



SMRPD's Mission Statement -

"To promote community well being through programs and activities that protect, preserve and enrich the canyons' heritage, open space and unique way of life."

P.O. Box 8, Silverado California 92676 • <http://www.smrpd.org>

**REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, JULY 26, 2011 AT 7:00PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Ron Shepston – President
Tom Smisek – Vice-President
Marty Weel – Treasurer
Greg Bates – Secretary
Brett Peterson – Director

STAFF

Aimee Bryer – SCC Director
Elizabeth Martyn – General Counsel
Bev Mileham – Admin. Assistant
Steve Reighart – Caretaker
Meghan Warner – Bookkeeper

AGENDA

(A: Action Item) This document is available in PDF format here <http://www.smrpd.org/about/agenda-minutes/>

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC AND BOARD INPUT

Receive Public written or oral information/reports only; this is to enable Public input to the Board on any Park District relevant subject and is not a forum for discussion, though Directors may ask for clarification of points. Time limit is 3 minutes per person. Board input is limited to requests to add urgent items to this Agenda.

V. CONSENT CALENDAR

A1: Approve and file the Minutes of the June 28, 2011 Regular Meeting and Correspondence.

Note: Directors may remove any item from Consent Calendar to be considered separately.

VI. PAYMENT OF DISTRICT BILLS

A2: Transmittal 07-11A for Directors' compensation for Special Board Meeting on June 13, 2011 and Regular Board Meeting on June 28, 2011, \$400.00 total

A3: Transmittal 07-11B, District Bills, \$6888.45 total

A4: Transmittal 07-11C, Utility Bills and Reimbursements, \$1519.92 total

VII. CHILDREN'S CENTER DIRECTOR'S REPORT

VIII. OTHER DISTRICT BUSINESS

- (A) Stacy Yoga
- (B) Linda May Contract
- (C) CalEMA/FEMA Update – Greg Bates
- (D) All Canyon’s Clean Up
- (E) Letter of interest to Environmental Oversight Committee
- (F) Measure M Acquisitions Draft Management Plan
- (G) **DIRECTOR’S COMMENTS: Pursuant to Government Code §54954.2**
 members of the Board of Directors or Staff may ask questions for clarification, make brief announcements, make brief reports on their activities. The Board or a Board member may provide a reference to Staff or other resources for factual information, request Staff to report back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.
 (1) Director Smisek (2) Director Bates (3) Director Peterson
 (4) Director Weel (5) Director Shepston

IX. COMMITTEES

NOTE: There will be no discussion of Committee issues unless agendaized below or added to the Agenda by majority vote of the Board in Section III to address issues that require immediate attention for reasons to be explained in the motion to add. Other comments can be made under Director Comments.

STANDING COMMITTEES AND REPRESENTATIVES:

- (A) **RECREATION** (Peterson)
- (B) **FINANCE** (Weel)
- (C) **PERSONNEL** (Shepston)
- (D) **OPEN SPACE AND TRAILS** (Peterson, Bates)
- (E) **FACILITIES MAINTENANCE AND SAFETY** (Weel, Peterson)

AD HOC COMMITTEES & REPRESENTATIVES:

- (F) **ISDOC REPRESENTATIVE** (Shepston)
- (G) **PRESERVATION & RESTORATION** (Smisek)
- (H) **COMMUNICATIONS & DISTRICT OUTREACH** (Smisek)
- (I) **SILVERADO CHILDREN’S CENTER** (Weel)
Children’s Center Advisory Committee (Weel, Bryer) (Public Members: Dawn Lynch, Julia Jones-Tester, Deborah Johnson)

X. ADJOURNMENT

The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00 PM on August 23, 2011.

Materials related to an item on this agenda submitted after distribution of the agenda packet are either available for public inspection at the Silverado Library, or posted on the SMRPD website at <http://www.smrpd.org/about/agenda-minutes/>. Materials prepared by SMRPD will be available at the meeting, those provided by others after the meeting.

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 07/21/11
REPORT 07-11A**

Sil-Mod Rec. and Parks Dist. PO Box 8 Silverado, CA 92676	THE COUNTY AUDITOR IS AUTHORIZED TO DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728
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PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
VC-4415 Brett Peterson P.O. Box 613 Silverado, CA 92676	6/13/2011	V700	0100	900	\$ -		
	6/28/2011	V700	0100	900	\$ 50.00		
					\$ 50.00	1099	
VC-4543 Martin Weel 28614 Modjeska Canyon Road Modjeska, CA 92676	6/28/2011	V700	0100	900	\$ 50.00		
					\$ 50.00	1099	
VC- 9989 Ron Shepston P.O. Box 31311 Silverado Canyon Road Silverado, CA 92676	6/13/2011	V700	0100	900	\$ 50.00		
	6/28/2011	V700	0100	900	\$ 50.00		
					\$ 100.00	1099	
VC-9990 Greg Bates 28100 Modjeska Canyon Road Modjeska, CA 92676	6/13/2011	V700	0100	900	\$ 50.00		
	6/28/2011	V700	0100	900	\$ 50.00		
					\$ 100.00	1099	
VC-1539 Tom Smisek P.O. Box 374 Silverado, CA 92676	6/13/2011	V700	0100	900	\$ 50.00		
	6/28/2011	V700	0100	900	\$ 50.00		
					\$ 100.00	1099	

The claims listed above totaling **\$400.00** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 7/21/2011
REPORT 07-11B**

Sil-Mod Rec. and Parks Dist.
P.O.Box 8
Silverado, CA 92676

**THE COUNTY AUDITOR IS AUTHORIZED TO
DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728**

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY	SC
						DOC NUMBER	
VC-2027 COOKSMITH LANDSCAPING 630 N. TUSTIN AVE #1518 ORANGE, CA 92867	INVOICE #CS7980	V700	1400	900	\$175.00		
	INVOICE #9808	V700	1400	900	\$340.00		
	INVOICE #9881	V700	1400	900	\$11.00		
	INVOICE #9792	V700	1400	900	\$235.00		
	INVOICE #9869	V700	1400	900	\$11.00		
					\$772.00		
VC-2760 MEGHAN WARNER P.O. BOX 177 SILVERADO, CA 92676	INVOICE #11-90	V700	1900	900	\$250.00		
					\$250.00	1099	
VC-4740 HOME DEPOT PO BOX 183176 COLUMBUS, OH 43218	INVOICE DATED: 07/05/11	V700	1400	900	\$52.95		
					\$52.95	1099	
VC-2865 STEVE REIGHART 27641 SILVERADO CYN ROAD SILVERADO, CA 92676	INVOICE #3007	V700	1900	900	\$1,068.75		
	INVOICE #3008	V700	1900	900	\$866.25		
					\$1,935.00	1099	
VC-5036 CAPRI 6341 AUBURN BLVD, SUITE A CITRUS HEIGHTS, CA 95621	INVOICE #1077 FY: 07/01/11 - 06/30/12	V700	1100	900	\$ 3,008.50		
					\$3,008.50		
VC-CARPD P.O. BOX 22671 SACRAMENTO, CA 95822	2011-2012 DUES	V700	1600	900	\$370.00		
					\$370.00		
VC-7210 COUNTY OF ORANGE P.O. BOX 4005 SANTA ANA, CA 92702	2011-2012 LAFCO COSTS INVOICE #GA-00161	V700	1600	900	\$500.00		
					\$500.00		

The claims listed above totaling **\$6,888.45** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 07/21/11
REPORT 07-11C**

Sil-Mod Rec. and Parks Dist.
P.O.Box 8
Silverado, CA 92676

THE COUNTY AUDITOR IS AUTHORIZED TO
DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEP V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1858 PAID TO: JANI-KING INVOICE #LAX07110472 INVOICE #LAX07110464	V700	1400	900	\$212.31		
		V700	1400	900	\$221.49		
					\$433.80		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1859 PAID TO: WASTE MANAGEMENT INVOICE #0057970-2884-1	V700	2800	900	\$209.90		
					\$209.90		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1860 PAID TO: IRWD METER #55418830 05/21/11 METER #51441202 05/21/11	V700	2800	900	\$62.31		
		V700	2800	900	\$49.46		
					\$111.77		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF DEBITS PAID TO: SCE ACCOUNT #2-25-699-8121 07/14/11 ACCOUNT #2-32-988-1767 07/12/11	V700	2800	900	\$83.85		
		V700	2800	900	\$601.45		
					\$685.30		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF DEBITS PAID TO: AT&T 714-649-2850 07/10/11 714-649-2428 07/10/11	V700	702	900	\$45.08		
		V700	702	900	\$34.07		
					\$79.15		

The claims listed above totaling **\$1,519.92** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____



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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

TUESDAY JUNE 28, 2011 AT 7:00 PM

AT THE SILVERADO COMMUNITY CENTER

27641 SILVERADO CANYON ROAD, SILVERADO 92676

DIRECTORS

Ron Shepston - President

Tom Smisek - Vice President

Greg Bates – Secretary

Marty Weel - Treasurer

Brett Peterson - Director

STAFF

Aimee Bryer - Scc Director

Elizabeth Martyn - General Counsel

Bev Mileham - Admin. Assistant

Steve Reighart - Caretaker

Meghan Warner - Bookkeeper

MINUTES

(A: Action Item) This document is available in PDF format at <http://www.smrpd.org>

CALL TO ORDER

The meeting was called to order at 7:05 PM by Director Shepston, who acted as chairperson.

ROLL CALL

All Directors present. Caretaker Steve Reighart, Silverado Children's Center Aimee Bryer, and Admin. Assist. Bev Mileham

PUBLIC ATTENDANCE

Debbie Seltzer, Rick Schultz, Kristine Putt, Lisa Collins, Deanna Craig, Monica Edwards, Dick Ertman, Carl Reinhart, Mary Schriber, Mike Boeck, Harrold Rodgers, Corey Schlom, Wendy

Hayter, Alice Phillips, Stacey Parker, Bob Click, Nancy Nichols, Meghan Warner, Andrew Naranjo, Natalie Kustich, John Covas, Scott Breeden, Judy T. Myers

PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS

The Board accepted Mesco's bid for the work needed to be done at the Silverado Community Center, due to the mudslides that took place in December. Rick Scholtz's company was not chosen he came to the meeting and wanted to know why Mesco was chosen over his company. The Board said because Mesco was able to begin the project sooner, and they felt Mesco was a good choice for the project.

CONSENT CALENDAR

1ST ACTION: Director Smisek made a motion to accept and approve the Minutes of the May 24, 2011 and the Special Board Meeting of June 13, 2011. Director Bates seconded. Unanimously approved.

PAYMENT OF DISTRICT BILLS

2nd ACTION: Director Smisek made a motion to approve payment of Transmittal 06-11A for Directors compensation for the Board Meeting of May 24th, 2011, \$200 total. Director Bates seconded. Unanimously approved

3rd ACTION: Director Bates made a motion to approve payment of Transmittal 06-11B for District Bills, \$1055.85 total. Director Smisek seconded, unanimously approved.

4th ACTION Director Bates made a motion to approve payment of Transmittal 06-11C, Utility Bills and Reimbursements, \$1,314.42 total. Director Smisek seconded, unanimously approved.

CHILDRENS CENTER DIRECTORS REPORT

Director Aimee Bryer gave the Directors the Children's Center financials to review.

MsBryer is working on getting the word out in many creative ways to advertise the Children's Center. Fall registration has begun. there are 12, preschoolers, 8 school agers and 2 Kindergartner's registered so far.

The staff had been going over Safety issues, in-service reviews and organizing classrooms.

The Advisory Committee have been meeting and discussing new ideas.

MsBryer has been working on an NAEYC Accreditation School Scholarship and is preparing for their site visit probably in the Fall.

Director Smisek asked about the drivers license for the van. Ms. Bryer said she was putting together a manual for it. Background checks are taking place, and she is working on a CDL.

OTHER DISTRICT BUSINESS

(A)

The request for a CalEMA/FEMA extension was granted.

CalEMA/FEMA will pay for part of the mudslide damage done at the Silverado Community Center, Capri will pay for another part and the District will pay a small percentage. The project needs to be complete before August in order to protect the endangered Arroyo Toad. Steven Reighart talked with Fish and Wildlife services, they will send a letter stating when the safest time to do the project will be. Director Weel is helping also.

Director Bates is working on acquiring the bids for the Caretakers mobile home, Bob Hunt has documents that will help with the process.

(C)

Director Shepston discussed possibly starting a District Operations Restructure ad hoc group for District restructure committee exploration. The Board would have the final say and vote for any suggestions given by the committee.

(D)

Director Shepston asked the Board to consider hiring Mike Boeck as a consultant to help with the Measure M planning, he would be hired to write a letter with a plan to OCTA and would help with the plans to manage the land if it is granted, as well as other projects. Director Bates said they should wait until the July 18 court case is over. The public was concerned about the, up to \$2000 a month that would be paid to Mr. Boeck, would the district Budget allow for it? It was suggested that they seek volunteers, Director Bates said he had already tried with no luck.

The public wants the chance to try out for the job so Director Shepston will put together a job description position letter with the key tasks that would help to qualify an individual for the job. The letter will be made available at the next Regular Board Meeting.

DIRECTORS COMMENTS

Director Peterson received Professional skateboard ramps from Etnie Co. that were donated to the District and will be installed in both Modjeska and Silverado Parks. The donation includes ramps, 2 quarter pipes and 2 rails.

Director Peterson spoke to Capri, they require a Resolution vote, and an Architects help.

Director Peterson wants to lead Hiking and Biking in the next Recreation Brochure

Director Bates said their was no shape requirements needed in the districts Logo contest.

Director Bates wants to lead equestrian rides in the next Recreation Brochure.

Director Weel said a special dinner is being planned honoring Bob Hunt, thanking him for his many years of community service. It will be sometime in July.

ADJOURNMENT

At 9:20 PM. The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00PM on Tuesday July 26th 2011.