



SMRPD's Mission Statement - "To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • www.smrpd.org

**REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, FEBRUARY 28, 2012 AT 7:00PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Ron Shepston – President
Tom Smisek – Vice-President
Marty Weel – Treasurer
Greg Bates – Secretary
Brett Peterson – Director

STAFF

Aimee Bryer – SCC Director
Elizabeth Martyn – General Counsel
Bev Mileham – Admin. Assistant
Steve Reighart – Caretaker
Meghan Warner – Bookkeeper

AGENDA

(A: Action Item) This document is available in PDF format here <http://www.smrpd.org/about/agenda-minutes/>

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC AND BOARD INPUT

Receive Public written or oral information/reports only; this is to enable Public input to the Board on any Park District relevant subject and is not a forum for discussion, though Directors may ask for clarification of points. Time limit is 3 minutes per person. Board input is limited to requests to add urgent items to this Agenda.

V. CONSENT CALENDAR

A1: Approve and file the Minutes of the January 24, 2012 Regular Meeting and Correspondence.

A2: Transmittal 02-12A, Directors' compensation for Regular Board Meeting on January 24, 2012 \$250.00 total

A3: Transmittal 02-12B, District Bills, \$3,277.46 total

A4: Transmittal 02-12C, Utility Bills and Reimbursements, \$1,433.85 total

Note: Directors may remove any item from Consent Calendar to be considered separately.

VI. CHILDREN'S CENTER DIRECTOR'S REPORT

VIII. OTHER DISTRICT BUSINESS

- (A) CalEMA/FEMA Project Update – Linda May
- (B) Saddleback Vineyards 100 Committee – Ron Shepston
- (C) St Michael's Abbey Meeting – Ron Shepston

IX. COMMITTEES

NOTE: There will be no discussion of Committee issues unless agendized below or added to the Agenda by majority vote of the Board in Section III to address issues that require immediate attention for reasons to be explained in the motion to add. Other comments can be made under Director Comments.

STANDING COMMITTEES AND REPRESENTATIVES:

- (A) **RECREATION** (Peterson)
- (B) **FINANCE** (Weel)
- (C) **PERSONNEL** (Shepston)
- (D) **OPEN SPACE AND TRAILS** (Peterson, Bates)
- (E) **FACILITIES MAINTENANCE AND SAFETY** (Weel, Peterson)

AD HOC COMMITTEES & REPRESENTATIVES:

- (F) **ISDOC REPRESENTATIVE** (Shepston)
- (G) **PRESERVATION & RESTORATION** (Smisek)
- (H) **COMMUNICATIONS & DISTRICT OUTREACH** (Smisek)
- (I) **SILVERADO CHILDREN'S CENTER** (Shepston)
Children's Center Advisory Committee (Shepston, Bryer) (Public Members:
Dawn Lynch, Julia Jones-Tester, Deborah Johnson)

X. DIRECTOR'S COMMENTS

Pursuant to Government Code §54954.2 members of the Board of Directors or Staff may ask questions for clarification, make brief announcements, make brief reports on their activities. The Board or a Board member may provide a reference to Staff or other resources for factual information, request Staff to report back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.

- (2) Director Smisek (2) Director Bates (3) Director Peterson
- (4) Director Weel (5) Director Shepston

XI. ADJOURNMENT

The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00 PM on March 27, 2012.

Materials related to an item on this agenda submitted after distribution of the agenda packet are either available for public inspection at the Silverado Library, and posted on the SMRPD website at <http://www.smrpd.org/about/agenda-minutes/>. Materials prepared by SMRPD will be available at the meeting, those provided by others after the meeting.

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 02/24/12
REPORT 02-12A**

Sil-Mod Rec. and Parks Dist.
PO Box 8
Silverado, CA 92676

THE COUNTY AUDITOR IS AUTHORIZED TO
DRAW THIS CHECK FROM
FUND: 728 BUDGET CONTROL: 728

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
VC-4415 Brett Peterson P.O. Box 613 Silverado, CA 92676	1/24/2012	V700	0100	900	\$ 50.00	1099	
					\$ 50.00		
VC-4543 Martin Weel 28614 Modjeska Canyon Road Modjeska, CA 92676	1/24/2012	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC- 9989 Ron Shepston P.O. Box 31311 Silverado Canyon Road Silverado, CA 92676	1/24/2012	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-9990 Greg Bates 28100 Modjeska Canyon Road Modjeska, CA 92676	1/24/2012	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-1539 Tom Smisek P.O. Box 374 Silverado, CA 92676	1/24/2012	V700	0100	900	\$ 50.00		
					\$ 50.00		

The claims listed above totaling **\$250.00** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 2/24/2012
REPORT 02-12B**

Sil-Mod Rec. and Parks Dist.
P.O.Box 8
Silverado, CA 92676

THE COUNTY AUDITOR IS AUTHORIZED TO
DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY	
						DOC NUMBER	SC
VC-2027 COOKSMITH LANDSCAPING 630 N. TUSTIN AVE #1518 ORANGE, CA 92867	INVOICE #CS8117 INVOICE #CS8101	V700 V700	1400 1400	900 900	\$340.00 \$235.00		
					\$575.00		
VC-2760 MEGHAN WARNER P.O. BOX 177 SILVERADO, CA 92676	INVOICE #12-14	V700	1900	900	\$250.00		
					\$250.00	1099	
VC-2865 STEVE REIGHART 27641 SILVERADO CANYON ROAD SILVERADO, CA 92676	INVOICE #3023 INVOICE #3024	V700 V700	1900 1900	900 900	\$956.25 \$90.00		
					\$1,046.25	1099	
VC-4740 HOME DEPOT P.O. BOX 183176 COLUMBUS, OH 43218	INVOICE DATED: 02/05/12	V700	1400	900	\$30.71		
					\$30.71		
VC- ??? ISDOC C/O JOAN FINNEGAN 258 SHERWOOD STREET COSTA MESA, CA 92627	2012 MEMBERHIP DUES	V700	1600	900	\$ 200.00		
					\$200.00		
VC-10921 LINDA MAY PO BOX 244 SILVERADO, CA 92676	INVOICE #2012-2-24-1	V700	1900	900	\$1,175.50		
					\$1,175.50	1099	

The claims listed above totaling **\$3,277.46** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 02/24/12
REPORT 02-12C**

Sil-Mod Rec. and Parks Dist.
P.O.Box 8
Silverado, CA 92676

THE COUNTY AUDITOR IS AUTHORIZED TO
DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEP V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1915 PAID TO: JANI-KING INVOICE #LAX02120449 INVOICE #LAX02120456	V700	1400	900	\$221.49		
		V700	1400	900	\$220.38		
					\$441.87		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1916 PAID TO: WASTE MANAGEMENT INVOICE #0059198-2884-7	V700	2800	900	\$209.90		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1917 PAID TO: IRWD METER #55418830 01/21/12 METER #51441202 01/21/12 METER #56569388 01/21/12	V700	2800	900	\$8.75		
		V700	2800	900	\$78.88		
		V700	2800	900	\$118.92		
					\$209.90		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF DEBITS PAID TO: SCE ACCOUNT #2-25-699-8121 02/2012 ACCOUNT #2-32-988-1767 02/2012	V700	2800	900	\$71.90		
		V700	2800	900	\$418.32		
					\$490.22		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF DEBITS PAID TO: AT&T 714-649-2850 02/10/12 714-649-2428 02/10/12	V700	702	900	\$45.48		
		V700	702	900	\$39.83		
					\$85.31		

The claims listed above totaling **\$1,433.85** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____



SMRPD's Mission Statement -

"To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • <http://www.smrpd.org>

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

TUESDAY JANUARY 24, 2011 AT 7:00 PM

AT THE SILVERADO COMMUNITY CENTER

27641 SILVERADO CANYON ROAD, SILVERADO 92676

DIRECTORS

Ron Shepston - President

Tom Smisek - Vice President

Greg Bates – Secretary

Marty Weel - Treasurer

Brett Peterson - Director

STAFF

Aimee Bryer - Scc Director

Elizabeth Martyn - General Counsel

Bev Mileham - Admin. Assistant

Steve Reighart - Caretaker

Meghan Warner - Bookkeeper

MINUTES

CALL TO ORDER

The meeting was called to order at 7:05 PM by Director Shepston, who acted as chairperson.

ROLL CALL

All Directors present. Caretaker Steve Reighart, Silverado Children's Center Director Aimee Bryer, and Admin. Assist. Bev Mileham

PUBLIC ATTENDANCE

Marion Schuller, Ann Maneriquez, Dick Ertman, Jean Chapman, Mary Schreiber, Carl Reinhart, Hank Rodgers, Wendy Hayter, Dan Dulac, Debbie Seltzer, Lisa (?) Scott Breenen, Diane Carter

PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS

Judy Myers was concerned about a protected, very old oak tree in Black Star that has been over trimmed. Ron Shepston will call John Ganoway to ask about this.

Angie Black, Canyon Dance instructor in Modjeska, asked that a porch light at Modjeska community center be repaired. Steve Reighart said he would do it.

Ms. Black asked if she could hang an Ad sign for her Dance lessons. Director Shepston will contact general counsel to ask if there would be any legal implications for this. Directors Smisek and Weel will add the Dance classes in the recreation brochure. The Directors also suggested posting information and pictures on the SMRPD website.

Diane Carter has asked if SMRPD would be involved in a trails committee that would focus on equestrian problems and trail accessibilities. Director Bates will help with this, along with several other residents.

Dana Judd has met with a county representative to discuss these issues.

Bob Hunt had a question about a \$7,000 transmittal, Director Shepston will look into this and reply.

CONSENT CALENDAR

PAYMENT OF DISTRICT BILLS

1st ACTION: Director Bates made a motion to approve the Consent Calendar with the Minutes of December 27, 2011, District Bills, and Transmittals 01-12A, 01-12B and 01-12C approved and correspondence, Director Smisek seconded. Unanimously approved.

CHILDRENS CENTER DIRECTORS REPORT

Director Aimee Bryer gave Directors the Children's Center financials to review.

Things are going well, lots of fundraisers coming up, and looking forward to summer camp.

OTHER DISTRICT BUSINESS

Board Officer Elections

Director Smisek nominated Ron Shepston for SMRPD President,

All unanimously voted Aye.

Director Peterson nominated Greg Bates for Vice President, Mr. Bates declined.

Director Bates nominated Tom Smisek for Vice President.

All unanimously voted Aye.

Director Shepston nominated Greg Bates for Secretary.

All unanimously voted Aye.

Director Smisek nominated Mary Weel for Treasurer.

All unanimously voted Aye.

Christmas in the Canyons was a huge success. Director Smisek thanked everyone for their help.

Thanked the Board for their financial help. There is \$937 dollars left over from the event which will be rolled over and used again for next years Christmas event. Bookkeeper, Meghan Warner has formed a Christmas in the Canyons bank account to help keep everything accountable.

A Saddleback 100 Committee is being formed, Director Weel will be on it. As well as other community residents. Director Shepston will contact general counsel to make sure all the procedures will be held correctly.

Director Shepston would like to restructure the standing committees, with the Board members heading them up. Director Shepston will have a proposal ready for the next Board meeting.

Director Bates gave a report on the status of the Caretakers facility.

2nd ACTION: Director Smisek made a motion to appoint Director Bates to be SMRPD's agent for replacement of the caretakers mobile home project located on 27641 Silverado Canyon Road, Silverado, Calif 92676. Director Shepston seconded. Unanimously approved.

3rd ACTION: Director Bates made a motion to approve paying a \$2,000 fee deposit to the County for the above plans. Director Weel seconded, (implying that the county will give permission to the plans submitted).

DIRECTORS COMMENTS

Director Smisek thanked everyone for their support and help with Christmas in the Canyons and the new logo. The Directors have great plans for the coming new year.

Director Shepston wants to keep community involved in working together. Mr. Shepston says he has made mistakes but is trying hard to help the community.

Director Peterson says Music in the Park is starting up again. Zack Dupree has dates and bands lined up.

Valerie Mitchell has a great calendar website, the Directors wonder if she might consider adding SMRPD's events to it.

ADJOURNMENT

The Meeting was adjourned AT 7:30 PM. The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00PM on Tuesday February 28th 2012.

