



**REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, AUGUST 25, 2009 AT 7:00PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Robert Hunt - President
Brett Peterson - Vice-President
Marty Weel - Treasurer
Tricia Evans - Secretary
Mark Levy - Director

STAFF

Aimee Bryer - SCC Director
Elizabeth Martyn - General Counsel
Bev Mileham - Admin. Assistant
Phil McWilliams - Grants Admin.
Steve Reighart - Caretaker
Meghan Warner - Bookkeeper

AGENDA

(A: Action Item) This document is available in PDF format at <http://www.smrpd.org>

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC AND BOARD INPUT

Receive Public written or oral information/reports only; this is to enable Public input to the Board on any Park District relevant subject and is not a forum for discussion, though Directors may ask for clarification of points. Board input is limited to requests to add urgent items to this Agenda. Time limit is 5 minutes per person.

IV. CONSENT CALENDAR

A1: Approve and file the Minutes of the July 28, 2009 Regular Board Meeting, the August 10, 2009 Special Board Meeting, the 2nd Quarter 2009 Safety Committee Meeting, and Correspondence.

Note: Directors may remove any item from Consent Calendar to be considered separately.

V. PAYMENT OF DISTRICT BILLS

A2: Transmittal 08-09A for Directors' compensation for Board Meeting of July 28, 2009, \$200.00 total

A3: Transmittal 08-09B, District Bills, \$3,724.61 total

A4: Transmittal 08-09C, Utility Bills and Reimbursements, \$1,336.31 total

VI. CHILDREN'S CENTER DIRECTOR'S REPORT

(A) Review financial status of Summer Session operation.

(B) **A5:** Discuss and act on tuition increase not to be less than 1% nor more than 10%.

VIII. GRANTS ADMINISTRATOR'S REPORT

(A) Report on Solar Panel Grant Project.

IX. OTHER DISTRICT BUSINESS

- (A) Accept input on FY2009-2010 Preliminary Budget, to ready same for posting prior to the September 22, 2009 vote on the Final Budget.
- (B) **A6:** Authorize repair of drinking fountain and lights at Modjeska Park. (Safety Issue)
- (C) **A7:** Set spending cap on installing the historic Blue Light Mine ore cart at Silverado Park and securing it to prevent theft.
- (D) **A8:** Review bids and select a source for removal of dead trees at Silverado Park. (Safety Issue)
- (E) **A9:** Discuss and act on renewal of cleaning service for Silverado Community Center, with possible extension to Modjeska Community Center. Rates not to exceed present \$220 monthly charge for Silverado with Modjeska rate scaled appropriately. Contract to be month to month with 30 days from date of written notice cancellation right available to both parties.
- (F) **A10:** Authorize seeking bids on refurbishment of the outdoor restrooms at Silverado Park, and the kitchen at Silverado Community Center. Both present potential health and injury hazards due to broken fixtures and rodent presence that have produced a number of complaints. (Health & Safety Issue)
- (G) **A11:** Authorize seeking bids on repairing asphalt surface in the parking lot and basketball court at Silverado Park. Restripe parking lot making sure to include fire lane markings that have become difficult to see. (Safety Issue)
- (H) Discuss installing fixed unbreakable trash containers at both parks to prevent dumping of trash on ground by humans and animals. Obtain pricing and quantity needed for Board to approve before purchase. (Health & Safety Issue)
- (I) **A12:** Consider request for donation to Trails-4-All for their continuing efforts to clean our local roads, trails and waterways.
- (J) **CLOSED SESSION: Pursuant to Government Code §54956.9 (a) and (b) – Conference with Legal Counsel:** SMRPD, RCCF and Ray Chandos vs. County of Orange and CCRC Farms, Case No. 37-2008-00087783-CU-WM-CTL
- (K) **RETURN TO OPEN SESSION:** Announce all reportable items and actions in Closed Session.
- (L) **DIRECTOR'S COMMENTS: Pursuant to Government Code §54954.2** members of the Board of Directors or Staff may ask questions for clarification, make brief announcements, make brief reports on their activities. The Board or a Board member may provide a reference to Staff or other resources for factual information, request Staff to report back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.
 - (1) Director Evans (2) Director Hunt (3) Director Levy
 - (4) Director Peterson (5) Director Weel

X. COMMITTEES

NOTE: There will be no discussion of Committee issues unless agendized below, or added to the Agenda by majority vote of the Board in Section III to address issues that require immediate attention for reasons to be explained in the motion to add. Other comments can be made under Director Comments.

STANDING COMMITTEES:

- (A) **RECREATION** (Evans, Peterson)
- (B) **FINANCE** (Hunt, Weel)
- (C) **PERSONNEL** (Evans, Levy)
- (D) **OPEN SPACE AND TRAILS** (Hunt, Levy)
- (E) **FACILITIES AND SAFETY** (Weel, Peterson)
- (F) **ISDOC REPRESENTATIVE** (Evans)

AD HOC COMMITTEES:

- (F) **SILVERADO CHILDREN'S CENTER** (Evans, Weel)
Children's Center Advisory Committee (Evans, Weel, Bryer) (Public Members: Dawn Lynch, Julia Jones-Tester, Nancy Moore)
- (G) **IRC LIAISON COMMITTEE** (Peterson, Hunt) (Community Members: Judy Myers, Laura Bennet, Kristi Colgan, Carla Anderson)

XI. ADJOURNMENT

The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00PM on September 22, 2009.

Materials related to an item on this agenda submitted after distribution of the agenda packet are either available for public inspection at the Silverado Library, or posted on the SMRPD website at <http://www.smrpd.org/agenda-minutes.html>. Materials prepared by SMRPD will be available at the meeting, those provided by others after the meeting.



**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, JULY 28, 2009 AT 7:00 PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Robert Hunt - President
Brett Peterson – Vice-President
Marty Weel – Treasurer
Tricia Evans – Secretary
Mark Levy – Director

STAFF

Aimee Bryer – SCC Director
Elizabeth Martyn – General Counsel
Bev Mileham – Admin. Assistant
Phil McWilliams – Grants Admin.
Steve Reighart – Caretaker
Meghan Warner – Bookkeeper

MINUTES

(A: Action Item) This document is available in PDF format at <http://www.smrpd.org>

CALL TO ORDER

The meeting was called to order at 7:04 PM by Director Hunt who acted as chairperson.

ROLL CALL

Directors Hunt, Peterson, Evans, and Weel, Grants Admin. McWilliams, Caretaker Reighart, and Admin. Assist. Bev Mileham were present. Director Levy was excused absent.

PUBLIC ATTENDANCE

Mike Colgan, Chay Peterson, Scott Breeden, Mary Schreiber, Jim Fainer

PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS

Phil McWilliams said that there will be an All Canyons and All Coastal Cleanup in September 2009 and requested that the Board consider a donation since funding is way down.

CONSENT CALENDAR

1st ACTION: Director Evans made a motion to approve the Minutes of the Regular Board meeting of June 23, 2009, the July 9, 2009 Special Board Meeting, and Correspondence. Director Peterson seconded. Unanimously approved.

PAYMENT OF DISTRICT BILLS

2nd ACTION: Director Evans made a motion to approve Transmittal 07-09A for Directors compensation for the Regular Board meeting of June 23, 2009, \$150 total. Director Peterson seconded. Unanimously approved.

3rd ACTION: Director Peterson made a motion to approve payment of Transmittal 07-09B District Bills, \$ 2,155.93 total. Director Weel seconded. Unanimously approved.

4th ACTION: Director Evans made a motion to approve payment of Transmittal 07-09C, Utility Bills and reimbursements, \$1,692.24 total. Director Weel seconded. Unanimously approved.

CHILDREN'S CENTER DIRECTOR'S REPORT

SCC Director Aimee Bryer gave the Board financials to review. Enrollments and Staff are unchanged. The summer program is going well. The budget is now being sent to and reviewed by Directors on a weekly basis. The \$15,000 dollar Grant check will be arriving by the end of the week. Director Bryer will discuss with the Board how she plans to apply the funds for the Center. The Fall Program is being planned and will be discussed with the Board. An increase in tuition rates will be considered at the August 25, 2009 SMRPD Regular Board Meeting.

GRANTS ADMINISTRATOR'S REPORT

The Board discussed the Solar Panel Project and decided to reopen the bidding process that was halted because of frozen funds. The state now indicates that it is OK to proceed.

5th ACTION: Director Hunt made a motion to reopen the Solar Panel Project bidding process. Director Evans seconded. Unanimously approved.

OTHER DISTRICT BUSINESS

The Board wishes to commend Supervisor Campbell and county Staff for their assistance and cooperation with incorporating community suggestions for a rural appearance into the recent rework of two bridges on Santiago Canyon Road.

6th ACTION: Director Hunt made a motion to draw up **Resolution 072809-1** commending Supervisor Campbell and County Staff. Director Evans seconded. A ROLL CALL VOTE WAS TAKEN Director Evans, Aye; Director Hunt, Aye; Director Peterson, Aye; Director Weel, Aye.

7th ACTION: Director Weel made a motion to accept the engagement letter from Richard L. Hale & Company, Public Accountant, for the SMRPD FY 2008-2009 Audit, for fees not to exceed \$8,450. Director Peterson seconded. Unanimously approved.

The Inter-Canyon League was given permission by OUSD to remove the Blue Light Mine Ore-Cart that was previously donated by ICL for display at Silverado School. ICL Director Colgan asked the Board if SMRPD would in turn accept it and display or store it in a safe location. The Directors agreed and will most likely put it at the Silverado Center. Ways to avoid theft and vandalism were discussed. It will need to be securely mounted to a solid, immovable base.

DIRECTORS COMMENTS

Director Evans said Mary Schreiber donated water for hikes held by the Recreation Program. Music in the Park events are going well. Director Evans will attend the ISDOC meeting this Thursday, and President Hunt designated her the official ISDOC representative for SMRPD.

CLOSED SESSION was entered into at 8:00PM, pursuant to Government Code 54956.9 (a) and (b) - Conference with Legal Counsel regarding SMRPD, RCCF and Ray Chandos vs. County of Orange and CCRC Farms, Case No. 37-200800087783-CU-WM-CTL.

RETURN TO OPEN SESSION

The Board returned to open session at 9:55 PM. President Hunt announced that there were no reportable actions or items from the Closed Session.

ADJOURNMENT AT 10:00 PM

The next Regular Meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00PM on Tuesday, August 25, 2009.

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 08/19/09
REPORT 08-09A**

Sil-Mod Rec. and Parks Dist. PO Box 8 Silverado, CA 92676	THE COUNTY AUDITOR IS AUTHORIZED TO DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728
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PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
VC-3280 Robert Hunt 28371 Modjeska Canyon Road Modjeska, CA 92676	7/28/09	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-4543 Martin Weel 28614 Modjeska Canyon Road Modjeska, CA 92676	7/28/09	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-2824 Mark Levy 17452 Olive Hill Road Modjeska Canyon, CA 92676					\$ -		
VC-4415 Brett Peterson P.O. Box 613 Silverado, CA 92676	7/28/09	V700	0100	900	\$ 50.00		
					\$ 50.00		
VC-735 Tricia Evans P.O. Box 464 Silverado, CA 92676	7/28/09	V700	0100	900	\$ 50.00		
					\$ 50.00		

The claims listed above totaling **\$200.00** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY

COUNTERSIGNED BY

ATTESTED AND/OR COUNTERSIGNED

LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT

DATE: 8/19/09
REPORT 08-09B

Sil-Mod Rec. and Parks Dist.
P.O.Box 8
Silverado, CA 92676

THE COUNTY AUDITOR IS AUTHORIZED TO
DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEPT V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
VC-2027 COOKSMITH LANDSCAPING 630 N. TUSTIN AVE #1518 ORANGE, CA 92867	INVOICE #6879	V700	1400	900	\$340.00		
	INVOICE #6865	V700	1400	900	\$235.00		
					\$575.00		
VC-2760 MEGHAN WARNER P.O. BOX 177 SILVERADO, CA 92676	INVOICE #09-112	V700	1900	900	\$250.00		
					\$250.00		
VC-6773 LEWIS BRISBOIS BISGAARD & SMITH 221 N. FIGUEROA STREET, STE 1200 LOS ANGELES, CA 90012	INVOICE #707290	V700	1900	900	\$2,432.24		
					\$2,432.24		
VC-4740 HOME DEPOT P.O. BOX 6031 THE LAKES, NV 88901	INVOICE DATED: 08/05/09	V700	1400	900	\$17.37		
					\$17.37		
					\$0.00		
					\$0.00		
					\$0.00		
					\$0.00		
					\$0.00		
					\$0.00		
					\$0.00		
					\$0.00		

The claims listed above totaling **\$3,274.61** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 8/19/09
REPORT 08-09C**

Sil-Mod Rec. and Parks Dist. THE COUNTY AUDITOR IS AUTHORIZED TO
P.O.Box 8 DRAW THIS CHECK FROM FUND: 728 BUDGET CONTROL: 728
Silverado, CA 92676

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	DEP V700	OBJT REV/ BS ACCT	UNIT 900	AMOUNT	AC'S USE ONLY	
						DOC NUMBER	SC
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1648 PAID TO: JANI-KING INVOICE #LAX08090615	V700	1400	900	\$210.00		
					\$210.00		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1649 PAID TO: WASTE MANAGEMENT INVOICE #0053257-2515-7	V700	2800	900	\$159.14		
					\$159.14		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1650 PAID TO: SCE INVOICE DATED: 08/12/09	V700	2800	900	\$840.00		
					\$840.00		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1651 PAID TO: WASTE MANAGEMENT INVOICE #2339239-2515-7	V700	2800	900	\$64.16		
					\$64.16		
VC-1672 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF DEBIT PAID TO: AT&T 714-649-2850 08/10/09 714-649-2428 08/10/09	V700	702	900	\$35.94		
		V700	702	900	\$27.07		
					\$63.01		
					\$0.00		
					\$0.00		
					\$0.00		
					\$0.00		
					\$0.00		
					\$0.00		
					\$0.00		

The claims listed above totaling **\$1,336.31** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____