



P.O. BOX 8, SILVERADO, CA 92676

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
TUESDAY SEPTEMBER 26, 2006 AT 7:00 PM  
AT THE IRWD SANTIAGO WATER DISTRICT OFFICE  
7431 SANTIAGO CANYON ROAD, SILVERADO 92676**

**DIRECTORS**

**Robert Hunt - President  
Deborah Johnson – Vice-President  
Brett Peterson – Treasurer  
Mark Levy – Secretary  
Tricia Evans – Director**

**STAFF**

**Aimee Bryer – SCC Director  
Elizabeth Martyn – General Counsel  
Bev Mileham – Admin. Assistant  
Phil McWilliams – Grants Admin.  
Steve Reighart – Caretaker  
Meghan Warner – Bookkeeper**

**MINUTES**

(A: Action Item) These minutes are available in PDF format at <http://www.smrpd.org>

**CALL TO ORDER**

The meeting was called to order at 7:06 PM by President Hunt, who acted as chairperson.

**ROLL CALL**

Directors Hunt, Levy, and Johnson were present. Caretaker Steve Reighart, Grants Administrator Phil McWilliams, Silverado Children's Center Director Aimee Bryer and Admin. Assist. Bev Mileham were present.

**PUBLIC ATTENDANCE**

Bruce Newell (Architect, Silverado Project); Mary Schreiber and Scott Breeden (Open Space and Trails Committee)

**CONSENT CALENDAR**

Pursuant to a report received in the correspondence, there was a discussion about the loss of 6.75 square miles that were detached from the District by LAFCO. The Directors discussed the need to get more involved and attend LAFCO meetings.

**1ST ACTION:** Director Johnson made a motion to approve Consent Calendar with the Minutes of the September 2, 2006 Regular Board Meeting, the September 11, 2006 Open Space Committee Meeting, and the September 10, 2006 Safety Committee Meeting. Director Levy seconded. Unanimously approved.

**SILVERADO CHILDREN'S CENTER DIRECTOR'S REPORT**

SCC Director Aimee Bryer discussed an upcoming Ameriquest \$15,000 grant check presentation ceremony with Ameriquest. The media was invited to attend.

The new Children Center sign and Ameriquest banners will arrive within the week. A meeting with the ad hoc Committee to finish up the OC Family Grant is scheduled within the week. A Harvest Festival Fundraiser at the Modjeska Home is being planned.

### **CARETAKER'S REPORT**

Steve Reighart reported that things are going well at Modjeska Community Center and the park. He requested permission to put in a 220V light, which he was directed to proceed with. The small building behind the Community Center has a new roof and he will store tables and chairs in it.

Silverado construction is ongoing. Need to repair or purchase a new master circuit breaker for the main electrical panel.

The Vinyasa Power Yoga classes have moved to the Modjeska Community Center as a permanent home because the temporary location there attracted many new participants, the wood dance floor is well suited to the activity, and the absence of a second meeting building offers a quieter venue.

### **GRANTS ADMINISTRATION REPORT**

Bruce Newell gave a report on the progress of the Prop. 40 funded Renovation Project at the Silverado Park and Community Center. There are minor problems whose biggest effect will be that construction will not be finished until after the Silverado Fair. However, getting the site ready for it by October 13th appears quite possible, with the only unavailable area being the big room in the old wing.

Vargas Structures Inc. invoice #4 Progress Payment request needs review, the final copy having been received on September 26th. There will be a Special Board Meeting called to vote on approving the request following detailed review and approval by the Architect and Project Manager.

Phil McWilliams gave a grants status report with written copies to the Board. The grant advances received, plus interest: \$151,610.78 (total). Total expenditures: \$102,208.23. The balance is \$49,402.55. Reimbursements requested: \$49,436.00. Major parts of the project left to complete include concrete slab, canopies, sports floor, ceiling and light fixtures.

### **PAYMENT OF DISTRICT BILLS**

**2ND ACTION:** Director Johnson made a motion to approve payment of Transmittal 09-06A for \$200.00 total for Directors compensation for the Board Meeting of August 22, 2006 to Directors Johnson, Hunt, Levy & Peterson. Director Levy seconded. Unanimously approved.

**3RD ACTION:** Director Johnson made a motion to approve payment of Transmittal 09-06B, District Bills for \$6,444.06. Director Levy seconded. Unanimously approved.

**4TH ACTION:** Director Johnson made a motion to approve payment of Transmittal 09-06C, District Bills for \$2777.31, with the addition of the annual Web hosting invoice for \$225.00, making the new total \$3002.31. Director Levy seconded. Unanimously approved.

Action on Vargas Structures Inc. Invoice #4 was continued pending review and adjustment by the Architect and Project manager.

## **OTHER DISTRICT BUSINESS**

Director Hunt reminded the Directors about the 2006 Ethics Orientation requirements. Director Johnson passed out information on the State Attorney General's online training program.

A Strategic Plan Update meeting will be scheduled. Director Johnson will locate a facilitator for the meeting.

The Board discussed the District's Conflict of Interest information from 2005 and agreed that no update was required. Director Hunt will complete the Conflict of Interest Update forms for the Orange County Clerk of the Board by October 1, 2006.

## **COMMITTEES**

### **RECREATION**

The new fall recreation brochures were mailed out. The Silverado Post Office announced that there will be no more bulk rate mailing service available within the canyons. Director Levy will check into this.

### **OPEN SPACE AND TRAILS**

The latest Green Vision meeting and current status were discussed. Director Johnson asked about the possibility of properties being acquired, and the impact it would have on the community. Questions asked were, who will maintain the property? Would the Board have any say in decisions being made?

Phil McWilliams will continue to attend the meetings and report at the Strategic Planning meeting. Director Hunt suggested that more community groups should get involved in these decisions.

Director Hunt attended the last HB&P Strategic Plan Update meeting at Santiago Oaks Park. Funding and becoming an independent county department seem to be the most important issues facing HB&P.

### **FACILITIES COMMITTEE**

Director Johnson and Caretaker Steve Reighart held a Safety Committee Meeting on September 10, 2006. They are unhappy with the landscaping being done at both community centers and parks. Phil McWilliams was asked to have Snyder landscaping attend a Board Meeting to discuss revisions to the service and the attendant costs.

### **CHILDREN'S CENTER AD HOC COMMITTEE**

Director Johnson is working on the Operations and Marketing plan to complete the OCCFC grant.

## **ADJOURNMENT**

The meeting was adjourned at 9:13PM. The next regular meeting of the Board of Directors will be at the Water District Office, 7431 Santiago Canyon Road at 7:00PM on Tuesday October 24, 2006.