



Advocating Open Space Preservation and Public Trails

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, NOVEMBER 24, 2009 AT 7:00 PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Robert Hunt - President
Brett Peterson - Vice-President
Marty Weel - Treasurer
Tricia Evans - Secretary
Mark Levy - Director

STAFF

Aimee Bryer - SCC Director
Elizabeth Martyn - General Counsel
Bev Mileham - Admin. Assistant
Phil McWilliams - Grants Admin.
Steve Reighart - Caretaker
Meghan Warner - Bookkeeper

MINUTES

(A: Action Item) This document is available in PDF format at <http://www.smrpd.org>

CALL TO ORDER

The meeting was called to order at 7:00 PM by Director Hunt who acted as chairperson.

ROLL CALL

Directors Hunt, Levy, and Peterson, Grants Admin. Phil McWilliams, Silverado Children's Center Director Bryer, and Admin. Assist. Mileham were present

PUBLIC PRESENT AT THE MEETING

Scott Breeden, Chay Peterson

PUBLIC AND BOARD INPUT – None

CONSENT CALENDAR

1st Action: Director Levy made a motion to approve the Regular Board Meeting Minutes of October 27, 2009, and Correspondence. Director Peterson seconded. Unanimously approved.

PAYMENT OF DISTRICT BILLS

2nd ACTION: Director Hunt moved to pay Transmittal 11-09A, Directors' compensation for the Meeting of October 27, 2009, \$200.00 total. Director Peterson seconded. Unanimously approved.

3rd ACTION: Director Peterson moved to pay Transmittal 011-09B for District Bills, \$4,587.50 total. Director Levy seconded. Unanimously approved.

4th ACTION: Director Levy moved to pay Transmittal 10-09C for Utility Bills and Reimbursements, \$1,459.53 total. Director Peterson seconded. Unanimously approved.

CHILDREN'S CENTER DIRECTOR'S REPORT

Director Bryer gave the Board the financial report to review. The Center has remained stable with no changes in numbers of staff or children. It has \$11,000 in savings, \$2,600 in checking.

A family potluck is planned for December.

GRANTS ADMINISTRATOR'S REPORT

Phil McWilliams gave his report on the Solar Project. He gave top recommendation to the low bidder.

5th ACTION: Director Levy moved to award the contract for solar panel installation at the Silverado Community Center to Progressive Power Group for \$23,356.00 less rebate of approximately \$4,300.00. (Note: Rebate amount was later verified to be \$7,362.00 because of a higher than expected percent sunlight exposure calculation.) Director Peterson seconded. Unanimously approved

OTHER DISTRICT BUSINESS

Phil McWilliams again recommended the low-bidder for the HVAC replacement at the Silverado Community Center.

6th ACTION: Director Hunt moved to hire Bolton Air & Heating Inc. to replace both failed BARD HVAC units at the Silverado Community Center for a price of \$6,987.00, contingent upon verifying contractor's license and executing a mutually acceptable contract before the next meeting. If there is a problem then the job will be awarded to All Seasons for \$10,800.00 for higher tonnage and efficiency units. Director Levy seconded. Unanimously approved.

The Board discussed the bid guarantees and prices received for the roof repair needed at the Silverado Community Center.

7th ACTION: Director Levy move to hire Guardian Roofs at their quoted two-ply replacement roof cost of \$8,371.20, 20/10 guarantee), contingent upon executing a mutually acceptable contract. Director Peterson seconded. Unanimously approved.

Director Hunt and Phil McWilliams will work together on executing the contracts.

Director Peterson and Director Weel are reviewing bids for the asphalt work needed at Silverado Park. They will report their recommendations at the next Regular Board Meeting. Volunteer appreciation certificates are being sought for an awards ceremony presentation given by the Board to thank the many SMRPD volunteers. The ceremony is being planned for February.

DIRECTORS COMMENTS:

None

ADJOURNMENT

The meeting was adjourned at 8:26 PM. The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00PM on Tuesday, December 22, 2009.