



Advocating Open Space Preservation and Public Trails

**REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, FEBRUARY 24, 2009 AT 7:00PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Robert Hunt - President
Brett Peterson - Vice-President
Marty Weel - Treasurer
Tricia Evans - Secretary
Mark Levy - Director

STAFF

Aimee Bryer - SCC Director
Elizabeth Martyn - General Counsel
Bev Mileham - Admin. Assistant
Phil McWilliams - Grants Admin.
Steve Reighart - Caretaker
Meghan Warner - Bookkeeper

AGENDA

(A: Action Item) This document is available in PDF format at <http://www.smrpd.org>

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC AND BOARD INPUT

Receive Public written or oral information/reports only; this is to enable Public input to the Board on any Park District relevant subject and is not a forum for discussion, though Directors may ask for clarification of points. Board input is limited to requests to add urgent items to this Agenda. Time limit is 5 minutes per person.

IV. CONSENT CALENDAR

A1: Approve and file the January 27, 2009 Board Meeting Minutes and Correspondence.
Note: Directors may remove any item from Consent Calendar to be considered separately.

V. PAYMENT OF DISTRICT BILLS

A2: Transmittal 02-09A for Directors' compensation for Board Meeting of December 16, 2008 to Directors Evans, Weel, Peterson and Hunt; \$200.00 total
A3: Transmittal 02-09B, District Bills, \$2,241.04 total
A4: Transmittal 01-09C, Utility Bills and Reimbursements, \$1,239.45 total

VI. CARETAKER'S REPORT

(A) **A5:** Decide on removing the pine tree in front of the Silverado Community Center buildings to remove fire danger and root interference with utilities and sidewalk.

VII. CHILDREN'S CENTER DIRECTOR'S REPORT

VIII. GRANTS ADMINISTRATOR'S REPORT

IX. OTHER DISTRICT BUSINESS

- (A) **DIRECTOR'S COMMENTS: PURSUANT TO GOVERNMENT CODE §54954.2**
members of the Board of Directors or Staff may ask questions for clarification, make brief announcements, make brief reports on their activities. The Board or a Board member may provide a reference to Staff or other resources for factual information, request Staff to report back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.
(1) Director Evans (2) Director Hunt (3) Director Levy
(4) Director Peterson (5) Director Weel

X. COMMITTEES

NOTE: There will be no discussion of Committee issues unless agendaized below, or added to the Agenda by majority vote of the Board in Section III to address issues that require immediate attention for reasons to be explained in the motion to add. Other comments can be made under Director Comments.

STANDING COMMITTEES:

- (A) **RECREATION** (Evans, Peterson)
(B) **FINANCE** (Hunt, Weel)
(C) **PERSONNEL** (Evans, Levy)
(D) **OPEN SPACE AND TRAILS** (Hunt, Levy)
(1) Report on Adopt-A-Roadway program for Santiago Canyon Road
(E) **FACILITIES AND SAFETY** (Weel, Peterson)

AD HOC COMMITTEES:

- (F) **SILVERADO CHILDREN'S CENTER** (Evans, Weel)
Children's Center Advisory Committee (Evans, Weel, Bryer) (Public Members: Dawn Lynch, Julia Jones-Tester, Nancy Moore)
(G) **IRC LIAISON COMMITTEE** (Peterson, Hunt) (Community Members: Judy Myers, Laura Bennet, Kristi Colgan, Carla Anderson)

XI. Closed Session with Legal Counsel pursuant to Govt. Code §54956.9(c) – Potential Litigation – 1 case

XII. Return to Open Session and disclose any reportable items from Closed Session

XIII. ADJOURNMENT

The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00PM on March 24, 2009.

Materials related to an item on this agenda submitted after distribution of the agenda packet are either available for public inspection at the Silverado Library, or posted on the SMRPD website at <http://www.smrpd.org/agenda-minutes.html>. Materials prepared by SMRPD will be available at the meeting, those provided by others after the meeting.

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 2/17/09
REPORT 02-09C**

Sil-Mod Rec. and Parks Dist. THE COUNTY AUDITOR IS AUTHORIZED TO
P.O.Box 8 DRAW THIS CHECK FROM FUND 728 AGENCY 728
Silverado, CA 92676

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	ORGN	OBJT REV/ BS ACCT	SUB OBJT REV	AMOUNT	AC'S USE ONLY	SC
						DOC NUMBER	
X06022 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1605 PAID TO: JANI-KING INVOICE #LAX02090692		1400		\$210.00		
					\$210.00		
X06022 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1606 PAID TO: WASTE MANAGEMENT INVOICE #0052106-2515-7		2800		\$154.50		
					\$154.50		
X06022 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1607 PAID TO: IRWD METER #56569388 02/10/09		2800		\$151.82		
					\$151.82		
X06022 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1608 PAID TO: SCE INVOICE DATED: 02/11/08		2800		\$542.18		
					\$542.18		
X06022 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF DEBIT PAID TO: AT&T 714-649-2850 01/10/09 714-649-2428 01/10/09		702 702		\$36.97 \$25.51		
					\$62.48		
X06022 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF CHECK #1604 PAID TO: IRWD METER #51441202 01/14/09 METER #55418830 01/14/09		2800 2800		\$41.66 \$18.11		
					\$59.77		
X06022 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	REIMBURSEMENT OF DEBIT PAID TO: AT&T 714-649-2850 02/10/09 714-649-2428 02/10/09		702 702		\$33.77 \$24.93		
					\$58.70		
X06022 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676					\$0.00		

The claims listed above totaling **\$1,239.45** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 2/17/09
REPORT 02-09B**

Sil-Mod Rec. and Parks Dist. THE COUNTY AUDITOR IS AUTHORIZED TO
 P.O.Box 8 DRAW THIS CHECK FROM FUND **728** AGENCY **728**
 Silverado, CA 92676

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	ORGN	OBJT REV/ BS ACCT	SUB OBJT REV	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
X06018 COOKSMITH LANDSCAPING 630 N. TUSTIN AVE #1518 ORANGE, CA 92867	INVOICE #6209		1400		\$340.00		
	INVOICE #6194		1400		\$235.00		
					\$575.00		
X05686 MEGHAN WARNER P.O. BOX 177 SILVERADO, CA 92676	INVOICE #09-15			1900	\$250.00		
					\$250.00		
COUNTY OF ORANGE P.O. BOX 567 SANTA ANA, CA 92702	INVOICE #237391			1806	\$182.16		
	INVOICE #237391			1803	\$38.00		
	INVOICE #237391			1900	\$779.74		
	INVOICE #237391			1800	\$16.14		
					\$1,016.04		
X05603 LEWIS BRISBOIS BISGAARD & SMITH 221 N. FIGUEROA STREET, STE 1200 LOS ANGELES, CA 90012	INVOICE #662291			1900	\$400.00		
					\$400.00		
					\$0.00		
					\$0.00		
					\$0.00		
					\$0.00		
					\$0.00		
					\$0.00		
					\$0.00		

The claims listed above totaling **\$2,241.04** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____

**LOCALLY GOVERNED DISTRICT
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 2/17/09
REPORT 02-09C**

Sil-Mod Rec. and Parks Dist. THE COUNTY AUDITOR IS AUTHORIZED TO
P.O.Box 8 DRAW THIS CHECK FROM FUND 728 AGENCY 728
Silverado, CA 92676

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	ORGN	OBJT REV/ BS ACCT	SUB OBJT REV	AMOUNT	AC'S USE ONLY	SC
						DOC NUMBER	
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					\$59.77		
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					\$58.70		
X06022 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676					\$0.00		

The claims listed above totaling **\$1,239.45** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY _____

COUNTERSIGNED BY _____

ATTESTED AND/OR COUNTERSIGNED _____



**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, JANUARY 27, 2009 AT 7:00PM
AT THE SILVERADO COMMUNITY CENTER
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DIRECTORS

Robert Hunt - President
Brett Peterson – Vice-President
Marty Weel – Treasurer
Tricia Evans – Secretary
Mark Levy – Director

STAFF

Aimee Bryer – SCC Director
Elizabeth Martyn – General Counsel
Bev Mileham – Admin. Assistant
Phil McWilliams – Grants Admin.
Steve Reighart – Caretaker
Meghan Warner – Bookkeeper

MINUTES

(A: Action Item) This document is available in PDF format at <http://www.smrpd.org>

The meeting was called to order at 7:00 PM by Director Hunt who acted as chairperson.

ROLL CALL

Directors Hunt, Peterson, Evans and Weel, Grants Administrator McWilliams, Caretaker Reighart, Children’s Center Director Bryer and Admin. Assistant Mileham were present.

PUBLIC ATTENDANCE

Mike Colgan, Scott Breeden, Chay Peterson

PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS

President Hunt announced that an action item to endorse his appointment of former SMRPD Director Deborah Johnson to the Silverado Childrens’ Center Advisory Committee would be added to this Agenda if there were no objections. Hearing none, the item was added. Silverado resident Mike Colgan thanked the Board for their cooperation in helping to answer his questions regarding the Holtz Ranch litigation. He had a few more questions for the Board, and Director Hunt said he would get these for him also. Silverado resident Scott Breeden asked the Board if they should consider getting involved in trying to keep Silverado elementary school open. More details were discussed later in the meeting.

CONSENT CALENDAR

Correspondence

Snyder Landscaping gave Parks and Rec. a refund check because gas prices have gone down. Silverado resident Alice Phillips gave a \$40 donation to the District.

1ST ACTION: Director Evans made a motion to approve and file the Minutes of the Regular Board meeting of December 16, 2008, the Safety Committee meeting of December 16, 2008, the Open Space meeting of January 19, 2009 and Correspondence. Director Peterson seconded. Unanimously approved.

PAYMENT OF DISTRICT BILLS

2nd ACTION: Director Hunt made a motion to approve Transmittal 01-09A for Directors' compensation for the Regular Board meeting of December 16, 2008 payable to Directors Peterson, Weel, Levy, Hunt, and Evans, \$50.00 each, \$250.00 total. Director Evans seconded. Unanimously approved.

3rd ACTION: Director Peterson made a motion to approve payment of Transmittal 01-09B District Bills, \$2,493.48 total. Director Evans seconded. Unanimously approved.

4th ACTION: Director Peterson made a motion to approve payment of Transmittal 01-09C, Utility Bills and reimbursements, \$1,712.56 total. Director Evans seconded. Unanimously approved.

CARETAKERS REPORT

Caretaker Steve Reighart reported on a problem with the sand at Modjeska Park. It has a lot of ash in it from the Santiago Fire of 2007. The Board is concerned for health and appearance reasons. Director Weel suggested exchanging the sand with some of that staged at Station 16 for sandbag filling, since a little ash is of no concern for that use. Permission must be obtained from Station 16 of course.

Caretaker Reighart is working on repairing the drinking fountain at Modjeska Park. Debris has been cleared away from Modjeska Community Center.

Discussed using water efficient ideas at Modjeska Community Center, such as xeriscaping and native plantings. Director Evans will check into this.

CHILDREN'S CENTER DIRECTOR'S REPORT

Director Bryer gave the Board the monthly financial report. The Center is still struggling financially but with a positive cash-flow in December due to fundraising events. An attractive advertising brochure was made by Laura Bennett and Chay Peterson. It will be circulated locally to promote the Center and will also be put on its website. Employees have been cut back. There are a couple of new children enrolled. After school care focus is still being considered. Silverado Elementary school may be closing which would seriously effect the role of the Children's Center. The Board asked Director Weel to send a letter representing SMRPD to the School Board sharing their concerns about the possible loss of the school.

5th ACTION: Director Evans made a motion to confirm the appointment of Deborah Johnson to the Silverado Children's Center Advisory Committee. Director Peterson seconded. Unanimously approved.

GRANTS ADMINISTRATOR'S REPORT

Phil McWilliams said the funds from the Grant that were going to be used for the Solar Project are on hold. He asked the Board what they would like to do and gave two options. One was to use Park Board funds and be reimbursed, while the other was to keep the project open but on hold until June 30, 2009 to see if the Grant funding will be restored by then.

6th ACTION: Director Weel made a motion to send out notices to all the current bidders on the Solar Panel project, to let them know that their bids will be held until June 30, 2009 due to a suspension of grant funds by the State of California. Director Peterson seconded. Unanimously approved.

Director Hunt asked if there was any public comment. Scott Breeden asked how much the project will cost and Mr. Williams replied that it would be about \$30,000, less rebates.

OTHER DISTRICT BUSINESS

Director Hunt acknowledged and expressed the Board's gratitude to 3rd District County Supervisor Bill Campbell for the Proclamation issued by his office to commend outgoing Director Debbie Johnson for her seven years of service on the SMRPD Board.

Roger Rohm and Sally Murphy will be given plaques for their service on the SMRPD Board. They will be invited to a Board meeting for the delayed (from 2002) presentation.

There is a large pine tree in a bad location near the front junction of the two Silverado Community Center buildings. The shade from it will hinder the effectiveness of future planned Solar Panels. The sidewalks around it are buckling, it grows directly over septic line/tank and the main electrical input, plus it's a severe fire hazard because the highly flammable branches are directly above the wood superstructure. Discussed removal and replacing it with a smaller tree. Bev Mileham was asked to contact ICL about a grant that might pay for the removal and the issue will be revisited at the new Regular Board Meeting.

DIRECTOR COMMENTS

Director Evans: The Spring Recreation Brochure is out. The new dance class is a success with 18 children. Guitar instruction has 9 students. Would like to get hikes going again.

Director Weel: The Technology club is going well.

ADJOURNMENT

The meeting was adjourned at 8:35. The next Regular Meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon road at 7:00PM on Tuesday February 24, 2009.