



Advocating Open Space Preservation and Public Trails

**REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, SEPTEMBER 23, 2008 AT 7:00PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Robert Hunt - President
Deborah Johnson - Vice-President
Brett Peterson - Treasurer
Mark Levy - Secretary
Tricia Evans - Director

STAFF

Aimee Bryer - SCC Director
Elizabeth Martyn - General Counsel
Bev Mileham - Admin. Assistant
Phil McWilliams - Grants Admin.
Steve Reighart - Caretaker
Meghan Warner - Bookkeeper

MINUTES

(A: Action Item) This Agenda is available in PDF format at <http://www.smrpd.org>

CALL TO ORDER

The meeting was called to order at 7:10 PM.

ROLL CALL

Directors Hunt, Levy, Johnson, Peterson, Evans, Childrens Center Director Grant, Grants Administrator Phil McWilliams, and Admin. Assistant Bev Mileham were present.

PUBLIC ATTENDANCE

Marty Weel, Jane Bove

PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS

None

CONSENT CALENDAR

1ST ACTION: Director Johnson made a motion to approve the Minutes of Regular Board meeting of August 26, 2008, and the August 26, 2008 Safety Committee Meeting, the September 15, 2008 Open Space committee Minutes, and correspondence.
Director Levy seconded. Unanimously approved.

PAYMENT OF DISTRICT BILLS

2nd ACTION: Director Peterson made a motion to approve Transmittal 09-08A for Directors compensation for the Regular Board meeting of Aug. 26th, 2008 payable to Directors Peterson, Levy, Hunt, Johnson and Evans, \$50.00 each. \$250.00 total. Director Johnson seconded.
Unanimously approved.

3rd ACTION: Director Evans made a motion to approve payment of Transmittal 09-08B District Bills, \$3,876.77 total. Director Johnson seconded. Unanimously approved.

4th ACTION: Director Johnson made a motion to approve payment of Transmittal 09-08C, Utility Bills and reimbursements, \$1,631.24 total. Director Peterson seconded. Unanimously approved.

SILVERADO CHILDREN'S CENTER

Director Bryer gave the Board the Children's Center Financials for review. There are only around 77 children enrolled at Silverado elementary school which has caused an enrollment drop at the Children's center. The Advisory committee is working on marketing ideas and some employees have been cut to part time. Director Bryer is open to any financial suggestions from the Board to help cut back expenses.

Parent work days have been very successful with gardening, wood chips, and weed cleanups complete. A dedication ceremony is being planned on November 16. Mr. Andrew Edwards has again assisted the Center with a donation of \$5,000. The staff, parents, and the children will express their thanks with an award plaque. The van donated to the District by Mr. Edwards is to be used primarily by the Children's Center as intended. SMRPD may use it occasionally to transport hikers if that program is revived. At the moment the only qualified drivers are Children's Center employees. Director Bryer is working on a gardening grant.

5th ACTION: Director Johnson made a motion to accept the Children Centers Employee Handbook, subject to legal review. Director Evans seconded. Unanimously approved.

GRANTS ADMINISTRATOR'S REPORT

Phil McWilliams reported that he turned in the CEQA exemption to the State for the solar panel installation project at the Silverado Community Center.

OTHER DISTRICT BUSINESS

SMRPD General Counsel Elizabeth Martyn has changed law firms, and the minimum fee is now \$200/hr, requiring an adjustment of the existing contract.

6th ACTION: Director Levy made a motion to accept the new \$200/ hr rate with the same annual budget cap approved earlier. Director Peterson seconded. Unanimously approved.

CLOSED SESSION PURSUANT TO GOVERNMENT CODE 54956.8 – No actions, no reportable items.

7th ACTION: Director Hunt made a motion to enter into a one year contract with Jani-King to clean the Silverado Community Centers for \$210 a month This contract supersedes all others with Jani-King. A notice letter negating the automatic rollover of the contract on the anniversary date will be sent within 60 days. Director Johnson seconded. Unanimously approved.

Director Evans volunteered to monitor the cleaning to ensure it is done properly.

DIRECTORS INDIVIDUAL COMMENTS

Director Evans asked everyone to support the hikes listed in the brochure, and noted that on October 18th a native gardening class is being offered at the Silverado Community Center. She will set up a booth at the Silverado Country Fair.

Directors Hunt and Levy reported the Adopt-A-Highway plan for Santiago Canyon Road is progressing, took a tour with County personnel.

Director Johnson and SCC Director Bryer are working on getting burnt trees removed from behind the Children's Center.

ADJOURNMENT

The meeting was adjourned at 9:15 PM. The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon road at 7:00 PM on Tuesday October 28, 2008.