



P.O. BOX 8, SILVERADO, CA 92676

**REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, FEBRUARY 24, 2004 AT 7:00 PM
AT THE MODJESKA COMMUNITY CENTER
28990 MODJESKA CANYON ROAD, MODJESKA 92676**

DIRECTORS

Robert Hunt - President
Deborah Johnson - Vice-President
Linda May - Treasurer
Mike Boeck - Director
Mark Levy - Secretary

STAFF

Cathie Fountain – SCC Director
Elizabeth Martyn – General Counsel
Bev Mileham – Admin. Assistant
Phil McWilliams – Grants Admin.
Aaron & Cori Combs – Caretakers

APPROVED (ON 3/9/04) MINUTES

The meeting was called to order at 7:35, when Director May arrived to complete a quorum, by President Hunt who acted as Chairperson.

ROLL CALL

Director Hunt, Director Levy and Director May present. Director Boeck and Director Johnson on vacation. Admin. Assistant Bev Mileham was the only staff present.

MEMBERS OF THE PUBLIC PRESENT

None

CONSENT CALENDAR

- 1st. ACTION: Director May made a motion to approve February 10, 2004 Minutes. Director Levy seconded. Unanimously approved.**

OTHER DISTRICT BUSINESS

PAYMENT OF DISTRICT BILLS

- 2nd. ACTION: Director May made a motion to approve transmittal #0204C in the amount of \$200.00 for Directors fees. Director Levy seconded. Unanimously approved.**

- 3rd. **ACTION: Director May made a motion to approve transmittal #0204D in the amount of \$516.00 for bookkeeper Julie Chung and Silverado Post Office. Director Levy seconded. Unanimously approved.**
- 4th. **ACTION: Director May made a motion to approve transmittal #0204A in the amount of \$150.00 for Directors fees. Director Levy seconded. Unanimously approved.**
- 5th. **ACTION: Director May made a motion to approve transmittal #0204B in the amount of \$2,995.76 for Snyder and Associates, Bev Mileham, Rick Hale, Director Levy and KC Propane. Director Levy seconded. Unanimously approved.**
- 6th. **ACTION: Director May made a motion to approve a transmittal in the amount of \$900.00 for Bev Mileham. Director Levy seconded. Unanimously approved.**
- 7th. **ACTION: Director May made a motion to approve a transmittal in the amount of \$108.50 for Allstate Plumbing and Heating. Director Levy seconded. Unanimously approved**
- 8th. **ACTION: Director May made a motion to approve a transmittal in the amount of \$71.94 for Bell Telephone, SBC. Director Levy seconded. Unanimously approved.**
- 9th. **ACTION: Director May made a motion to approve a transmittal in the amount of \$420.42 for Edison. Director Levy seconded. Unanimously approved.**
- 1st. **RESOLUTION 022404-1: To authorize the opening of a savings account by the Silverado Children's Center - Director Hunt so moved, and Director Levy seconded. Roll Call Vote: Director Levy-Aye, Director Hunt-Aye, Director May-Aye**

AMENDED BUDGET

Director May gave to the Board a mid-year amendment of the Budget for Fiscal Year 2003-2004.

- 10th. **ACTION: Director May made a motion to adopt the amended Budget. Director Levy seconded. Unanimously approved.**

Discussion of the scope of work to be done in the coming year by the District, and the manner and degree to which individual Directors shall be directly involved. Included an ongoing discussion of the best arrangement for management of existing staff - The Directors discussed using a flip chart at a future meeting, to organize the responsibilities of the Board members. She suggested listing things that need to be done, and who should be doing it. They discussed choosing their area of interest and have that be their responsibility, where they would make decisions for their committee but look to the Board for approval. This will hopefully spread out the work more evenly, relieving some of the more ambitious Directors.

Director May suggested the flip chart, and asked the Board members to bring a list of things that should be done to the next meeting.

Director May suggested an annual District report, to help the community be aware of what the Board has accomplished, and would also like to use the opportunity to thank people who have volunteered throughout the year.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 9:12 PM

Next meeting will be held at the Silverado Community Center, 27641 Silverado Canyon Road, at 7:00PM on Tuesday March 9, 2004.