



RECREATION AND PARKS DISTRICT

P.O. BOX 8, SILVERADO, CA 92676

**REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY FEBRUARY 10, 2004 AT 7:00 PM
AT THE SILVERADO COMMUNITY CENTER
27641 SILVERADO CANYON ROAD, SILVERADO 92676**

DIRECTORS

Robert Hunt - President
Deborah Johnson - Vice-President
Linda May – Treasurer
Mike Boeck - Director
Mark Levy - Secretary

GENERAL COUNSEL

Elizabeth Martyn

CHILDREN'S CENTER DIRECTOR

Cathie Fountain

ADMINISTRATOR

Bev Mileham

AGENDA

(Asterisks Denote Potential Action Item)

This Agenda is available in PDF format at <http://www.smrpd.org>

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC INPUT ON NON-AGENDIZED ITEMS

Receive written or oral information/reports only, questions cannot be answered by the Board at this time. Oral comments limited to three minutes per person. Non-agenda items cannot be discussed or acted on by the Board. **Note:** *Fifteen-minute limit per topic. If more than one person is in attendance to speak on the same subject, a spokesperson should be designated.*

IV. CONSENT CALENDAR

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- A. Draft Minutes of the January 27, 2004 Regular Board Meeting
- B. Correspondence

V. SILVERADO CHILDREN'S CENTER

- A. Receive Children's Center Director's Report

VI. DISTRICT FACILITIES

- A. Receive Caretaker's Report
 - 1. Silverado Community Center and Park
 - 2. Modjeska Community Center and Park
 - 3. Safety Incident/Item Reports

VII. TREASURER'S REPORT

- A. Payment of District bills *
- B. Treasurer's Report *

VIII. OTHER DISTRICT BUSINESS

- A. Ad Hoc Search Committee (Hunt, Johnson) recommendation regarding bookkeeper for the District *
- B. Discuss scope of work to be done in the coming year by the District, and the manner and degree to which individual Directors shall be directly involved. Include ongoing discussion of the best arrangement for management of existing staff. *

IX. COMMITTEE REPORTS

- A. RECREATION (Hunt, Levy)
 - 1. New Recreational Program opportunities
 - 2. Status of current Recreational Program
- B. FINANCE (Johnson, May)
 - 1. Grants status report
- C. PERSONNEL (Hunt, Johnson)
- D. FACILITIES AND SAFETY (Hunt, Levy)
 - 1. Landscaping (Volunteer Fran Williams)
 - 2. Response to 2003 CAPRI walk-through overdue
 - 3. Discuss Possessory Interest billing for Caretaker's Residence as it relates to language in the Caretaker's Contract
 - 4. Modjeska Community Center Rehab
- E. LEGAL COMPLIANCE (Boeck, Hunt)
- F. TRAILS AND OPEN SPACE ACQUISITION (Boeck)
 - 1. Master Plan of Trails (Volunteer Dana Judd)
- G. East Lake Village, ad hoc (Boeck, May)
- H. LAFCO Municipal Service Review, ad hoc (Levy, May)
 - 1. Status Report
- I. Children's Center Liaison, ad hoc (Hunt, Johnson)
 - 1. Facilities Report
 - 2. Status of proposal from Gallaway Tax Service for bookkeeping/payroll service

X. CLOSED SESSION PURSUANT TO CALIF. GOVT. CODE §54957 –

Public Employee Hiring – Administrative Assistant

XI. RETURN TO OPEN SESSION

Declare reportable items from Closed Session, take such Action as the Board may deem appropriate *

XII. ADJOURNMENT

The next regular meeting of the Board of Directors will be at the Modjeska Community Center, 28990 Modjeska Canyon Road at 7:00PM on Tuesday February 24, 2004.