



Agenda Packet

P.O. BOX 8, SILVERADO, CALIFORNIA 92676

Advocating Open Space Preservation and Public Trails

**REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, JULY 27, 2010 AT 7:00PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Robert Hunt – President
Brett Peterson – Vice-President
Marty Weel – Treasurer
Tricia Evans – Secretary
Mark Levy – Director

STAFF

Aimee Bryer – SCC Director
Elizabeth Martyn – General Counsel
Bev Mileham – Admin. Assistant
Phil McWilliams – Grants Admin.
Steve Reighart – Caretaker
Meghan Warner – Bookkeeper

AGENDA

(A: Action Item) This document is available in PDF format at <http://www.smrpd.org>

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC AND BOARD INPUT

Receive Public written or oral information/reports only; this is to enable Public input to the Board on any Park District relevant subject and is not a forum for discussion, though Directors may ask for clarification of points. Board input is limited to requests to add urgent items to this Agenda. Time limit is 5 minutes per person.

IV. CONSENT CALENDAR

A1: Approve and file the Minutes of the June 22, 2010 Regular Board Meeting, and Correspondence.

Note: Directors may remove any item from Consent Calendar to be considered separately.

V. PAYMENT OF DISTRICT BILLS

A2: Transmittal 07-10A, Directors' pay for Board Meeting of June 22, 2010, \$250.00

A3: Transmittal 07-10B, District Bills, \$2,202.82 total

A4: Transmittal 07-10C, Utility Bills and Reimbursements, \$2,486.79 total

VI. CHILDREN'S CENTER DIRECTOR'S REPORT

VII. GRANTS ADMINISTRATOR'S REPORT

VIII. OTHER DISTRICT BUSINESS

(A) **A5:** Authorize payment for gopher eradication begun in Modjeska Park in June because of safety concerns over the number of large holes and unstable tunneled areas creating trip hazards. Program cost is \$125 per month, vendor is RPW Services Inc. and the work is being overseen by Bonnie Smith. It is making a distinct difference after two treatments.

- (B) **A6: RESOLUTION 072710-1** — Act on the Letter of Engagement from Richard L. Hale for SMRPD's FY2009-2010 Audit.
- (C) Report on status of Holtz Ranch fee appeal.
- (D) **A7:** Determine payment responsibility for major maintenance expenses for the District van being used by the Children's Center.
- (E) Presentation by Director Evans on items to enhance events at Silverado Park.
- (F) Discuss whether PERS participation is possible or beneficial.

DIRECTOR'S COMMENTS: Pursuant to Government Code §54954.2 members of the Board of Directors or Staff may ask questions for clarification, make brief announcements, make brief reports on their activities. The Board or a Board member may provide a reference to Staff or other resources for factual information, request Staff to report back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.

- (1) Director Evans (2) Director Hunt (3) Director Levy
- (4) Director Peterson (5) Director Weel

IX. COMMITTEES

NOTE: There will be no discussion of Committee issues unless agendized below, or added to the Agenda by majority vote of the Board in Section III to address issues that require immediate attention for reasons to be explained in the motion to add. Other comments can be made under Director Comments.

STANDING COMMITTEES AND REPRESENTATIVES:

- (A) **RECREATION** (Evans, Peterson)
- (B) **FINANCE** (Hunt, Weel)
- (C) **PERSONNEL** (Evans, Levy)
- (D) **OPEN SPACE AND TRAILS** (Hunt, Levy)
- (E) **FACILITIES MAINTENANCE AND SAFETY** (Weel, Peterson)

AD HOC COMMITTEES & REPRESENTATIVES:

- (F) **ISDOC REPRESENTATIVE** (Evans)
- (G) **SILVERADO CHILDREN'S CENTER** (Evans, Weel)
Children's Center Advisory Committee (Evans, Weel, Bryer) (Public Members: Dawn Lynch, Julia Jones-Tester, Nancy Moore)

X. ADJOURNMENT

The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00 PM on July 27, 2010.

Materials related to an item on this agenda submitted after distribution of the agenda packet are either available for public inspection at the Silverado Library, or posted on the SMRPD website at <http://www.smrpd.org/agenda-minutes.html>. Materials prepared by SMRPD will be available at the meeting, those provided by others after the meeting.



**REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, JUNE 22, 2010 AT 7:00PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Robert Hunt - President
Marty Weel – Director
Brett Peterson – Treasurer
Mark Levy – Secretary
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STAFF

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MINUTES

(A: Action Item) This Agenda is available in PDF format at <http://www.smrpd.org>

CALL TO ORDER

The meeting was called to order at 7:03 PM by Director Hunt, who acted as chairperson.

ROLL CALL

Directors Hunt, Evans, Peterson, Levy, and Weel, Grants Admin. McWilliams, Silverado Children's Center Director Bryer, Caretaker Reighart, and Admin. Assistant Mileham.

PUBLIC ATTENDANCE

Rick Kersh, Chay Peterson, Scott Breeden

PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS

Steve Reighart asked if Rick Shafer could use the SMRPD Kiosk for an event. Board said yes, but he needs to put the letters up himself.

CONSENT CALENDAR

1st ACTION: Director Peterson made a motion to accept and file the Minutes of the Regular Board meeting of May 25, 2010 and correspondence. Director Evans seconded. Unanimously approved.

PAYMENT OF DISTRICT BILLS

2nd ACTION: Director Hunt moved to approve payment of Transmittal 06-10A for Directors compensation for the Board Meeting of May 25th, 2010, \$150 total. Director Evans seconded. Unanimously approved.

3rd ACTION: Director Levy moved to approve payment of Transmittal 06-10B, District Bills for \$2,791.80 total. Director Evans seconded. Unanimously approved.

4th ACTION: Director Levy moved to approve payment of Transmittal 06-10C, Utility Bills and Reimbursements, \$1, 746.93 total. Director Peterson seconded. Unanimously approved.

5th ACTION: Director Evans moved to pay legal expenses for FY 2009-2010, for \$23,654.73.70 total. Director Peterson seconded. Unanimously approved.

CHILDREN'S CENTER DIRECTOR'S REPORT

Director Bryer gave the Board financials to review. The Summer Program is in full swing with 16 children. Asphalt and stair repairs are being done. Working on the annual accreditation report and a Grant to help pay the fees. She will prepare a budget forecast for the Board by next week. Current fundraisers: Miniature Golf, a sleepover, and Scripts thru Ralph's grocery store.

GRANTS ADMINISTRATOR'S REPORT

Phil McWilliams is working on the Solar Project paperwork for the reimbursement. He attended a Habitat Conservation Fund grant meeting and gave the Directors materials to review. A dollar for dollar match would be required.

OTHER DISTRICT BUSINESS

6th ACTION: Director Levy moved to engage Rich Kersh for an amount not to exceed \$1,375 for a new Modjeska Park sign and to repair the Silverado Community Center sign. Director Evans seconded. Unanimously approved.

RESOLUTION 062210-1: The Board considered authorizing OCCOG to represent ISDOC, and thereby all Orange County Special Districts, by taking a seat on the SCAG Board of Directors. Director Weel moved to bring the matter to a vote. Director Levy seconded. Admin. Assistant Mileham conducted a Roll Call Vote of the Board: Director Levy-Aye, Director Evans-Aye, Director Hunt-Aye, Director Peterson-Aye, Director Weel-Aye.

DIRECTORS COMMENTS

Director Evans reported that the Goat Shed Moonlight hike went well.

Director Hunt said that a financial ability form for LAFCO needs to be filled out and audit copies submitted to them. The Budget should be done in July. Litigation briefs were received and sent to all Directors.

Director Levy is waiting to hear back from the County of Orange regarding the Adopt-A-Highway program. Would like to get things started again by August.

Director Peterson says the area behind Modjeska Community Center isn't looking too good and neighbors are complaining. The Directors discussed putting pea gravel down to help control the weeds. Director Weel asked the Board if they thought the new Modjeska Community Center Billboard should have a policy that would have someone change the items posted once a month and keep the sign neat.

ADJOURNMENT

The Meeting was adjourned AT 8:20 pm. The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00PM on Tuesday July 27, 2010

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 07/21/10
REPORT 07-10A**

Sil-Mod Rec. and Parks Dist. PO Box 8 Silverado, CA 92676	THE COUNTY AUDITOR IS AUTHORIZED TO DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728
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PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
VC-3280 Robert Hunt 28371 Modjeska Canyon Road Modjeska, CA 92676	6/22/10	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-4543 Martin Weel 28614 Modjeska Canyon Road Modjeska, CA 92676	6/22/10	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-2824 Mark Levy 17452 Olive Hill Road Modjeska Canyon, CA 92676	6/22/10	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-4415 Brett Peterson P.O. Box 613 Silverado, CA 92676	6/22/10	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-735 Tricia Evans P.O. Box 464 Silverado, CA 92676	6/22/10	V700	0100	900	\$ 50.00		
					\$ 50.00		

The claims listed above totaling **\$250.00** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 7/21/10
REPORT 07-10B**

Sil-Mod Rec. and Parks Dist. THE COUNTY AUDITOR IS AUTHORIZED TO
P.O.Box 8 DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728
Silverado, CA 92676

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
VC-2027 COOKSMITH LANDSCAPING 630 N. TUSTIN AVE #1518 ORANGE, CA 92867	INVOICE #8285	V700	1400	900	\$340.00		
	INVOICE #8273	V700	1400	900	\$235.00		
					\$575.00		
VC-2760 MEGHAN WARNER P.O. BOX 177 SILVERADO, CA 92676	INVOICE #10-88	V700	1900	900	\$250.00		
					\$250.00		
VC-4740 HOME DEPOT P.O. BOX 6031 THE LAKES, NV 88901-6031	INVOICE DATED: 07/05/10	V700	1400	900	\$215.32		
					\$215.32		
VC-4497 PHIL McWILLIAMS 28331 MODJESKA CANYON ROAD MODJESKA, CA 92676	INVOICE DATED: MAY 2010	V700	1900	900	\$662.50		
					\$662.50		
VC-7210 COUNTY OF ORANGE P.O. BOX 567 SANTAANA, CA 92702	INVOICE #GA-00097	V700	1600	900	\$500.00		
	2010-2011 LAFCO COSTS						
					\$500.00		

The claims listed above totaling **\$2,202.82** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 7/21/10
REPORT 07-10C**

Sil-Mod Rec. and Parks Dist. THE COUNTY AUDITOR IS AUTHORIZED TO
P.O.Box 8 DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728
Silverado, CA 92676

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEP V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY	
						DOC NUMBER	SC
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1765 PAID TO: JANI-KING INVOICE #LAX07100538	V700	1400	900	\$210.00		
	INVOICE #LAX07100529	V700	1400	900	\$214.62		
					\$424.62		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1766 PAID TO: WASTE MANAGEMENT INVOICE #0055280-2884-7	V700	2800	900	\$170.60		
					\$170.60		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1767 PAID TO: SCE INVOICE DATED: 07/13/10	V700	2800	900	\$940.74		
					\$940.74		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1768 PAID TO: IRWD METER #55418830 06/24/10	V700	2800	900	\$3.22		
	METER #51441202 06/24/10	V700	2800	900	\$181.22		
	METER #56569388 06/23/10	V700	2800	900	\$196.90		
					\$381.34		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF DEBITS PAID TO: AT&T 714-649-2850 07/10/10	V700	702	900	\$39.84		
	714-649-2428 07/10/10	V700	702	900	\$29.65		
					\$69.49		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1763 PAID TO: RPW SERVICES, INC. INVOICE #80775	V700	1400	900	\$125.00		
					\$125.00		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1764 PAID TO: SIGNS BY KERSH INVOICE DATED: 06/29/10	V700	1400	900	\$375.00		
					\$375.00		

The claims listed above totaling **\$2,486.79** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____