



P.O. BOX 8, SILVERADO, CA 92676

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
THURSDAY AUGUST 26, 2004 AT 7:00 PM  
AT THE SILVERADO COMMUNITY CENTER  
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

**DIRECTORS**

**Robert Hunt – President  
Deborah Johnson – Vice-President  
Linda May – Director  
Mike Boeck – Treasurer  
Mark Levy – Secretary**

**STAFF**

**Cathie Fountain – SCC Director  
Elizabeth Martyn – General Counsel  
Bev Mileham – Admin. Assistant  
Phil McWilliams – Grants Admin.  
Aaron & Cori Combs – Caretakers  
Meghan McCauley – Bookkeeper**

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**MINUTES**

The meeting was called to order at 7:07 by President Hunt, who acted as Chairperson.

**ROLL CALL**

All Directors were present. All Staff were present except General Counsel.

**MEMBERS OF THE PUBLIC PRESENT**

Aimee Bryer, Brett and Chay Peterson, Judy Myers.

**PUBLIC AND BOARD INPUT ON NON-AGENDIZED ITEMS**

**1st ACTION: 1st ACTION: Director May made a motion to approve adding a discussion about HDL property tax audit services to the Agenda for discussion. Director Levy seconded. Unanimously approved.**

**CONSENT CALENDAR**

**Correspondence**

Bev Mileham is to ask Bookkeeper Meghan McCauley to clarify the basis for a rental check received from the Canyon School of the Arts. The Board discussed asking the Bookkeeper to attend some of the Board meetings.

**Minutes**

A correction was noted in the August 12, 2004 Minutes. The Board had moved to contribute \$750.00 (not \$700.00) toward the purchase of a power-point presentation and DVD projection system for educational purposes and youth entertainment.

**2nd ACTION: Director Johnson made a motion to accept the Consent Calendar. Director Boeck seconded. Unanimously approved.**

### **CHILDREN'S CENTER REPORT**

Children's Center Assistant Director Aimee Bryer presented the Monthly Financial and Operating Reports.

This summer's program was a popular and curricular success, but not a financial one. Extra expenses required by frequent field trips added to other losses experienced over the summer. The Children's Center is now entering the fall program and things are looking up. Enrollments are up, with 12 kindergarteners signed up for September. A Chili Cook-Off fundraiser is scheduled for Sept. 19<sup>th</sup> at Irvine Lake, and promises to be a large affair. The money raised will go directly toward the Center's operating expenses.

**3rd ACTION: Director Johnson made a motion to accept the Children's Center Report. Director Levy seconded. Unanimously approved.**

### **DISTRICT FACILITIES**

Caretaker's Aaron and Cori Combs gave their Monthly Report and the Safety and Maintenance Report to the Board for review and discussion. There have been no problems. Brett Peterson offered his help in checking a window that needs repair in the men's restroom in Silverado Park. Director Johnson noted the repair of a broken outlet plate that had posed a safety hazard, and commended the Caretakers for taking care of this.

Director Hunt will attempt to get the Calendar of Community Center bookings on the District website working again.

**4th ACTION: Director Johnson made a motion to accept the Caretaker's Report. Director Levy seconded. Unanimously approved.**

### **GRANTS ADMINISTRATOR'S REPORT**

Grants Administrator Phil McWilliams reported that he is soliciting the services of an architect for renovations and expansions of District facilities under the guidelines of Prop. 40.

In contacting both contractors and architects who had been previously engaged by the District, the Grants Administrator discovered two specific instances of individuals who contracted to perform work for the District, did so satisfactorily, and for reasons unknown were never paid for these services. The Board expressed concern about this and will investigate.

### **TREASURER'S REPORT**

Approval of payment of Transmittals in the total amount of **\$1,564.63**.

**5th ACTION: Director Boeck made a motion to approve payment of Transmittal 08-04B for \$1,214.63 total to: K.J. Snyder, \$250.00 payment for Inv. #10169; Southern California Edison, \$618.50 payment for Invoice dated 08/10/04; Caretaker Cori Combs, \$346.13 payment for reimbursement claims. Director Johnson seconded, unanimously approved.**

**6th ACTION:** Director Boeck made a motion to approve payment of Transmittal 08-04C for \$350.00 total for Directors' compensation for the Regular Board Meeting of August 12, 2004 and the Special Board Meeting of August 15, 2004: Director Levy, \$50.00; Director May, \$100.00; Director Boeck, \$100.00; Director Johnson, \$100.00. Director Johnson seconded, unanimously approved.

Per instructions of Counsel, President Hunt placed a legal notice of the 2004-2005 Budget Hearing in the Orange County Register newspaper for publication on August 25th. The Budget will be available for the public inspection at the Silverado Library through September 9<sup>th</sup>.

**7th ACTION:** Director Johnson made a motion to adopt the Proposed Budget. Director Boeck seconded the motion. 4 – AYE, 1 – NAY (Director May)

### **OTHER DISTRICT BUSINESS**

Director May brought in a proposal for services from the HDL Company. The Board discussed this property tax audit service, and will add the topic to the next Agenda.

The Board discussed insurance coverage for referral to the Facilities and Legal Compliance Committees for investigation and recommendation. Director Boeck read a written statement that will be added to the District files, requesting that insurance coverages be verified as adequate, particularly as regards persons driving vehicles on District business.

### **COMMITTEE REPORTS**

Director Levy discussed with the Board the proposed signage for advertising Recreation program events, and other community oriented notices. He requested that an action item on this subject be added to the next Agenda.

**8th ACTION:** President Hunt made a motion to extend the Board Meeting past 9:30. 4 – AYE, 1 – NAY (Director May)

### **LAFCO MEETING**

Director Levy reported that Tom Davidson and Director Boeck did an outstanding power point presentation at the LAFCO meeting. The Open-Space inputs are making a definite impact with LAFCO and with the other MSR participating agencies. Director Hunt noted that similar comments have been made by SCWD representatives.

### **ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 10:23PM. The next regular meeting of the Board of Directors will be held at the Modjeska Community Center/Fire-Hall 16, 28990 Modjeska Canyon Road at 7:00 PM on September 9, 2004