



P.O. BOX 8, SILVERADO, CA 92676

**REGULAR MEETING OF THE BOARD OF DIRECTORS
THURSDAY FEBRUARY 24, 2005 AT 7:00 PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

**Robert Hunt - President
Deborah Johnson – Director
Bret Peterson – Vice-President
Mike Boeck - Treasurer
Mark Levy - Secretary**

STAFF

**Cathie Fountain – SCC Director
Elizabeth Martyn – General Counsel
Bev Mileham – Admin. Assistant
Phil McWilliams – Grants Admin.
Aaron & Cori Combs – Caretakers
Meghan McCauley – Bookkeeper**

AGENDA

(A: Action Item)

This Agenda is available in PDF format at <http://www.smrpd.org>

NOTE: Board Planning Meetings are held on second Thursdays in Modjeska Canyon, and Board Regular Business Meetings with Staff Reports are held on fourth Thursdays in Silverado Canyon.

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS**

Receive written or oral information/reports only; the Board cannot answer questions at this time. Oral comments limited to three minutes per person. Non-agendized items cannot be discussed or acted on by the Board.

IV. **A1: CONSENT CALENDAR**

- A. Minutes of the February 10, 2005 Regular Board Meeting
- B. Correspondence

Note: *Directors may remove any item from Consent Calendar to be considered separately.*

VI. TREASURER'S REPORT AND PAYMENT OF DISTRICT BILLS

- A. **A2:** Review and approve FY 2003-2004 Audit prepared by Hale & Co.
- B. Approve Payment Requests totaling **\$1,042.76**:

A3: Transmittal 02-05D for \$100.00 total for Directors' compensation for the Regular Board Meeting of February 10, 2005 to:

| | |
|----------------|---------|
| Director Boeck | \$50.00 |
| Director Levy | \$50.00 |

A4: Transmittal 02-05E for \$942.76 total to:

| | | |
|-----------------------|----------|----------------------------|
| Silverado Post Office | \$66.00 | Annual P.O. Box rental fee |
| So. Cal. Edison | \$506.76 | Invoice Dated 2/10/05 |
| ISDOC | \$50.00 | Annual dues |
| K.J. Snyder | \$320.00 | Invoice #4381 |

VII. SILVERADO CHILDREN'S CENTER REPORT

- A. Discuss financial problems in detail, and measures being taken to meet them.
- B. **A5:** Clearly define and advertise that any and all public uses of the Silverado Children's Center facilities during non-business hours shall adhere to the following requirements:
 1. A reservation shall be made through the District's normal facilities reservation procedures;
 2. After-hours use of the facilities by the Children's Center Director, Staff, and maintenance personnel shall take precedence over all other uses except in declared emergencies;
 3. And that all fee, cleaning deposit, insurance and other requirements for use of the District's Community Centers shall apply in full and equal part to use of the District's Children's Center facilities.

VIII. GRANTS ADMINISTRATOR'S REPORT

- A. **A6:** Consider authorizing Architect to proceed with HVAC engineering work for renovation project.
- B. Report on Advisory Committee meetings for Community Center renovation and expansion project.

IX. OTHER DISTRICT BUSINESS

- A. **A7:** Receive recommendation from ad hoc Interview Committee for replacement Caretaker and vote on it.
- B. **A8:** Reapprove maximum expenditure for Katzmaier Newell Kehr architectural services contract of \$47,700 to match the signed contract and to correct an earlier approval for \$47,000.

- C. **A9:** Determine compensation or facilities use cost offset for Owen Ferguson in exchange for painting the interior of the Modjeska Community Center.

X. COMMITTEES

NOTE: There will be no discussion of Committee issues unless specifically agendized here, or added to the Agenda by majority vote of the Board in Section III of this Agenda to address issues that require immediate attention, for reasons to be explained in the motion to add. This Committee listing shall not be used as a mechanism to discuss non-agendized topics.

- A. RECREATION (Levy, Peterson)
 - 1. **A10:** Discussion of upcoming events and need to advertise them.
- B. FINANCE (Boeck, Johnson)
- C. PERSONNEL (Hunt, Johnson)
- D. FACILITIES AND SAFETY (Johnson, Peterson)
 - 1. Confirm 1st Quarter meeting of Safety Committee.
 - 2. Report by Fran Williams on the status of reservation requests.
- E. LEGAL COMPLIANCE (Boeck, Hunt)
- F. TRAILS AND OPEN SPACE ACQUISITION (Boeck)
 - 1. Discuss the District's role in the current Riverside County to Orange County Major Investment Study of placement of a major road corridor within District boundaries.
- G. Children's Center Liaison, *ad hoc* (Hunt, Johnson)
 - 1. Report on canvassing of public and private entities regarding potential operation of the facility.

XI. ADJOURNMENT

The next regular meeting of the Board of Directors will be at the Modjeska Community Center/Fire Hall 16, 28990/28951 Modjeska Canyon Road at 7:00PM on Thursday March 10, 2005.