



AGENDA PACKET

P.O. BOX 8, SILVERADO, CALIFORNIA 92676

Advocating Open Space Preservation and Public Trails

**REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, MARCH 23, 2010 AT 7:00PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Robert Hunt – President
Brett Peterson – Vice-President
Marty Weel – Treasurer
Tricia Evans – Secretary
Mark Levy – Director

STAFF

Aimee Bryer – SCC Director
Elizabeth Martyn – General Counsel
Bev Mileham – Admin. Assistant
Phil McWilliams – Grants Admin.
Steve Reighart – Caretaker
Meghan Warner – Bookkeeper

AGENDA

(A: Action Item) This document is available in PDF format at <http://www.smrpd.org>

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC AND BOARD INPUT

Receive Public written or oral information/reports only; this is to enable Public input to the Board on any Park District relevant subject and is not a forum for discussion, though Directors may ask for clarification of points. Board input is limited to requests to add urgent items to this Agenda. Time limit is 5 minutes per person.

IV. CONSENT CALENDAR

A1: Approve and file the Minutes of the February 23, 2010 Regular Board Meeting, and Correspondence.

Note: *Directors may remove any item from Consent Calendar to be considered separately.*

V. PAYMENT OF DISTRICT BILLS

A2: Transmittal 03-10A for Directors' compensation for Board Meeting of February 23, 2010, \$250.00 total

A3: Transmittal 03-10B, District Bills, \$1,516.72 total

A4: Transmittal 03-10C, Utility Bills and Reimbursements, \$2,039..98 total

VI. CHILDREN'S CENTER DIRECTOR'S REPORT

VII. GRANTS ADMINISTRATOR'S REPORT

A5: Present bids for kitchen and restroom work at Silverado Park & Community Center and caulking, exterior repair and painting of Bldg. A. Board to consider and select the most favorable and complete bids.

Report status of work completed and in progress, including Solar Panel grant project, Silverado asphalt repair and re-striping, and Modjeska drinking fountain installation.

VIII. OTHER DISTRICT BUSINESS

(A) Form 700 filings must be completed by April 1, 2010 to avoid receiving notice of a fine for late filing. Most have to complete only one page and mail to:

Clerk of the Board of Supervisors
333 W. Santa Ana Blvd., Room 465
P.O. Box 687
Santa Ana, CA 92702-0687
714.834.2206
Email: cob.response@hoa.ocgov.com

- (B) **A6: RESOLUTION 092209-1** To Adopt and file the FY2008-2009 Audit to be effective from September 22, 2009. This repeats an earlier action not recorded.
- (C) **CLOSED SESSION: Pursuant to Government Code §54956.9 (a) and (b) – Conference with Legal Counsel:** SMRPD, RCCF and Ray Chandos vs. County of Orange and CCRC Farms, Case No. 37-2008-00087783-CU-WM-CTL, discuss strategy.
- (D) **RETURN TO OPEN SESSION:** Announce all reportable items and actions in Closed Session.
- (E) **A7:** Designate a voting representative to attend the ISDOC meeting in April, and cast the Board's choice for election of two Special District representatives to the LAFCO Board.
- (F) **DIRECTOR'S COMMENTS: Pursuant to Government Code §54954.2** members of the Board of Directors or Staff may ask questions for clarification, make brief announcements, make brief reports on their activities. The Board or a Board member may provide a reference to Staff or other resources for factual information, request Staff to report back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.
(1) Director Evans (2) Director Hunt (3) Director Levy
(4) Director Peterson (5) Director Weel

IX. COMMITTEES

NOTE: There will be no discussion of Committee issues unless agendaized below, or added to the Agenda by majority vote of the Board in Section III to address issues that require immediate attention for reasons to be explained in the motion to add. Other comments can be made under Director Comments.

STANDING COMMITTEES AND REPRESENTATIVES:

- (A) **RECREATION** (Evans, Peterson)
- (B) **FINANCE** (Hunt, Weel)
- (C) **PERSONNEL** (Evans, Levy)
- (D) **OPEN SPACE AND TRAILS** (Hunt, Levy)
- (E) **FACILITIES MAINTENANCE AND SAFETY** (Weel, Peterson)

AD HOC COMMITTEES & REPRESENTATIVES:

- (F) **ISDOC REPRESENTATIVE** (Evans)
- (G) **SILVERADO CHILDREN'S CENTER** (Evans, Weel)
Children's Center Advisory Committee (Evans, Weel, Bryer) (Public Members: Dawn Lynch, Julia Jones-Tester, Nancy Moore)

X. ADJOURNMENT

The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00 PM on April 27, 2010.

Materials related to an item on this agenda submitted after distribution of the agenda packet are either available for public inspection at the Silverado Library, or posted on the SMRPD website at <http://www.smrpd.org/agenda-minutes.html>. Materials prepared by SMRPD will be available at the meeting, those provided by others after the meeting.



**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, FEBRUARY 23, 2010 AT 7:00 PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

**Robert Hunt - President
Brett Peterson - Vice-President
Marty Weel - Treasurer
Tricia Evans - Secretary
Mark Levy - Director**

STAFF

**Aimee Bryer - SCC Director
Elizabeth Martyn - General Counsel
Bev Mileham - Admin. Assistant
Phil McWilliams - Grants Admin.
Steve Reighart - Caretaker
Meghan Warner - Bookkeeper**

MINUTES

(A: Action Item) This document is available in PDF format at <http://www.smrpd.org>

A pre-meeting social hour was held from 6:00 PM to 7:00 PM for Guests and Recipients of SMRPD expressions of gratitude for their contributions to the Park District.

CALL TO ORDER

The meeting was called to order at 7:06 PM by Director Hunt, who acted as chairperson.

ROLL CALL

Directors Hunt, Levy, Weel, Peterson, and Evans; Grants Administrator McWilliams, Silverado Children's Center Director Bryer, and Admin. Assistant Mileham, Caretaker Reighart.

PUBLIC ATTENDANCE

The first item on the Agenda was to hold an awards ceremony to hand out plaques and certificates of appreciation to almost a hundred volunteers and helpful members of other agencies and organizations who have assisted SMRPD over the past decade. Director Hunt noted that there were undoubtedly some people overlooked in the gathering of names, and asked those attending to relay any such oversights to SMRPD afterward.

Those present included most of the awardees listed below:

3rd District County Supervisor Bill Campbell, OC Roads PMP Manager Ted Rigoni, OC Roads Senior Bridge Engineer Rich Hoisington, Tucker Wildlife Sanctuary Manager Marcella Gilchrist, from the Irvine Ranch Conservancy Michael O'Connell and John Graves, Danny Ater, Denise Ater, Mike Boeck, Ben Bolisay, Phil Boos, Jane Bove, Scott Breeden, Joe Chaikin, Bob Click, Lisa Collins, Karon Cornell, Kerry Cruzat, Beth Cunningham, Susan Deering, Paul Dixon, Gil dos Santos, Toni Doscher, Zachary Dupre, Bill Edney, Levi Edney, Melanie Flegal, Edward Fredette, Lore Fredette, Sheryl Fuller, Jean Gardner, Marcella Gilchrist, Rich Gomez, Bill Griffith, Anne Hiebert, Dave Hiebert, Jeff Hollenbeck, David Hunt, Deborah Johnson, Dana Judd, Greg Killingsworth, Bob Kliman, Joe Lamanno, Scott Lowery, Dawn Lee Lynch, Crystal

Lyons-Tracy, Jeff Markell, Mary Markell, Elizabeth Martyn, Laurie Martz, Linda May, Debi McMahon, Phil McWilliams, Sherry Meddick, Bev Mileham, John Mitchell, Valerie Mitchell, Tom Morgan, Judy Myers, Connie Nelson, Birkin Newell, Ignacio Ochoa, Laurie Parks, Leslie Paskus Amador, Chay Peterson, Jesse Peterson, Steve Peterson, Steve Reighart, Cle Robinson (formerly with Kane Ranch), Joel Robinson, Lynda Rogers, Roger Rohm, Mary Schreiber, Rick Schultz, Roger Seemann, Tom Smisek, Bonnie Smith, Robin Sutton, Christine Taylor, Andrew Tonkovich, Kevin Topp, Spencer Tracy, Ray Verdugo, Maureen Voehl, Ralph Voehl, John Whitfield, Fran Williams, Joan Wilson, Janet Wilson-Ehret, Ron Wortman, Sam Wyngaarden, Rose Zumwalt. Plus these members of the public: Victoria Walters, Joanne Hubble, and many guests.

Supervisor Campbell led the Pledge of Allegiance to begin the ceremony. The entire Board and Bev Mileham then participated in handing out the awards. Supervisor Campbell gave Proclamations to Debbie Johnson and Fran Williams in honor of their long service on the Inter-Canyon League Board of Directors.

The ceremony concluded at 7:50 PM, and a recess was declared for dessert and coffee.

At 8:30 PM the Board reconvened.

PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS

Art teacher Victoria Walters asked if she could start teaching art classes from April to June for children ages 6 to 12. Because it was too late to be included in the Spring Brochure it was suggested that Ms. Walters start out teaching at the Children's Center for their summer program and that the Recreation Committee was the group to discuss this with.

CONSENT CALENDAR

1st Action: 1st Action: Director Levy moved to receive and file the Regular Board Meeting Minutes of Jan. 26, 2010, and Correspondence. Director Weel seconded. Unanimously approved.

PAYMENT OF DISTRICT BILLS

2nd ACTION: Director Hunt moved to pay Transmittal 02-10A, Directors' compensation for the Board Meeting of Jan. 26, 2010, \$150.00. Director Peterson seconded. Unanimously approved.

3rd ACTION: Director Levy moved to pay Transmittal 02-10B, District Bills, \$1,720.00. Director Peterson seconded. Unanimously approved.

4th ACTION: Director Levy moved to pay Transmittal 02-10C, Utility Bills and Reimbursements, \$882.4. Director Evans seconded. Unanimously approved.

CHILDREN'S CENTER DIRECTOR'S REPORT

Children's Center Director Bryer presented a financial report to the Board. Chili Cook-off is scheduled for April 18th and a Parent Workday is being planned. Losses continue to run about \$1,000.00 a month.

GRANTS ADMINISTRATOR'S REPORT

Phil McWilliams reported on two bids for the kitchen and restroom work at Silverado Park. The Board will take two weeks to review them, and then have a special meeting to award the contracts. Director Hunt said that the exterior of the Silverado Community Center needs repair and paint because of water damage and should be a priority.

Mr. McWilliams is still seeking approval with county planning for the Solar Panel project. Some problems have delayed the approval process. The grant expires in March. Work will begin on the Silverado asphalt repair and parking lot restriping this month.

OTHER DISTRICT BUSINESS

The Board discussed a potential buyer for Silverado Holtz Ranch property. St Michael's Abbey is interested in purchasing it but will give strong weight to Silverado residents' opinions about it. Director Hunt did a 63-person survey by email and got 13 responses, 10 negative and 3 positive. He has a meeting scheduled with them this week.

The Board was reminded to get their 700 Forms filled out and sent to the Orange County Clerk of the Board before the April 1st deadline.

DIRECTOR COMMENTS:

Director Evans reported that the new Spring brochure is finished and in the mail.

Director Hunt commented on the awards ceremony, thanking Director Levy, Director Evans and Bev Mileham the planning, vision, and hard work.

Director Levy said he hopes to make this an annual event.

ADJOURNMENT:

The meeting was adjourned at 10:00 PM. The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00 PM on Tuesday, March 23, 2010.

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 03/17/10
REPORT 03-10A**

Sil-Mod Rec. and Parks Dist. PO Box 8 Silverado, CA 92676	THE COUNTY AUDITOR IS AUTHORIZED TO DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728
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PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
VC-3280 Robert Hunt 28371 Modjeska Canyon Road Modjeska, CA 92676	2/23/10	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-4543 Martin Weel 28614 Modjeska Canyon Road Modjeska, CA 92676	2/23/10	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-2824 Mark Levy 17452 Olive Hill Road Modjeska Canyon, CA 92676	2/23/10	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-4415 Brett Peterson P.O. Box 613 Silverado, CA 92676	2/23/10	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-735 Tricia Evans P.O. Box 464 Silverado, CA 92676	2/23/10	V700	0100	900	\$ 50.00		
					\$ 50.00		

The claims listed above totaling **\$250.00** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 3/17/10
REPORT 03-10C**

Sil-Mod Rec. and Parks Dist.
P.O.Box 8
Silverado, CA 92676

THE COUNTY AUDITOR IS AUTHORIZED TO
DRAW THIS CHECK FROM **FUND: 728 BUDGET CONTROL: 728**

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEP V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY	SC
						DOC NUMBER	
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1716 PAID TO: JANI-KING INVOICE #LAX03100555 INVOICE #LAX03100566	V700	1400	900	\$210.00		
		V700	1400	900	\$210.00		
					\$420.00		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1717 PAID TO: WASTE MANAGEMENT INVOICE #0054549-2884-6	V700	2800	900	\$159.14		
					\$159.14		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1707 PAID TO: IRWD METER #55418830 02/22/10 METER #51441202 02/22/10 METER #56569388 02/22/10	V700	2800	900	\$16.20		
		V700	2800	900	\$40.10		
		V700	2800	900	\$53.54		
					\$109.84		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF DEBITS PAID TO: AT&T 714-649-2850 03/10/10 714-649-2428 03/10/10	V700	702	900	\$43.83		
		V700	702	900	\$30.24		
					\$74.07		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1719 PAID TO: SCE INVOICE DATED: 03/12/10	V700	702	900	\$626.28		
					\$626.28		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1710 PAID TO: SCE INVOICE DATED: 02/11/10	V700	702	900	\$587.71		
					\$587.71		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1711 PAID TO: WASTE MANAGEMENT INVOICE #213-0035926-2884-0	V700	702	900	\$62.94		
					\$62.94		
					\$0.00		

The claims listed above totaling **\$2,039.98** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____