



**REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, SEPTEMBER 22, 2009 AT 7:00PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Robert Hunt - President
Brett Peterson - Vice-President
Marty Weel - Treasurer
Tricia Evans - Secretary
Mark Levy - Director

STAFF

Aimee Bryer - SCC Director
Elizabeth Martyn - General Counsel
Bev Mileham - Admin. Assistant
Phil McWilliams - Grants Admin.
Steve Reighart - Caretaker
Meghan Warner - Bookkeeper

AGENDA

(A: Action Item) This document is available in PDF format at <http://www.smrpd.org>

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC AND BOARD INPUT

Receive Public written or oral information/reports only; this is to enable Public input to the Board on any Park District relevant subject and is not a forum for discussion, though Directors may ask for clarification of points. Board input is limited to requests to add urgent items to this Agenda. Time limit is 5 minutes per person.

IV. CONSENT CALENDAR

A1: Approve and file the Minutes of the August 25, 2009 Regular Board Meeting, and Correspondence.

Note: *Directors may remove any item from Consent Calendar to be considered separately.*

V. PAYMENT OF DISTRICT BILLS

A2: Transmittal 09-09A for Directors' compensation for Board Meeting of August 25, 2009, \$200.00 total

A3: Transmittal 09-09B, District Bills, \$8,895.00 total

A4: Transmittal 09-09C, Utility Bills and Reimbursements, \$2,068.31 total

VI. CHILDREN'S CENTER DIRECTOR'S REPORT

VII. GRANTS ADMINISTRATOR'S REPORT

(A) Report on Solar Panel Grant Project.

VIII. OTHER DISTRICT BUSINESS

(A) The Secretary of the Board shall announce that "**Now is the time for all members of the Public wishing to comment on the SMRPD FY2009-2010 Budget to come forward and do so.**" The Board will accept all Public Input,

discuss and amend the Budget as so determined, then act upon Adoption of the Budget.

- (B) **A5: RESOLUTION 092209-1:** Adopt Final SMRPD FY2009-2010 Budget by Resolution of the Board via Roll Call Vote. Notice of this Public Hearing was published in the Orange County Register Legal Notices on August 29-30, 2009.
- (C) **A6:** Discuss failure of both air-conditioning units in Bldg. B of the Silverado Community Center and determine whether repair estimate of \$2800 and the increasing frequency of repairs indicates that these more than twenty-year-old units should be replaced rather than repaired.
- (D) Ask Facilities Committee for status on estimating the costs of Silverado kitchen, outdoor restroom repairs/refurbishment, and asphalt repaving so that the bidding processes previously authorized can begin.
- (E) **A7:** Consider prices obtained for replacement drinking fountain in Modjeska Park and decide if concurrent security measures should be installed because of ongoing vandalism. Which is to say, should the District risk installing a \$3,000 item without ensuring a means of protecting it. The present fountain needs to be replaced because of repeated intentional damage.
- (F) **A8:** Consider prices obtained for unbreakable trash containers for both parks and decide how many to purchase.
- (G) **CLOSED SESSION: Pursuant to Government Code §54956.9 (a) and (b) – Conference with Legal Counsel:** SMRPD, RCCF and Ray Chandos vs. County of Orange and CCRC Farms, Case No. 37-2008-00087783-CU-WM-CTL
- (H) **RETURN TO OPEN SESSION:** Announce all reportable items and actions in Closed Session.
- (I) **DIRECTOR'S COMMENTS: Pursuant to Government Code §54954.2**
members of the Board of Directors or Staff may ask questions for clarification, make brief announcements, make brief reports on their activities. The Board or a Board member may provide a reference to Staff or other resources for factual information, request Staff to report back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.
(1) Director Evans (2) Director Hunt (3) Director Levy
(4) Director Peterson (5) Director Weel

IX. COMMITTEES

NOTE: There will be no discussion of Committee issues unless agendized below, or added to the Agenda by majority vote of the Board in Section III to address issues that require immediate attention for reasons to be explained in the motion to add. Other comments can be made under Director Comments.

STANDING COMMITTEES:

- (A) **RECREATION** (Evans, Peterson)
- (B) **FINANCE** (Hunt, Weel)
- (C) **PERSONNEL** (Evans, Levy)
- (D) **OPEN SPACE AND TRAILS** (Hunt, Levy)
- (E) **FACILITIES AND SAFETY** (Weel, Peterson)
- (F) **ISDOC REPRESENTATIVE** (Evans)

AD HOC COMMITTEES:

- (F) **SILVERADO CHILDREN'S CENTER** (Evans, Weel)
Children's Center Advisory Committee (Evans, Weel, Bryer) (Public Members: Dawn Lynch, Julia Jones-Tester, Nancy Moore)
- (G) **IRC LIAISON COMMITTEE** (Peterson, Hunt) (Community Members: Judy Myers, Laura Bennet, Kristi Colgan, Carla Anderson)

X. ADJOURNMENT

The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00PM on October 27, 2009.

Materials related to an item on this agenda submitted after distribution of the agenda packet are either available for public inspection at the Silverado Library, or posted on the SMRPD website at <http://www.smrpd.org/agenda-minutes.html>. Materials prepared by SMRPD will be available at the meeting, those provided by others after the meeting.



**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, AUGUST 25, 2009 AT 7:00 PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Robert Hunt - President
Brett Peterson - Vice-President
Marty Weel - Treasurer
Tricia Evans - Secretary
Mark Levy - Director

STAFF

Aimee Bryer - SCC Director
Elizabeth Martyn - General Counsel
Bev Mileham - Admin. Assistant
Phil McWilliams - Grants Admin.
Steve Reighart - Caretaker
Meghan Warner - Bookkeeper

MINUTES

(A: Action Item) This document is available in PDF format at <http://www.smrpd.org>

CALL TO ORDER

The meeting was called to order at 7:00 PM by Director Hunt who acted as chairperson.

ROLL CALL

Directors Hunt, Peterson, Levy, and Weel, Grants Admin. McWilliams, Caretaker Reighart, and Admin. Assist. Bev Mileham were present. Director Evans was excused absent.

The meeting was called to order at 7:00 PM by Director Hunt who acted as chairperson.

PUBLIC ATTENDANCE

Mike Colgan, Scott Breeden

PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS

None

CONSENT CALENDAR

1st Action: Director Peterson made a motion to approve the Regular Board Meeting Minutes of July 28, 2009, the August 10, 2009 Special Board meeting, the 2nd Quarter 2009 Safety Committee Meeting and Correspondence. Director Weel seconded. Unanimously approved.

PAYMENT OF DISTRICT BILLS

2nd ACTION: Director Hunt made a motion to approve Transmittal 08-09A for Directors compensation for the Board Meeting of July 28, 2009, \$200 total. Director Peterson seconded. Unanimously approved.

3rd ACTION: Director Peterson made a motion to approve Transmittal 08-09B for District Bills, \$3,724.61 total. Director Weel seconded. Unanimously approved.

4th ACTION: Director Weel made a motion to approve payment of Transmittal 08-09C, Utility Bills and Reimbursements, \$1,336.31 total. Director Peterson seconded. Unanimously approved.

CHILDREN'S CENTER DIRECTOR'S REPORT

Children's Center Director Aimee presented financial reports to the Board. August financials look even and the \$15,000 Grant has arrived. The fall budget and suggestion for a 10% raise in tuition was given to parents, who seemed to understand the need for the increase. There have been no changes in enrollment. The bus drop-offs and pick-ups from the Center to the schools have been going smoothly. The van transport fee is \$25 a month. Staff hours are being kept very tight. The new hours of operation are 8:00am to 6:00pm. After discussion the Directors acted on the tuition increase in order to keep the Center open.

5th ACTION: Director Levy made a motion to increase the Children's Center tuition rate by 10%. Director Weel seconded. Unanimously approved, Director Peterson abstaining.

GRANTS ADMINISTRATOR'S REPORT

Phil McWilliams is waiting for bids for the Solar Project and none have arrived yet. An SL permit for the project has expired but the selected contractor will be able to get another one.

OTHER DISTRICT BUSINESS

The Board reviewed the FY 2009-2010 Preliminary Budget to ready it for posting prior to the September 22, 2009 adoption of the Final Budget. Considered repair of drinking fountain and lights that have been vandalized at Modjeska Park. The Board discussed the use of surveillance in the park for the future.

6th ACTION: Director Hunt made a motion to set a cap of \$3000 to replace the drinking fountain and lights at Modjeska Park. Director Weel seconded. Unanimously approved.

Discussed Historic Blue Light Mine ore cart at Silverado CC. Mike Colgan and other volunteers will deliver and install the ore cart while working with the Facilities committee to decide its placement. Director Hunt will look for waivers to be signed by any volunteers.

7th ACTION: Director Hunt made a motion to put a \$250 cap on the installation of the ore cart. Director Weel seconded. Unanimously approved.

Reviewed a bid received for tree removal at the Silverado CC.

8th ACTION: Director Levy made a motion to accept a bid of \$600 for the removal of two mature trees and their stumps submitted by Specialized Tree Works. Director Weel seconded. Unanimously approved, with Director Peterson abstaining.

Discussed new contract with Jani-King for cleaning both Silverado and community centers.

9th ACTION: Director Hunt made a motion to approve a month-to-month contract with Jani-King at a rate of \$210 per month for Silverado and \$210 per month for Modjeska, with an additional \$300 initial one-time cleaning fee for Modjeska that includes the exterior walls. Director Weel seconded. Unanimously approved.

The Board discussed much-needed refurbishment of the outdoor restrooms at Silverado Park and the kitchen at the Silverado CC. Both areas have potential health dangers with rodent presence and broken fixtures etc. Residents have been complaining. Phil McWilliams will work on estimates with the Facilities Committee in preparation the bid process. They will apply the same procedure to having the asphalt surface in the parking lot and basketball court at Silverado Park repaired. The parking lot needs restriping including fire lane markings.

10TH ACTION: Director Peterson made a motion to authorize soliciting estimates or bids for asphalt resurfacing of the parking lot and basketball court at Silverado Park, and for restriping the parking lot including fire lane markings. Director Weel seconded. Unanimously approved.

Discussed installing unbreakable trash containers at both parks. Phil McWilliams will check into this and report pricing at the next Regular Board Meeting.

11th ACTION: Director Peterson made a motion to donate \$250 to Trails-4-All in appreciation for the valuable service they render in the annual All Canyons Cleanup. Director Levy seconded. Unanimously approved

DIRECTOR'S INDIVIDUAL COMMENTS

Director Levy said there would be a 241 Adopt-A-Highway cleanup this Sunday at 6:00 AM. Director Levy and Rich Gomez will begin meeting again to discuss plans for the Adopt-A-Roadway program on Santiago Canyon Road from the 241 to Cook's Corner. A moonlight hike in Modjeska Canyon is planned for Sept 5th in Modjeska Park.

CLOSED SESSION was entered into at 8:15PM, pursuant to Government Code 54956.9 (a) and (b) - Conference with Legal Counsel regarding SMRPD, RCCF and Ray Chandos vs. County of Orange and CCRC Farms, Case No. 37-200800087783-CU-WM-CTL.

RETURN TO OPEN SESSION

The Board returned to open session at 9:25 PM. President Hunt announced that there were no reportable actions or items from the Closed Session.

ADJOURNMENT

The meeting was adjourned at 9:30 PM. The next Regular Meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00 PM on Tuesday, September 22, 2009.

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 09/16/09
REPORT 09-09A**

Sil-Mod Rec. and Parks Dist. PO Box 8 Silverado, CA 92676	THE COUNTY AUDITOR IS AUTHORIZED TO DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728
---	---

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
VC-3280 Robert Hunt 28371 Modjeska Canyon Road Modjeska, CA 92676	8/25/09	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-4543 Martin Weel 28614 Modjeska Canyon Road Modjeska, CA 92676	8/25/09	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-2824 Mark Levy 17452 Olive Hill Road Modjeska Canyon, CA 92676	8/25/09	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-4415 Brett Peterson P.O. Box 613 Silverado, CA 92676	8/25/09	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-735 Tricia Evans P.O. Box 464 Silverado, CA 92676		V700	0100	900			
					\$ -		
		\$200.00					

The claims listed above totaling **\$200.00** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 9/16/09
REPORT 09-09B**

Sil-Mod Rec. and Parks Dist. THE COUNTY AUDITOR IS AUTHORIZED TO
P.O.Box 8 DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728
Silverado, CA 92676

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
VC-2027 COOKSMITH LANDSCAPING 630 N. TUSTIN AVE #1518 ORANGE, CA 92867	INVOICE #6980	V700	1400	900	\$340.00		
	INVOICE #6967	V700	1400	900	\$235.00		
					\$575.00		
VC-2760 MEGHAN WARNER P.O. BOX 177 SILVERADO, CA 92676	INVOICE #09-125	V700	1900	900	\$250.00		
					\$250.00		
VC-6773 LEWIS BRISBOIS BISGAARD & SMITH 221 N. FIGUEROA STREET, STE 1200 LOS ANGELES, CA 90012	INVOICE #716900	V700	1900	900	\$4,009.14		
					\$4,009.14		
VC-4740 HOME DEPOT P.O. BOX 6031 THE LAKES, NV 88901	INVOICE DATED: 09/04/09	V700	1400	900	\$10.86		
					\$10.86		
RICHARD L. HALE, CPA 17502 IRVINE BLVD #F TUSTIN, CA 92780	INVOICE DATED: 08/31/09	V700	1900	900	\$3,450.00		
					\$3,450.00		
SPECIALIZED TREE WORKS P.O. BOX 321 SILVERADO, CA 92676	INVOICE #6850	V700	1400	900	\$600.00		
					\$600.00		
					\$0.00		
					\$0.00		
					\$0.00		
					\$0.00		
					\$8,895.00		

The claims listed above totaling **\$8,895.00** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 9/16/09
REPORT 09-09C**

Sil-Mod Rec. and Parks Dist. THE COUNTY AUDITOR IS AUTHORIZED TO
P.O.Box 8 DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728
Silverado, CA 92676

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEP V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY	SC
						DOC NUMBER	
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1656 PAID TO: JANI-KING INVOICE #LAX09090610	V700	1400	900	\$210.00		
					\$210.00		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1657 PAID TO: WASTE MANAGEMENT INVOICE #0053444-2515-1	V700	2800	900	\$159.14		
					\$159.14		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1658 PAID TO: SCE INVOICE DATED: 09/11/09	V700	2800	900	\$939.47		
					\$939.47		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1659 PAID TO: CLEAN PRODUCTS INVOICE #297231	V700	1400	900	\$171.02		
					\$171.02		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF DEBIT PAID TO: AT&T 714-649-2850 09/10/09 714-649-2428 09/10/09	V700 V700	702 702	900 900	\$35.02 \$29.89		
					\$64.91		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1653 PAID TO: IRWD METER #56569388 08/11/09 METER #51441202 08/13/09 METER #55418830 08/13/09	V700 V700 V700	2800 2800 2800	900 900 900	\$252.90 \$178.98 \$92.36		
					\$524.24		
					\$0.00		
					\$0.00		

The claims listed above totaling **\$2,068.78** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____

SMRPD FY2009-2010 Budget		FY2009 - 2010 BUDGET	
Income			
9990	Fund Balance-Unrestricted		119,953
6210	Property Taxes-Current Secured		32,797
6220	Property Taxes-Curr Unsecured		1,257
6230	Property Taxes-Prior Secured		
6240	Property Taxes-Prior Unsecured		75
6280	Property Tax-Curr Supplemental		609
6290	Other Taxes		38,040
6300	Property Taxes-Prior Supplemental		219
6530	Forfeitures & Penalties		
6610	Interest		54
6620	Rents and Concessions		1,300
6690	State-Homeowners Pr Tax Relief		1,600
6920	Grant Revenue		18,000
6970	State - Other		
7340	Election Services		
7670	Miscellaneous Revenue		
7680	6-mo Expired Checks		
7960	Donations/Gifts		
6000	Recreation Income (BofA Account)		
60001	Yoga Fees		7,800
60008	Dance Conditioning		600
Total Income			222,304
Expense			
0100	Director Fees	\$	3,200
0702	Telephone and Telegraph		800
1100	Insurance		6,900
1300	Maintenance - Equipment		2,000
1400	Maint/Purch-Build, Equip & Imp		
14001	Landscaping		29,250
14002	Repairs (Minor)		10,000
14003	Construction & Renovations		31,000
14004	Janitorial		5,500
1600	Memberships		1,290
1700	Miscellaneous		
17001	Enterprise Fund		150
1800	Office Expense		900
1803	Postage		500
1806	Printing Costs - Outside Vendors		2,400
1900	Professional/Specialized Svcs		1,200
19001	Audit Services		8,500
19002	Legal Services		30,000
19003	Grant Writing Services		
19004	Grant Management		8,000
19005	Administrative		4,500
19006	Bookkeeping		3,300
19007	Instructor Fees		7,400
19008	Caretaker		1,006
1912	Investment Administrative Fees		64
2000	Publications and Legal Notices		1,200
2400	Special Departmental Expense		114
2700	Trans. & Travel - Meet & Conf		
2800	Utilities		
28001	Electricity		6,800
28002	Waste Disposal		2,700
28003	Portable Toilets/Septic		1,000
28004	Propane		180
28005	Water		3,700
4000	Capital Expenditures		30,000
4200	Building & Improvements		18,750
5000	Recreation Expenses		
50001	Hikes		
50002	Casino Trips		
Total Expense		\$	222,304
NET INCOME (LOSS)		\$	-

