REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, APRIL 24, 2012 AT 7:00PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676

AGENDA

(A: Action Item) This document is available in PDF format here http://www.smrpd.org/about/agenda-minutes/

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC AND BOARD INPUT
Receive Public written or oral information/reports only; this is to enable Public input to the Board on any Park District relevant subject and is not a forum for discussion, though Directors may ask for clarification of points. Time limit is 3 minutes per person. Board input is limited to requests to add urgent items to this Agenda.

V. CONSENT CALENDAR
A1: Approve and file the Minutes of the March 27, 2012 Regular Meeting and Correspondence.
A2: Approve and file the Minutes of the March 29, 2012 Special Meeting and Correspondence.
A3: Approve and file the Minutes of the March 29, 2012 Special Meeting and Correspondence.
A4: Transmittal 04-12A, Directors’ compensation for Regular Board Meeting on March 27, 2012 $250.00 total
A5: Transmittal 04-12B, District Bills, $1241.75 total
A6: Transmittal 04-12C, Utility Bills and Reimbursements, $1302.68 total

Note: Directors may remove any item from Consent Calendar to be considered separately.

VI. CHILDREN’S CENTER DIRECTOR’S REPORT
VIII. OTHER DISTRICT BUSINESS
(A) Declaration of Qualification to vote for LAFCO
(B) CalEMA/FEMA Project Update – Linda May/Greg Bates
(C) New St. Michael’s Abbey Update – Ron Shepston/Greg Bates

IX. COMMITTEES
NOTE: There will be no discussion of Committee issues unless agendized below or added to the Agenda by majority vote of the Board in Section III to address issues that require immediate attention for reasons to be explained in the motion to add. Other comments can be made under Director Comments.

STANDING COMMITTEES AND REPRESENTATIVES:
(A) RECREATION (Peterson)
(B) FINANCE (Weel)
(C) PERSONNEL (Shepston)
(D) OPEN SPACE AND TRAILS (Peterson, Bates)
(E) FACILITIES MAINTENANCE AND SAFETY (Weel, Peterson)

AD HOC COMMITTEES & REPRESENTATIVES:
(F) ISDOC REPRESENTATIVE (Shepston)
(G) PRESERVATION & RESTORATION (Smisek)
(H) COMMUNICATIONS & DISTRICT OUTREACH (Smisek)
(I) SILVERADO CHILDREN’S CENTER (Shepston)
    Children’s Center Advisory Committee (Shepston, Bryer) (Public Members: Dawn Lynch, Julia Jones-Tester, Deborah Johnson)

X. DIRECTOR’S COMMENTS
Pursuant to Government Code §54954.2 members of the Board of Directors or Staff may ask questions for clarification, make brief announcements, make brief reports on their activities. The Board or a Board member may provide a reference to Staff or other resources for factual information, request Staff to report back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.
(2) Director Smisek    (2) Director Bates    (3) Director Peterson
(4) Director Weel    (5) Director Shepston

XI. ADJOURNMENT
The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00 PM on May 22, 2012.

Materials related to an item on this agenda submitted after distribution of the agenda packet are either available for public inspection at the Silverado Library, and posted on the SMRPD website at http://www.smrpd.org/about/agenda-minutes/. Materials prepared by SMRPD will be available at the meeting, those provided by others after the meeting.
The claims listed above totaling $250.00 are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.
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The claims listed above totaling $1,241.75 are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTTESTED AND/OR COUNTERSIGNED
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The claims listed above totaling $1,302.68 are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

___________________________ ________________________ ________ ______________________________________
APPROVED BY                COUNTERSIGNED BY           ATTESTED AND/OR COUNTERSIGNED
Silverado Modjeska Recreation and Park District
Minutes of Special Meeting
April 15, 2012

A special meeting was called by SMRPD to address contracting for the Caretaker’s mobile home replacement because time is of the essence. Appropriate notice had been given and posted.

The meeting was called to start at 6 PM. Start of the meeting was delayed until a quorum was reached.

The meeting was convened at 7PM in Modjeska Canyon. Directors in attendance: Greg Bates, Ron Shepston, Marty Weel.

The only business to come before the Board was the motion for the Caretaker’s mobile home.

Motion A: Approve the selection of Advantage Homes as vendor for a 2 bedroom/2 bath, 20’x40’ manufactured home and further to authorize Director Bates to enter into a purchase agreement with Advantage Homes for the home at a price not to exceed $65,000, including delivery and removal of the old trailer. Motion made by Director Shepston, seconded by Director Bates. Motion passed.

Motion B: Approve Director Bates to enter into an agreement with the selected contractor for installation, setup, and finishing of the mobile home for a price not to exceed $15,000. Motion made by Director Shepston, seconded by Director Bates. Motion passed.

Motion C: Approve Director Bates to enter into agreements with the Caretaker and/or local trades persons for miscellaneous work relating to replacement of the mobile home. The work will include preparation of the site for removal and replacement, temporary storage containers, site pad preparation, construction of stairs and awning, sales tax and miscellaneous expenses. Tasks in this category will not exceed $5,000 individually or $12,000 total. Motion made by Director Shepston, seconded by Director Bates. Motion passed.

These motions bring to a total an amount not to exceed $92,000 for all expenses relating to the mobile home removal and replacement project. Director Bates is continuing to negotiate with the selected vendor and anticipates additional concessions in price.
MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

THURSDAY MARCH 29, 2012 AT 7:00 PM

AT THE SILVERADO COMMUNITY CENTER

27641 SILVERADO CANYON ROAD, SILVERADO 92676

DIRECTORS       STAFF
Ron Shepston - President     Aimee Bryer - Scc Director
Tom Smisek - Vice President    Elizabeth Martyn - General Counsel
Greg Bates – Secretary     Bev Mileham - Admin. Assistant
Marty Weel - Treasurer     Steve Reighart - Caretaker
Brett Peterson - Director     Meghan Warner - Bookkeeper

MINUTES

CALL TO ORDER
The meeting was called to order at 7:15 PM by Director Smisek, who acted as chairperson.

ROLL CALL
Directors, Smisek, Shepston, Bates, Weel and Peterson

PUBLIC ATTENDANCE
Ann Manriquez, Boyd Schultz, Rick Schultz, Scott Breeden, Linda Unger, Pam Schnabel, Alice Phillips, Lisa Unger, Marion Schuller, Mary Schreiber, Linda Kearns, Chad Kerns, Colleen Colgan, Mike Colgan, Mike Boeck, Dana Judd, Chay Peterson.

PUBLIC AND BOARD INPUT
After a lengthy discussion, the community and the Board decided on the wording that will go in a NOP letter to be sent to the County of Orange. The letter pertains to land that was purchased by St. Michael's Abbey, and shares concerns about existing trails that have been historically used by equestrians, hikers and mountain bikers for years.

1st ACTION Director Bates made a motion to adopt the NOP letter regarding the St. Michaels Abbey project, PA 120001. Director Smisek seconded, unanimously approved

ADJOURNMENT was at 9:30
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

TUESDAY MARCH 27, 2012 AT 7:00 PM

AT THE SILVERADO COMMUNITY CENTER

27641 SILVERADO CANYON ROAD, SILVERADO 92676

DIRECTORS
Ron Shepston - President
Tom Smisek - Vice President
Greg Bates – Secretary
Marty Weel - Treasurer
Brett Peterson - Director

STAFF
Aimee Bryer - Scc Director
Elizabeth Martyn - General Counsel
Bev Mileham - Admin. Assistant
Steve Reighart - Caretaker
Meghan Warner - Bookkeeper

MINUTES

CALL TO ORDER
The meeting was called to order at 7:03 PM by Director Shepston, who acted as chairperson.

ROLL CALL
Directors, Smisek, Shepston, Bates, Weel and Peterson, Caretaker Steve Reighart, Silverado Children’s Center Director Aimee Bryer, and Admin. Assist. Bev Mileham

PUBLIC ATTENDANCE
Hank Rodgers, Judith Bruno, Carl Reinhart, Denise & Danny Ater, Debbie Seltzer, Corey Schlom, Tom Hetsel, Joanne Hubble, Phil McWilliams, Linda Unger, Scott Breeden, Lisa Collins, Chay Peterson.

PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS
Zach Dupree is getting ready to start up the 5th Annual Summer Concert Series again. Volunteers are needed, and a committee may be formed to help organize. A 501C3 form may be needed, the Board will discuss this and financial consideration as well. Also Director Shepston will talk to Capri about insurance for the event. It will be reported at the next Board meeting.

CONSENT CALENDAR PAYMENT OF DISTRICT BILLS
1st ACTION: Director Smisek made a motion to approve the Consent Calendar with the Minutes of February 28, 2012, District Bills, and Transmittals 03-12A $150, 03-12B $1509.50 and 03-12C $1596.43, and correspondence, Director Shepston seconded. Unanimously approved.

CHILDRENS CENTER DIRECTORS REPORT
Director Aimee Bryer gave Directors the Children's Center financials to review. The Childrens Center sign was destroyed by a car, Directors Shepston and Bates are working on replacing the sign.
An exciting Summer program is being planned, along with field trips and a Chili Cook off.

OTHER DISTRICT BUSINESS
A. Director Bates has been working on the Mobile home replacement. Things are going well, and the process should be complete by June.
B. Director Shepston and Director Bates attended a Grand Jury Special District meeting. Director Shepston is working on a report for them. The Special Districts, including ours, are in danger of being dissolved.
C. Silverado resident Judy Bruno is helping advise SMRPD with needed ADA compliant handicap access restrooms for Modjeska canyon. She is going to do some research to find good options, including seeing if there are any grants available.
Director Weel and Director Bates want to help and may form a committee. They will report at a future Board meeting.
Ms. Bruno also said that there is a special needs emergency evacuations training class. It is available with the CPA Academy for special needs folks.
D. Director Shepston said that there will be a Special Open Space and Trails meeting to get the communities input for an NOP letter that will go to the County in reference to St. Michaels Abbey.
The Board and community have concerns about future trail use and use of the Riviera.

DIRECTORS COMMENTS
There were no comments

ADJOURNMENT
At 8:50 PM. The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00PM on Tuesday April 24th 2012.