



**REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY MARCH 27, 2007 AT 7:00 PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

**Robert Hunt - President
Deborah Johnson – Vice-President
Brett Peterson – Treasurer
Mark Levy – Secretary
Tricia Evans – Director**

STAFF

**Aimee Bryer – SCC Director
Elizabeth Martyn – General Counsel
Bev Mileham – Admin. Assistant
Phil McWilliams – Grants Admin.
Steve Reighart – Caretaker
Meghan Warner – Bookkeeper**

MINUTES

(A: Action Item) These minutes are available in PDF format at <http://www.smrpd.org>

CALL TO ORDER

The meeting was called to order at 7:07 PM by President Hunt, who acted as chairperson.

ROLL CALL

Directors Hunt, Levy, and Peterson were present. Caretaker Steve Reighart, Grants Administrator Phil McWilliams, Admin. Assist. Bev Mileham and Children's Center Director Aimee Bryer were present.

PUBLIC ATTENDANCE

Bonnie Smith, Judy T. Myers

PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS

Director Hunt said it seems worthwhile to pass a Resolution supporting the Hayward effort to modify annual ERAF tax losses to the state, depending on the cost of participating which will be determined before proceeding.

CONSENT CALENDAR

1st ACTION: Director Levy made a motion to approve the Consent Calendar with the Minutes of February 27, 2007 Regular Board Meeting; February 19 Open Space and Trails Committee Meeting; and the February 26, 2007 Safety Committee Meeting. Director Peterson seconded. Unanimously approved.

The missing Open Space Meeting Minutes of March 12, 2007 will be approved at the next Regular Board Meeting.

PAYMENT OF DISTRICT BILLS

2nd ACTION: Director Peterson made a motion to approve payment of Transmittal 03-07A for Directors Compensation for the Regular Board Meeting of February 27, 2007 to Directors Hunt, Peterson, Evans, Johnson and Levy for \$250.00 total. Director Levy seconded. Unanimously approved.

3rd ACTION: Director Levy made a motion to approve payment of Transmittal 03-07B, District Bills, totalling \$7,453.53. Director Peterson seconded. Unanimously approved.

4th ACTION: Director Peterson made a motion to approve Transmittal 03-07C, Utility Bills totaling \$565.56. Director Levy seconded. Unanimously approved.

5th ACTION: Director Levy made a motion to approve payment of Transmittal 03-07D, Reimbursement to Grants Administrator for Silverado Renovation Project finishing expenses (termite and HVAC work) \$1,374.36 total. Director Peterson seconded. Unanimously approved.

SILVERADO CHILDREN'S CENTER

The Financial Report showed that the Center made about \$2,500 in February, not including the Chili Cook-Off income that brought in about \$4,000 for the Center. The event put them on Bill Campbell's web page and was also written up in the OC Register. Parent conferences and workshops are being planned. Would like to hire someone qualified for part time work. Have developed a monthly maintenance check list to keep things working smoothly. Evacuation and safety plans have been reviewed. The Ameriquest Grant is still in the process, and playground improvements are being planned.

GRANTS ADMINISTRATOR'S REPORT

Bonnie Smith and Phil McWilliams are looking at new landscapers. The costs will go up and may even double. The Directors discussed this and will bring it up again at the next meeting when all the Directors are present. The Directors would like to have the bookkeeper come to a meeting to advise them on the current financial status of SMRPD. All will be discussed again at the next meeting. Also, the Directors and Mr. McWilliams discussed the need for janitorial services at the community centers. This will be discussed at the next meeting as well, when it has been decided what the budget will allow. Will have the back-flow testing done at \$25 per valve. Stucco repair is finished at Silverado community center. Mr. McWilliams will sign the bond exoneration letter received from Surety Co., stating that the work at the Community Center work is complete. The rubber mat under the playground equipment at the Silverado Comm. Ctr. is cracked. The company the mat was purchased from will honor the warranty and fix it.

CARETAKER'S REPORT

Director Hunt presented a new Rental Agreement for the community centers, with these additions: (1) Don't move filing cabinets or desks.(2) Don't remove items attached to walls. (3) Don't use packing tape or duct tape on veneered walls or acoustic ceiling or panels. (4) Don't slide heavy items across the floor, use dollies.

6th ACTION: Director Levy made a motion to approve the above changes to the Rental Agreement for the community centers. Director Peterson seconded. Unanimously approved.

7th ACTION: Director Peterson made a motion to approve up to and not to exceed \$400, to purchase new area rugs to the Silverado Comm. Ctr. And also, to approve up to and not to exceed \$200 for back flow devices. Director Levy seconded. Unanimously approved.

Caretaker Steve Reighart checked the swings to make sure they were safe. He removed the horseshoe stakes and railroad ties. Removed the concrete fence and had a large stump removed by Bill Edney. Sprinklers valve diaphragms were replaced. Discussed seeding the lawn, Mr. Reighart will call Fran Williams for advise, this may be in landscaper's contract to do this, as they have offered to at no charge. He will patch asphalt in basketball courts. Building B has been cleared of old useless machines.

OTHER DISTRICT BUSINESS

Director Hunt said that all purchasing needs to be approved by the Board. Discussed climbing structures and skate park structures. Skate park may happen first because it can serve more children and also Capri supports the concept. Board was in favor of getting the Skate Park started first.

8th ACTION: Director Levy made a motion to approve a promotional \$100 Yoga Class coupon to a PTA fundraiser for their Silent Auction. Director Peterson seconded. Unanimously approved.

9th ACTION: Director Levy made a motion to approve a \$250 donation to the Steve Ambriz memorial golf tournament that benefits the Orange Library Children's Reading Room. 1 –AYE, 2-NO. MOTION FAILED.

10th ACTION: Director Hunt made a motion to approve \$230 already paid to remove non-working items from the Silverado Comm. Ctr. Director Peterson seconded. Unanimously approved.

11TH ACTION: Director Levy made a motion to approve purchasing a TPL Handbook, not to exceed \$60 and two replacement Welcome To The Park signs, not to exceed \$80 total. Director Peterson seconded. Unanimously approved.

Approval of purchasing a copy machine was tabled to the next Regular Board Meeting.

OPEN SPACE

Director Hunt had four District maps made. The Directors reviewed them and discussed which parcels they could recommend to Green Vision/ Measure M group for Open Space acquisition. The parcels of choice were divided into two sections, four for the Northern District and five for the Southern District. North: Holtz Ranch, Macpherson, First Cornerstone and Baker Square. South: Baczynski, Adam, Katelaris, Chi, and Alley.

12th ACTION: Director Levy made a motion to approve prioritization of the parcels chosen above to Green Vision/Measure M. Director Peterson seconded. Unanimously approved.

ADJOURNMENT

Meeting was adjourned at 10:25PM. The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon road at 7:00PM on Tuesday April 24, 2007.