



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

**REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, NOVEMBER 27, 2012 AT 7:00PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Ron Shepston – President
Tom Smisek – Vice-President
Marty Weel – Treasurer
Greg Bates – Secretary
Brett Peterson – Director

STAFF

Aimee Bryer – SCC Director
Elizabeth Martyn – General Counsel
Bev Mileham – Admin. Assistant
Steve Reighart – Caretaker
Meghan Warner – Bookkeeper

AGENDA

(A: Action Item) This document is available in PDF format here <http://www.smrpd.org/about/agenda-minutes/>

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC AND BOARD INPUT

Receive Public written or oral information/reports only; this is to enable Public input to the Board on any Park District relevant subject and is not a forum for discussion, though Directors may ask for clarification of points. Time limit is 3 minutes per person. Board input is limited to requests to add urgent items to this Agenda.

V. CONSENT CALENDAR

A1: Approve and file the Minutes of the October 23, 2012 Regular Meeting and Correspondence.

A2: Transmittal 11-12A, Directors' compensation for Regular Board Meeting on October 23, 2012 \$150.00 total

A3: Transmittal 11-12B, District Bills, \$4806.72 total

A4: Transmittal 11-12C, Utility Bills and Reimbursements, \$1527.37 total

Note: Directors may remove any item from Consent Calendar to be considered separately.

VI. CHILDREN'S CENTER DIRECTOR'S REPORT

VIII. OTHER DISTRICT BUSINESS

(A) New Directors – Dir. Bates

(B) St. Michael's Abbey Update – Dir. Shepston

- (C) Saddleback Vineyards – Dir Shepston
- (D) Christmas In The Canyons – Dir. Smisek
- (E) Community Board/Modjeska Park Update – Dir. Bates/Lisa Collins
- (F) New Auditor – Dir. Bates/Dir. Weel
- (G) Modjeska Technology Club Partnership – Dir. Weel

IX. COMMITTEES

NOTE: There will be no discussion of Committee issues unless agendaized below or added to the Agenda by majority vote of the Board in Section III to address issues that require immediate attention for reasons to be explained in the motion to add. Other comments can be made under Director Comments.

STANDING COMMITTEES AND REPRESENTATIVES:

- (A) **RECREATION** (Peterson)
- (B) **FINANCE** (Weel)
- (C) **PERSONNEL** (Shepston)
- (D) **OPEN SPACE AND TRAILS** (Peterson, Bates)
- (E) **FACILITIES MAINTENANCE AND SAFETY** (Weel, Peterson)

AD HOC COMMITTEES & REPRESENTATIVES:

- (F) **ISDOC REPRESENTATIVE** (Shepston)
- (G) **PRESERVATION & RESTORATION** (Smisek)
- (H) **COMMUNICATIONS & DISTRICT OUTREACH** (Smisek)
- (I) **SILVERADO CHILDREN'S CENTER** (Shepston)
Children's Center Advisory Committee (Shepston, Bryer) (Public Members:
Dawn Lynch, Julia Jones-Tester, Deborah Johnson)

X. DIRECTOR'S COMMENTS

Pursuant to Government Code §54954.2 members of the Board of Directors or Staff may ask questions for clarification, make brief announcements, make brief reports on their activities. The Board or a Board member may provide a reference to Staff or other resources for factual information, request Staff to report back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.

- (1) Director Smisek
- (2) Director Bates
- (3) Director Shepston
- (4) Director Peterson
- (5) Director Weel

XI. ADJOURNMENT

The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00 PM on December 27, 2012.

Materials related to an item on this agenda submitted after distribution of the agenda packet are either available for public inspection at the Silverado Library, and posted on the SMRPD website at <http://www.smrpd.org/about/agenda-minutes/>. Materials prepared by SMRPD will be available at the meeting, those provided by others after the meeting.

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 11/22/12
REPORT 11-12A**

Sil-Mod Rec. and Parks Dist. PO Box 8 Silverado, CA 92676	THE COUNTY AUDITOR IS AUTHORIZED TO DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728
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PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
VC-4415 Brett Peterson P.O. Box 613 Silverado, CA 92676	10/23/2012	V700	0100	900	\$ 50.00	1099	
					\$ 50.00		
VC-4543 Martin Weel 28614 Modjeska Canyon Road Modjeska, CA 92676	10/23/2012	V700	0100	900	\$ 50.00	1099	
					\$ 50.00		
VC- 9989 Ron Shepston P.O. Box 31311 Silverado Canyon Road Silverado, CA 92676		V700	0100	900		1099	
					\$ -		
VC-9990 Greg Bates 28100 Modjeska Canyon Road Modjeska, CA 92676	10/23/2012	V700	0100	900	\$ 50.00	1099	
					\$ 50.00		
VC-1539 Tom Smisek P.O. Box 374 Silverado, CA 92676		V700	0100	900		1099	
					\$ -		

The claims listed above totaling **\$150.00** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 11/22/2012
REPORT 11-12B**

Sil-Mod Rec. and Parks Dist.
P.O.Box 8

THE COUNTY AUDITOR IS AUTHORIZED TO
DRAW THIS CHECK FROM **FUND: 728 BUDGET CONTROL: 728**

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY	
						DOC NUMBER	SC
VC-2027 COOKSMITH LANDSCAPING 630 N. TUSTIN AVE #1518 ORANGE, CA 92867	INVOICE #91157	V700	1400	900	\$340.00		
	INVOICE #91243	V700	1400	900	\$16.00		
	INVOICE #91141	V700	1400	900	\$235.00		
	INVOICE #91228	V700	1400	900	\$16.00		
						\$607.00	
VC-2760 MEGHAN WARNER P.O. BOX 177 SILVERADO, CA 92676	INVOICE #12-153	V700	1900	900	\$250.00		
						\$250.00	1099
VC-2865 STEVE REIGHART 27641 SILVERADO CANYON ROAD SILVERADO, CA 92676	INVOICE #100015	V700	1900	900	\$1,687.50		
	INVOICE #100016	V700	1900	900	\$202.25		
					\$1,889.75		1099
VC-4740 HOME DEPOT P.O. BOX 183178 COLUMBUS, OH 43218	INVOICE DATED: 11/05/12	V700	1400	900	\$859.97		
						\$859.97	
VC-6773 LEWIS BISBOIS BISGAARD & SMITH 221 N. FIGUEROA ST #1200 LOS ANGELES, CA 90012	INVOICE DATED: 10/29/12	V700	1900	900	\$1,200.00		
						\$1,200.00	1099

The claims listed above totaling **\$4,806.72** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____



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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

TUESDAY OCTOBER 23, 2012 AT 7:00 PM

AT THE SILVERADO COMMUNITY CENTER

27641 SILVERADO CANYON ROAD, SILVERADO 92676

DIRECTORS

Ron Shepston - President

Tom Smisek - Vice President

Greg Bates – Secretary

Marty Weel - Treasurer

Brett Peterson - Director

STAFF

Aimee Bryer - Scc Director

Elizabeth Martyn - General Counsel

Bev Mileham - Admin. Assistant

Steve Reighart - Caretaker

Meghan Warner - Bookkeeper

MINUTES

Action Item) This document is available in PDF format at <http://www.smrpd.org>

CALL TO ORDER

The meeting was called to order at 7:09 PM by Director Bates, who acted as chairperson.

ROLL CALL

Directors, Bates, Peterson and Weel were present. Also Caretaker Reighart, Children Center Director Bryer and Admin. Assit. Mileham.

PUBLIC ATTENDANCE

Mary Ann Lyons, Rene LaClare, Debbie Seltzer, Tim Janca, Lisa Collins, Colleen Coy, Scott Breeden, Hank Rodgers, Mike Colgan, Kaila Narciso, Alice Phillips, Chay Peterson, Michelle Mainville, Dick Ertman, Bonnie Smith, Chad Kearns, Linda Kearns, Jesse Peterson, Tyler Humphreys

PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS

Dick Ertman said the new canyon market owners have been asked by the county to remove a historical window, that was painted by, artist Jack Wendorf, because of code laws. Mr. Ertman would like to save the window and possibly hang it in one of the Silverado community center bldgs. The Directors like the idea, Mr. Ertman has offered to pay for any removal and framing fees and will work on a plan to report at the next meeting. Director Peterson will contact a glass company for ideas and pricing.

Mary Schreiber got information for the Directors about possible alcohol use at the community center. After researching the old deeds Ms. Schreiber found out that the reason for the non-alcohol rule was because the Silverado Com. Ctr. was at one time a school. It may be possible to apply for permits to allow the use of alcohol but not to sell it.

Linda May said she would be sending out a questionnaire to SMRPD candidates, and then send them out to the community, but hadn't received much of a response yet.

Director Bates reminded everyone that political talk wouldn't be allowed at the meeting.

Bonnie Smith asked about Modjeska's bulletin board. It is locked up and residents are not able to put up announcements. Steve Reighart will work on making the board more accessible.

Ms. Smith also thanked the Board for all of there hard work.

CONSENT CALENDAR

1st ACTION: Director Weel made a motion to approve the Consent Calendar that included the Minutes of Sept 25, 2012, and Transmittals 10-12A, 10-12B, 10-12C. All Director Peterson seconded. Unanimously approved.

CHILDRENS CENTER DIRECTORS REPORT

Director Aimee Bryer said things were going very well, enrollment is the same. They had an Advisory committee meeting and will start up a maintenance committee to discuss and take care of needed repairs. Tyler Humphreys has volunteered to work on a community garden for the center. A parent work day is coming up as well as an open house.

Fundraisers going well making \$638 at the Country Fair. Chili cook offs are coming up, and Christmas in Canyons.

OTHER DISTRICT BUSINESS

(A)

Linda May was happy to announce that the Caretakers residence is complete. A few reports need finalizing. Ms. May especially wanted to thank Bruce Newell who generously donated his architectural services for the job. The Board is very thankful and agreed that they would like to write a letter of thanks to Mr. Newell.

(B)

Director Bates said that St. Michaels Abbey has said that they would like to work out giving the community the Riviera and also trail access. Director Bates will contact Capri with questions about this. Director Bates said the Directors will ask for money from St. Michaels to help fray expenses and are asking for some land next to the Com. Ctr.

(C)

2nd ACTION: Director Peterson made a motion to nominate Director Ron Shepston for the new SMRPD's Secretary. Director Weel seconded. Unanimously approved

(D)

Director Bates shared an unsigned letter of complaint about the new Parks and Rec. Brochure.

Alice Phillips asked why the new Logo wasn't used on the brochure.

Director Peterson would like the Rec. Brochure sent out to all the Directors to review before the final printing in the future.

(E)

Christmas in the Canyons will be on Dec. 15th. Debbie Seltzer said a planning meeting is set for Nov 4th. Christmas planners are starting new website for the event. Applications are being sent out, decorators and decorations are needed.

(F)

Jane Bove gave the Silverado Fair report. It was a huge success, the event brought in \$7000 that will be distributed to our local library, Canyon Watch and the Children's Center.

(G)

Director Bates discussed future management of the Riviera property and asked the public if they like the idea of acquiring it? The public said yes, Scott Breeden asked what conditions might the SMRPD have to maintain it, are there any Arroyo Toad habitat worries?

(H)

Lisa Collins said that the sand at Modjeska park is very dirty and getting sparse. The play structure needs a little bit of repair. Lighting or solar lighting is needed by the port a potty for safety. Instead of using sand, rubber or bark chips were suggested. Capri recommends bark chips. Because of dog feces problems it was suggested that a special fence be put in for the dogs.

DIRECTORS COMMENTS

Director Peterson said there is a Monday night bike ride in Black Star, and all are welcome.

Director Weel is receiving finance submissions for auditors.

Director Bates said the equestrian folks got together and had a great ride.

ADJOURNMENT 8:45

The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00PM on Tuesday November 27th 2012.