



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

**REGULAR MEETING OF THE BOARD OF DIRECTORS
THURSDAY, JANUARY 24, 2013 AT 7:00PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Greg Bates – President
Tom Smisek – Vice-President
Chay Peterson – Secretary
Ron Shepston – Treasurer
Lisa Collins – Director

STAFF

Aimee Bryer – SCC Director
Elizabeth Martyn – General Counsel
Bev Mileham – Admin. Assistant
Steve Reighart – Caretaker
Meghan Warner – Bookkeeper

AGENDA

(A: Action Item) This document is available in PDF format here <http://www.smrpd.org/about/agenda-minutes/>

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC AND BOARD INPUT

Receive Public written or oral information/reports; this is to enable Public input to the Board on any Park District relevant subject and is a forum for reasonable courteous discussion of SMRPD-related issues and events. The Chair has the responsibility to determine the length of discussion. Time limit is 3 minutes per person limited to one session per person per issue though the President has responsibility to move the meeting along. Most in-depth discussion on issues is meant to be carried in Standing and ad hoc Committee meetings.

V. CONSENT CALENDAR

A1: Approve and file the Minutes of the December 27, 2012 Regular Meeting and Correspondence.

A2: Transmittal 01-13A, Directors' compensation for Regular Board Meeting on December 27, 2012 \$250.00 total

A3: Transmittal 01-13B, District Bills, \$7804.18 total

A4: Transmittal 01-13C, Utility Bills and Reimbursements, \$1522.16 total

Note: Directors may remove any item from Consent Calendar to be considered separately.

VI. CHILDREN'S CENTER DIRECTOR'S REPORT

VIII. OTHER DISTRICT BUSINESS

(A) CITC Wrapup – Dir Smisek

- (B) Signage on the Riviera
- (C) Quarterly safety minutes for CAPRI
- (D) Grand Jury Report "Let There Be Light" SMRPD Response
- (E) SCE Electricity Bill Issues
- (F) Handgun Safety Course
- (G) Tree trimming proposals for parks and Children's Center
- (H) Silverado Concert Dates: 4/20, 5/18, 6/15, 7/20, 8/17, 9/21
- (I) Modjeska Nights Film Series
- (J) Website Updates
- (K) Reminder to all board members to complete AB1234 Ethics training Form 700 Conflict of Interest, etc
- (L) Silverado School Disposition and our use of it.

IX. COMMITTEES

NOTE: There will be no discussion of Committee issues unless agendaized below or added to the Agenda by majority vote of the Board in Section III to address issues that require immediate attention for reasons to be explained in the motion to add. Other comments can be made under Director Comments.

STANDING COMMITTEES AND REPRESENTATIVES:

- (A) **RECREATION** (Collins, Peterson)
- (B) **FINANCE** (Peterson, Bates)
- (C) **PERSONNEL** (Shepston, Collins)
- (D) **OPEN SPACE AND TRAILS** (Shepston, Bates)
- (E) **FACILITIES MAINTENANCE AND SAFETY** (Bates, Peterson)

AD HOC COMMITTEES & REPRESENTATIVES:

- (F) **ISDOC REPRESENTATIVE** (Shepston)
- (G) **PRESERVATION & RESTORATION** (Smisek)
- (H) **COMMUNICATIONS & DISTRICT OUTREACH** (Smisek)
- (I) **SILVERADO CHILDREN'S CENTER** (Collins, Shepston)
Children's Center Advisory Committee (Collins, Peterson, Bryer) (Public Members: Dawn Lynch, Julia Jones-Tester, Deborah Johnson)

X. DIRECTOR'S COMMENTS

Pursuant to Government Code §54954.2 members of the Board of Directors or Staff may ask questions for clarification, make brief announcements, make brief reports on their activities. The Board or a Board member may provide a reference to Staff or other resources for factual information, request Staff to report back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.

- (1) Director Smisek
- (2) Director Collins
- (3) Director Bates
- (4) Director Peterson
- (5) Director Shepston

XI. ADJOURNMENT

The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00 PM on February 26, 2013.

Materials related to an item on this agenda submitted after distribution of the agenda packet are either available for public inspection at the Silverado Library, and posted on the SMRPD website at <http://www.smrpd.org/about/agenda-minutes/>. Materials prepared by SMRPD will be available at the meeting, those provided by others after the meeting.

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 01/18/13
REPORT 01-13A**

Sil-Mod Rec. and Parks Dist. PO Box 8 Silverado, CA 92676	THE COUNTY AUDITOR IS AUTHORIZED TO DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728
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PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
SEE W9 ATTACHED Chay Peterson P.O. Box 613 Silverado, CA 92676	12/27/2012	V700	0100	900	\$ 50.00	1099	
					\$ 50.00		
SEE W9 ATTACHED Lisa Collins Harding Road Modjeska, CA 92676	12/27/2012	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC- 9989 Ron Shepston P.O. Box 31311 Silverado Canyon Road Silverado, CA 92676	12/27/2012	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-9990 Greg Bates 28100 Modjeska Canyon Road Modjeska, CA 92676	12/27/2012	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-1539 Tom Smisek P.O. Box 374 Silverado, CA 92676	12/27/2012	V700	0100	900	\$ 50.00		
					\$ 50.00		

The claims listed above totaling **\$250.00** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE: 1/18/2013
REPORT 01-13B

Sil-Mod Rec. and Parks Dist. P.O.Box 8	THE COUNTY AUDITOR IS AUTHORIZED TO DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728
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PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
UPDATE ADDRESS							
VC-2027 COOKSMITH LANDSCAPING P.O. BOX 5606 ORANGE, CA 92863	INVOICE #91504	V700	1400	900	\$340.00		
	INVOICE #91591	V700	1400	900	\$8.00		
	INVOICE #91489	V700	1400	900	\$235.00		
	INVOICE #91577	V700	1400	900	\$8.00		
					\$591.00		
VC-2760 MEGHAN WARNER P.O. BOX 177 SILVERADO, CA 92676	INVOICE #12-183	V700	1900	900	\$300.00		
						\$300.00	1099
VC-2865 STEVE REIGHART 27641 SILVERADO CANYON ROAD SILVERADO, CA 92676	INVOICE #100019	V700	1900	900	\$562.50		
	INVOICE #100020	V700	1900	900	\$303.75		
					\$866.25		1099
VC- 10921 LINDA MAY P.O. BOX 244 SILVERADO, CA 92676	INVOICE #2013-1-18-1	V700	1900	900	\$1,253.00		
						\$1,253.00	1099
VC-4740 HOME DEPOT P.O. BOX 9055 DES MOINES, IA 50368-905	INVOICE DATED: 01/04/13	V700	1400	900	\$1,728.73		
						\$1,728.73	
VC-5036 CAPRI 6341 AUBURN BLVD., SUITE A CITRUS HEIGHTS, CA 95621-5203	2ND HALF - 2012-2013	V700	1100	900	\$3,065.20		
						\$3,065.20	

The claims listed above totaling **\$7,804.18** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 01/18/13
REPORT 01-13C**

Sil-Mod Rec. and Parks Dist.
P.O.Box 8

THE COUNTY AUDITOR IS AUTHORIZED TO
DRAW THIS CHECK FROM FUND: **728 BUDGET CONTROL: 728**

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEP V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #2018 PAID TO: JANI-KING INVOICE #LAX01130414 INVOICE #LAX01130421				\$226.58		
		V700	1400	900	\$224.13		
		V700	1400	900			
					\$450.71		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #2019 PAID TO: WASTE MANAGEMENT INVOICE #0061603-2884-2				\$212.84		
		V700	2800	900			
					\$212.84		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #2020 PAID TO: IRWD METER #55418830 12/2012 METER #51441202 12/2012 METER #56569388 12/2012				\$13.98		
		V700	2800	900	\$37.07		
		V700	2800	900	\$93.23		
		V700	2800	900			
					\$144.28		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF DEBITS PAID TO: SCE ACCOUNT #2-25-699-8121 12/2012 ACCOUNT #2-32-988-1767 12/2012				\$76.43		
		V700	2800	900	\$548.15		
		V700	2800	900			
					\$624.58		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF DEBITS PAID TO: AT&T 714-649-2850 12/10/12 714-649-2428 12/10/12				\$48.69		
		V700	702	900	\$41.06		
		V700	702	900			
					\$89.75		

The claims listed above totaling **\$1,522.16** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____



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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

TUESDAY DECEMBER 27, 2012 AT 7:00 PM

AT THE SILVERADO COMMUNITY CENTER

27641 SILVERADO CANYON ROAD, SILVERADO 92676

DIRECTORS

Greg Bates - President

Tom Smisek - Vice President

Ron Shepston – Secretary

Marty Weel - Treasurer

Brett Peterson - Director

STAFF

Aimee Bryer - Scc Director

Elizabeth Martyn - General Counsel

Bev Mileham - Admin. Assistant

Steve Reighart - Caretaker

Meghan Warner - Bookkeeper

MINUTES

Action Item) This document is available in PDF format at <http://www.smrpd.org>

CALL TO ORDER

The meeting was called to order at 7:06PM by Director Bates, who acted as chair person.

ROLL CALL

Directors Bates, Smisek, Peterson, Shepston, and Collins were present. Caretaker Steve Reighart, Children Center Director Aimee Bryer, and Admin. Assist. Bev Mileham

PUBLIC ATTENDANCE

Phil McWilliams, Gene Robinson, Mary Schreiber, Wendy Hayter, Dan Dulac, signed in.

PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS

NRA certified Alex Hommes and daughter Sarah Hommes have proposed teaching an Air Soft training class in Silverado's Bldg. A. The class could consist of 4-6 students and would teach students gun safety and how to become trained competent handgun owners.

Director Shepston would like to put this proposal on next months Agenda to give community residents a chance to contribute their opinions.

CONSENT CALENDAR

1st ACTION: Director Smisek made a motion to approve the Consent Calendar which consisted of November 27 , 2012 Regular Minutes and Correspondence. Transmittals 12-12A, 12-12B, and 12-12C. Director Shepston seconded. Unanimously approved.

CHILDRENS CENTER DIRECTORS REPORT

Director Aimee Bryer was away for Christmas.

OTHER DISTRICT BUSINESS

(A) Director Smisek spoke about the money raised with the Christmas in the Canyons event. Director Bates was given charge of the finances with receipts of the expenses, along with a copy of the ledger of checks that were written for the event. A few more are expected to come in, Porta Potty and gas for Children's Center. The event was successful bringing in \$2,939, less expenses.

Gene Robinson, leader of Canyon Watch was given a donation of \$500 for the Canyon Watch program, Director Smisek thanked him and all the Canyon Watch folks for all there help during the event. Mr. Robinson announced that he is getting ready to retire from his volunteer position of Canyon Watch. The public and Directors gave him a huge applause of thanks for all the many years of admirable leadership and help to the community.

Wendy Hayter raised a question about finances for CITC suggesting that all the items be itemized. Director Bates and Director Smisek asked the Bookkeepers advise who said it wasn't necessary since it was not included as income.

(B)

New Committee assignments were discussed, Director Bates asked the Directors what committees they would like to do.

Director Bates appointed, Director Shepston to be the new Treasurer and be in charge of finances. Director Peterson will be the new Secretary and work on the Recreation committee. Other assignments will be discussed and appointed after the Directors consideration.

(C)

2nd ACTION: Director Bates made a motion to instruct Bank of America to add all 5 Directors as signers of the districts accounts. Director Smisek seconded. Unanimously approved.

(E) The Directors were given the Preliminary Budget to review. A special meeting may be called in January for the final approval.

COMMITTEES

Recreation - Director Peterson said that hikes were being planned for the future.

Finance - A tree limb fell on a car at the Children's Center. Director Bates is working with Capri to handle it. The Board discussed hiring a tree service to take care of needed tree trimming at the Children's Center and also Modjeska Park.

Facilities - Director Peterson and past Director Weel are working on catching up with the Safety Minutes for Capri.

AD HOC COMMITTEES

Director Collins will contact Landscapers Snyder to see what it would cost to have them take care of the Children's Center grounds. The work has become too much, along with the general upkeep.

DIRECTORS COMMENTS

Director Bates has talked to the Auditors office and will get info to the Directors for January.

Director Peterson would like to start up Open Space & Trails meetings again.

ADJOURN 8:25PM. The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00PM on Tuesday January 22, 2013.