



P.O. BOX 8, SILVERADO, CA 92676

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
TUESDAY NOVEMBER 8, 2005 AT 7:00 PM  
AT MODJESKA FIRE HALL 16  
28951 MODJESKA CANYON ROAD, MODJESKA 92676**

**DIRECTORS**

**Robert Hunt - President  
Deborah Johnson – Director  
Brett Peterson – Vice-President  
Mark Levy – Secretary**

**STAFF**

**Aimee Bryer– SCC Director  
Elizabeth Martyn – General Counsel  
Bev Mileham – Admin. Assistant  
Phil McWilliams – Grants Admin.  
Steve Reighart – Caretaker  
Meghan Warner – Bookkeeper**

**MINUTES**

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**CALL TO ORDER**

The meeting was called to order at 7:11 PM by President Hunt, who acted as chairperson.

**ROLL CALL**

Directors Hunt, Levy, and Johnson were present. Grants Administrator Phil McWilliams and Administrative Assistant Bev Mileham were present.

**CONSENT CALENDAR**

**1st ACTION:** Director Johnson made a motion to accept the Consent Calendar. Director Levy seconded. Unanimously approved.

**PAYMENT OF DISTRICT BILLS**

**2nd ACTION:** Director Hunt moved to approve Transmittal 11-05A for **\$100.00** total for Directors compensation for the Regular Board Meeting of October 25, 2005 to:

Director Levy \$50.00

Director Hunt \$50.00

Director Johnson seconded. Unanimously approved.

**3rd ACTION:** Director Hunt moved to approve Transmittal 11-05B for **\$2,444.13** total to:

Meghan Warner \$262.50 Inv. #05-92

Ware Disposal \$108.63 Inv. #5B101010

K.J. Snyder \$575.00 Inv. #5338 and 5372

Richard Hale, CPA \$10.00 Inv. #Dated 10-31-05 (Auditor)

SCWD \$1,488.00 Inv. # 10001600, 10059600, 10059300

Director Levy seconded. Unanimously approved.

## **GRANTS ADMINISTRATOR'S REPORT**

The Prop. 40 Grant advance can either be requested 10% immediately and 70% later, or 80% later. The Board requested that an application for the immediate 10% advance be filed.

It was reported that Bonnie Smith, who lives just across the street from the Modjeska Park and is a landscaping professional, volunteered to monitor the sprinkler schedules to reduce water use. The Board gratefully accepted her offer, and Phil McWilliams was asked to furnish her a key to the locked timer control.

Received two bids for the Modjeska Community Center roof, with two more expected.

Four copies of the book, "Funding and Open Space Acquisition," have been ordered for Board members. After review of this material, the Board will discuss the scope and direction of open space involvement for the District.

The second marquee event sign has been ordered.

## **OTHER DISTRICT BUSINESS**

**4th ACTION:** Director Johnson made a motion to authorize the purchase of plants for Modjeska Park to be installed by volunteers in an amount not to exceed \$600. This is the amount that the volunteer clearing and cleanup work saved the District from having to pay to a landscaper. Director Levy seconded. Unanimously approved.

The Board discussed establishing a defined structure, target date, and cost allowance for obtaining consulting services on revenue increase mechanisms for existing Parks and Recreation operation/maintenance, and potential Open Space programs. Director Hunt spoke with CSDA and will investigate a possible source of a consulting for Open Space planning. He also contacted General Counsel Betsy Martyn for advice. Director Levy was concerned that the costs of consultants may be too high, and suggested the Board get more involved with various agency and inter-agency meetings. The Board will revisit this issue no later than the first Regular Board Meeting in December.

## **CHILDREN'S CENTER**

Directors Hunt and Johnson attended a meeting called by SCC Director Aimee Bryer with the parents of children currently enrolled in the Children's Center. The meeting went well, the parents are enthusiastic and ready to help support the center. Director Hunt discussed the financial situation with them. Some of them were unaware of the financial difficulties.

Director Johnson asked that the SCC Employee Handbook be put on the next Agenda for approval. She and Aimee Bryer worked out an interim Budget that slashes expenses and resulted in a slightly better than break-even cash flow for the next 30 days. This was accomplished by deferring some bills that must eventually be paid.

## **ADJOURNMENT**

The meeting was adjourned at 8:40PM. The next Regular Meeting of the Board of Directors will be at the Silverado Community Center, 27641 Silverado Canyon Road at 7:00PM on Tuesday November 22, 2005.