



AGENDA PACKET

P.O. BOX 8, SILVERADO, CALIFORNIA 92676

Advocating Open Space Preservation and Public Trails

**REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, DECEMBER 28, 2010 AT 7:00PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Ron Shepston – President
Tom Smisek – Vice-President
Marty Weel – Treasurer
Greg Bates – Secretary
Brett Peterson – Director

STAFF

Aimee Bryer – SCC Director
Elizabeth Martyn – General Counsel
Bev Mileham – Admin. Assistant
Steve Reighart – Caretaker
Meghan Warner – Bookkeeper

AGENDA

(A: Action Item) This document is available in PDF format at <http://www.smrpd.org>

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC AND BOARD INPUT

Receive Public written or oral information/reports only; this is to enable Public input to the Board on any Park District relevant subject and is not a forum for discussion, though Directors may ask for clarification of points. Time limit is 3 minutes per person. Board input is limited to requests to add urgent items to this Agenda.

V. CONSENT CALENDAR

A1: Approve and file the Minutes of the November 23, 2010 Regular Board Meeting, the December 17, 2010 Special Board Meeting and Correspondence.

Note: *Directors may remove any item from Consent Calendar to be considered separately.*

VI. PAYMENT OF DISTRICT BILLS

A2: Transmittal 12-10A for Directors' compensation for Board Meetings of November 23 and December 17, 2010, \$350.00 total

A3: Transmittal 12-10B, District Bills, \$3,962.50 total

A4: Transmittal 12-10C, Utility Bills and Reimbursements, \$2,062.03 total

VII. CHILDREN'S CENTER DIRECTOR'S REPORT

VIII. OTHER DISTRICT BUSINESS

(A) Silverado Park/community clean up

(B) District Governance Seminar and Workshop (handout)

- (C) Mailing List (email and USPS)
- (D) New Committee Ideas (Take Under Advisement for next meeting)
 - (1) SMRPD 10-YEAR PLAN
 - (2) Resource Management
 - (3) Discuss identifying organizations and agencies for which SMRPD liaison would be productive.
 - (4) Community Outreach/Involvement
- (E) **DIRECTOR'S COMMENTS: Pursuant to Government Code §54954.2**
 members of the Board of Directors or Staff may ask questions for clarification, make brief announcements, make brief reports on their activities. The Board or a Board member may provide a reference to Staff or other resources for factual information, request Staff to report back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.
 - (1) Director Bates (2) Director Peterson (3) Director Weel
 - (4) Director Smisek (5) Director Shepston

IX. COMMITTEES

NOTE: There will be no discussion of Committee issues unless agendized below, or added to the Agenda by majority vote of the Board in Section III to address issues that require immediate attention for reasons to be explained in the motion to add. Other comments can be made under Director Comments.

STANDING COMMITTEES AND REPRESENTATIVES:

- (A) **RECREATION** (Peterson)
- (B) **FINANCE** (Weel)
- (C) **PERSONNEL** (To be assigned)
- (D) **OPEN SPACE AND TRAILS** (To be assigned)
- (E) **FACILITIES MAINTENANCE AND SAFETY** (Weel, Peterson)

AD HOC COMMITTEES & REPRESENTATIVES:

- (F) **ISDOC REPRESENTATIVE** (To be assigned)
- (G) **SILVERADO CHILDREN'S CENTER** (Weel)
Children's Center Advisory Committee (Weel, Bryer) (Public Members: Dawn Lynch, Julia Jones-Tester, Nancy Moore)

X. ADJOURNMENT

The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00 PM on January 25, 2011.

Materials related to an item on this agenda submitted after distribution of the agenda packet are either available for public inspection at the Silverado Library, or posted on the SMRPD website at <http://www.smrpd.org/agenda-minutes.html>. Materials prepared by SMRPD will be available at the meeting, those provided by others after the meeting.



Advocating Open Space Preservation and Public Trails

**REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, NOVEMBER 23, 2010 AT 7:00PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

**Robert Hunt – President
Brett Peterson – Vice-President
Marty Weel – Treasurer
Tricia Evans – Secretary
Mark Levy – Director**

STAFF

**Aimee Bryer – SCC Director
Elizabeth Martyn – General Counsel
Bev Mileham – Admin. Assistant
Steve Reighart – Caretaker
Phil McWilliams – Grants Manager
Meghan Warner – Bookkeeper**

MINUTES

(A: Action Item) This document is available in PDF format at
<http://www.smrpd.org>

CALL TO ORDER

The meeting was called to order at 7:00 PM by Director Hunt, who acted as chairperson.

ROLL CALL

Directors Hunt, Peterson, Weel and, Grants Admin. McWilliams, Silverado Children's Center Director Bryer, Caretaker Reighart, and Admin. Assist. Mileham

PUBLIC ATTENDANCE

Tom Smisek, Hank Rodgers, Roger Rohm, Chay Peterson, Scott Breeden

PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS

Director Hunt announced the appointment of and congratulated Tom Smisek, Ron Shepston and Greg Bates, the new SMRPD Directors.

Silverado resident Chay Peterson said she was sorry to see Director Hunt leave and that she hopes he will still be involved with the Children's Center.

Grants Administrator Phil McWilliams congratulated Director Hunt, Director Evans and Director Levy on a job well done, saying much had been accomplished during their terms.

Admin. Assist. Bev Mileham complimented the departing Board members stating that she had been honored to work with them, and they will be missed.

CONSENT CALENDAR

1st ACTION: Director Hunt moved to accept and file the Minutes of the Special Board meeting Oct 20th and 21st, 2010. And Regular Board meeting of October 26, 2010 and correspondence.

The Minutes had been prepared but no copies were available. The correspondence was accepted and filed.

PAYMENT OF DISTRICT BILLS

2nd ACTION: Director Peterson moved to approve payment of Transmittal 11-10A for Directors compensation for the Board Meeting of October 26, 2010, \$250 total. Director Weel seconded. Unanimously approved.

3rd ACTION: Director Peterson moved to approve payment of Transmittal 11-10B, District Bills for \$1,133.95 total. Director Weel seconded. Unanimously approved.

4th ACTION: Director Peterson moved to approve payment of Transmittal 11-10C, Utility Bills and Reimbursements, \$1,378.02 total. Director Weel seconded. Unanimously approved.

CHILDREN'S CENTER DIRECTOR'S REPORT

Director Hunt reported that there are 29 children at the Children's Center. The Center is still struggling. It was suggested that the center prepare to give ample notice to parents in the event that it cannot continue to operate.

GRANTS ADMINISTRATOR'S REPORT

Nothing to report. Still waiting for Grant information to arrive.

OTHER DISTRICT BUSINESS

There was no additional District business.

DIRECTORS COMMENTS

Director Hunt said that he enjoyed his 10 years of service. The experience was positive, and he realizes that not all the decisions made were popular but all were made only after careful consideration, and there is an excellent chance of prevailing in the litigation that's now completing.

Director Peterson is expressed his thanks for the contributions of the outgoing Directors.

Director Weel agreed with Director Peterson, and is amazed at the amount of work they performed.

ADJOURNMENT

The Meeting was adjourned AT 8:00 PM. The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00PM on Friday December 28, 2010



Advocating Open Space Preservation and Public Trails

**SPECIAL MEETING OF THE BOARD OF DIRECTORS
TUESDAY, DECEMBER 17, 2010 AT 7:00PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

**Brett Peterson – Vice-President
Marty Weel – Treasurer
Ron Shepston – Director
Tom Smisek – Director
Greg Bates – Director**

STAFF

**Aimee Bryer – SCC Director
Elizabeth Martyn – General Counsel
Bev Mileham – Admin. Assistant
Steve Reighart – Caretaker
Phil McWilliams – Grants Manager
Meghan Warner – Bookkeeper**

MINUTES

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<http://www.smrpd.org>

CALL TO ORDER

The meeting was called to order at 7:05 PM by Director Peterson, who acted as chairperson.

ROLL CALL

Directors Peterson, Shepston, Smisek and Bates; Admin. Assist. Mileham

PUBLIC ATTENDANCE

Scott Breeden, Bob Hunt, Mike Colgan, Cynthia Baker, Carl Reinhart, Mike Boeck

PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS

Orange County Planning sent representative Cynthia Baker to the meeting to announce that they would like to become more interactive with the canyon communities. They have scheduled a meeting at the Silverado Community Center on December 22, 2010 at 7:00 PM to meet residents, discuss ideas and get their inputs.

Director Peterson asked Ms. Baker to attend the next Board meeting to get more input.

Bob Hunt past president of SMRPD told the Directors that a former Children's Center Director name was still on the B of A account and should be removed, and that the new Directors should get their signatures on file with Bank of America and the O.C. Auditor-Controller's office in order to be able to pay bills.

OTHER DISTRICT BUSINESS

Board Reorganization

Vice President Peterson accepted nominations for Board President.

1st ACTION: The Board confirmed Director Ron Shepston as SMRPD President and Vice-President Peterson relinquished the Chair to him.

2nd ACTION: President Ron Shepston accepted nominations for Vice-President. The Board confirmed Director Tom Smisek as Vice President.

3rd ACTION: President Ron Shepston accepted nominations for Secretary. The Board confirmed Director Greg Bates as Secretary.

4th ACTION: The Board confirmed Director Marty Weel to continue as Treasurer.

OTHER DISTRICT BUSINESS

5th ACTION – Resolution 121710-1: Director Bates moved to adopt Resolution 121710-1 to authorize SMRPD signers for Transmittal payment requests submitted to the O.C. Auditor-Controller. The Board hereby Resolves that SMRPD Directors Brett Peterson, Marty Weel, Greg Bates, Ron Shepston, and Tom Smisek shall be registered per applicable County procedures to sign SMRPD payment transmittals. Director Ron Shepston seconded. Unanimously approved.

6th ACTION – Resolution 121710-2: Director Bates moved to adopt Resolution 121710-2 that designates Authorized SMRPD Signers for the SMRPD Bank of America Checking Account. The Board hereby Resolves that SMRPD Directors Brett Peterson, Marty Weel, Greg Bates, Ron Shepston and Tom Smisek are authorized to complete the required Bank of America application to become signatories on the SMRPD checking account. The Board further resolves that two Directors' signatures shall be required on each check written against the account, and that the names of Robert Hunt, Mark Levy, and Cathy Fountain shall be removed from the signature cards. Director Bates seconded. Unanimously approved.

The Directors confirmed that the Regular Board Meeting of December 28th, 2010 will be held as scheduled.

DIRECTORS COMMENTS

Director Bates said Supervisor Campbell's office has offered to conduct a Brown Act training class. The Board decided to wait until early 2011 before attending it.

Director Smisek would like to discuss Committees at the first opportunity and the topic will be added to the December 28, 2010 Agenda.

Bob Hunt reported that he and Mark Levy will continue working on the Santiago Canyon Road Adopt-A-Roadway program and would like to serve on the Open Space and Trails Committee.

ADJOURNMENT

The Meeting was adjourned AT 8:05 PM. The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00PM on Friday December 28, 2010

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 12/22/10
REPORT 12-10A**

Sil-Mod Rec. and Parks Dist. PO Box 8 Silverado, CA 92676	THE COUNTY AUDITOR IS AUTHORIZED TO DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728
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PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
VC-3280 Robert Hunt 28371 Modjeska Canyon Road Modjeska, CA 92676	11/23/10	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-4543 Martin Weel 28614 Modjeska Canyon Road Modjeska, CA 92676	11/23/10	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC- Ron Shepston	12/17/10	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-4415 Brett Peterson P.O. Box 613 Silverado, CA 92676	11/23/10	V700	0100	900	\$ 50.00		
	12/17/10	V700	0100	900	\$ 50.00		
					\$ 100.00		
VC- Greg Bates 28100 Modjeska Canyon Road Modjeska, CA 92676	12/17/10	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC- Tom Smisek P.O. Box 374 Silverado, CA 92676	12/17/10	V700	0100	900	\$ 50.00		
					\$ 50.00		

The claims listed above totaling **\$350.00** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE: 12/22/10
REPORT 12-10B

Sil-Mod Rec. and Parks Dist. THE COUNTY AUDITOR IS AUTHORIZED TO
P.O.Box 8 DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728
Silverado, CA 92676

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
VC-2027 COOKSMITH LANDSCAPING 630 N. TUSTIN AVE #1518 ORANGE, CA 92867	INVOICE #8796	V700	1400	900	\$340.00		
	INVOICE #8783	V700	1400	900	\$235.00		
					\$575.00		
VC-2760 MEGHAN WARNER P.O. BOX 177 SILVERADO, CA 92676	INVOICE #10-169	V700	1900	900	\$250.00		
					\$250.00		
VC-4497 PHIL McWILLIAMS 28331 MODJESKA CANYON ROAD MODJESKA, CA 92676	INVOICE: 09/03 THRU 10/29/10	V700	1900	900	\$525.00		
					\$525.00		
VC-5036 CAPRI 6341 AUBURN BLVD, SUITE A CITRUS HEIGHTS, CA 95621	INVOICE #817	V700	1900	900	\$2,612.50		
	2010-2011 DUES - 2ND HALF				\$2,612.50		
					\$0.00		
					\$0.00		
					\$0.00		
					\$0.00		
					\$0.00		
					\$0.00		

The claims listed above totaling **\$3,962.50** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 12/22/10
REPORT 12-10C**

Sil-Mod Rec. and Parks Dist. THE COUNTY AUDITOR IS AUTHORIZED TO
P.O.Box 8 DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728
Silverado, CA 92676

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEP V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY	
						DOC NUMBER	SC
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1805 PAID TO: JANI-KING INVOICE #LAX12100499 INVOICE #LAX12100508	V700	1400	900	\$214.62		
		V700	1400	900	\$212.31		
					\$426.93		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1806 PAID TO: WASTE MANAGEMENT INVOICE #0056165-2884-9	V700	2800	900	\$241.50		
					\$241.50		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1808 PAID TO: IRWD METER #55418830 11/22/10 METER #51441202 11/22/10 METER #56569388 11/22/10	V700	2800	900	\$50.98		
		V700	2800	900	\$57.11		
		V700	2800	900	\$209.63		
					\$317.72		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1807 PAID TO: WASTE MANAGEMENT INVOICE #2625876-2884-9	V700	2800	900	\$46.11		
					\$46.11		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF DEBITS PAID TO: AT&T 714-649-2850 12/10/10 714-649-2428 12/10/10	V700	702	900	\$52.55		
		V700	702	900	\$33.92		
					\$86.47		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF DEBITS PAID TO: SCE ACCOUNT #2-25-699-8121 12/15/10 ACCOUNT #2-32-988-1767 12/15/10	V700	2800	900	\$76.85		
		V700	2800	900	\$866.45		
					\$943.30		
					\$0.00		

The claims listed above totaling **\$2,062.03** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____