable courteous discussion of SMRPD-related issues and events. The Chair has the responsibility to determine the length of discussion. Time limit is 3 minutes per person limited to one session per person per issue though the President has responsibility to move the meeting along. Most in-depth discussion on issues is meant to be carried in Standing and ad hoc Committee meetings.

**V. CONSENT CALENDAR**

**A1:** Approve and file the Minutes of the April 23, 2013 Regular Meeting and Correspondence.

**A2:** Transmittal 05-13A, Directors' compensation for Regular Board Meeting on April 23, 2012 \$200.00 total

**A3:** Transmittal 05-13B, District Bills, \$4822.77 total

**A4:** Transmittal 05-13C, Utility Bills and Reimbursements, \$1366.08 total

**Note:** Directors may remove any item from Consent Calendar to be considered separately.

**VI. CHILDREN'S CENTER DIRECTOR'S REPORT**

## VIII. OTHER DISTRICT BUSINESS

- (A) Modjeska Park survey feedback – Information - Dir Collins
- (B) Christine Taylor - fees paid to Yoga instructor – Information - Dir Collins
- (C) Purchase of Projector – Information - Dir Collins
- (D) Automated External Defibrillator (AED) - Discussion – Dir Collins
- (E) County of Orange purchase of Silverado School Property & visit with Todd Spitzer – Information - Dir Collins
- (F) SCC Community Garden – Information - Dir Collins
- (G) Riviera parking and patrol of land? Possible new signs with No dumping and SMRPD logo – Information - Dir Collins
- (H) Budget meeting date – Information - Dir Collins
- (I) Discussion of new signs for all SMRPD properties – Information - Dir Collins

## IX. COMMITTEES

*NOTE: There will be no discussion of Committee issues unless agendaized below or added to the Agenda by majority vote of the Board in Section III to address issues that require immediate attention for reasons to be explained in the motion to add. Other comments can be made under Director Comments.*

### STANDING COMMITTEES AND REPRESENTATIVES:

- (A) **RECREATION** (Collins, Peterson)
- (B) **FINANCE** (Peterson, Bates)
- (C) **PERSONNEL** (Shepston, Collins)
- (D) **OPEN SPACE AND TRAILS** (Shepston, Bates)
- (E) **FACILITIES MAINTENANCE AND SAFETY** (Bates, Peterson)

### AD HOC COMMITTEES & REPRESENTATIVES:

- (F) **ISDOC REPRESENTATIVE** (Shepston)
- (G) **PRESERVATION & RESTORATION** (Smisek)
- (H) **COMMUNICATIONS & DISTRICT OUTREACH** (Smisek)
- (I) **SILVERADO CHILDREN'S CENTER** (Collins, Shepston)  
**Children's Center Advisory Committee** (Collins, Peterson, Bryer) (Public Members: Dawn Lynch, Julia Jones-Tester, Deborah Johnson, Linda Kearns, Joel Robinson )

## X. DIRECTOR'S COMMENTS

Pursuant to Government Code §54954.2 members of the Board of Directors or Staff may ask questions for clarification, make brief announcements, make brief reports on their activities. The Board or a Board member may provide a reference to Staff or other resources for factual information, request Staff to report back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.

- (1) Director Smisek
- (2) Director Collins
- (3) Director Bates
- (4) Director Peterson
- (5) Director Shepston

## XI. ADJOURNMENT

The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00 PM on June 25, 2013.

Materials related to an item on this agenda submitted after distribution of the agenda packet are either available for public inspection at the Silverado Library, and posted on the SMRPD website at <http://www.smrpd.org/about/agenda-minutes/>. Materials prepared by SMRPD will be available at the meeting, those provided by others after the meeting.

**LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 05/23/13  
REPORT 05-13A**

Sil-Mod Rec. and Parks Dist. PO Box 8 Silverado, CA 92676	THE COUNTY AUDITOR IS AUTHORIZED TO DRAW THIS CHECK FROM <b>FUND: 728 BUDGET CONTROL: 728</b>
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PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
Chay Peterson P.O. Box 613 Silverado, CA 92676	4/23/2013	V700	0100	900	\$ 50.00	1099	
					<b>\$ 50.00</b>		
Lisa Collins 17168 Harding Canyon Road Modjeska, CA 92676	4/23/2013	V700	0100	900	\$ 50.00		
<b>VC- 9989</b> Ron Shepston P.O. Box 31311 Silverado Canyon Road Silverado, CA 92676		V700	0100	900	<b>\$ 50.00</b>		
<b>VC-9990</b> Greg Bates 28100 Modjeska Canyon Road Modjeska, CA 92676	4/23/2013	V700	0100	900	\$ 50.00		
<b>VC-1539</b> Tom Smisek P.O. Box 374 Silverado, CA 92676	4/23/2013	V700	0100	900	\$ 50.00		
					<b>\$ 50.00</b>		

The claims listed above totaling **\$200.00** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

\_\_\_\_\_  
APPROVED BY

\_\_\_\_\_  
COUNTERSIGNED BY

\_\_\_\_\_  
ATTESTED AND/OR COUNTERSIGNED

**LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 5/23/2013  
REPORT 05-13B**

Sil-Mod Rec. and Parks Dist.  
P.O.Box 8

**THE COUNTY AUDITOR IS AUTHORIZED TO  
DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728**

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
<b>VC-2027</b> COOKSMITH LANDSCAPING P.O. BOX 5606 ORANGE, CA 92863	INVOICE #92215	V700	1400	900	\$340.00	1099	
	INVOICE #92296	V700	1400	900	\$11.00		
	INVOICE #92201	V700	1400	900	\$235.00		
	INVOICE #92283	V700	1400	900	\$11.00		
							<b>\$597.00</b>
<b>VC-2760</b> MEGHAN WARNER P.O. BOX 177 SILVERADO, CA 92676	INVOICE #13-60	V700	1900	900	\$250.00		
						<b>\$250.00</b>	
<b>VC-4740</b> HOME DEPOT P.O. BOX 9055 DES MOINES, IA 50368	INVOICE DATED: 05/05/13	V700	1400	900	\$212.02		
						<b>\$212.02</b>	
<b>VC-2865</b> STEVE REIGHART 27641 SILVERADO CANYON ROAD SILVERADO, CA 92676	INVOICE #100024	V700	1900	900	\$1,203.75		
						<b>\$1,203.75</b>	
<b>VC-6773</b> LEWIS BRISBOIS BISGAARD & SMITH 221 N. FIGUEROA ST, SUITE 1200 LOS ANGELES, CA 90012	INVOICE #1166390	V700	1900	900	\$2,160.00		
	INVOICE #1173429	V700	1900	900	\$400.00		
						<b>\$2,560.00</b>	

The claims listed above totaling **\$4,822.77** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY \_\_\_\_\_

COUNTERSIGNED BY \_\_\_\_\_

ATTESTED AND/OR COUNTERSIGNED \_\_\_\_\_

LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT

DATE: 05/23/13  
REPORT 05-13C

Sil-Mod Rec. and Parks Dist.  
P.O.Box 8

THE COUNTY AUDITOR IS AUTHORIZED TO  
DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEP V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
VC-1672 SMRPD (BoFA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #2059 PAID TO: JANI-KING INVOICE #LAX05130411 INVOICE #LAX05130404	V700	1400	900	\$224.13		
		V700	1400	900	\$226.58		
					<b>\$450.71</b>		
VC-1672 SMRPD (BoFA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #2060 PAID TO: WASTE MANAGEMENT INVOICE #0062309-2884-5	V700	2800	900	\$212.84		
					<b>\$212.84</b>		
VC-1672 SMRPD (BoFA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #2061 PAID TO: IRWD METER #55418830 04/22/13 METER #51441202 04/22/13 METER #56569388 04/22/13	V700	2800	900	\$17.10		
		V700	2800	900	\$90.11		
		V700	2800	900	\$99.47		
					<b>\$206.68</b>		
VC-1672 SMRPD (BoFA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF DEBITS PAID TO: AT&T 714-649-2850 05/10/13 714-649-2428 05/10/13	V700	702	900	\$57.42		
		V700	702	900	\$50.01		
					<b>\$107.43</b>		
VC-1672 SMRPD (BoFA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF DEBITS PAID TO: SCE ACCOUNT #2-25-699-8121 05/2013 ACCOUNT #2-32-988-1767 05/2013	V700	2800	900	\$ 70.65		
		V700	2800	900	\$ 270.85		
					<b>\$341.50</b>		
VC-1672 SMRPD (BoFA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #2062 PAID TO: WASTE MANAGEMENT INVOICE #3012102-2884-9	V700	2800	900	\$ 46.92		
					<b>\$46.92</b>		

The claims listed above totaling **\$1,366.08** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY \_\_\_\_\_

COUNTERSIGNED BY \_\_\_\_\_

ATTESTED AND/OR COUNTERSIGNED \_\_\_\_\_



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## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

TUESDAY APRIL 23, 2013 AT 7:00 PM

AT THE SILVERADO COMMUNITY CENTER

27641 SILVERADO CANYON ROAD, SILVERADO 92676

### DIRECTORS

Greg Bates - President  
Tom Smisek - Vice President  
Ron Shepston – Treasurer  
Chay Peterson - Secretary  
Lisa Collins - Director

### STAFF

Aimee Bryer - Scc Director  
Elizabeth Martyn - General Counsel  
Bev Mileham - Admin. Assistant  
Steve Reighart - Caretaker  
Meghan Warner - Bookkeeper

## MINUTES

Action Item) This document is available in PDF format at <http://www.smrpd.org>

### **CALL TO ORDER**

The meeting was called to order at 7:10PM by Director Bates, who acted as chair person.

### **ROLL CALL**

Directors Greg Bates, Tom Smisek, Chay Peterson, and Lisa Collins were present. Director Shepston had an excused absence. Caretaker Steve Reighart, and Admin. Assist. Bev Mileham

### **PUBLIC ATTENDANCE**

Hank Rodgers, Scott Breeden, Linda Unger, Wendy Hayter, Dan Dulac, Colleen Colgen, Linda Kearns, Chad Kearns, Mary Schreiber, Janet Wilson, Deanna Craig, Lori Martin, Michelle Manville, Linda May. I appologize, I misplaced the sign in sheet, these names are based on memory, Bev Mileham.

### **PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS**

Lori Martin has been researching projectors, that will be used for community events. Lots of creative ideas and pricing were discussed, Directors Peterson and Collins will help with this and report their findings at the next Board meeting.

Janet Wilson asked that a meeting would be scheduled at Modjeska Canyon to discuss the parks problems and to seek solutions with the help of the communities input. The Directors said this important and will discuss having a meeting soon.

Director Peterson shared concern about posting business ads on the SMRPD website, and asked if this would be considered a park and recreation activity? Could this be a problem? And would like the decision to be discussed with all the Board members. Director Collins would like the website to be utilized by the public to benefit the community. Director Bates will seek the attorneys advise and recommendations.

### **CONSENT CALENDAR**

**1<sup>st</sup> ACTION: Director Smisek made a motion to approve the Consent Calendar with the Minutes of March 26, 2013, correspondence, and Transmittals 04-13A, 04-13B and 04-13C. Director Peterson seconded. Unanimously approved**

### **OTHER DISTRICT BUSINESS**

**Childrens Center report was moved in order to discuss dog park issues (D) first.**

**( D )**

Director Collins said there are complaints about how Modjeska Park is being used. Discussed possibility of calling it a Dog Park under the advise of Capri. This settles liability issues. For safety a fenced in area for the children was an considered. The Board decided to have a special community meeting to get everyone's input and hopefully get ideas to resolve this issue. The meeting will be held May or June.

### **CHILDRENS'S CENTER REPORT**

Children's center Director Aimee Bryer reported no changes in enrollment. Ms. Bryer is working on 3 grants for the center. Chili Cook-off fundraiser is this weekend, and another one at the Great Park July 21<sup>st</sup>. Advisory committee meeting coming up.

Thank you to Director Bates and Connie Nelson for the week clearing that was done at the center.

**( A )**

Director Collins proposed saying the Pledge of Allegiance before Board meetings. The Board and the public loved the idea.

**2<sup>nd</sup> ACTION: Director Smisek made a motion that the Board approve the saying of the Pledge of Allegiance before the Board meetings. Director Collins seconded. Unanimously approved. Director Collins will provide the flag.**

**( B )**

The Board discussed purchasing AED Allied expeditionary Division Defibulators. Director Collins is researching them and getting bids together. Since there are a lot of events held in the canyons it may be purchased for emergencies. Directors Collins and Peterson will work further on this and report later at another Board meeting.

**( C )**

The Board discussed purchasing booth materials, banners, EZ -ups for future SMRPD events. Director Collins said she would a like the Board to be available to participate in future events, with community volunteers helping also.

**3<sup>rd</sup> ACTION: Director Smisek made a motion to approve SMRPD to purchase an EZ-up and banner, up to the amount of \$500. Director Peterson seconded. Unanimously approved.**

**( E )**

Director Collins was not ready to report on CSDA courses.

**( F )**

Director Peterson reported, she and Debbie Johnson attended the school Board meeting. The vote was 6-0 to sell to the County and now will go to the Board of Supervisors to have the sale approved. A discussion ensued with the Board and the public asking if SMRPD should be actively involved with a committee that could work with future school site plans. SMRPD may

plan a community meeting to get their input. Another meeting may be planned with the county sharing the communities ideas and recommendations.

**ADJOURN 9:30 PM. Next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00PM on Tuesday May 28, 2013.**