



AGENDA PACKET

P.O. BOX 8, SILVERADO, CALIFORNIA 92676

Advocating Open Space Preservation and Public Trails

**REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, NOVEMBER 23, 2010 AT 7:00PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Robert Hunt – President
Brett Peterson – Vice-President
Marty Weel – Treasurer
Tricia Evans – Secretary
Mark Levy – Director

STAFF

Aimee Bryer – SCC Director
Elizabeth Martyn – General Counsel
Bev Mileham – Admin. Assistant
Phil McWilliams – Grants Admin.
Steve Reighart – Caretaker
Meghan Warner – Bookkeeper

AGENDA

(A: Action Item) This document is available in PDF format at <http://www.smrpd.org>

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC AND BOARD INPUT

Receive Public written or oral information/reports only; this is to enable Public input to the Board on any Park District relevant subject and is not a forum for discussion, though Directors may ask for clarification of points. Time limit is 2 minutes per person. Board input is limited to requests to add urgent items to this Agenda.

V. CONSENT CALENDAR

A1: Approve and file the Minutes of the October 20 and 21, 2010 Adjourned Special Board Meeting, the October 26, 2010 Regular Board Meeting, and Correspondence.
Note: Directors may remove any item from Consent Calendar to be considered separately.

VI. PAYMENT OF DISTRICT BILLS

A2: Transmittal 11-10A for Directors' compensation for Board Meeting of October 26, 2010, \$250.00 total
A3: Transmittal 11-10B, District Bills, \$1,133.95 total
A4: Transmittal 11-10C, Utility Bills and Reimbursements, \$1,378.02 total

VII. CHILDREN'S CENTER DIRECTOR'S REPORT

VIII. GRANTS ADMINISTRATOR'S REPORT

IX. OTHER DISTRICT BUSINESS

- (A) **DIRECTOR'S COMMENTS: Pursuant to Government Code §54954.2**
members of the Board of Directors or Staff may ask questions for clarification, make brief announcements, make brief reports on their activities. The Board or a Board member may provide a reference to Staff or other resources for factual information, request Staff to report back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.
(1) Director Evans (2) Director Hunt (3) Director Levy
(4) Director Peterson (5) Director Weel

X. COMMITTEES

NOTE: There will be no discussion of Committee issues unless agendaized below, or added to the Agenda by majority vote of the Board in Section III to address issues that require immediate attention for reasons to be explained in the motion to add. Other comments can be made under Director Comments.

STANDING COMMITTEES AND REPRESENTATIVES:

- (A) **RECREATION** (Evans, Peterson)
(B) **FINANCE** (Hunt, Weel)
(C) **PERSONNEL** (Evans, Levy)
(D) **OPEN SPACE AND TRAILS** (Hunt, Levy)
(E) **FACILITIES MAINTENANCE AND SAFETY** (Weel, Peterson)

AD HOC COMMITTEES & REPRESENTATIVES:

- (F) **ISDOC REPRESENTATIVE** (Evans)
(G) **SILVERADO CHILDREN'S CENTER** (Evans, Weel)
Children's Center Advisory Committee (Evans, Weel, Bryer) (Public Members: Dawn Lynch, Julia Jones-Tester, Nancy Moore)

XI. ADJOURNMENT

The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00 PM on December 28, 2010.

Materials related to an item on this agenda submitted after distribution of the agenda packet are either available for public inspection at the Silverado Library, or posted on the SMRPD website at <http://www.smrpd.org/agenda-minutes.html>. Materials prepared by SMRPD will be available at the meeting, those provided by others after the meeting.



**REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, OCTOBER 26, 2010 AT 7:00PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Robert Hunt - President
Marty Weel - Director
Brett Peterson - Treasurer
Mark Levy - Secretary
Tricia Evans - Director

STAFF

Aimee Bryer - SCC Director
Elizabeth Martyn - General Counsel
Bev Mileham - Admin. Assistant
Phil McWilliams - Grants Admin.
Steve Reighart - Caretaker
Meghan Warner - Bookkeeper

MINUTES

(A: Action Item) This Agenda is available in PDF format at <http://www.smrpd.org>

CALL TO ORDER

The meeting was called to order at 7:00 PM by Director Hunt, who acted as chairperson.

ROLL CALL

Directors Hunt, Evans, Peterson, Levy, and Weel; Grants Administrator McWilliams, Silverado Children's Center Director Bryer, Caretaker Reighart, and Admin. Assistant Mileham

PUBLIC ATTENDANCE

Roger Rohm, Mike Colgan, Hank Rodgers, Jim Fainer, Ron Shepston, Chay Peterson, Scott Breeden

PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS

1st ACTION: Director Evans made a motion to add to the Agenda an action item for a state Tail of the Whale coastal cleanup grant for cleanup of Santiago Canyon Road to prevent trash and toxins from washing to the beach via streams. Urgency is needed because the grant application is due in three days. Director Levy seconded. Unanimously approved.

Mike Colgan gave 2 letters from people that he recommends for appointment to the SMRPD Board and asked the Board to consider these individuals.

CONSENT CALENDAR

2nd ACTION: Director Levy moved to accept and file the Minutes of the Regular Board meeting of September 28, 2010 and correspondence. Director Evans seconded. Unanimously approved.

PAYMENT OF DISTRICT BILLS

3rd ACTION: Director Hunt moved to approve payment of Transmittal 10-10A for Directors compensation for the Board Meeting of September 28, 2010, \$200 total. Director Evans seconded. Unanimously approved.

4th ACTION: Director Peterson moved to approve payment of Transmittal 10-10B, District Bills for \$7,178.18 total. Director Evans seconded. Unanimously approved.

5th ACTION: Director Evans moved to approve payment of Transmittal 10-10C, Utility Bills and Reimbursements, \$2,296.88 total. Director Weel seconded. Unanimously approved.

CHILDREN'S CENTER DIRECTOR'S REPORT

Director Bryer gave the Board financials for review. There is great concern for the Center's financial situation. Ms Bryer and staff are working very hard to cut back every way possible. With the help of Phil McWilliam the Center is seeking Grants and asked the Board if she could seek a Learning Links program grant and the Board agreed. There is an Advisory committee meeting Nov 5 which Directors Evans and Weel will attend to assist. A work day is planned. The rain gutters have been cleaned and Specialized Tree Works trimmed the trees at no cost.

GRANTS ADMINISTRATOR'S REPORT

Phil McWilliams discussed the Tail of the Whale grant to assist with the Adopt-A-Roadway program being developed in conjunction with the Saddleback Canyons Conservancy and the County of Orange, where signage, training, instructors, vests, hard hats, etc. will be needed. The SMRPD program effort is titled "Clean the Road, Save the Beach!" This application will be for \$7,500 to enable

6th ACTION: RESOLUTION #102610-1 — Director Levy moved for action on this item and Director Weel seconded. Admin. Assistant Mileham conducted a Roll Call Vote: Director Hunt Aye; Director Evans Aye; Director Peterson Aye; Director Levy Aye, Director Weel Aye.

OTHER DISTRICT BUSINESS

ADOPTION OF FY2010-2011 FINAL BUDGET

Secretary Evans announced that "Now is the time for all who wish to speak regarding the SMRPD Final Budget for FY2010-2011 to come forward and be heard." The Board answered questions from the public. There were no modifications to the Proposed Budget.

7th ACTION: RESOLUTION #102610-2 — A motion and second was made to act on adoption of the SMRPD FY2010-2011 Final Budget. Admin. Assistant Mileham conducted a Roll Call Vote: Director Hunt Aye; Director Evans Aye; Director Peterson Aye; Director Levy Aye, Director Weel Aye.

Director Hunt summarized the process of determining the correct procedure to make three recommendations to the Registrar of Voters for SMRPD Board appointments by the Board of Supervisors. An opinion received from counsel indicated that community members could not be selected without going through the full notice and solicitation procedure to ensure full community opportunity. The advice to the Board was therefore to recommend the Board incumbents and apply proper procedure for community selections as they left office.

8th ACTION: Director Evans made a motion to recommend to the Registrar of Voters the reappointing of Directors Hunt, Levy and Evans to the Board. Director Weel seconded. Unanimously approved.

DIRECTORS' COMMENTS

Director Evans - There will be a community picnic at the Modjeska Home house on November 6 from 11:00 AM to 2:00 PM.

Director Hunt – The O.C. Traffic Commission acted on the 16 paved parking spots at Tucker Wildlife Sanctuary and they will now be open daily to the public between 3:00 AM to 10:00 PM.

Director Levy told those in attendance that from July 12 to August 6 anyone could have filed for election to the SMRPD Board. He had been planning on retiring from the Board but agreed to Director Hunt's request to file and then to seek appointment because no one filed.

ADJOURNMENT

The Meeting was adjourned AT 9:12 PM. The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00 PM on Tuesday November 23, 2010



**SPECIAL MEETING OF THE BOARD OF DIRECTORS
WEDNESDAY, OCTOBER 20, 2010 AT 6:00PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Robert Hunt - President
Marty Weel – Director
Brett Peterson – Treasurer
Mark Levy – Secretary
Tricia Evans – Director

STAFF

Aimee Bryer – SCC Director
Elizabeth Martyn – General Counsel
Bev Mileham – Admin. Assistant
Phil McWilliams – Grants Admin.
Steve Reighart – Caretaker
Meghan Warner – Bookkeeper

MINUTES

(A: Action Item) This Agenda is available in PDF format at <http://www.smrpd.org>

CALL TO ORDER

The meeting was called to order at 6:03 PM by Director Hunt, who acted as chairperson.

ROLL CALL

Directors Hunt, Evans, Peterson, and Weel, Caretaker Reighart, and Admin. Assist. Mileham

PUBLIC ATTENDANCE

Mike Colgan, Debbie Seltzer, Mike Boeck, Ron Shepston, Annie King, Hank Rodgers, Mary Schreiber, Roger Rohm, Chay Peterson, Scott Breeden.

PUBLIC COMMENT

Director Hunt announced that the meeting would be adjourned for 24 hours pending receipt of procedural legal advice from counsel, but public comment would be accepted first.

Mike Colgan and Mike Boeck wanted to know why the Board didn't solicit openings for the next run for SMRPD. Hank Rodgers agreed. The concern is that there will not be enough time to canvas the community for candidates.

Mike Colgan had a possible solution to the situation. For the Board to discuss at the next meeting the three positions available and make appointment recommendations from the community. Mr. Colgan said there are two people interested in the positions. Director Hunt asked that they submit resumes and their requests for the positions. The Board received applications from Ron Shepston and Debbie Seltzer.

Roger Rohm thanked the Board for all their work. Then he read the District Policy regulations on soliciting applicants for board vacancies.

At 6:30 pm the meeting was adjourned for 24 hours to reconvene at this same location at 6:00 PM, Friday, October 21, 2010. A notice of this adjournment was immediately posted near the door of the building by Secretary Evans, as required by statute.

NOTE: Because there was no response from counsel, the adjourned meeting was cancelled in the afternoon of Friday, October 21, 2010, and email notices of this were sent to the regular Agenda email list. In addition, a cancellation notice was posted on the Silverado Community Center, and Director Hunt was there from 5:45 PM to 6:20 PM on October 21, 2010 to notify any arrivals that the matter of appointment recommendations would be considered at the Regular Board Meeting of October 26, 2010 at this same location. Two additional applications were received from Scott Breeden and Boyd Schultz.

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 11/17/10
REPORT 11-10A**

Sil-Mod Rec. and Parks Dist.
PO Box 8
Silverado, CA 92676

THE COUNTY AUDITOR IS AUTHORIZED TO
DRAW THIS CHECK FROM
FUND: 728 BUDGET CONTROL: 728

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY	
						DOC NUMBER	SC
VC-3280 Robert Hunt 28371 Modjeska Canyon Road Modjeska, CA 92676	10/26/10	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-4543 Martin Weel 28614 Modjeska Canyon Road Modjeska, CA 92676	10/26/10	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-2824 Mark Levy 17452 Olive Hill Road Modjeska Canyon, CA 92676	10/26/10	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-4415 Brett Peterson P.O. Box 613 Silverado, CA 92676	10/26/10	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-735 Tricia Evans P.O. Box 464 Silverado, CA 92676	10/26/10	V700	0100	900	\$ 50.00		
					\$ 50.00		

The claims listed above totaling **\$250.00** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 11/17/10
REPORT 11-10C**

Sil-Mod Rec. and Parks Dist. THE COUNTY AUDITOR IS AUTHORIZED TO
P.O.Box 8 DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728
Silverado, CA 92676

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEP V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY	
						DOC NUMBER	SC
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1798 PAID TO: JANI-KING INVOICE #LAX11100505 INVOICE #LAX11100496	V700	1400	900	\$212.31		
		V700	1400	900	\$214.62		
					\$426.93		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1799 PAID TO: WASTE MANAGEMENT INVOICE #0055981-2884-0	V700	2800	900	\$170.60		
					\$170.60		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1800 PAID TO: IRWD METER #55418830 10/26/10 METER #51441202 10/26/10 METER #56569388 10/26/10	V700	2800	900	\$8.00		
		V700	2800	900	\$73.94		
		V700	2800	900	\$459.42		
					\$541.36		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1801 PAID TO: SHUTE, MIHALY & WEINBERGER, LLP INVOICE #232424	V700	1900	900	\$5.04		
					\$5.04		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF DEBITS PAID TO: AT&T 714-649-2850 11/10/10 714-649-2428 11/10/10	V700	702	900	\$41.57		
		V700	702	900	\$29.80		
					\$71.37		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF DEBITS PAID TO: SCE ACCOUNT #2-25-699-8121 11/13/10	V700	2800	900	\$73.91		
					\$73.91		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1803 PAID TO: CLEAN PRODUCTS INVOICE #332607	V700	1400	900	\$88.81		
					\$88.81		

The claims listed above totaling **\$1,378.02** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____