



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

**REGULAR MEETING OF THE BOARD OF DIRECTORS
THURSDAY, FEBRUARY 26, 2013 AT 7:00PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Greg Bates – President
Tom Smisek – Vice-President
Chay Peterson – Secretary
Ron Shepston – Treasurer
Lisa Collins – Director

STAFF

Aimee Bryer – SCC Director
Elizabeth Martyn – General Counsel
Bev Mileham – Admin. Assistant
Steve Reighart – Caretaker
Meghan Warner – Bookkeeper

AGENDA

(A: Action Item) This document is available in PDF format here <http://www.smrpd.org/about/agenda-minutes/>

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC AND BOARD INPUT

Receive Public written or oral information/reports; this is to enable Public input to the Board on any Park District relevant subject and is a forum for reasonable courteous discussion of SMRPD-related issues and events. The Chair has the responsibility to determine the length of discussion. Time limit is 3 minutes per person limited to one session per person per issue though the President has responsibility to move the meeting along. Most in-depth discussion on issues is meant to be carried in Standing and ad hoc Committee meetings.

V. CONSENT CALENDAR

A1: Approve and file the Minutes of the January 22, 2012 Special Meeting and Correspondence.

A2: Approve and file the Minutes of the January 24, 2012 Regular Meeting and Correspondence.

A3: Transmittal 02-13A, Directors' compensation for Regular Board Meeting on December 27, 2012 \$200.00 total

A4: Transmittal 02-13B, District Bills, \$3467.64 total

A5: Transmittal 02-13C, Utility Bills and Reimbursements, \$877.11 total

Note: Directors may remove any item from Consent Calendar to be considered separately.

VI. CHILDREN'S CENTER DIRECTOR'S REPORT

VIII. OTHER DISTRICT BUSINESS

- (A) Riverbed access in Orange County waterways; Tom Hetzel.
- (B) SCE billing questions, Approval to use outside organization to look at our bills.
- (C) Tree trimming proposals: discuss bids and approve.
- (D) Bill from Canyon Septic, discuss payment terms and offer from vendor to donate portion of bill to the SMRPD.
- (E) Grand Jury response was sent and they thanked us for it.
- (F) Ethics training AB1234 and Form 700 statement of economic interest completed by all Board members. Board members names appearing on anything we publish.
- (G) License agreement with Abbey.
- (H) Recording policy at meetings
- (I) Our newsletter/brochure/Sentry insert or mail.
- (J) Website – dead links?
- (K) Gardeners cost at Silverado Children’s Center.
- (L) New facilities/instructor agreement
- (M) Projector purchase for board or public use.
- (N) Bulletin board in Modjeska.
- (O) Content and style of our Board minutes.

IX. COMMITTEES

NOTE: There will be no discussion of Committee issues unless agendized below or added to the Agenda by majority vote of the Board in Section III to address issues that require immediate attention for reasons to be explained in the motion to add. Other comments can be made under Director Comments.

STANDING COMMITTEES AND REPRESENTATIVES:

- (A) **RECREATION** (Collins, Peterson)
- (B) **FINANCE** (Peterson, Bates)
- (C) **PERSONNEL** (Shepston, Collins)
- (D) **OPEN SPACE AND TRAILS** (Shepston, Bates)
- (E) **FACILITIES MAINTENANCE AND SAFETY** (Bates, Peterson)

AD HOC COMMITTEES & REPRESENTATIVES:

- (F) **ISDOC REPRESENTATIVE** (Shepston)
- (G) **PRESERVATION & RESTORATION** (Smisek)
- (H) **COMMUNICATIONS & DISTRICT OUTREACH** (Smisek)
- (I) **SILVERADO CHILDREN’S CENTER** (Collins, Shepston)
Children’s Center Advisory Committee (Collins, Peterson, Bryer) (Public Members: Dawn Lynch, Julia Jones-Tester, Deborah Johnson)

X. DIRECTOR’S COMMENTS

Pursuant to Government Code §54954.2 members of the Board of Directors or Staff may ask questions for clarification, make brief announcements, make brief reports on their activities. The Board or a Board member may provide a reference to Staff or other resources for factual information, request Staff to report back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.

- (1) Director Smisek
- (2) Director Collins
- (3) Director Bates
- (4) Director Peterson
- (5) Director Shepston

XI. ADJOURNMENT

The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00 PM on March 26, 2013.

Materials related to an item on this agenda submitted after distribution of the agenda packet are either available for public inspection at the Silverado Library, and posted on the SMRPD website at <http://www.smrpd.org/about/agenda-minutes/>. Materials prepared by SMRPD will be available at the meeting, those provided by others after the meeting.

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 02/22/13
REPORT 02-13A**

Sil-Mod Rec. and Parks Dist. PO Box 8 Silverado, CA 92676	THE COUNTY AUDITOR IS AUTHORIZED TO DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728
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PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
SEE W9 ATTACHED Chay Peterson P.O. Box 613 Silverado, CA 92676	1/24/2013	V700	0100	900	\$ 50.00	1099	
					\$ 50.00		
SEE W9 ATTACHED Lisa Collins 17168 Harding Canyon Road Modjeska, CA 92676	1/24/2013	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC- 9989 Ron Shepston P.O. Box 31311 Silverado Canyon Road Silverado, CA 92676		V700	0100	900			
					\$ -		
VC-9990 Greg Bates 28100 Modjeska Canyon Road Modjeska, CA 92676	1/24/2013	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-1539 Tom Smisek P.O. Box 374 Silverado, CA 92676	1/24/2013	V700	0100	900	\$ 50.00		
					\$ 50.00		

The claims listed above totaling **\$200.00** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED



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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

THURSDAY JANUARY 24, 2012 AT 7:00 PM

AT THE SILVERADO COMMUNITY CENTER

27641 SILVERADO CANYON ROAD, SILVERADO 92676

DIRECTORS

Greg Bates - President

Tom Smisek - Vice President

Ron Shepston – Treasurer

Chay Peterson - Secretary

Lisa Collins - Director

STAFF

Aimee Bryer - Scc Director

Elizabeth Martyn - General Counsel

Bev Mileham - Admin. Assistant

Steve Reighart - Caretaker

Meghan Warner - Bookkeeper

MINUTES

Action Item) This document is available in PDF format at <http://www.smrpd.org>

CALL TO ORDER

The meeting was called to order at 7:04PM by Director Smisek, who acted as chair person, until Director Bates caught in traffic, arrived and continued the meeting as chair person.

ROLL CALL

Directors Bates, Smisek, Peterson, Shepston, and Collins were present. Caretaker Steve Reighart, Children Center Director Aimee Bryer, and Admin. Assist. Bev Mileham

PUBLIC ATTENDANCE

Hank Rodgers, Steve Kerrigan, Dana Judd, Marion Schuller, Linda Kearns, Jane Bove, Debbie Seltzer, Joel Robinson, Scott Breeden, Linda Unger, Janet Wilson, Mary Schreiber, Wendy Hayter.

PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS

Steve Kerrigan requested the use of the Silverado Com. Ctr. For the annual Firefighters Pancake Breakfast on March 30th. Brett Peterson offered to move the stage to the church.

Director Bates introduced the new Auditor, Robert Johnson, who then spoke to the public explaining his duties for the district.

CONSENT CALENDAR

1st ACTION: Director Peterson made a motion to approve the Consent Calendar and correspondence, with Minutes of Dec. 27th and also Transmittals 01-13A, 01-13B, and 01-13C. Director Collins seconded. Unanimously approved.

CHILDRENS CENTER DIRECTORS REPORT

Things going well, having committee planning meetings to discuss maintenance issues at children's center. Two parent workdays are planned. Chili cook off fundraisers are coming up. Parents meeting, and potluck lunch, and a Stone Soup dinner are coming up, as well as a trip to the Aquarium for the kids. A school readiness nurse is coming to the center to do health screenings for the kids preparing to attend kindergarten.

OTHER DISTRICT BUSINESS

(A)

Director Smisek gave a Christmas in the Canyons wrap-up. Event was a big success with finances coming out a little ahead, which will then be rolled over to next years event. Director Smisek thanked everyone for their help and support. Possible plans for a Spring event being discussed.

(B)

SMRPD is managing the Riviera land, across from the Community Center, Director Smisek says major event plans should ask for permission to park buses etc. Otherwise folks using the Riviera to hike or walk their dogs are OK without permission.

(C)

Director Peterson completed the quarterly Safety Minutes for Capri, they will be put in next months Agenda for review and approval.

(D)

Directors discussed the Grand Jury report, Directors Bates and Peterson are working on their response with comments.

2nd ACTION: Director Smisek made a motion to approve Director Bates and Director Peterson to finish the response letter to the Orange County Grand Jury. Director Collins seconded. Unanimously approved.

(E)

Directors discussed the high cost of SCE electricity issues and asked the public for their comments. An idea was to join a representative group to negotiate with utility cost management. Threaten SCE by calling CPC. Janet Wilson suggested a group called "Turn". Director Bates will work on this further.

(F)

Directors asked the public for their opinion about a Handgun Safety Course that is being considered as a class. Their were mixed feelings, especially in leu of recent headlines. Alex Hommes safety class instructor said guns were being sold in record numbers and feels it is important for people to know how to use them. A question of liability came up.

3rd ACTION: Director Smisek made a motion to contact Capri to discuss liability questions about vendor activities that are held at this facility and any ramifications that could be involved with allowing the class. Director Collins seconded. Three Directors voted yes, one no.

(G)

The Directors are receiving bids for tree trimming work needed to be done at Modjeska Park and the Children's Center.

(H)

Dates for upcoming concerts, movie nights, talent and dance contest and a Hootenanny, are being planned in the canyons. Dates so far are in April, June, July, Aug and Sept.

(J)

Directors Shepston and Collins are working on improving SMRPD's website. The new website will have a better look at recreation activities, as well as the new Spring brochure and an updated improved calendar. A public correspondence page may be added. The Directors will bring the new website design ideas to the Board for final approval.

(K)

The Directors were reminded to complete their AB1234 Ethics training Form 700 Conflict of Interest forms, that are due April 1st but should be in before that.

(L)

There is discussion between the County and OUSD over a possible purchase of the Silverado Elementary school site. Director Bates asked the public for their ideas of ways they feel the property could best be used. Director Bates would like to share these ideas with the county.

COMMITTEES

Recreation

- Director Peterson and Joel Robinson are starting a Tues. 3PM hike at the Mesa.

Director Collins is looking into facility usage and the money being made. New programs are coming up, yoga fitness, gentle yoga, tutoring for after school kids, a food preserving class, Canyon Grower Society, Canyon kids crafts, beginning photography, CPR, first aide, bike and horseback, two step dance, and Bingo night.

Finance

- Robert Johnson the new auditor, is working with bookkeeper Meghan Warner.

Open Space and Trails

- meeting coming up in Feb.

Facilities

- Director Bates thanked Director Peterson for doing the Safety Minutes for Capri.

Next Agenda changes Finances Bates and Shepston Facilities Collins and Peterson

DIRECTORS COMMENTS

Director Collins -

Bob Miller, of Capri, stated that he no longer did playground inspections and Lisa Collins suggested they take a vote to allow her \$500 to go hire playground inspector. Greg Bates made a motion to approve the \$500, but community member Brett Peterson stated that they could not take a vote on a non-agendized item. The vote was removed. "The Directors will consider this and vote at the next Agenda.

Director Bates - talking with county about two bridges that will be replaced, they want input

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Director Peterson - The SMRPD brochures made by Director Tom Smisek which highlight his personal bio and advertising for smisekadvertising.com. Director Peterson believes this to be a possible violation of AB1234 State Ethics, Fair Political Practices law there will be further discussion this month on the topic.

ADJOURN 9:15PM. Next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00PM on Tues. Feb 26, 2013