



P.O. BOX 8, SILVERADO, CA 92676

**REGULAR MEETING OF THE BOARD OF DIRECTORS
THURSDAY NOVEMBER 11, 2004 AT 7:00 PM
AT THE MODJESKA COMMUNITY CENTER/FIRE HALL 16
28990/28951 MODJESKA CANYON ROAD, MODJESKA 92676**

DIRECTORS

Robert Hunt - President
Deborah Johnson - Vice-President
Linda May – Director
Mike Boeck - Treasurer
Mark Levy - Secretary

STAFF

Cathie Fountain – SCC Director
Elizabeth Martyn – General Counsel
Bev Mileham – Admin. Assistant
Phil McWilliams – Grants Admin.
Aaron & Cori Combs – Caretakers
Meghan McCauley – Bookkeeper

AGENDA

(**◆** Action Item)

This Agenda is available in PDF format at <http://www.smrpd.org>

NOTE: Board Planning Meetings are held on second Thursdays in Modjeska Canyon, and Board Regular Business Meetings with Staff Reports are held on fourth Thursdays in Silverado Canyon.

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS

Receive written or oral information/reports only; the Board cannot answer questions at this time. Oral comments limited to three minutes per person. Non-agendized items cannot be discussed or acted on by the Board.

IV. **◆1 CONSENT CALENDAR**

- A. Minutes of the October 28, 2004 Regular Board Meeting
- B. Correspondence

Note: *Directors may remove any item from Consent Calendar to be considered separately.*

V. PAYMENT OF DISTRICT BILLS

Approval of Payment Requests totaling **\$4,138.94**:

◆2 Transmittal 11-04A for \$100.00 total for Directors' compensation for the Regular Board Meeting of October 28, 2004 to:

Director Boeck \$50.00
Director Johnson \$50.00

◆3 Transmittal 11-04B for \$4,038.94 total to:

K.J. Snyder \$505.00 Inv. #4017 and #4044
Ware Disposal \$210.94 Inv. #4B100998 and #4B100999
SCWD \$1,020.50 Accounts 10059600, 10059300, 10001600
Phil McWilliams \$140.00 Inv. for 9/1/04 to 9/30/04 (GRANTS ADMINISTRATOR)
Meghan McCauley \$162.50 Inv. #04-49 (BOOKKEEPER)
Hale & Co. \$2,000.00 Inv. for October 2004 (AUDITOR)

VI. OTHER DISTRICT BUSINESS

- A. ◆4 Discuss proposed features of Modjeska Community Center Renovation, and receive public input on it.
- B. ◆5 Reconsider request for alcohol use permit for private event in Modjeska Community Center, contingent on locating grant deed and determining if there are restrictions therein. Continue the item if said information is not available.
- C. ◆6 Approval of modified Facilities Use Agreement
- D. ◆7 Resolution #111104-1 to approve a list of persons authorized to sign for and receive warrants and other documents from the Orange County Auditor-Controller.
- E. ◆8 Resolution #111104-2 to authorize District Bookkeeper to open a savings account for the District to deposit monies in a Capital Improvements Reserve Fund.
- F. ◆9 Resolution #111104-3 to adopt the amended FY 2004-2005 Budget to now include \$54,000 in developer in-lieu fees that had been held in a County pool, and are now being transferred to the District's account #728 as restricted Capital Improvement funds.
- G. ◆10 Determine whether to change the dates or cancel the Board Meetings that fall on the holidays of Thanksgiving and Christmas in 2004.
- H. ◆11 Discussion of and preparation of comments for the Santiago Hills II and East Orange Planned Communities SEIR 1278 and DEIR 1716, to be submitted by December 6, 2004, and for Silverado Canyon Ranch SEIR 587, to be submitted by November 25, 2004.

VII. COMMITTEES

NOTE: There will be no discussion of Committee issues unless specifically agendized here, or added to the Agenda by majority vote of the Board in Section III of this Agenda to address issues that require immediate attention, for reasons to be explained in the motion to add. This Committee listing shall not be used as a mechanism to discuss non-agendized topics.

- A. RECREATION (Hunt, Levy)
 - 1. ♦♦12 Discuss and vote on upgrading of the event notice signage earlier approved per request of Recreation Committee. Consider obtaining fixed and covered marquee signs for both Community Centers, utilizing in-lieu fee funds and/or grant monies.
- B. FINANCE (Boeck, Johnson)
- C. PERSONNEL (Hunt, Johnson)
- D. FACILITIES AND SAFETY (Hunt, Johnson)
 - 1. Note to all that Safety Committee Reports should contain a section describing discussion of staff or visitor injuries and how future injuries of that sort can be prevented. This should be included even if there were no injuries for the period. The District will receive premium refund credits for including this item in the reports.
- E. LEGAL COMPLIANCE (Boeck, Hunt)
- F. TRAILS AND OPEN SPACE ACQUISITION (Boeck)
- G. LAFCO Municipal Service Review, *ad hoc* (Levy, Boeck)
- H. Children's Center Liaison, *ad hoc* (Hunt, Johnson)

VIII. ADJOURNMENT

The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27241 Silverado Canyon Road at 7:00PM on Thursday November 25, 2004 unless rescheduled per Section VI.G of this Agenda.