



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

**REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, JUNE 26, 2012 AT 7:00PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Ron Shepston – President
Tom Smisek – Vice-President
Marty Weel – Treasurer
Greg Bates – Secretary
Brett Peterson – Director

STAFF

Aimee Bryer – SCC Director
Elizabeth Martyn – General Counsel
Bev Mileham – Admin. Assistant
Steve Reighart – Caretaker
Meghan Warner – Bookkeeper

AGENDA

(A: Action Item) This document is available in PDF format here <http://www.smrpd.org/about/agenda-minutes/>

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC AND BOARD INPUT

Receive Public written or oral information/reports only; this is to enable Public input to the Board on any Park District relevant subject and is not a forum for discussion, though Directors may ask for clarification of points. Time limit is 3 minutes per person. Board input is limited to requests to add urgent items to this Agenda.

V. CONSENT CALENDAR

A1: Approve and file the Minutes of the May 22, 2012 Regular Meeting and Correspondence.

A2: Approve and file the Minutes of the June 12, 2012 Special Meeting to approve purchase of modular for caretakers residence.

A3: Transmittal 06-12A, Directors' compensation for Regular Board Meeting on May 22, 2012 \$200.00 total

A4: Transmittal 06-12B, District Bills, \$1599.14 total

A5: Transmittal 06-12C, Utility Bills and Reimbursements, \$1411.28 total

A6: Transmittal 06-12D, Reimbursement of wire transfer paid to: Express Escrow Co, \$55,000 total

Note: Directors may remove any item from Consent Calendar to be considered separately.

VI. CHILDREN'S CENTER DIRECTOR'S REPORT – Will not take place. Director is unavailable.

VIII. OTHER DISTRICT BUSINESS

- (A) CalEMA/FEMA Project Update – Linda May/Greg Bates
- (B) New St. Michael's Abbey Update – Ron Shepston/Greg Bates
- (C) Participatory Budget – Ron Shepston

IX. COMMITTEES

NOTE: There will be no discussion of Committee issues unless agendaized below or added to the Agenda by majority vote of the Board in Section III to address issues that require immediate attention for reasons to be explained in the motion to add. Other comments can be made under Director Comments.

STANDING COMMITTEES AND REPRESENTATIVES:

- (A) **RECREATION** (Peterson)
- (B) **FINANCE** (Weel)
- (C) **PERSONNEL** (Shepston)
- (D) **OPEN SPACE AND TRAILS** (Peterson, Bates)
- (E) **FACILITIES MAINTENANCE AND SAFETY** (Weel, Peterson)

AD HOC COMMITTEES & REPRESENTATIVES:

- (F) **ISDOC REPRESENTATIVE** (Shepston)
- (G) **PRESERVATION & RESTORATION** (Smisek)
- (H) **COMMUNICATIONS & DISTRICT OUTREACH** (Smisek)
- (I) **SILVERADO CHILDREN'S CENTER** (Shepston)
Children's Center Advisory Committee (Shepston, Bryer) (Public Members: Dawn Lynch, Julia Jones-Tester, Deborah Johnson)

X. DIRECTOR'S COMMENTS

Pursuant to Government Code §54954.2 members of the Board of Directors or Staff may ask questions for clarification, make brief announcements, make brief reports on their activities. The Board or a Board member may provide a reference to Staff or other resources for factual information, request Staff to report back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.

- (1) Director Smisek
- (2) Director Bates
- (3) Director Shepston
- (4) Director Peterson
- (5) Director Weel

XI. ADJOURNMENT

The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00 PM on July 24, 2012.

Materials related to an item on this agenda submitted after distribution of the agenda packet are either available for public inspection at the Silverado Library, and posted on the SMRPD website at <http://www.smrpd.org/about/agenda-minutes/>. Materials prepared by SMRPD will be available at the meeting, those provided by others after the meeting.

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 06/19/12
REPORT 06-12A**

Sil-Mod Rec. and Parks Dist. PO Box 8 Silverado, CA 92676	THE COUNTY AUDITOR IS AUTHORIZED TO DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728
---	---

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
VC-4415 Brett Peterson P.O. Box 613 Silverado, CA 92676	5/22/2012	V700	0100	900	\$ 50.00	1099	
					\$ 50.00		
VC-4543 Martin Weel 28614 Modjeska Canyon Road Modjeska, CA 92676		V700	0100	900	\$ -	1099	
					\$ -		
VC- 9989 Ron Shepston P.O. Box 31311 Silverado Canyon Road Silverado, CA 92676	5/22/2012	V700	0100	900	\$ 50.00	1099	
					\$ 50.00		
VC-9990 Greg Bates 28100 Modjeska Canyon Road Modjeska, CA 92676	5/22/2012	V700	0100	900	\$ 50.00	1099	
					\$ 50.00		
VC-1539 Tom Smisek P.O. Box 374 Silverado, CA 92676	5/22/2012	V700	0100	900	\$ 50.00	1099	
					\$ 50.00		

The claims listed above totaling **\$200.00** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 6/19/2012
REPORT 06-12B**

Sil-Mod Rec. and Parks Dist.
P.O.Box 8

THE COUNTY AUDITOR IS AUTHORIZED TO
DRAW THIS CHECK FROM **FUND: 728 BUDGET CONTROL: 728**

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY	
						DOC NUMBER	SC
VC-2027 COOKSMITH LANDSCAPING 630 N. TUSTIN AVE #1518 ORANGE, CA 92867	INVOICE #11159	V700	1400	900	\$340.00		
	INVOICE #11250	V700	1400	900	\$16.00		
	INVOICE #11140	V700	1400	900	\$235.00		
	INVOICE #11234	V700	1400	900	\$16.00		
					\$607.00		
VC-2760 MEGHAN WARNER P.O. BOX 177 SILVERADO, CA 92676	INVOICE #12-79	V700	1900	900	\$250.00		
					\$250.00	1099	
VC-2865 STEVE REIGHART 27641 SILVERADO CANYON ROAD SILVERADO, CA 92676	INVOICE #3032	V700	1900	900	\$191.25		
	INVOICE #303	V700	1900	900	\$112.50		
					\$303.75	1099	
VC-4740 HOME DEPOT PO BOX 183176 COLUMBUS, OH 43218-3176	INVOICE DATED: 06/05/12	V700	1400	900	\$68.39		
					\$68.39		
VC-5842 CARPD P.O. BOX 22671 SACRAMENTO, CA 95822	2012-2013 DUES	V700	1600	900	\$370.00		
					\$370.00	1099	

The claims listed above totaling **\$1,599.14** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 06/19/12
REPORT 06-12C**

Sil-Mod Rec. and Parks Dist.
P.O.Box 8

THE COUNTY AUDITOR IS AUTHORIZED TO
DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEP V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1950 PAID TO: JANI-KING INVOICE #LAX06120442 INVOICE #LAX06120435	V700	1400	900	\$220.38		
		V700	1400	900	\$226.58		
					\$446.96		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1951 PAID TO: WASTE MANAGEMENT INVOICE #0060377-2884-4	V700	2800	900	\$174.90		
					\$174.90		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1952 PAID TO: IRWD METER #55418830 05/23/12 METER #51441202 05/23/12 METER #56569388 05/23/12	V700	2800	900	\$10.29		
		V700	2800	900	\$57.32		
		V700	2800	900	\$140.48		
					\$208.09		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF DEBITS PAID TO: SCE ACCOUNT #2-25-699-8121 05/2012 ACCOUNT #2-32-988-1767 05/2012	V700	2800	900	\$73.63		
		V700	2800	900	\$276.85		
					\$350.48		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF DEBITS PAID TO: AT&T 714-649-2850 06/10/12 714-649-2428 06/10/12	V700	702	900	\$48.66		
		V700	702	900	\$38.01		
					\$86.67		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1953 PAID TO: WASTE MANAGEMENT INVOICE #2931113-2884-6	V700	2800	900	\$46.26		
					\$46.26		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1954 PAID TO: CLEAN PRODUCTS INVOICE #387333	V700	1400	900	\$97.92		
					\$97.92		
					\$97.92		

The claims listed above totaling **\$1,411.28** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 06/19/12
REPORT 06-12D**

Sil-Mod Rec. and Parks Dist.
P.O.Box 8

THE COUNTY AUDITOR IS AUTHORIZED TO
DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEP V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF WIRE TRANSFER PAID TO: EXPRESS ESCROW CO. TRANSACTION #20120613-0006172 ESCROW #1-10248						
		V700	4200	900	\$55,000.00		
					\$55,000.00		

The claims listed above totaling **\$55,000.00** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

TUESDAY May 22, 2012 AT 7:00 PM

AT THE SILVERADO COMMUNITY CENTER

27641 SILVERADO CANYON ROAD, SILVERADO 92676

DIRECTORS

Ron Shepston - President

Tom Smisek - Vice President

Greg Bates – Secretary

Marty Weel - Treasurer

Brett Peterson - Director

STAFF

Aimee Bryer - Scc Director

Elizabeth Martyn - General Counsel

Bev Mileham - Admin. Assistant

Steve Reighart - Caretaker

Meghan Warner - Bookkeeper

MINUTES

Action Item) This document is available in PDF format at <http://www.smrpd.org>

CALL TO ORDER

The meeting was called to order at 7:03 PM by Director Shepston, who acted as chairperson.

PUBLIC ATTENDANCE

Hank Rodgers, Scott Breeden, Chay Peterson, Janet Wilson, Linda May

PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS

There was no public or Board input.

CONSENT CALENDAR PAYMENT OF DISTRICT BILLS

1st ACTION: Director Smisek made a motion to approve the Consent Calendar with the Minutes of April 24th, District Bills, Transmittals 05-12A \$250, 05-12B \$3249.43, and 05-12C \$1304.46, and correspondence, Director Shepston seconded. Unanimously approved.

CHILDRENS CENTER DIRECTORS REPORT

Director Aimee Bryer gave Directors the Children's Center financials to review. The Chili Cook-off was a great success bring in around \$4000. Garden tour fundraiser went well also. Director Bryer is working on a report for state standards OCQUIS. An Advisory committee is planned for this month, and an Open house will be on for June 6. Gearing up for Summer Camp and activities, a new Aide was hired.

OTHER DISTRICT BUSINESS

A. Linda May gave a report on the CalEMA/FEMA project. The County has approved the project, OCFA was approved, work could begin this week beginning with ordering the mobile home unit.. The total cost for everything is \$89,000.00. The District may need to put in some money for a few things such as fence replacement and air conditioning.

B. A new ADA Compatible Porta Potty for Modjeska Canyon has been ordered.
2nd ACTION: Director Peterson made a motion to pay up to \$2400 for the approved ADA compatible Porta Potty. Director Smisek seconded. Unanimously approved.

C. Directors Shepston and Bates met with St. Michaels Abbey representatives to keep the lines of communication open and to determine property lines that effect parking on the Riviera. The Directors decided it was wise to consult General Counsel for advise on the parking situation. Director Shepston will talk to counsel to discuss establishing an agreement with the Abbey, then give a report at the next Board meeting, where the Directors will discuss it and vote if needed. Director Shepston has asked the Abbey to donate items taken from an old barn on the property that could be of historical interest for the community. Director Shepston has asked the public for ideas as how to display them, possibly in a future museum?

D. Bev Mileham asked the Board and the public if they would be interested in starting a Daffodil Days. The community would plant Daffodils in their front yards, then in the Spring when the flowers bloom the community could celebrate with a Farmers Market, Craft booths and Music.
3rd ACTION: Director Bates made a motion to start Daffodil days, giving Bev Mileham \$500 to purchase and sell bulbs at the Silverado Fair, the money made from selling the bulbs will go directly back to SMRPD. Director Smisek seconded. Unanimously approved.

E. Director Shepston would like to start a Live Oak effort that will be planting and making available Life Oak trees. Director Shepston will talk to Steve Peterson for advise and ideas.

STANDING COMMITTEES AND REPRESENTATIVES:

Director Bates said that the Equestrian group had their first horseback ride in Modjeska, 10 people attended, and it was a great success. Director Bates looks forward to planning another ride.

DIRECTORS COMMENTS

Director Bates, he and Director Shepston are working together on the Grand Jury report. Also they are meeting with Bill Cambell to ask questions about redevelopment funds.

ADJOURNMENT

At 8:40 PM. The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00PM on Tuesday June 26, 2012.