



RECREATION AND PARKS DISTRICT

P.O. BOX 8, SILVERADO, CA 92676

**RESCHEDULED REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY NOVEMBER 30, 2004 AT 7:00 PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

**Robert Hunt - President
Deborah Johnson - Vice-President
Brett Peterson – Director-Elect
Mike Boeck - Treasurer
Mark Levy - Secretary**

STAFF

**Cathie Fountain – SCC Director
Elizabeth Martyn – General Counsel
Bev Mileham – Admin. Assistant
Phil McWilliams – Grants Admin.
Aaron & Cori Combs – Caretakers
Meghan McCauley – Bookkeeper**

AGENDA

(♦ Action Item)

This Agenda is available in PDF format at <http://www.smrpd.org>

NOTE: Board Planning Meetings are held on second Thursdays in Modjeska Canyon, and Board Regular Business Meetings with Staff Reports are held on fourth Thursdays in Silverado Canyon.

I. CALL TO ORDER

II. ROLL CALL

III. ADMINISTER THE OATH OF OFFICE TO DIRECTORS-ELECT DEBORAH JOHNSON AND BRETT PETERSON

IV. PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS

Receive written or oral information/reports only; the Board cannot answer questions at this time. Oral comments limited to three minutes per person. Items not listed in this Agenda cannot be discussed or acted on by the Board except as provided in California Government Code Section 54954.2.

V. ♦1 CONSENT CALENDAR

- A. Minutes of the November 11, 2004 Regular Board Meeting
- B. Correspondence

Note: Directors may remove any item from Consent Calendar to be considered separately

V. TREASURER'S REPORT

A. Payment of District Bills -- Approval of Payment Requests totaling **\$2,652.27**:

**◆2 Transmittal 11-04C for \$100.00 total for Directors' compensation
for the Regular Board Meeting of October 14, 2004 to:**

Director Boeck \$50.00
Director Johnson \$50.00

◆3 Transmittal 11-04D for \$1,158.54 total to:

Phil McWilliams \$240.00 Invoice 10/1-10/31/04 (GRANTS ADMINISTRATOR)
The Home Depot \$76.20 Invoice of 11/5/04
SCE \$538.66 Invoice of 11/9/04
Cori Combs \$303.68 Reimbursements (CARETAKERS)

◆4 Transmittal 11-04E for \$1,393.73 total to:

Elizabeth Martyn \$1,350.00 Invoice 9/1 thru 11/15/04 (GENERAL COUNSEL)
SBC \$43.73 714-649-2850/714-649-2428

VI. SILVERADO CHILDREN'S CENTER REPORT

VII. GRANTS ADMINISTRATOR'S REPORT

- A. SCC/OCC&FC Grant status
- B. Prop. 40 Renovation Projects status
- C. Other grants

VIII. CARETAKER'S REPORT

- A. Community Centers
- B. Parks
- C. Safety Incidents. Discuss new since last meeting, and resolutions of old.

X. OTHER DISTRICT BUSINESS

- A. **◆5** Discuss rate adjustment for Yoga classes to keep program alive in time of low enrollment.
- B. **◆6** Review and consider adoption of new Facilities Use Agreement
- C. **◆7** Discuss a written request from a District resident for Board consideration of whether to permit alcohol use at private functions in the Community Centers.
- D. **◆8** Consider District participation in the next annual Creek Week event for the Santiago Creek watershed.
- E. **◆9** Consider upgrading the proposed event announcement sign(s) to include a permanent pole-mounted and sealed sign for installation at the Silverado facilities location, or such other location as the Board may desire.

- F. ➡️**10** Resolution #113004-1 to authorize District Bookkeeper to open an interest-bearing checking account for the District to deposit Grant and other funds in a Capital Improvements Reserve Fund.
- G. ➡️**11** Resolution #113004-2 to approve a list of persons authorized to sign for and receive warrants and other documents from the Orange County Auditor-Controller.
- H. ➡️**12** Resolution #113004-3 to adopt the amended FY2004-2005 Budget to create two new accounts, a Restricted Reserve and a Non-Restricted Reserve, and to add approximately \$54,000 in developer in-lieu fees that had been held in a county pool and are now being transferred to the District's Account #728 as Restricted Capital Improvement reserve account funds.
- I. ➡️**13** Discussion of and preparation of comments for the Santiago Hills II and East Orange Planned Communities SEIR 1278 and DEIR 1716, to be submitted by December 6, 2004.

XI. COMMITTEES

NOTE: There will be no discussion of Committee issues unless specifically agendaized here, or added to the Agenda by majority vote of the Board in Section III of this Agenda to address issues that require immediate attention, for reasons to be explained in the motion to add. This Committee listing shall not be used as a forum to discuss non-agendaized topics.

- A. RECREATION (Hunt, Levy)
 - 1. Discussion of November 26 Moonlight Hike by Director Boeck
- B. FINANCE (Boeck, Johnson)
- C. PERSONNEL (Hunt, Johnson)
- D. FACILITIES AND SAFETY (Hunt, Johnson)
- E. LEGAL COMPLIANCE (Boeck, Hunt)
- F. TRAILS AND OPEN SPACE ACQUISITION (Boeck)
- G. LAFCO Municipal Service Review, *ad hoc* (Levy, Boeck)
- H. Children's Center Liaison, *ad hoc* (Hunt, Johnson)

XII. ADJOURNMENT

The next regular meeting of the Board of Directors will be at the Modjeska Community Center/Fire Hall 16, 28990/28951 Modjeska Canyon Road at 7:00PM on Thursday December 9, 2004.