



P.O. BOX 8, SILVERADO, CA 92676

**REGULAR MEETING OF THE BOARD OF DIRECTORS
THURSDAY SEPTEMBER 22, 2005 AT 7:00 PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

**Robert Hunt - President
Deborah Johnson – Director
Brett Peterson – Vice-President
Mark Levy – Secretary**

STAFF

**Cathie Fountain – SCC Director
Elizabeth Martyn – General Counsel
Bev Mileham – Admin. Assistant
Phil McWilliams – Grants Admin.
Steve Reighart – Caretaker
Meghan Warner – Bookkeeper**

AGENDA

(A: Action Item)

This Agenda is available in PDF format at <http://www.smrpd.org>

NOTE: Board Planning Meetings are held on second Thursdays in Modjeska Canyon, and Board Regular Business Meetings with Staff Reports are held on fourth Thursdays in Silverado Canyon.

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS

Receive written or oral information/reports only; the Board cannot answer questions at this time. Oral comments limited to three minutes per person. The Board cannot discuss non-agendized items.

A1: (Make motion to add to this Agenda Employment Contract Amendment approval for SCC Director's voluntary reduction in working hours and salary, effective from 9/16/05.)

IV. A2: CONSENT CALENDAR

- (A) Minutes of the September 8, 2005 Regular Board Meeting
- (B) Correspondence

Note: Directors may remove any item from Consent Calendar to be considered separately.

V. A3: Resolution #062305-01 to accept Letter of Engagement from Hale & Company for the FY2004-2005 District Audit, this action to be effective from June 23, 2005. Roll-Call vote.

VI. PAYMENT OF DISTRICT BILLS

(A) Approval of Payment Requests totaling **\$3,884.11**:

A4: Transmittal 09-05D for \$100.00 total for Directors' compensation for the Regular Board Meeting of September 8, 2005 to:

Director Levy	\$50.00
Director Hunt	\$50.00

A5: Transmittal 09-05E for \$3,784.11 total to:

Meghan Warner	\$225.00	Invoice #05-76 (BOOKKEEPER)
Phil McWilliams	\$250.00	Invoice 08/2005, (GRANTS ADMINISTRATOR)
County of Orange	\$500.00	Invoice #222557, LAFCO levy
SCE	\$739.11	Invoice dated 9/9/2005
Richard L. Hale, CPA	\$1,512.50	Invoice dated 8/31/05 (AUDITOR)
Home Depot	\$42.50	Invoice dated 9/5/05
K.J. Snyder (Landscaping)	\$515.00	Invoices #5282 and #5260

VII. SILVERADO CHILDREN'S CENTER DIRECTOR'S REPORT

(To be presented by the *ad hoc* Children's Center Committee in Section XI.(F).)

VIII. CARETAKER'S REPORT

- (A) Status of bids for removing and thinning brush along the roadside edge of Modjeska Park.
- (B) Discussion of request by Marc Grossman of Modjeska regarding rebuilding of the gazebo above Modjeska Park and adding a plaque in memory of long time Modjeska resident Jennie Richards, who passed away this year. Determine whether the gazebo is located on District property.

IX. GRANTS ADMINISTRATOR'S REPORT

- (A) Report on Grants status.
- (B) Report on attendance at the Local Government Commission's Resource Conservation event with Director Peterson and other community members.
- (C) Roof repair of Modjeska Community Center.

X. OTHER DISTRICT BUSINESS

- (A) **A6:** Elect an interim Board Treasurer to fill the position until the annual election of Board Officers in December, 2005.
- (B) **A7:** Set procedure and timetable for appointing a replacement Director to fill the current open spot on the Board.
- (C) **A8:** Determine how best to complete a Budget for FY 2005-2006 in as short a time period as possible since it is now past the due date for completion.

- (D) **A9:** Consider revising Board Meeting dates per request of Director Peterson.
- (E) Receive and discuss report from Silverado Children's Center, Inc. representatives regarding status of the takeover bid for the Silverado Children's Center Enterprise Activity.
- (F) Define a course of action to solicit community members for appointments to Recreation and Open Space & Trails Committees, and such other committees as the Board or President may see fit to establish. Outreach may include using existing signage, mailed surveys, and other venues as may be determined.
- (G) Select a method to identify and engage consultants for open space and trails, and for development of a District Management Plan.

XI. COMMITTEES

NOTE: There will be no discussion of Committee issues unless specifically agendized here, or added to the Agenda by majority vote of the Board in Section III of this Agenda to address issues that require immediate attention for reasons to be explained in the motion to add. This Committee listing shall not be used as a mechanism to discuss non-agendized topics.

STANDING COMMITTEES:

- (A) RECREATION (Levy, Peterson)
 - (1) Report on Modjeska Goat Shed Moonlight Hike, Canyons Book Club, and other Recreation Programs.
- (B) FINANCE (Hunt, Johnson)
- (C) PERSONNEL (Hunt, Johnson)
- (D) OPEN SPACE AND TRAILS (Hunt, Levy)
 - (1) Report on and discussion of LAFCO report, hearing and action on Sphere of Influence adjustments for the District.
 - (2) Discuss revision of district Strategic Plan to reflect current views regarding open space management.
- (E) FACILITIES AND SAFETY (Johnson, Peterson)
 - (1) Set a firm date for 3rd Quarter Safety Meeting prior to October 1, 2005.

AD HOC COMMITTEES:

- (F) CHILDREN'S CENTER (Hunt, Johnson)
 - (1) Monthly report of enrollment, financial status and other topics from a 9/22/05 meeting of the Committee with Director and Staff.

XII. ADJOURNMENT

The next regular meeting of the Board of Directors will be at Modjeska Fire Hall 16, 28951 Modjeska Canyon Road at 7:00PM on Thursday October 13th, 2005, unless modified by Board Action on Item X.(D) of this Agenda.