



**REGULAR MEETING OF THE BOARD OF DIRECTORS  
TUESDAY, DECEMBER 16, 2008 AT 7:00PM  
AT THE SILVERADO COMMUNITY CENTER  
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

**DIRECTORS**

Robert Hunt - President  
Marty Weel – Director  
Brett Peterson – Treasurer  
Mark Levy – Secretary  
Tricia Evans – Director

**STAFF**

Aimee Bryer – SCC Director  
Elizabeth Martyn – General Counsel  
Bev Mileham – Admin. Assistant  
Phil McWilliams – Grants Admin.  
Steve Reighart – Caretaker  
Meghan Warner – Bookkeeper

**AGENDA**

(A: Action Item) This Agenda is available in PDF format at <http://www.smrpd.org>

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. ADMINISTER THE OATH OF OFFICE TO DIRECTORS-ELECT**

**IV. PUBLIC AND BOARD INPUT**

Receive written or oral comments or reports only; this is to enable Public input to the Board on any relevant subject and is not a forum for discussion, though Directors may ask for clarification of points. Board input is limited to requests to add urgent items to this Agenda. Time may be limited depending on the number who wish to speak.

**V. CONSENT CALENDAR**

**A1:** Approve and file the November 25, 2008 Regular Board Meeting Minutes, and Correspondence.

**Note:** *Directors may remove any item from Consent Calendar to be considered separately.*

**VI. PAYMENT OF DISTRICT BILLS**

**A2:** Transmittal 12-08A for Directors' compensation for Regular Board Meeting of October 28, 2008 to Directors Evans, Levy, Peterson and Hunt; \$200.00 total

**A3:** Transmittal 12-08B, District Bills, \$1,510.00 total.

**A4:** Transmittal 12-08C, Utility Bills and Reimbursements, \$703.29 total.

**VII. GRANTS ADMINISTRATOR'S REPORT**

(A) **A5:** Consider action on removal of pine tree in the front of Buildings A and B, Silverado Community Center. Call for public input before voting.

**VIII. OTHER DISTRICT BUSINESS**

- (A) **A6:** Annual election of Board Officers
- (B) Discussion of Committee assignments
- (C) Discussion of direction for Silverado Children's Center to deal with reduction in enrollment.
- (D) **DIRECTOR'S COMMENTS: PURSUANT TO GOVERNMENT CODE §54954.2**  
members of the Board of Directors or Staff may ask questions for clarification, make brief announcements, make brief reports on their activities. The Board or a Board member may provide a reference to Staff or other resources for factual information, request Staff to report back at a subsequent meeting concerning any matter, or direct that a matter of business be placed on a future Agenda.  
(1) Director Evans    (2) Director Hunt    (3) Director Levy  
(4) Director Peterson    (5) Director Weel

**IX. COMMITTEES**

*NOTE: There will be no discussion of Committee issues unless agendaized below, or added to the Agenda by majority vote of the Board in Section III to address issues that require immediate attention for reasons to be explained in the motion to add. Other comments can be made under Director Comments.*

**STANDING COMMITTEES:**

- (A) **RECREATION** (Evans, Peterson)
- (B) **FINANCE** (Hunt)
- (C) **PERSONNEL** (Evans)
- (D) **OPEN SPACE AND TRAILS** (Hunt, Levy)
- (E) **FACILITIES AND SAFETY** (Peterson)

**AD HOC COMMITTEES:**

- (F) **SILVERADO CHILDREN'S CENTER** (Evans)  
**Children's Center Advisory Committee** (Evans, Bryer) (Public Members: Dawn Lynch, Julia Jones-Tester, Nancy Moore)
- (G) **IRC LIAISON COMMITTEE** (Peterson, Hunt) (Community Members: Judy Myers, Laura Bennet, Kristi Colgan, Carla Anderson)

**X. ADJOURNMENT**

The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00PM on January 27, 2009.

Materials related to an item on this agenda submitted after distribution of the agenda packet are either available for public inspection at the Silverado Library, or posted on the SMRPD website at <http://www.smrpd.org/agenda-minutes.html>. Materials prepared by SMRPD will be available at the meeting, those provided by others after the meeting.

**LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 12/11/08  
REPORT 12-08A**

Sil-Mod Rec. and Parks Dist. x 8 2676	THE COUNTY AUDITOR IS AUTHORIZED TO DRAW THIS CHECK FROM FUND 728 AGENCY 728
---	--

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	ORGN	OBJT REV/ BS ACCT	SUB OBJT REV	AMOUNT	AC'S USE ONLY DOC NUMBER	SC
X06505 Robert Hunt 28371 Modjeska Canyon Road Modjeska, CA 92676	11/25/08		0100		\$ 50.00		
					<b>\$ 50.00</b>		
X06507 Deborah Johnson PO Box 867 Silverado, CA 92676			0100		\$ -		
X06503 Mark Levy 17452 Olive Hill Road Modjeska Canyon, CA 92676	11/25/08		0100		\$ 50.00		
					<b>\$ 50.00</b>		
X06504 Brett Peterson P.O. Box 613 Silverado, CA 92676	11/25/08		0100		\$ 50.00		
					<b>\$ 50.00</b>		
X06506 Tricia Evans P.O. Box 464 Silverado, CA 92676	11/25/08		0100		\$ 50.00		
					<b>\$ 50.00</b>		

The claims listed above totaling **\$200.00** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

\_\_\_\_\_  
APPROVED BY

\_\_\_\_\_  
COUNTERSIGNED

\_\_\_\_\_  
ATTESTED AND/OR COUNTERSIGNED

**LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 12/11/08  
REPORT 12-08B**

Sil-Mod Rec. and Parks Dist. THE COUNTY AUDITOR IS AUTHORIZED TO  
P.O.Box 8 DRAW THIS CHECK FROM FUND 728 AGENCY 728  
Silverado, CA 92676

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	ORGN	OBJT REV/ BS ACCT	SUB OBJT REV	AMOUNT	AC'S USE ONLY	SC
						DOC NUMBER	
X06018 COOKSMITH LANDSCAPING 630 N. TUSTIN AVE #1518 ORANGE, CA 92867	INVOICE #7848		1400		\$340.00		
	INVOICE #7833		1400		\$235.00		
					<b>\$575.00</b>		
X05686 MEGHAN WARNER P.O. BOX 177 SILVERADO, CA 92676	INVOICE #08-181		1900		\$250.00		
					<b>\$250.00</b>		
X06016 STEVE REIGHART 28291 HILLTOP DRIVE MODJESKA, CA 92676	INVOICE #2062		1900		\$85.00		
					<b>\$85.00</b>		
X05603 LEWIS BRISBOIS BISGAARD & SMITH 221 N. FIGUEROA STREET, STE 1200 LOS ANGELES, CA 90012	INVOICE #647318		1900		\$600.00		
					<b>\$600.00</b>		
					\$0.00		
					\$0.00		
					\$0.00		
					\$0.00		
					\$0.00		
					\$0.00		
					\$0.00		
					\$0.00		
					\$0.00		

The claims listed above totaling **\$1,510.00** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY \_\_\_\_\_

COUNTERSIGNED BY \_\_\_\_\_

ATTESTED AND/OR COUNTERSIGNED \_\_\_\_\_

**LOCALLY GOVERNED DISTRICT  
CLAIMS TRANSMITTED FOR PAYMENT**

**DATE: 12/11/08  
REPORT 12-08C**

Sil-Mod Rec. and Parks Dist. THE COUNTY AUDITOR IS AUTHORIZED TO  
P.O.Box 8 DRAW THIS CHECK FROM FUND 728 AGENCY 728  
Silverado, CA 92676

PAYEE NAME AND ADDRESS SOCIAL SECURITY /TAX ID	DATE INVOICE #	ORGN	OBJT REV/ BS ACCT	SUB OBJT REV	AMOUNT	AC'S USE ONLY	SC
						DOC NUMBER	
X06022 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	<b>REIMBURSEMENT OF CHECK #1590 PAID TO: JANI-KING INVOICE #LAX12080730</b>		1400		\$210.00		
					<b>\$210.00</b>		
X06022 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	<b>REIMBURSEMENT OF CHECK #1588 PAID TO: WASTE MANAGEMENT INVOICE #0051722-2515-2</b>		2800		\$154.50		
					<b>\$154.50</b>		
X06022 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	<b>REIMBURSEMENT OF CHECK #1589 PAID TO: WASTE MANAGEMENT INVOICE #2155117-2515-6</b>		2800		\$61.11		
					<b>\$61.11</b>		
X06022 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676	<b>REIMBURSEMENT OF CHECK #1591 PAID TO: PHIL McWILLIAMS REIMBURSE: THE OC REGISTER PUBLIC NOTICE</b>		1800		\$277.68		
					<b>\$277.68</b>		
X06022 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676					\$0.00		
X06022 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676					\$0.00		
X06022 SMRPD (BofA Account) P.O. Box 8 Silverado, CA 92676					\$0.00		
					\$0.00		
					\$0.00		
					<b>\$703.29</b>		

The claims listed above totaling **\$703.29** are approved for payment pursuant to an order entered in the Minutes of the Board of Directors of this District and I certify that the payees named who are described in Government Code Section 3101 have taken an oath or affirmation required by Government Code Section 3102.

APPROVED BY \_\_\_\_\_

COUNTERSIGNED BY \_\_\_\_\_

ATTESTED AND/OR COUNTERSIGNED \_\_\_\_\_

Silverado Children's Center Budget - Per Month	Jun-08	8-Jul	8-Aug	8-Sep	8-Oct	8-Nov	8-Dec
<b>INCOME</b>							
Tuition	\$13,282	\$13,072	\$9,927	\$9,009	\$10,953	\$10,074	
Donations/Fundraisers	\$1,716	\$2	\$1	\$5,005	\$1,290	\$695	\$1,500
Registration fees	\$800	\$150	\$0	\$350	\$200		
Grants	\$0	\$0	\$0	\$0	\$0		
Fieldtrip Money	\$467	\$899	\$942	\$0	\$46		
<b>Total</b>	<b>\$16,265</b>	<b>\$14,123</b>	<b>\$10,870</b>	<b>\$14,364</b>	<b>\$12,489</b>	<b>\$10,769</b>	
<b>EXPENSES</b>							
<b>Salaries/Total Net Pay</b>							
Director	\$3,100	\$2,867	\$3,000	\$2,857	\$2,975	\$3,000	
P/S Teacher	\$2,199	\$1,547	\$1,814	\$1,311	\$1,291	\$1,438	
S/A teacher	\$1,083	\$1,343	\$1,910	\$1,283	\$903	\$1,134	
Kinder teacher	\$2,346	\$1,762	\$1,764	\$1,501	\$3,060	\$0	
P/S Teacher	\$1,707	\$1,303	\$1,094	\$1,217	\$1,246	\$1,233	
Summer Tempary Teacher	\$0	\$1,206	\$739	\$180	\$0	\$0	
<i>Subtotal</i>	<b>\$10,435</b>	<b>\$10,028</b>	<b>\$10,321</b>	<b>\$8,349</b>	<b>\$9,475</b>	<b>\$6,805</b>	
<b>Payroll expense/Total Employer Taxes/Contrib.</b>	<b>\$873</b>	<b>\$1,188</b>	<b>\$1,292</b>	<b>\$2,526</b>	<b>\$2,761</b>	<b>\$2,993</b>	
<b>Total</b>	<b>\$11,308</b>	<b>\$11,216</b>	<b>\$11,613</b>	<b>\$10,875</b>	<b>\$12,236</b>	<b>\$9,798</b>	
<i>Other (tax on trailer)</i>	\$0	\$0	\$0	\$0	\$72	\$0	
Professional Development	\$0	\$0	\$0	\$0	\$0	\$0	
License Fees (NAEYC, State License)	\$0	\$500	\$0	\$0	\$0	\$0	
Workmens Comp.	\$320	\$339	\$484	\$303	\$278	\$304	
<b>Total</b>	<b>\$0</b>	<b>\$839</b>	<b>\$484</b>	<b>\$303</b>	<b>\$350</b>	<b>\$304</b>	
<b>Office Expenses</b>							
Office supplies	\$358	\$167	\$208	\$342	\$211	\$100	
Postage	\$0	\$0	\$0	\$84	\$0	\$0	
Advertising	\$698	\$698	\$1,276	\$744	\$235	\$466	
Cleaning supplies (toilet tissue, etc.)	\$0	\$167	\$0	\$0	\$72	\$0	
Bank Charges	\$5	\$13	\$13	\$13	\$13	\$13	
Misc.	\$0	\$0	\$0	\$0	\$97	\$10	
<b>Total</b>	<b>\$1,061</b>	<b>\$1,045</b>	<b>\$1,497</b>	<b>\$1,183</b>	<b>\$628</b>	<b>\$589</b>	
<b>Utilities</b>							
Electric	\$530	\$666	\$672	\$662	\$479	\$262	
Trash	\$155	\$155	\$155	\$155	\$155	\$155	
Telephone/Internet/web page	\$137	\$135	\$137	\$135	\$271	\$255	
<b>Total</b>	<b>\$822</b>	<b>\$956</b>	<b>\$964</b>	<b>\$952</b>	<b>\$905</b>	<b>\$672</b>	
<b>Outside services</b>							
Accounting	\$800	\$569	\$680	\$760	\$840	\$680	
Janitorial	\$413	\$413	\$413	\$413	\$413	\$0	
Exterminator	\$49	\$49	\$49	\$49	\$49	\$49	
Building Maintaince/Repairs	\$534	\$0	\$183	\$34	\$0	\$0	
School-age yard Project Expense	\$0	\$0	\$2,618	\$172	\$206	\$304	
<b>Total</b>	<b>\$1,796</b>	<b>\$1,031</b>	<b>\$3,943</b>	<b>\$1,428</b>	<b>\$1,508</b>	<b>\$1,033</b>	
<b>Program Expense</b>							
Animal feed	\$0	\$58	\$0	\$38	\$9	\$58	
Art supplies, toys, etc.	\$585	\$0	\$0	\$0	\$0	\$0	
Curriculum Materials (books, video, etc.)	\$0	\$0	\$0	\$0	\$0	\$51	
Misc.	\$0	\$0	\$0	\$0	\$0	\$0	
Food (snacks)	\$184	\$314	\$260	\$198	\$220	\$116	
<b>Total</b>	<b>\$769</b>	<b>\$372</b>	<b>\$260</b>	<b>\$236</b>	<b>\$229</b>	<b>\$225</b>	
<b>Vehicle Expense</b>							
Tax on van	\$0	\$0	\$0	\$0	\$0	\$0	
Vehicle Expense (maintaince & gas)	\$30	\$200	\$100	\$97	\$0	\$0	
Fieldtrips	\$38	\$739	\$775	\$738	\$46	\$0	
<b>Total</b>	<b>\$68</b>	<b>\$939</b>	<b>\$875</b>	<b>\$835</b>	<b>\$46</b>	<b>\$0</b>	
<b>Total Expenses</b>	<b>\$16,144</b>	<b>\$16,298</b>	<b>\$18,896</b>	<b>\$15,812</b>	<b>\$15,902</b>	<b>\$12,620</b>	
<b>Total Net Income</b>	<b>\$121</b>	<b>-\$2,175</b>	<b>-\$8,282</b>	<b>-\$1,448</b>	<b>-\$3,413</b>	<b>-\$1,851</b>	