



P.O. BOX 8, SILVERADO, CA 92676

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
TUESDAY, NOVEMBER 25, 2003 AT 7:00 PM  
AT THE MODJESKA COMMUNITY CENTER  
MODJESKA CANYON ROAD, MODJESKA 92676**

**DIRECTORS**

Robert Hunt - President  
Deborah Johnson - Vice-President  
Linda May - Treasurer  
Mike Boeck - Secretary  
Mark Levy - Director

**GENERAL MANAGER**

Ron Molendyk

**GENERAL COUNSEL**

Elizabeth Martyn

**ADMINISTRATIVE CONSULTANT**

Bev Mileham

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**MINUTES**

The meeting was called to order at 7:10 PM by President Hunt, who acted as Chairperson.

**ROLL CALL**

All Directors were present except Director Boeck. All staff were present except for Counsel.

**MEMBERS OF THE PUBLIC IN ATTENDANCE**

Joanne Hubble, Mary Schreiber

**CONSENT CALENDAR**

Received the Fall CAPRI Safety Workshop booklet entitled Workplace Safety.

Director Johnson moved to approve Consent Calendar, seconded by Director May and approved unanimously.

ADDENDUM: Following the Public Input period this action was revisited. Director Hunt moved to reapprove Minutes of Nov.11 corrected to say there was a request to add the Children's Center to the Agenda, and to correct the spelling of Joanne Hubble's name. Director May seconded the motion and it was unanimously approved.

**OTHER DISTRICT BUSINESS**

Renewed Administrative Consultant's contract, and added provisions to enable reimbursement for out of pocket expenses. Director Johnson moved to renew the contract through Dec 31, 2003, with the added provision that the Administrative Consultant be reimbursed for out of pocket expenses in an amount not to exceed \$500.00 per month. Director Levy seconded and it was unanimously approved.

Resignation of General Manager - General Manager Ron Molendyk resigned his position for personal reasons. He has donated his entire compensation back to the District, and indicated a preference that a portion be allocated to the Children's Center and to the Recreation Program. After discussion, Director Hunt moved to terminate the General Manager's contract by Mutual Agreement. Director Levy seconded, and the motion was unanimously approved.

Designation of Directors for interim assumption of General Manager's specific duties - which include Children's Center liaison, providing direction to the Administrative Consultant and Caretakers and other areas that the Board may identify.

Director Hunt has already started working as the Children's Center liaison, and with the Administrative Consultant. He will be on the Children's Center ad hoc Committee. He has already been to the Center to effect minor repairs, including replacement of the broken, and broken-down, kitchen stove. A third quote for termite treatment is being arranged.

Director Johnson shared letters received from parents who want to be on the Search Committee to select candidates for the Children's Center Director position. Director Johnson made a motion to give employees at the Silverado Children's Center a Christmas Bonus. Full timers \$100.00 and part timers \$50.00. Director May seconded and the motion carried unanimously.

Director Levy agreed to manage Caretaker activities. There was a discussion of the out of pocket money the Caretakers have spent and ways to avoid cash outlays on their part (credit card, open accounts, petty cash fund). Nothing was resolved on the matter, and they will be asked to submit requests for reimbursement.

Director Johnson moved that Director Hunt be the interim liaison for the Children's Center and Administrative Consultant, and that Director Levy be the interim manager for the Caretakers. Director May seconded, and the motion was unanimously approved.

The Board discussed drafting a Resolution to add to District Policy a prohibition against interference by individual Directors in the activities of Staff, or any other persons in the hire of the District, in the absence of recorded Board action specifically authorizing such management authority. Director Hunt consulted District Counsel for advice on this after two recent complaints about the aggressive demeanor of a Director in communicating with Staff, and opined that the problem could best be resolved by explicit delegation of management authority. But more than one Director felt that this would offer impediment to the obvious ongoing need for hands-on activities by all the Directors. Given the warning received from Counsel regarding established case law and potential financial liabilities for unstructured Board micromanagement, Director Hunt will consult further with Counsel and CAPRI (our insurance carrier), then return with a report on the matter for further consideration. There was discussion of using a Vote or Resolution of Censure to address inappropriate activity by Directors, which would require that it first be placed on the Agenda.

#### **WORKSHOP AND PUBLIC DISCUSSION**

*NOTE: Because of the loosely structured subject matter and direct public participation, no actions can be taken in this segment of the meeting. Items identified that require Board action must be placed on the Agenda of a future Board Meeting for consideration.*

Plans for Modjeska Community Center were discussed. The Board raised the question, should the Center be restored or should it be sold? The parking at the Center is very inadequate, and the building is in need of extensive rehabilitation. The Board decided to make a prioritized list of needed enhancements and additions.

WOULD LIKE TO DO – Large windows at the front of the building. Skylights. Buy the house next door.

SHOULD DO - Replace all windows, paint the building inside and out, replace or restore the floor and molding, install an effective refrigerator, have a professional come out to look at the ceiling to see if anything could be done to it (the tiles may contain asphalt, and they are obviously deteriorating).

MUST DO - Restore the wood floors for dance and exercise activities, have outside lighting installed, correct numerous structural defects.

Director Hunt has a list of needs for the Modjeska Center and will review it again. Director Levy would like to allocate a specific amount of money to start on this project. Grants were discussed as a possible funding source. The Board decided to solicit bids to bring and discuss at the second meeting of the month in January 2004. Notices will be posted in the community for people who are interested in bidding on this project.

#### **PUBLIC INPUT ON NON-AGENDIZED ITEMS**

Joanne Hubble first requested two corrections to the previously approved minutes. There was no comment on the name of the Parents Committee, only a request that the Children's Center be added to the Agenda and her name was spelled wrong. The requested corrections were addressed by revisiting the approval of the minutes (see Addendum to Consent Calendar, above)

Speaking on behalf of the Parents Committee, there is concern about the effect Judy Lockridge's departure has had on some of the children, and she asked if the Board had thought about a therapist. Director May voiced support for having a therapist visit the children, with the parents permission, for a limited time only. Director Johnson said the Board should send a questionnaire home to the parents first.

On the next Agenda there will be a discussion of having the second SMRPD Regular Board Meeting of the month at the Modjeska Community Center on a permanent basis.

#### **CLOSED SESSION**

A 9:40PM the meeting adjourned to Closed Session , pursuant to Calif. Govt. Code §54956.8 - Conference with Negotiator for the Purchase of Real Property.

District Negotiator: Director May

Property: Flying-B Ranch, Baker Canyon

Negotiating Parties: Present Owner (not Agent) of the Flying-B Ranch

Under Negotiation: Price and Terms

The Board returned to Open Session at 10:00PM. No actions were taken in Closed Session. Director May will investigate the possibilities and report back to the Board.

#### **ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 10:02PM. The next Regular Board Meeting is at 7:00PM on Tuesday December 9, 2003 at the Silverado Community Center.