



P.O. BOX 8, SILVERADO, CA 92676

**REGULAR MEETING OF THE BOARD OF DIRECTORS
THURSDAY MAY 26, 2005 AT 7:00 PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

**Robert Hunt - President
Deborah Johnson – Director
Brett Peterson – Vice-President
Mike Boeck - Treasurer
Mark Levy - Secretary**

STAFF

**Cathie Fountain – SCC Director
Elizabeth Martyn – General Counsel
Bev Mileham – Admin. Assistant
Phil McWilliams – Grants Admin.
Steve Reighart – Caretaker
Meghan McCauley – Bookkeeper**

MINUTES

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CALL TO ORDER

The meeting was called to order at 7:08PM by President Hunt, who acted as chairperson.

ROLL CALL

Director Peterson was absent, Director Levy was absent with excuse. All Staff present except Children's Center Director Cathie Fountain.

PUBLIC ATTENDANCE

Fran Williams, Steve and Linda Peterson, Sally Murphy

PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS

1st ACTION Director Boeck moved to add a late arriving SBC bill on Transmittal 05-05E in the amount of \$44.49 to the Agenda for approval. Director Johnson seconded. Unanimously approved.

CONSENT CALENDAR

2nd ACTION Director Johnson moved to accept the Consent Calendar. Director Boeck seconded. Unanimously approved.

TREASURER'S REPORT

Payment of last month's invoices may be late, they were misplaced at the County. The Financial Report was reviewed by the Board. Director Boeck stated the need to get Prop 40 funds going ASAP to offset the large cash outlays of the past few months.

3rd ACTION Director Boeck made a motion to approve payment of transmittal 05-05C for \$150.00 total for Directors' compensation for the Regular Board Meeting of May 12, 2005 to:

Director Boeck	\$50.00
Director Levy	\$50.00
Director Hunt	\$50.00

Director Johnson seconded. Unanimously approved.

4th ACTION Director Boeck made a motion to approve payment of transmittal 05-05D for \$2,735.61 total to:

Phil McWilliams	\$449.19	Reimbursement and Inv. 04/2005
Steve Reighart	\$1,160.40	Reimbursement and Inv. #2014
RSL Construction		
RSSE Structural	\$520.00	Inv. #2734 (Renovation Project)
SCE	\$343.52	Inv. Dated 5-11-05
Meghan McCauley	\$24.68	Inv. #05-48 (Bookkeeper)
Steve Reighart (RSL Construction)	\$262.50	Reimbursement and Inv. #2014 (Caretaker Residence Contract)

Director Johnson seconded. Unanimously approved

An error in the Agenda was noted, the second transmittal was listed as 04-05E, and the correct transmittal number is 05-05D.

5th ACTION Director Boeck made a motion to approve payment of transmittal 05-05E for \$44.49 to:

SBC	\$44.49	Phone Bill
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Director Johnson seconded. Unanimously approved.

SILVERADO CHILDREN'S CENTER

Director Cathie Fountain was not present, having notified only Bev Mileham a few hours prior to the meeting that she would not be able to attend for reasons not specified.

The MOU Draft for the Children's Center was reviewed by the Directors. Everyone including Sally Murphy who was at the meeting representing the Parent Group (Silverado Children's Center, Inc.) accepted the Draft looked with no changes except filling in the several blanks (dates, time periods, etc.).

There has been a lack of support for the takeover by the parents at the center. The lack of support may mean that the District will have to retain ownership and that future cash shortfalls will likely result in the closing of the Center. The Board decided on a time limit of 120 days for completion of the takeover effort by Silverado Children's Center, Inc., with the stated 60 day extension available for use as specified in the MOU.

Director Boeck wanted it to be clear to everyone that the credit card debt is not to be assumed by the District if the transfer of the operation goes forward. Directors Hunt and Johnson replied that all assets and liabilities associated with the business go with it except for any that are specifically excluded. The only exclusion to date is the approximately \$66,000 in cash infusions from the General Fund to the Enterprise Fund over a seven-year period that the Board has agreed to forgive.

6th ACTION Director Johnson made a motion that the Memorandum of Understanding with Parents Group regarding the takeover of the Silverado Children's Center be accepted, to be executed by President Hunt as soon as possible. Director Hunt seconded. Unanimously approved.

The Silverado Children's center monthly Financial Report was reviewed by the Board, and numerous questions arose. It was decided that Directors should review them further before discussing.

CARETAKER'S REPORT

Fran Williams gave the Board a copy of the monthly calendars for rentals of the Modjeska and Silverado Community Centers. She reported that the Pet Clinic was a success, and that cleaning supplies and a vacuum cleaner are needed for the Community Centers. She will make a list of needs and submit to the Board later.

There is a new locking mailbox at the Silverado center for direct delivery of mail that will be handled by Caretaker Steve Reighart.

Phil McWilliams will purchase combination lock boxes for the Community Center keys to make them more readily accessible to users and more secure than hanging them on a fence.

New air conditioning and heating limit timers have been installed at the Silverado Community Center. They were only installed in the west unit because the circuit breaker in the east unit needs to be replaced. Covers for the switches in both HVAC exterior junction boxes will be fabricated and installed.

Director Hunt requested that new rattlesnake warning signs be hung at the Modjeska and Silverado parks because of the obviously increased snake population this year. Purchase of a suction device for immediate snake-bite treatment was proposed. Director Boeck said that District personnel are not qualified to perform medical care and incurred high liability in doing so. The best approach was agreed as calling paramedics since there's a full-time fire station about a mile away.

The Monthly Safety report forms and their use were discussed.

The Caretaker met with a sheriff's deputy and filed a report on vandalism in Modjeska Park. He also spoke to the children involved. He believes they are just bored and need activities to help keep them busy. He discussed taking some of the kids on field trips. He will talk to Director Levy, who is head of the Recreation Committee to try to come up with ideas for the kids.

GRANTS ADMINISTRATOR'S REPORT

Phil McWilliams reported that Renovation Project Architect Bruce Newell had met with the county planning and building code personnel. In order to get permits it may be necessary to prove that the Modjeska Community Center was built by the state, as there appears to be no existing building permit for the structure. It was built in approximately 1947 and used since as the community Fire Hall and since 1972 as a Community Center. Francisco Alonso with the County is advising on ways to overcome this roadblock to the project.

Phil McWilliams presented two quotes for asbestos removal. The Board had previously authorized him to obtain quotes and execute a contract not to exceed \$4,100 so there was no need for further action. It was noted that the usual procedure is to accept the low bid unless

there is compelling reason to do otherwise. **(NOTE: The authorizing Action specified that the low bidder was to be selected. – R. Hunt, 5/31/05)**

OTHER DISTRICT BUSINESS

7th ACTION Director Boeck made a motion to approve Resolution # 052605-1, for the District to cosponsor a conference on Sept. 16, 2005, *Resource Conservation: Successful Strategies and Funding Opportunities for Creating Healthy Communities*. Director Johnson seconded.
A ROLL CALL vote was taken: Director Boeck, AYE; Director Hunt, AYE; Director Johnson, AYE.

President Hunt observed that the Committee listings were not in agreement with the District Policy document, and that a revision of both would be added to the Agenda for the next Board Meeting, after consulting with Counsel regarding any special noticing requirements.

The Silverado Children's Center discussion was revisited briefly, concluding that the ad hoc Children's Center Committee should meet with the SCC Director next week to obtain information about the Center's finances, OCCFC grant status, accounts receivable balance, status of the summer program, and other information not available because of the absence of the SCC Director at this meeting and the lack of a written report.

COMMITTEES

Trails and Open Space Acquisition, ad hoc: Director Boeck reported on his attendance at the May 24th Open Space and Wildlands Stakeholder Meeting. He also attended an award ceremony at Irvine Park on May 26th, where U.S. Secretary of the Interior Gale Norton presented Donald Bren with a special award for public service related to the open space dedications and the involvement of multiple groups and agencies in its management. Mr. Bren announced the donation of an additional \$20,000,000 for management of the Irvine Ranch Land Reserve.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 9:40PM. The next regular meeting of the Board of Directors will be at the Modjeska Community Center/Fire Hall 16, 28990/28951 Modjeska Canyon Road at 7:00PM Thursday, May 12, 2005.