



P.O. BOX 8, SILVERADO, CA 92676

**REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, JANUARY 27, 2004 AT 7:00 PM
AT THE MODJESKA COMMUNITY CENTER
28990 MODJESKA CANYON ROAD, MODJESKA 92676**

DIRECTORS

**Robert Hunt - President
Deborah Johnson - Vice-President
Linda May - Treasurer
Mike Boeck - Director
Mark Levy - Secretary**

CHILDREN'S CENTER DIRECTOR

**Cathie Fountain
GENERAL COUNSEL
Elizabeth Martyn
ADMINISTRATOR
Bev Mileham**

APPROVED MINUTES

The meeting was called to order at 7:40 PM by President Hunt, who acted as Chairperson.

ROLL CALL

Director Johnson not present, General Counsel not present, all other Directors and Staff present.

MEMBERS OF THE PUBLIC PRESENT

None

NON AGENDA ITEMS

President Hunt made a motion to include on the Agenda the accidentally omitted Action Item designators (asterisks) for the contract considerations for Administrative Consultant, Item (VI.C); and Grant Administrator, Item (VI.D). Director May seconded. Unanimously approved.

CONSENT CALENDAR

MINUTES

Director May made a motion to accept and file the January 13, 2004 Minutes. Director Boeck seconded. Unanimously approved.

CORRESPONDENCE

Silverado resident Lisa Barkemeijer De Wit, representing a company called Pyramid Productions, holds a children's class called Musical Moments at the Modjeska Community Center once a month on Sunday from 12:00 PM to 5:00 PM. No one seemed to know what kind of class this is and wondered if it is for profit. This raised questions of Insurance and of a possible need for a commercial rental rate of \$5.00/hr. Director Hunt or Levy will get in touch with her to discuss this.

Director May made a motion to accept and file the correspondence. Director Boeck seconded. Unanimously approved.

TREASURER'S REPORT

Director May made a motion to approve Transmittal 0104LM1 for \$2,892.77. Director Hunt seconded. Unanimously approved.

(Edison - \$480.27; Pacific Bell- \$32.00; K.J. Snyder and Ass.- \$495.00; Santiago County Water District- \$ 535.50; Ware Disposal - \$208.22; Director Levy reimbursement - \$1,084.83; Home Depot Account - \$56.73)

OTHER DISTRICT BUSINESS

BOOKKEEPER POSITIONS

There was a discussion of the bookkeeper recommendation from the ad hoc Search Committee (Hunt, Johnson), Gallaway Tax Service, Inc. in Orange. Director May felt that in-house bookkeeping is required for both the Silverado Children's Center and the District. President Hunt stated that discussion of a bookkeeper for the District could be tabled, as the position was currently filled, but that hiring of Gallaway Tax Service for the Silverado Children's Center would proceed under the authority of the newly hired Director Cathie Fountain because there was urgency to fill that now empty position.

RECREATION PROGRAM SCHEDULES AND FINANCIAL ORGANIZATION

The yoga class is a big hit, with 22 people signed up. The ceramics class didn't have enough sign-ups, but the instructor agreed to teach anyway. Director Levy asked the Board if they would allow the teacher to receive 100% of the money made and forgo the District's 30% cut, and the Board agreed.

There are some Hikes coming up, Director Levy wants to add more hikes and other outdoor activities to the up coming recreation brochure and requested information on any opportunities with TNC and others from Director Boeck of the Trails and Open Space Acquisition committee. Future Recreational Programs will be mailed to an expanded range of communities.

GRANTS ADMINISTRATOR CONTRACT APPROVAL

Discussed Grants Administrator Phil McWilliams Contract. It was decided not to exceed \$2,000.00 a month and will discuss the necessary language with an attorney. **Director Boeck made a motion to approve the Grants Administrator contract with the \$2,000/mo salary cap. Director Levy seconded. Unanimously approved.**

ADMINISTRATIVE CONSULTANT'S CONTRACT RENEWAL

Discussed renewal of Administrative Consultant Bev Mileham's Contract.

Director Levy made a motion to renew the contract. Director Hunt seconded. Approved by a vote of 3-YES, Director Boeck- ABSTAIN

GENERAL COUNSEL'S CONTRACT AMENDMENT

Discussed modification of General Counsel's contract to conform to County financial oversight requirements.

Director May made a motion to amend the Counsel's contract retroactively, not to exceed \$6,000 in fiscal year 2003-2004. Director Boeck seconded. Unanimously approved

REPORT OF INITIAL LAFCO MSR WORKING COMMITTEE MEETING

Director May discussed the Working Committee meeting where their game plan was presented. The initial discussion was clarifying what their mission was. At Director May's suggestion, the word "municipal" in the MSR mission statement was changed to "community" as she felt "municipal" indicated a city and our community is rural.

President Hunt made a motion, as required by District Policy, to continue the meeting past 9:30. Director Levy seconded. Approved by a vote of 3-YES, Director May-NO

The LAFCO MSR discussion continued, with Director May asking the Board to define what they thought the quality of life meant, that response being due by the next MSR meeting where there will be a discussion of community values. It should be a good meeting and Director May urged other Board members to attend. Director Levy suggested sending out a questionnaire to the community asking for their inputs. The Directors decided to gather their ideas and send them to Director May.

Citing the late hour, President Hunt suggested that the discussion of District Management strategies be continued to a future meeting. The Board agreed.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 11:00 PM. The next Regular Board Meeting is at 7:00PM Tuesday February 10, 2004 at the Silverado Community Center.