



P.O. BOX 8, SILVERADO, CA 92676

**REGULAR MEETING OF THE BOARD OF DIRECTORS
THURSDAY APRIL 28, 2005 AT 7:00 PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

**Robert Hunt - President
Deborah Johnson – Director
Brett Peterson – Vice-President
Mike Boeck - Treasurer
Mark Levy - Secretary**

STAFF

**Cathie Fountain – SCC Director
Elizabeth Martyn – General Counsel
Bev Mileham – Admin. Assistant
Phil McWilliams – Grants Admin.
Steve Reighart – Caretaker
Meghan McCauley – Bookkeeper**

AGENDA

(A: Denotes Action Item)

This Agenda is available in PDF format at <http://www.smrpd.org>

NOTE: Board Planning Meetings are held on second Thursdays in Modjeska Canyon, and Board Regular Business Meetings with Staff Reports are held on fourth Thursdays in Silverado Canyon.

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS

Receive written or oral information/reports only; the Board cannot answer questions at this time. Oral comments limited to three minutes per person. Non-agendized items cannot be discussed or acted on by the Board.

IV. **A1: CONSENT CALENDAR**

- A. Minutes of the April 14, 2005 Regular Board Meeting
- B. Correspondence

Note: *Directors may remove any item from Consent Calendar to be considered separately.*

V. TREASURER'S REPORT AND PAYMENT OF DISTRICT BILLS

- A. Treasurer's Report
- B. Approve Payment Requests totaling **\$8,865.14:**

**A2: Transmittal 04-05D for \$100.00 total for Directors' compensation
for the Regular Board Meeting of April 14, 2005 to:**

| | |
|----------------|---------|
| Director Boeck | \$50.00 |
| Director Levy | \$50.00 |

A3: Transmittal 04-05E for \$8,065.14 total to:

| | | |
|-------------------------------------|------------|--|
| Phil McWilliams | \$875.00 | Reimbursement and Inv. for 03/2005 (GRANTS ADMINISTRATOR) |
| Mark Levy | \$1,541.23 | Reimbursement |
| So. Cal. Edison | \$403.44 | Invoice 4/12/05 |
| SBC | \$51.48 | 714-649-2428/2850 4/10/05 |
| H&P Fire Equipment Co. | \$62.50 | Inv. #AA21973 |
| Waste Management | \$24.68 | Inv. #1426009-2515-0 |
| Steve Reighart, RSL Construction | \$3,000.00 | Inv. #2010-03/2005 and #2011-04/2005 |
| Katzmaier, Newell, Kehr | \$2,106.81 | Reimbursement for Site Plan Check Permit Fees (ARCHITECT) |

A4: Transmittal 04-05F for \$700.00 total to:

California Dept. of Social Services \$700.00 Annual licensing fees for Silverado Children's Center

VI. SILVERADO CHILDREN'S CENTER

- A. SCC Director's Report and Monthly Financial Report, to include A/R Aging.
- B. Discussion of District's requirements for assumption of operation or ownership by a parent-formed 501c3.
- C. **A5:** Establish policy regarding overdue accounts.

VII. CARETAKER'S REPORT

- A. Set a firm date for occupation of Caretaker's residence.
- B. **A6:** Authorize payment of \$1,500 to Steve Reighart for Caretaker's work in the month of April without occupation of residence due to ongoing repairs to it.

VIII. GRANTS ADMINISTRATOR'S REPORT

- A. **A7:** Approve commencement of informal bidding procedure for removal of asbestos-bearing materials from both Community Centers prior to beginning of construction. Estimated cost is \$4,100.

IX. OTHER DISTRICT BUSINESS

- A. **A8:** Resolution #042805-1, to bring District into compliance with statutory and procedural requirements for Conflict of Interest issues.
- B. **A9:** Authorize payment of \$400 to Roger Seeman for services rendered in cleaning out the storage shed at Modjeska Community Center, and for agreeing to relinquish his right to remove and take ownership of same per earlier demolition and removal agreement with the District.

X. COMMITTEES

NOTE: There will be no discussion of Committee issues unless specifically agendized here, or added to the Agenda by majority vote of the Board in Section III of this Agenda to address issues that require immediate attention, for reasons to be explained in the motion to add. This listing shall not be used as a mechanism to discuss non-agendized topics.

- A. RECREATION (Levy, Peterson)

1. Discussion of upcoming events and decide on best location for the recently received marquee sign.
- B. FINANCE (Boeck, Johnson)
- C. PERSONNEL (Hunt, Johnson)
- D. FACILITIES AND SAFETY (Johnson, Peterson)
- E. LEGAL COMPLIANCE (Boeck, Hunt)
- F. TRAILS AND OPEN SPACE ACQUISITION (Boeck)
- G. Children's Center Liaison, *ad hoc* (Hunt, Johnson)

XI. ADJOURNMENT

The next regular meeting of the Board of Directors will be at the Modjeska Community Center/Fire Hall 16, 28990/28951 Modjeska Canyon Road at 7:00PM on Thursday May 12, 2005.