MINUTES

The meeting was called to order at 7:00PM by President Hunt, who acted as Chairperson. It was held at Fire Station 16 and posters to that effect were placed on both entrances to the Modjeska Community Center.

ROLL CALL

Directors Bob Hunt, Mark Levy, Linda May, Mike Boeck and Deborah Johnson were present. Admin. Assistant present.

CONSENT CALENDAR

1st ACTION: 1st Action: Director Johnson made a motion to approve the Consent Calendar. Director Boeck seconded. Unanimously approved.

SILVERADO CHILDREN’S CENTER

Neal Gallaway of Gallaway Tax Services attended the Board Meeting. Director Hunt introduced him and discussed having Mr. Gallaway do all of the financial paperwork for the Children’s Center, not just the bookkeeping, and asked the Directors for their opinions. There was a discussion about problems with the financial reports. Mr. Gallaway explained that some of the problems being noted were caused by erroneous entries into the financial database that would need to be corrected item-by-item. He also pointed out that the numerous tax penalties incurred over the past several months were the result of errors made in calculating both the amount and type of withholding, and failure to deposit the amounts, correct or otherwise, in a timely manner. The Center’s payroll amounts are such that monthly deposits are mandatory.
Approval of Transmittals

2nd ACTION: 2nd Action: Transmittal 05-04D for $200.00 for Director attendance at the May 11th, 2004 Regular Board Meeting to: Director Boeck, $50.00; Director Johnson, $50.00; Director Levy, $50.00; Director May, $50.00. Director Boeck made a motion to approve payment of transmittal 05-04D for $200.00. Director Johnson seconded. Unanimously approved.

3rd ACTION: 3rd Action: Transmittal 05-04E for $2,413.54 to Grants Administrator Phil McWilliams for 04/01/04 to 04/30/04, $440.00; SCE Invoice #2-25-699-8121, $389.47; Caretaker Cori Combs for reimbursement expenses totaling $ 346.10; Home Depot Invoice #6035 32250389 2055, $137.97; General Counsel Elizabeth Martyn Invoice for 01/22/04 to 04/24/04, $1,100.00. Director Boeck made a motion to approve Transmittal 05-04E for $2,413.54. Director Johnson seconded. Unanimously approved.

KJ Snyder’s bill for $250.00 was withheld for clarification of the description of “mulch” when dirt was ordered.

On noting that a portion of General Counsel’s invoice was charged to Brown Act issues, Director May noted that there’s a state program brought to the Board’s attention by former Director Kris Ferguson that reimburses expenses related to compliance with the Brown Act.

Director May wanted to know if it were possible to use the Auditor every other year, instead of every year. President Hunt will investigate and report back.

OTHER DISTRICT BUSINESS
Director Boeck discussed his conversation with Kathi Crowley of TIC. They discussed the signs displayed at the mouth of Silverado Canyon. The District will work with TIC to amicably resolve this issue.

They discussed the Silverado Truck trail, located near the Children’s Center parking lot. At an advisory committee meeting, Irvine announced they would open the Silverado Truck Trail to the public. They also discussed putting the trail on the county’s Master Plan of Trails, concurrent with approval to use part of the Children’s Center parking lot for a trailhead. This may involve the approval of the Orange Unified School District or it may be a matter of District approval.

Kathi Crowley and Director Boeck also discussed the property located next to the Nature Center at the Silverado Elementary School. Irvine Co. is concerned because there are no fences. Director Boeck suggested the school children be with an adult during school hours.

Director May wanted to know about the gates being installed in front of Williams Canyon. She wanted to know about public access, and if the gates would block the public from reaching the hiking trails. There was some question about what trails exist that would justify this position. Director May doesn’t think anyone should stop people from reaching trails for hiking. Director Boeck said he would look into this.
**Ad Hoc Search Committee report on District Bookkeeper**

We were very concerned to learn that Eleanor Reynolds will not be able to take the bookkeeping position because of illness. We wish her the best.

The committee recommendation for replacement was Meghan McCauley, who was present at the Board Meeting. She introduced herself to the Board and discussed her qualifications for the bookkeeping position. She is a Silverado resident with 15 years experience. Board consensus was favorable, and a vote for approval of a services contract will be added to the next Agenda.

Director May brought up the subject of tax revenues. The Board wants to know why we aren’t receiving the tax revenues they believe are due to our District. Director May is checking into this. Director Johnson suggested a meeting with Supervisor Campbell to discuss their concerns with him. Director Levy wants the Board to attend more of the County’s meetings and get more involved, raise visibility and speak up about these issues. He and Director May will try to contact people who can help answer the Board’s questions and concerns. President Hunt noted that no more than two Directors can attend any such meetings at one time, per the Brown Act requirements. General Counsel Elizabeth Martyn will be consulted to comment on this.

**Strategic Planning Meeting**

The Board would like to meet with Phil McWilliams to discuss his breakdown of rehab proposals for the facilities.

Director May would like the public to be more involved in the plans being made for the facilities.

Director Johnson suggested another Strategic Planning Meeting and, following Board discussion, one will be held in September or August.

Director Levy has an MSR Training data CD, and would like to distribute copies to the Board. Director Boeck will make copies.

**ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 8:50PM. The next regular meeting of the Board of Directors will be at the Silverado Community Center, 27241 Silverado Canyon Road at 7:00PM on Thursday June 10, 2004.