AGENDA PACKET

REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, DECEMBER 22, 2009 AT 7:00PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676

DIRECTORS
Robert Hunt – President
Brett Peterson – Vice-President
Marty Weel – Treasurer
Tricia Evans – Secretary
Mark Levy – Director

STAFF
Aimee Bryer – SCC Director
Elizabeth Martyn – General Counsel
Bev Mileham – Admin. Assistant
Phil McWilliams – Grants Admin.
Steve Reighart – Caretaker
Meghan Warner – Bookkeeper

AGENDA
(A: Action Item) This document is available in PDF format at http://www.smrpd.org

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC AND BOARD INPUT
Receive Public written or oral information/reports only; this is to enable Public input to the Board on any Park District relevant subject and is not a forum for discussion, though Directors may ask for clarification of points. Board input is limited to requests to add urgent items to this Agenda. Time limit is 5 minutes per person.

IV. CONSENT CALENDAR
A1: Approve and file the Minutes of the November 24, 2009 Regular Board Meeting, and Correspondence.
Note: Directors may remove any item from Consent Calendar to be considered separately.

V. PAYMENT OF DISTRICT BILLS
A2: Transmittal 12-09A for Directors’ compensation for Board Meeting of November 24, 2009, $150.00 total
A3: Transmittal 12-09B, District Bills, $5,213.98 total
A4: Transmittal 12-09C, Utility Bills and Reimbursements, $3,517.66 total

VI. CHILDREN’S CENTER DIRECTOR’S REPORT

VII. GRANTS ADMINISTRATOR’S REPORT
A5: Approve payment schedules presented for HVAC, Solar Panel, and Roof Replacement contracts.
A6: Select a contractor from the asphalt repair bids received.

VIII. OTHER DISTRICT BUSINESS

(A) A7: Authorize $400.00 to transport ore cart from Silverado School and install securely at the Silverado Park and Community Center.

(B) Facilities Committee report on status of estimating costs of Silverado kitchen, outdoor restroom repairs/refurbishment, and asphalt repaving so that the bidding processes previously authorized can begin.

(C) A8: Consider installation of two removable padlocked posts on concrete entryway in the Silverado Park parking lot to prevent parking of vehicles on the walkway.

(D) DIRECTOR’S COMMENTS: Pursuant to Government Code §54954.2 members of the Board of Directors or Staff may ask questions for clarification, make brief announcements, make brief reports on their activities. The Board or a Board member may provide a reference to Staff or other resources for factual information, request Staff to report back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.

(1) Director Evans
(2) Director Hunt
(3) Director Levy
(4) Director Peterson
(5) Director Weel

IX. COMMITTEES

NOTE: There will be no discussion of Committee issues unless agendized below, or added to the Agenda by majority vote of the Board in Section III to address issues that require immediate attention for reasons to be explained in the motion to add. Other comments can be made under Director Comments.

STANDING COMMITTEES AND REPRESENTATIVES:

(A) RECREATION (Evans, Peterson)
(B) FINANCE (Hunt, Weel)
(C) PERSONNEL (Evans, Levy)
(D) OPEN SPACE AND TRAILS (Hunt, Levy)
(E) FACILITIES MAINTENANCE AND SAFETY (Weel, Peterson)

AD HOC COMMITTEES & REPRESENTATIVES:

(F) ISDOC REPRESENTATIVE (Evans)
(G) SILVERADO CHILDREN’S CENTER (Evans, Weel)
Children’s Center Advisory Committee (Evans, Weel, Bryer) (Public Members: Dawn Lynch, Julia Jones-Tester, Nancy Moore)

X. ADJOURNMENT

The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00 PM on January 26, 2010.

Materials related to an item on this agenda submitted after distribution of the agenda packet are either available for public inspection at the Silverado Library, or posted on the SMRPD website at http://www.smrpd.org/agenda-minutes.html. Materials prepared by SMRPD will be available at the meeting, those provided by others after the meeting.
CALL TO ORDER
The meeting was called to order at 7:00 PM by Director Hunt who acted as chairperson.

ROLL CALL
Directors Hunt, Levy, and Peterson, Grants Admin. Phil McWilliams, Silverado Children’s Center Director Bryer, and Admin. Assist. Mileham were present

PUBLIC PRESENT AT THE MEETING
Scott Breeden, Chay Peterson

PUBLIC AND BOARD INPUT – None

CONSENT CALENDAR
1st Action: Director Levy made a motion to approve the Regular Board Meeting Minutes of October 27, 2009, and Correspondence. Director Peterson seconded. Unanimously approved.

PAYMENT OF DISTRICT BILLS
2nd ACTION: Director Hunt moved to pay Transmittal 11-09A, Directors’ compensation for the Meeting of October 27, 2009, $200.00 total. Director Peterson seconded. Unanimously approved.

3rd ACTION: Director Peterson moved to pay Transmittal 011-09B for District Bills, $4,587.50 total. Director Levy seconded. Unanimously approved.

4th ACTION: Director Levy moved to pay Transmittal 10-09C for Utility Bills and Reimbursements, $1,459.53 total. Director Peterson seconded. Unanimously approved.

CHILDREN’S CENTER DIRECTOR’S REPORT
Director Bryer gave the Board the financial report to review. The Center has remained stable with no changes in numbers of staff or children. It has $11,000 in savings, $2,600 in checking.
A family potluck is planned for December.

**GRANTS ADMINISTRATOR’S REPORT**

Phil McWilliams gave his report on the Solar Project. He gave top recommendation to the low bidder.

**5th ACTION:** Director Levy moved to award the contract for solar panel installation at the Silverado Community Center to Progressive Power Group for $23,356.00 less rebate of approximately $4,300.00. (Note: Rebate amount was later verified to be $7,362.00 because of a higher than expected percent sunlight exposure calculation.) Director Peterson seconded. Unanimously approved.

**OTHER DISTRICT BUSINESS**

Phil McWilliams again recommended the low-bidder for the HVAC replacement at the Silverado Community Center.

**6th ACTION:** Director Hunt moved to hire Bolton Air & Heating Inc. to replace both failed BARD HVAC units at the Silverado Community Center for a price of $6,987.00, contingent upon verifying contractor’s license and executing a mutually acceptable contract before the next meeting. If there is a problem then the job will be awarded to All Seasons for $10,800.00 for higher tonnage and efficiency units. Director Levy seconded. Unanimously approved.

The Board discussed the bid guarantees and prices received for the roof repair needed at the Silverado Community Center.

**7th ACTION:** Director Levy move to hire Guardian Roofs at their quoted two-ply replacement roof cost of $8,371.20, 20/10 guarantee), contingent upon executing a mutually acceptable contract. Director Peterson seconded. Unanimously approved.

Director Hunt and Phil McWilliams will work together on executing the contracts.

Director Peterson and Director Weel are reviewing bids for the asphalt work needed at Silverado Park. They will report their recommendations at the next Regular Board Meeting. Volunteer appreciation certificates are being sought for an awards ceremony presentation given by the Board to thank the many SMRPD volunteers. The ceremony is being planned for February.

**DIRECTORS COMMENTS:**

None

**ADJOURNMENT**

The meeting was adjourned at 8:26 PM. The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00PM on Tuesday, December 22, 2009.
## CLAIMS TRANSMITTED FOR PAYMENT

### Payee Name and Address

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<th>Payee Name</th>
<th>Address</th>
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<td>Robert Hunt</td>
<td>28371 Modjeska Canyon Road, Modjeska, CA 92676</td>
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<td>Martin Weel</td>
<td>28614 Modjeska Canyon Road, Modjeska, CA 92676</td>
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<td>Mark Levy</td>
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<td>Tricia Evans</td>
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The claims listed above totaling $150.00 are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

Approved by ________________________________

Countersigned by ________________________________

Attested and/or Countersigned ________________________________
| VC-2027  | INVOICE #7288 | V700 1400 900 | $340.00 |
| VC-2760  | INVOICE #7275 | V700 1400 900 | $235.00 |
| VC-4497  | INVOICE #09-164 | V700 1900 900 | $250.00 |
| VC-6773  | INVOICE DATED: 10/2009 | V700 1900 900 | $400.00 |
| VC-6773  | INVOICE #742565 | V700 1900 900 | $3,988.98 |

The claims listed above totaling $5,213.98 are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

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The claims listed above totaling $3,517.66 are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.