



P.O. BOX 8, SILVERADO, CA 92676

**REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, MARCH 9, 2004 AT 7:00 PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Robert Hunt - President
Deborah Johnson - Vice-President
Linda May - Treasurer
Mike Boeck - Director
Mark Levy - Secretary

STAFF

Cathie Fountain – SCC Director
Elizabeth Martyn – General Counsel
Bev Mileham – Admin. Assistant
Phil McWilliams – Grants Administrator
Aaron & Cori Combs – Caretakers

MINUTES, APPROVED 3/23/04

The meeting was called to order at 7:12PM by President Hunt, who acted as Chairperson.

ROLL CALL

All Directors were present. All Staff were present except General Counsel.

MEMBERS OF THE PUBLIC PRESENT

Chay Peterson, Judy Myers

PUBLIC INPUT ON NON-AGENDIZED ITEMS

Chay Peterson asked the Board for financial help with a van she owns that is used for Children's Center field trips and is a key to having a successful summer program as it enables field trips. It needs a few repairs costing around \$300.00. The request was deferred to the next Agenda.

CONSENT CALENDAR

1st ACTION: Director Levy made a motion to approve the Consent Calendar. Director Johnson seconded. Approved 4 - YES, 1 – ABSTAIN (Director Boeck)

SILVERADO CHILDREN'S CENTER

SCC Director Cathie Fountain spoke about the pre-school children's art show that is coming up this March 20th, and distributed invitations to the Board. She also proudly brought in a local newspaper that featured a story about the children doing their painting in the styles of Picasso, Pollock, Matisse and Van Gogh. Director Fountain brought to

the Board her first newsletter with the Center's monthly statistics. The Board expressed how pleased they were at the way things are going.

There was a discussion of applying a portion of Ron Molendyk's donated salary to the Children's Center, as he had requested. Director Levy would like some of the money to go towards the recreation program that has just started up in the community.

2nd ACTION: Director May made a motion to approve \$2,000.00 to be transferred from the General Fund to the Children's Center, with a suggestion that the funds be applied the termite problem and to help with the Peterson van repairs, but they may be applied at Director Cathie Fountain's discretion. Director Boeck seconded. 4 – AYE, 1 – NO (Director Levy)

~~1st RESOLUTION 030904-1: Director May said a minimum of two signers are needed to go on the Bank of America account for the Children's Center. It was resolved that the signatories would be the Board President (Director Hunt), the Board Treasurer (Director May), and the Children's Center Director (Cathie Fountain). Director Johnson moved to approve the resolution. Director Levy seconded. A Roll Call vote was taken. Director Johnson – AYE, Director Boeck – AYE, Director Hunt – AYE, Director May – AYE, Director Levy – AYE (SUBSEQUENTLY REVISED, SEE PAGE 4-5)~~

~~2nd RESOLUTION 030904-1-A: Two signers are needed for the SMRPD checking account with Bank of America. It was resolved that the Board President (Director) Hunt and Board Treasurer (Director May) would be the signers. Director Johnson moved to approve the resolution. Director Levy seconded. A Roll Call vote was taken. Director Johnson – AYE, Director Boeck – AYE, Director Hunt – AYE, Director May – AYE Director Levy – AYE (SUBSEQUENTLY REVISED, SEE PAGE 4-5)~~

3rd RESOLUTION 030904-2: A resolution of commendation to Roger Rohm and RJ Electric for the no-charge inspection and repair of the lighting at the Children's Center and for the outdoor lighting installation at the Silverado Park Playground on short notice to help the District meet the Playground Grant deadline. The Directors commends how quickly and professionally the inspection and work were done. Director Johnson moved to approve the resolution. Director Levy seconded. A Roll Call vote was taken, Director Johnson-AYE, Director Boeck - AYE, Director Hunt - AYE, Director May - AYE, Director Levy - AYE

CARETAKER'S REPORT

Aaron Combs presented the Caretaker's Report to the Board. Both he and Director Hunt voiced concern about the use of "soft-air" and paintball firearms on the premises. The inherent danger of firing projectiles, and the spent rounds left on the ground are hazardous to other facility patrons, particularly small children, to whom they represent a choking hazard.

The unsupervised activities of the youth from the Church group that meets at the Silverado Community Center on the first Sunday of each month was also a concern. The

caretakers have witnessed reckless and destructive behavior when the youth are unsupervised, both in the buildings and in the park area. They have also been observed operating toy guns firing air projectiles. President Hunt will communicate the Board's concerns to them and request that they remedy this situation.

The plans for the outdoor restroom ramp rail at the Silverado Park that is being modified as part of the Playground Grant obligation will have to be revised to comply with ADA requirements. Director Hunt will coordinate and report on the matter at the next regular meeting of the Board.

GRANTS ADMINISTRATOR'S REPORT

The final report of the playground grant has been sent in for reimbursement.

Phil McWilliams brought a list of renovation needs for the two Community Centers, and discussed how the Prop. 40 per-capita grant could help with these needs. He asked for the Board's ideas and input. Director Hunt indicated that he would pass on the Facilities Committee files on renovation details and estimates.

The Finance Committee will meet to discuss these issues as well as the list that they have made. They will present their ideas at the next meeting.

TREASURER'S REPORT

Director May presented the financial reports for the month.

Payment of District Bills

3rd ACTION: Director May made a motion to approve transmittal 0304A in the amount of \$100.00 for Director meeting attendance. Director Levy seconded. Unanimously approved.

4th ACTION: Director May made a motion to approve transmittal 0304B in the amount of \$1,300.00 for Bev Mileham (\$920) and Fran Williams (\$380) Director Levy seconded. Unanimously approved.

5th ACTION: Director May made a motion to approve the finance report. Director Johnson seconded. Unanimously approved.

OTHER DISTRICT BUSINESS

Proposal for Preparation of an Annual Report for the District

There was a discussion of formulating an Annual SMRPD Progress Report. Funding, format and timing were discussed. It was decided to have a strategic planning meeting (possibly in April).

6th ACTION: Director Levy made a motion to hire and pay someone up to \$300.00 to facilitate a Strategic Planning meeting. Director Johnson will do the selection. Director Boeck seconded. Unanimously approved.

7th ACTION: President Hunt made a motion to extend the meeting past 9:30 PM. Director Johnson seconded. 3 – YES, 2 – NO (Director May, Director Boeck)

COMMITTEES

Trails and Open Space

4th RESOLUTION 030904-3: Director Boeck read the full resolution, in which SMRPD declares support of efforts to preserve the Hicks Haul Road Bridge. It has potential use as a multiuse trail connector over Santiago Canyon Road and is a haven for approximately 1,500 bats of two species that represent the largest colony known to exist in Orange County. Director Boeck made a motion to approve Resolution 030904-3. Director Johnson seconded. A roll call was taken. Director Johnson-AYE, Director Boeck-AYE, Director Hunt-AYE, Director May-AYE, Director Levy-AYE

Director Boeck passed out a flyer about an upcoming event in March called Creek Week. SMRPD is co-hosting the event. Director Boeck requested that SMRPD partner with TNC to hold a local wildflower hike on Saturday, April 17, and supply sandwiches for the event. The Directors also discussed having a booth at Creek Week, which could be used to advertise recreation programs etc. Both topics to be discussed at a later meeting.

Recreation

Director Levy asked about payment to two instructors of the Recreation Program, he was asked to have them send in a bill.

New classes start up April 6, sign-ups are March 27.

Wildlife workshops are being discussed with Tucker and Cal State Fullerton who are interested in partnering with us.

Director Levy spoke to the Board of costs involved in printing and publishing and mailing brochures for the Recreation Program. This raised the issue of the need for a petty cash account to provide funds so Board members no longer have to cover program and other costs themselves, then seek reimbursement. Director Levy and other directors would like to have this problem resolved.

Personnel

Director May stated that she resigned at 10:40 PM. She then left the premises.

SPECIAL ACTIONS

Due to the unanticipated resignation, the Directors discussed revisiting Resolutions 030904-1 and 030904-1A in order to substitute another Director for Director May as a signatory on both bank accounts.

8th ACTION: President Hunt made a motion to add reconsideration of Resolutions 030904-1 and 030904-1A to the Agenda due to the urgency of maintaining access to the funds in the event that the Board President was not available. Director Johnson seconded. Unanimously approved.

1st RESOLUTION 030904-1: President Hunt made a motion that the Board resolve that for the Children's Center bank account the three signatories

shall be the Board President (Director Hunt), the Board Secretary (Director Levy), and the Children's Center Director (Cathie Fountain). Director Johnson seconded. A roll call vote was taken. Director Johnson-AYE, Director Boeck-AYE, Director Hunt-AYE, Director Levy-AYE

2nd RESOLUTION 030904-1A: President Hunt made a motion that the Board resolve that for the SMRPD bank account the two signatories shall be the Board President (Director Hunt) and the Board Secretary (Director Levy). Director Boeck seconded. A roll call vote was taken. Director Johnson-AYE, Director Boeck-AYE, Director Hunt-AYE, Director Levy-AYE

As the next LAFCO MSR meeting would convene in three days, President Hunt, with informal Board consensus, made an administrative change in the delegate assignments to replace Director May. The alternate delegate, Director Levy, was appointed the primary delegate. Director Boeck was appointed as alternate. There was brief discussion of the need to select a new Treasurer, but no vote was taken. In the absence of a volunteer, President Hunt offered to handle the duties until he could confer with counsel.

There being no further business to come before the Board, the meeting was adjourned at 10:55PM. Next meeting will be held at the Modjeska Community Center at 7:00PM on Tuesday March 23, 2004.