



SMRPD's Mission Statement -

"To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • <http://www.smrpd.org>

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
TUESDAY, AUGUST 23, 2011 AT 6:00PM  
AT THE SILVERADO COMMUNITY CENTER  
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

**DIRECTORS**

Ron Shepston – President  
Tom Smisek – Vice-President  
Marty Weel – Treasurer  
Greg Bates – Secretary  
Brett Peterson – Director

**STAFF**

Aimee Bryer – SCC Director  
Elizabeth Martyn – General Counsel  
Bev Mileham – Admin. Assistant  
Steve Reighart – Caretaker  
Meghan Warner – Bookkeeper

## AGENDA

(A: Action Item) This document is available in PDF format here <http://www.smrpd.org/about/agenda-minutes/>

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. PUBLIC AND BOARD INPUT**

Receive Public written or oral information/reports only; this is to enable Public input to the Board on any Park District relevant subject and is not a forum for discussion, though Directors may ask for clarification of points. Time limit is 3 minutes per person. Board input is limited to requests to add urgent items to this Agenda.

**V. CONSENT CALENDAR**

**A1:** Approve and file the Minutes of the July 26, 2011 Regular Meeting and Correspondence.

**A2:** Transmittal 08-11A for Directors' compensation for Special Board Meeting on June 13, 2011 and Regular Board Meeting on July 26, 2011, \$250.00 total

**A3:** Transmittal 08-11B, District Bills, \$4014.59 total

**A4:** Transmittal 08-11C, Utility Bills and Reimbursements, \$1497.28 total

**Note:** Directors may remove any item from Consent Calendar to be considered separately.

**VI. CHILDREN'S CENTER DIRECTOR'S REPORT**

**VIII. OTHER DISTRICT BUSINESS**

(A) Bldg B Naming Presentation.

- (B) Break for celebration and food
- (C) 7pm Restart
- (D) Logo candidates and vote.
- (E) CalEMA/FEMA Update – Linda May
- (F) All Canyon's Clean Up
- (G) Letter of interest to Environmental Oversight Committee
- (H) **DIRECTOR'S COMMENTS: Pursuant to Government Code §54954.2**  
 members of the Board of Directors or Staff may ask questions for clarification, make brief announcements, make brief reports on their activities. The Board or a Board member may provide a reference to Staff or other resources for factual information, request Staff to report back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.  
 (1) Director Smisek (2) Director Bates (3) Director Peterson  
 (4) Director Weel (5) Director Shepston

**IX. COMMITTEES**

*NOTE: There will be no discussion of Committee issues unless agendaized below or added to the Agenda by majority vote of the Board in Section III to address issues that require immediate attention for reasons to be explained in the motion to add. Other comments can be made under Director Comments.*

**STANDING COMMITTEES AND REPRESENTATIVES:**

- (A) **RECREATION** (Peterson)
- (B) **FINANCE** (Weel)
- (C) **PERSONNEL** (Shepston)
- (D) **OPEN SPACE AND TRAILS** (Peterson, Bates)
- (E) **FACILITIES MAINTENANCE AND SAFETY** (Weel, Peterson)

**AD HOC COMMITTEES & REPRESENTATIVES:**

- (F) **ISDOC REPRESENTATIVE** (Shepston)
- (G) **PRESERVATION & RESTORATION** (Smisek)
- (H) **COMMUNICATIONS & DISTRICT OUTREACH** (Smisek)
- (I) **SILVERADO CHILDREN'S CENTER** (Weel)  
**Children's Center Advisory Committee** (Weel, Bryer) (Public Members: Dawn Lynch, Julia Jones-Tester, Deborah Johnson)

**X. ADJOURNMENT**

The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00 PM on September 27, 2011.

Materials related to an item on this agenda submitted after distribution of the agenda packet are either available for public inspection at the Silverado Library, or posted on the SMRPD website at <http://www.smrpd.org/about/agenda-minutes/>. Materials prepared by SMRPD will be available at the meeting, those provided by others after the meeting.

**LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 08/17/11  
REPORT 08-11A**

Sil-Mod Rec. and Parks Dist.  
PO Box 8  
Silverado, CA 92676

THE COUNTY AUDITOR IS AUTHORIZED TO  
DRAW THIS CHECK FROM  
**FUND: 728 BUDGET CONTROL: 728**

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
<b>VC-4415</b> Brett Peterson P.O. Box 613 Silverado, CA 92676	7/26/2011	V700	0100	900	\$ 50.00	1099	
					\$ 50.00		
<b>VC-4543</b> Martin Weel 28614 Modjeska Canyon Road Modjeska, CA 92676	7/26/2011	V700	0100	900	\$ 50.00		
					\$ 50.00		
<b>VC- 9989</b> Ron Shepston P.O. Box 31311 Silverado Canyon Road Silverado, CA 92676	7/26/2011	V700	0100	900	\$ 50.00		
					\$ 50.00		
<b>VC-9990</b> Greg Bates 28100 Modjeska Canyon Road Modjeska, CA 92676	7/26/2011	V700	0100	900	\$ 50.00		
					\$ 50.00		
<b>VC-1539</b> Tom Smisek P.O. Box 374 Silverado, CA 92676	7/26/2011	V700	0100	900	\$ 50.00		
					\$ 50.00		

The claims listed above totaling **\$250.00** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY \_\_\_\_\_

COUNTERSIGNED BY \_\_\_\_\_

ATTESTED AND/OR COUNTERSIGNED \_\_\_\_\_

**LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 8/17/2011  
REPORT 08-11B**

Sil-Mod Rec. and Parks Dist.  
P.O.Box 8  
Silverado, CA 92676

**THE COUNTY AUDITOR IS AUTHORIZED TO  
DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728**

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY	
						DOC NUMBER	SC
<b>VC-2027</b> COOKSMITH LANDSCAPING 630 N. TUSTIN AVE #1518 ORANGE, CA 92867	INVOICE #10003 INVOICE #9987	V700 V700	1400 1400	900 900	\$340.00 \$235.00		
					<b>\$575.00</b>		
<b>VC-2760</b> MEGHAN WARNER P.O. BOX 177 SILVERADO, CA 92676	INVOICE #11-107	V700	1900	900	\$250.00		
					<b>\$250.00</b>	1099	
<b>VC-4740</b> HOME DEPOT PO BOX 183176 COLUMBUS, OH 43218	INVOICE DATED: 08/05/11	V700	1400	900	\$12.49		
					<b>\$12.49</b>	1099	
<b>VC-2865</b> STEVE REIGHART 27641 SILVERADO CYN ROAD SILVERADO, CA 92676	INVOICE #3009 INVOICE #3010 INVOICE #3011 INVOICE #3012	V700 V700 V700 V700	1900 1900 1900 1900	900 900 900 900	\$877.50 \$483.75 \$315.00 \$45.00		
					<b>\$1,721.25</b>	1099	
<b>VC-6773</b> LEWIS BRISBOIS BISGAARD & SMITH 221 N. FIGUEROA STREET, STE 1200 LOS ANGELES, CA 90012	INVOICE #930523	V700	1900	900	\$ 400.00		
					<b>\$400.00</b>	1099	
<b>*W-9 ATTACHED*</b> LINDA MAY P.O. BOX SILVERADO, CA 92676	(RESUBMITTED) INVOICE 2011-5-26-2	V700	1900	900	\$1,055.85		
					<b>\$1,055.85</b>	1099	
					<b>\$0.00</b>		

The claims listed above totaling **\$4,014.59** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY \_\_\_\_\_

COUNTERSIGNED BY \_\_\_\_\_

ATTESTED AND/OR COUNTERSIGNED \_\_\_\_\_

**LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 08/17/11  
REPORT 08-11C**

Sil-Mod Rec. and Parks Dist.  
P.O.Box 8  
Silverado, CA 92676

THE COUNTY AUDITOR IS AUTHORIZED TO  
DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEP V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	<b>REIMBURSEMENT OF CHECK #1868 PAID TO: JANI-KING</b> INVOICE #LAX08110472 INVOICE #LAX08110464	V700	1400	900	\$212.31		
		V700	1400	900	\$221.49		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	<b>REIMBURSEMENT OF CHECK #1869 PAID TO: WASTE MANAGEMENT</b> INVOICE #0058153-2884-3	V700	2800	900	\$209.90		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	<b>REIMBURSEMENT OF CHECK #1870 PAID TO: IRWD</b> METER #55418830 07/21/11 METER #51441202 07/21/11 METER #56569388 07/21/11	V700	2800	900	\$102.31		
		V700	2800	900	\$114.30		
		V700	2800	900	\$32.48		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	<b>REIMBURSEMENT OF DEBITS PAID TO: SCE</b> ACCOUNT #2-25-699-8121 08/12/11 ACCOUNT #2-32-988-1767 08/12/11	V700	2800	900	\$75.90		
		V700	2800	900	\$452.14		
				<b>\$249.09</b>			
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	<b>REIMBURSEMENT OF DEBITS PAID TO: AT&amp;T</b> 714-649-2850 08/10/11 714-649-2428 08/10/11	V700	702	900	\$42.26		
		V700	702	900	\$34.19		
				<b>\$76.45</b>			

The claims listed above totaling **\$1,497.28** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY \_\_\_\_\_

COUNTERSIGNED BY \_\_\_\_\_

ATTESTED AND/OR COUNTERSIGNED \_\_\_\_\_



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## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

TUESDAY JULY 26, 2011 AT 7:00 PM

AT THE SILVERADO COMMUNITY CENTER

27641 SILVERADO CANYON ROAD, SILVERADO 92676

### DIRECTORS

Ron Shepston - President

Tom Smisek - Vice President

Greg Bates – Secretary

Marty Weel - Treasurer

Brett Peterson - Director

### STAFF

Aimee Bryer - Scc Director

Elizabeth Martyn - General Counsel

Bev Mileham - Admin. Assistant

Steve Reighart - Caretaker

Meghan Warner - Bookkeeper

## MINUTES

(A: Action Item) This document is available in PDF format at <http://www.smrpd.org>

### **CALL TO ORDER**

The meeting was called to order at 7:05 PM by Director Shepston, who acted as chairperson.

### **ROLL CALL**

All Directors present. Caretaker Steve Reighart, Silverado Children's Center Aimee Bryer, and Admin. Assist. Bev Mileham

### **PUBLIC ATTENDANCE**

Jim Fainer, Annie King, Mike Colgan, Debbie Seltzer, Kelly Murray, Kevin Topp, Deanna Craig, Kip Craig, Scott Breeden, Mary Schreiber, Dick Ertman, Alice

Phillips, Linda Unger, Lisa Collins, Rick Schultz, Kayli Craig, Corey Schlom, Stacey, Ernie Schuerman, Chay Peterson, Jesse, Peterson, Nancy Nickels, Monica Edwards

## **PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS**

The Board accepted SMRPD Logo submissions. Names of submitters are kept secret in order to keep the selection fair. An Ad Hoc Committee will meet and sort through the Logos and make sure they meet criteria requirements. The process should be complete within a month, which will give everyone time to turn theirs in.

Mike Colgan requested an accounting of fees paid with the SMRPD lawsuit, and wanted to know if the District is being held harmless of any appeals.

Director Shepston said a summary is being prepared and a contract is being worked on. The information will probably be discussed in a Closed Session meeting, and the results will be announced later.

There was a request for SMRPD's monthly financial statements. At which they were told to go online to the District's website where all of that information can be found.

Ed Amador is looking into getting the Federal Shield Endangered Species Act rules and regulations. This is Arroyo Toad protection information, that Mr. Amador will give to the Board. Director Shepston is glad to accept this, saying that there is a lot of misinformation about this and this will help everyone to understand it better.

Rich Gomez from the previous Open Space Committee brought a packet of information that the committee had been working on pertaining to the Adopt a Highway project. Director Shepston asked Mr. Gomez to rejoin the Ad Hoc Committee at which Mr. Gomez agreed. Open Space meetings will begin again soon.

## **CONSENT CALENDAR**

**1<sup>ST</sup> ACTION: Director Smisek made a motion to accept and approve the Minutes of the May 24, 2011 and the Special Board Meeting of June 28, 2011. Director Bates seconded. Unanimously approved.**

## **PAYMENT OF DISTRICT BILLS**

**2nd ACTION: Director Smisek made a motion to approve payment of Transmittal 07-11A for Directors compensation for the Board Meeting of June 28th, 2011, and Special Board Meeting June 13, 2011 \$400 total. Director Bates seconded. Director Peterson opposed. Approved.**

**3rd ACTION: Director Bates made a motion to approve payment of Transmittal 07-11B for District Bills, \$6888.45 total. Director Smisek seconded, unanimously approved.**

**4th ACTION Director Bates made a motion to approve payment of Transmittal 07-11C, Utility Bills and Reimbursements, \$1,519.92 total. Director Weel seconded, unanimously approved.**

## **CHILDRENS CENTER DIRECTORS REPORT**

Director Aimee Bryer gave Directors the Children's Center financials to review. Summer Camp is in full swing. Hikes with Joel Robinson very popular, the new garden is going great. A new orchard is in the plans, they are looking for fruit tree and grapevines donations. Seeking quotes for signage and gate repairs. Escrip fundraising is going well.

## **OTHER DISTRICT BUSINESS**

( A ) Stacy Schuerman would like to start a new Yoga class. Director Weel is checking the calendar to make sure there are no conflicts.

**( B ) 5<sup>th</sup> ACTION: Director Bates made a motion to approve a contract agreement with Linda May who will work on locating workers to repair the mudslide damage done to the Silverado Community Center. Director Peterson seconded. Unanimously approved. Director Weel sustained.**

( C ) Director Bates suggested hiring Linda May to continue the work being done with Cal EMA/FEMA in searching for a home for the Caretaker that was damaged in the mudslides last winter.

( D ) Director Smisek suggested having SMRPD take over the All Canyons Cleanup, Trails 4 All. The concern is that there is no money. Mary Schreiber suggested seeking Grants for this. Ideas such as renting collapsible bags to fill with debris then have them hauled away were discussed.

Director Smisek will work with an Ad Hoc committee to discuss various options and will coordinate with Mary Schreiber.

( E ) Director Shepston has been meeting and talking with Dan Phu, manager of Measure M acquisitions to keep informed and to keep SMRPD in the loop.

( F ) Director Shepston would like to hire Mike Boeck to write up a management plan to present to the Environmental Oversight Committee.

**6<sup>th</sup> ACTION: Director Weel made a motion to approve paying Mike Boeck up to \$1500 for a Draft Management Plan, and investigate the land and Measure M fund for SMRPD, with an outline with an executive summary to be provided, so the public has a clear understanding of the objectives. Director Smisek seconded. Unanimously approved.**



## **DIRECTORS COMMENTS**

Director Smisek appreciates the public's cooperation and if anyone has any ideas to offer to please do so.

Director Bates will ask Bob Hunt about fees for teachers at the Community Centers. Mr. Bates is looking into dog fountains for the community dogs. Also working with Corey Schlom and Director Smisek on historic sites to document.

Director Shepston appreciates the public's cooperation and loves their questions.

Director Weel said some Modjeska residents aren't sure if they want skate ramps in their park because of the noise. The ramps may be put in one park instead of both.

## **ADJOURNMENT**

At 8:45 PM. The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00PM on Tuesday August 23<sup>th</sup> 2011.